

ALLEN COUNTY COUNCIL AGENDA

SEPTEMBER 17, 2020

8:30 a.m.

**CITIZENS SQUARE, GARDEN LEVEL, CHAMBERS ROOM 035/DISCUSSION
ROOM 030(if needed)**

-8:30 a.m. - September 17, 2020 Regular Council Meeting

Immediately following regular Council meeting

-Allen County Council Binding Review (estimated start times)

9:45 a.m. - Fort Wayne-Allen County Airport Authority

10:00 a.m. - Southwest Allen County Fire District

-10:15 a.m. – Allen County Budget Hearing

-2021 Budget Overview-Auditor Nick Jordan

-2021 Department Budget Appeals

-Council will recess for Lunch around noon if needed. At this time, we will move the meeting to the Discussion Room 030.

***** Start times are subject to change based on progression of meeting*****

**ALLEN COUNTY COUNCIL MEETING AGENDA
THURSDAY, SEPTEMBER 17, 2020
8:30 AM**

CALL TO ORDER: PRESIDENT, JOEL BENZ

APPROVAL OF MINUTES: AUGUST 20, 2020

FINANCIAL REPORT: AUDITOR, NICK JORDAN

TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND: \$305,340

TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS: \$7,000

PUBLIC COMMENT

DEPARTMENT 37 - DEPARTMENT OF PLANNING SERVICES Harris

Consideration of a salary ordinance reclassifying the Deputy Director Land Use, SPEC OCC, \$84,908, 40 hours per week, exempt to SPEC OCC, range of \$92,777 to \$96,214, 40 hours per week, exempt.

DEPARTMENT 43 - HUMAN RESOURCES Benz, Fries & Kerley

Consideration of a salary ordinance establishing the pay for the Professional Development Manager, PAT 5/2, \$56,921 37.5 hours per week, exempt.

DEPARTMENT 62 - SUPERIOR COURT Benz

APPROPRIATION IN LEGAL EDUCATION OPPORTUNITY FUND 850:

850-6201-412.16-29 LAW CLERK \$7,000

DEPARTMENT 90 - COMMUNITY CORRECTIONS Benz

APPROPRIATION IN COMMUNITY CORRECTIONS GENERAL FUND:

1.	100-9001-423.12-01	FICA	\$12,118
2.	100-9001-423.12-02	PERF	\$8,144
3.	100-9001-423-12.20	GROUP INSURANCE-HEALTH	\$23,690
4.	100-9001-423.12-21	LIFE INSURANCE	\$228
5.	100-9001-423.12-57	COUNTY MATCH 401A	\$4,284
6.	100-9001-423.13-50	COMMUNITY SERVICE SUPV	\$42,845
7.	100-9001-423.13-89	COMMUNITY PROJECTS COORD	\$72,716
8.	100-9001-423.14-09	COMMUNITY SVC SUPV/COURIER	\$42,845
9.	100-9001-423.37-05	EQUIPMENT LEASES	\$98,470
			\$305,340

DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:

Declaration and acknowledgement County Council is responsible for binding review and approval of the Allen County Public Library Budget.

Consideration of funding the Sheriff settlement agreement

RECENT and/or UPCOMING MEETINGS:

LIAISON REPORTS:

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of September 17, 2020.

The next County Council regular meeting will be held at 8:30 am Thursday, October 15, 2020 in the Discussion Room of Citizens Square. The 2021 Budget Adoption will immediately follow.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY GENERAL FUND
August 31, 2020

September 17, 2020 Meeting

Fund - 100

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	41,468,581			41,468,581
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
2020 Property Tax	71,719,212			51.13%
Less Circuit Breaker Credit	<u>(5,669,570)</u>			
Total Property Taxes charged	66,049,642		55.52%	36,668,747
Miscellaneous	<u>44,022,139</u>		67.19%	<u>29,579,924</u>
	110,071,781		Total Percentage of Collections	60.19% 66,248,672
TOTAL CASH & ESTIMATED REVENUES:	151,540,362		ACTUAL CASH YEAR TO DATE:	107,717,253
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2020 Budget	108,361,399			72,538,296
2019 Encumbrances	2,111,302			
Additional Appropriations	<u>6,418,347</u>			
TOTAL BUDGETED APPROPRIATION	116,891,048		Percentage of Disbursements	62.06% 72,538,296
Replenish Cash Reserve	(6,000,000)			
AMOUNT LEFT FOR APPROPRIATION	<u><u>28,649,314</u></u>		ACTUAL CASH BALANCE YTD:	<u><u>35,178,957</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS	305,340			

County General Miscellaneous Revenue Explanations

August 31, 2020

66.67% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
OTHER TAXES:				
Financial Institutions Tax	315,000	70.68%	222,649	Two equal installments June and December.
Vehicle License Excise Tax	5,200,000	56.70%	2,948,645	Distributed April, June , October & December
Local Income Tax	18,063,489	75.33%	13,607,070	Distributed monthly
Commercial Vehicle Excise Tax	375,000	54.57%	204,635	Two equal installments June and December.
Riverboat Wagering Tax Rev	432,000	0.00%	0	Full year distribution received in September.
INTERGOVERNMENTAL REVENUES:				
Indirect Costs - Child Support	650,000	26.54%	172,536	Received Quarterly
Emerg Prep/Civil Def-Fed Match	101,650	0.00%	0	Received 1x per yr
Care of Federal Prisoners	3,500,000	69.87%	2,445,318	Varies monthly depending on prisoners
ACJC/Trans Child Care	225,000	66.33%	149,239	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	900,000	58.38%	525,396	Varies monthly depending on youth housed
Liquor Excise Tax Dist-ABC	20,000	88.61%	17,721	Two Distributions per year
Public Defender/Capital Case	1,800,000	77.82%	1,400,713	Received Quarterly
Examination of Records	0		216,425	Two Distributions per year
SSI Payments	40,000	32.00%	12,800	Receive monthly from Social Security Admin
LICENSES AND PERMITS:				
Department of Planning	750,000	70.47%	528,528	Collections deposited monthly
Building Department	1,900,000	93.27%	1,772,202	Collections deposited monthly
Cable Franchise License Fees	400,000	73.95%	295,786	Paid Quarterly from Cable Vendors
CHARGES FOR SERVICES:				
Treasurer	175,000	47.54%	83,189	Tax Sale Fees receipted with December Settlement
Recorder	875,000	88.38%	773,306	Collections deposited monthly
Sheriff	2,300,000	32.01%	736,220	Made up of different fees, including tax warrants at 8/31 \$104,674.04.
Surveyor	125,000	146.63%	183,288	Summer months usually yield higher collections
Coroner	50,000	54.40%	27,200	Autopsy fees
Auditor	5,000	79.10%	3,955	Copy, Notary, Payroll Processing fees and

County General Miscellaneous Revenue Explanations

August 31, 2020

66.67% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Data Processing	65,000	61.45%	39,942	Data file fees monthly / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C.	850,000	53.55%	455,184	Reimbursed from Feds as it is spent and invoiced
Clerk	1,000,000	50.79%	507,860	Collections deposited monthly
MISCELLANEOUS REVENUE:				
Child Support Exp Budget Reimb	1,280,000	76.75%	982,342	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse	0	0.00%		Reimbursement for cost of running City election
Reimbursements/Refunds	100	220.40%	220	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Interest	1,700,000	51.99%	883,746	Received monthly
Rental of County Property	250,000	63.47%	158,669	Received monthly.
Co. Misc. - Non-identified Rev	124,900	61.86%	77,265	Miscellaneous one time revenue
OTHER FINANCING SOURCES:				
Sale of Real & Personal Property	50,000	36.70%	18,351	Proceeds from sale of county owned property
Unclaimed Surplus Tax	200,000	46.97%	93,936	Unclaimed Surplus is moved to General Fund in December of each year. TS Surplus done in Jan
Property Tax Refund Reimb	300,000	11.86%	35,587	County is reimbursed from units at Settlement for tax refunds paid throughout the year.
TOTAL	44,022,139	67.19%	29,579,924	
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
Total Miscellaneous Collections	44,022,139	67.19%	29,579,924	

ALLEN COUNTY
 FINANCIAL REPORT FOR
LIT Public Safety-County Share
 August 31, 2020

September 17, 2020 Meeting

Fund - 120

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	1,133,292			1,133,292
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
COIT Public Safety distributive shares	3,543,379		76.46%	2,709,136
Miscellaneous				
	3,543,379		Total Percentage of Collections	2,709,136
TOTAL CASH & ESTIMATED REVENUES:	4,676,671		ACTUAL CASH YEAR TO DATE:	3,842,428
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2020 Budget	3,576,741			2,029,108
Additional Appropriations	550,000			
	4,126,741		Percentage of Disbursements	49.17% 2,029,108
TOTAL BUDGETED APPROPRIATION	4,126,741			
AMOUNT LEFT FOR APPROPRIATION	549,930		ACTUAL CASH BALANCE YTD:	1,813,320
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
HIGHWAY FUND
August 31, 2020

September 17, 2020 Meeting

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	4,726,870		4,726,870
ESTIMATED REVENUES FOR 2020:		ACTUAL REVENUES TO DATE:	
		Percentage of Collections:	
SUR/Wheel Tax Distribution	2,705,890	64.98%	1,758,381
Highway Fees	470,000	68.89%	323,796
MVH State Distribution	9,517,760	65.74%	6,256,744
Miscellaneous/Other	415,000	42.66%	177,044
	13,108,650	Total Percentage of Collections	8,515,965
TOTAL CASH & ESTIMATED REVENUES:	17,835,520	ACTUAL CASH YEAR TO DATE:	13,242,835
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2020 Budget	13,001,760		5,988,013
2019 Encumbrances	4,140,029		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	17,141,789	Percentage of Disbursements	34.93% 5,988,013
AMOUNT LEFT FOR APPROPRIATION	693,731	REMAINING CASH BALANCE YTD:	7,254,822

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT FOR
Sur/Wheel Tax Bridge Fund
 August 31, 2020

September 17, 2020 **Meeting**

Fund - 252

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	1,125,306			1,125,306
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
Interlocal Agreements	65,000		97.29%	63,237
Miscellaneous	<u>65,000</u>			<u>13,013</u>
			Total Percentage of Collections	117.31% 76,250
TOTAL ESTIMATED CASH:	1,190,306		ACTUAL CASH YEAR TO DATE:	1,201,557
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2020 Budget	209,685			6,990
2019 Encumbrances	967,717			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	1,177,402		Percentage of Disbursements	0.59% 6,990
AMOUNT LEFT FOR APPROPRIATION	<u><u>12,905</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,194,567</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
LOCAL ROAD AND STREET
August 31, 2020

September 17, 2020 Meeting

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	2,161,134			2,161,134
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
LRS Distributions	2,151,645		73.75%	1,586,739
Federal Reimb/Misc	200,000		0.47%	943
	2,351,645		Total Percentage of Collections	1,587,681
TOTAL ESTIMATED CASH:	4,512,779		ACTUAL CASH YEAR TO DATE:	3,748,816
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2020 Budget	2,151,645			2,224,636
2019 Encumbrances	1,830,326			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	3,981,971		Percentage of Disbursements	55.87% 2,224,636
AMOUNT LEFT FOR APPROPRIATION	530,808		REMAINING CASH BALANCE YTD:	1,524,180

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
REASSESSMENT 2017
August 31, 2020

September 17, 2020 Meeting

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	1,138,768			1,138,768
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
2020 Property Tax	599,603			51.15%
Less Circuit Breaker Credit	<u>(48,469)</u>			
Total Property Taxes charged	551,134			55.65% 306,701
Miscellaneous	<u>62,480</u>			61.56% <u>38,464</u>
	613,614		Total Percentage of Collections	56.25% 345,165
TOTAL CASH & ESTIMATED REVENUES:	1,752,382		ACTUAL CASH YEAR TO DATE:	1,483,933
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2020 Budget	935,413			422,774
2019 Encumbrances	0			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	935,413		Percentage of Disbursements	45.20% 422,774
AMOUNT LEFT FOR APPROPRIATION	<u><u>816,969</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,061,159</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Board of Health Fund
August 31, 2020

September 17, 2020 Meeting

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	2,658,959		2,658,959
ESTIMATED REVENUES FOR 2020:		ACTUAL REVENUES TO DATE:	
		Percentage of Collections:	
2020 Property Tax	3,081,295		51.15%
Less Circuit Breaker Credit	<u>(244,895)</u>		
Total Property Taxes charged	2,836,400		55.57% 1,576,105
Miscellaneous	2,188,297		61.60% 1,348,056
	<u>5,024,697</u>	Total Percentage of Collections	<u>58.20% 2,924,161</u>
TOTAL CASH & ESTIMATED REVENUES:	7,683,656	ACTUAL CASH YEAR TO DATE:	5,583,119
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2020 Budget	6,178,204		3,431,287
2019 Encumbrances	13,020		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	6,191,224	Percentage of Disbursements	55.42% 3,431,287
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,492,432</u></u>	REMAINING CASH BALANCE YTD:	<u><u>2,151,832</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT
Cumulative Capital Development
August 31, 2020

September 17, 2020 Meeting

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	11,369,019		11,369,019
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
2020 Property Tax	3,064,639		51.15%
Less Circuit Breaker Credit	<u>(239,793)</u>		
Total Property Taxes charged	2,824,846	55.49%	1,567,585
Miscellaneous	1,392,117	35.39%	492,698
	<u>4,216,963</u>	Total Percentage of Collections	<u>48.86%</u> 2,060,283
TOTAL CASH & ESTIMATED REVENUES:	15,585,982		ACTUAL CASH YEAR TO DATE: 13,429,302
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2020 Budget	12,650,000		3,004,939
2019 Encumbrances	734,571		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	13,384,571	Percentage of Disbursements	22.45% 3,004,939
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,201,411</u></u>		REMAINING CASH BALANCE YTD: <u><u>10,424,363</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
LIT-Economic Development
August 31, 2020

September 17, 2020 Meeting

Fund - 329

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	21,005,139			21,005,139
ESTIMATED REVENUES FOR 2020:	—			
LIT-Economic Development Tax	11,038,656		76.92%	8,490,728
Miscellaneous (Commissioners)	825,000		115.62%	953,890
Federal/State Project Reimb-Highway	500,000		173.05%	865,247
	12,363,656		Total Percentage of Collections	83.39% 10,309,865
TOTAL CASH & ESTIMATED REVENUES:	33,368,795			ACTUAL CASH YEAR TO DATE: 31,315,004
ESTIMATED DISBURSEMENTS:				
2020 Budget, Encumbrances and Additional Appropriations:				
Highway (\$7,600,000 Beg Budget, \$5,545,078 PO's)	13,145,078		44.44%	5,841,855
Planning (\$333,812 Beg Budget, \$0 PO's)	333,812		62.05%	207,146
Commissioners (\$10,337,591 Beg Budget, \$9,040,111 PO's)	19,377,702		8.41%	1,629,651
	32,856,592		Percentage of Disbursements	23.37% 7,678,652
TOTAL BUDGETED APPROPRIATION	32,856,592			
AMOUNT LEFT FOR APPROPRIATION	512,203			REMAINING CASH BALANCE YTD: <u>23,636,352</u>
 FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
MAJOR BRIDGE FUND
August 31, 2020

September 17, 2020 Meeting

Fund - 340

Dept - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	4,158,487		4,158,487
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
2020 Property Tax	3,730,865		51.15%
Less Circuit Breaker Credit	<u>(265,000)</u>		
Total Property Taxes charged	3,465,865		55.06% 1,908,365
Miscellaneous	<u>514,316</u>		41.20% <u>211,883</u>
	3,980,181		Total Percentage of Collections 53.27% 2,120,248
TOTAL CASH & ESTIMATED REVENUES:	8,138,668		ACTUAL CASH YEAR TO DATE: 6,278,734
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2020 Budget	4,861,539		1,873,786
2019 Encumbrances	3,022,039		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	7,883,578		Percentage of Disbursements 23.77% 1,873,786
AMOUNT LEFT FOR APPROPRIATION	<u><u>255,090</u></u>		REMAINING CASH BALANCE YTD: <u><u>4,404,948</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY BOND FUND
August 31, 2020

September 17, 2020 Meeting

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	479,581		479,581
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
2020 Property Tax	383,080		55.37%
Less Circuit Breaker Credit	-		
Total Property Taxes charged	<u>383,080</u>		55.37% 212,104
Miscellaneous	37,141		69.22% 25,709
	<u>420,221</u>		<u>56.59% 237,813</u>
TOTAL CASH & ESTIMATED REVENUES:	899,802		ACTUAL CASH YEAR TO DATE: 717,394
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2020 Budget	871,000		867,000
2019 Encumbrances	-		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	871,000		Percentage of Disbursements 99.54% 867,000
AMOUNT LEFT FOR APPROPRIATION	<u><u>28,802</u></u>		REMAINING CASH BALANCE YTD: <u><u>(149,606)</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Rainy Day Fund
August 31, 2020

September 17, 2020 Meeting

Fund - 736

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	15,851,271		15,851,271
ESTIMATED REVENUES FOR 2020:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Interest	500,000		30.02% 150,078
Highway project reimbursement	1,400,000		2.06% 28,771
Highway loan repayment	340,000		100.00% 340,000
	2,240,000		Total Percentage of Collections 23.16% 518,849
TOTAL CASH & ESTIMATED REVENUES:	18,091,271		ACTUAL CASH YEAR TO DATE: 16,370,120
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2020 Budget	-		
2019 Encumbrances	1,400,000		36,725
Additional Appropriations	2,250,000		
	3,650,000		Percentage of Disbursements 36,725
TOTAL BUDGETED APPROPRIATION	3,650,000		
Transfer from General Fund			Transfer from General Fund
AMOUNT LEFT FOR APPROPRIATION	14,441,271		REMAINING CASH BALANCE YTD: <u>16,333,395</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

**SALARY ORDINANCE
2020**

Consideration of a salary ordinance reclassifying the pay for an employee within the budget of the Department of Planning Services 100-3701-419

TITLE	APPROP	CLASSIFICATION	SALARY FROM/TO
Deputy Director Land Use	14-17	SPEC OCC	\$84,908 to a range of \$92,777-\$96,214
			40 hrs/exempt

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the Deputy Director Land Use and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Department of Planning Services is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17TH DAY OF SEPTEMBER, 2020.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

ATTEST: _____
**NICK D. JORDAN, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

**SALARY ORDINANCE
2020**

Consideration of a salary ordinance establishing the pay for an employee within the budget of the Human Resources 100-4301-411

TITLE	APPROP	CLASSIFICATION	SALARY
Professional Development Mgr	13-87	PAT 5/2	\$56,921
			37.5 hrs/exempt

WHEREAS: The Allen County Council is apprised of the need to establish the salary ordinance for the Professional Development Manager and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of Human Resources is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17TH DAY OF SEPTEMBER, 2020.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

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_____	_____
_____	_____
_____	_____

ATTEST: _____
**NICK D. JORDAN, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM FUNDS OTHER THAN THE GENERAL FUND:

DEPARTMENT: Allen Superior Court

LINE ITEM NUMBER: 850-62-01-412.16-29 AMOUNT REQUESTED: \$ 7,000.00

CURRENT FUND BALANCE: \$7,000.00

EXPECTED ANNUAL REVENUE: \$7,000.00

IS REVENUE ON PACE TO MEET EXPECTATIONS? yes

STATUTORY GUIDELINES: n/a

HOW WILL THIS APPROPRIATION BE USED?

To pay for ICLEO Temporary Law Clerk

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

By amount of grant received.

IS THIS A RECURRING EXPENSE?

No

WILL OTHER EXPENDITURES BE NECESSARY?

No

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Joel Benz

After saving this form, email it to
Becky Butler in the Auditor's Office

ALLEN COUNTY
 FINANCIAL REPORT FOR
Legal Education Opportunity
 August 31, 2020

September 17, 2020 Meeting

Fund - 850

Department - Superior Court

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	619		619	
ESTIMATED REVENUES FOR 2020:				ACTUAL REVENUES TO DATE:
				Percentage of Collections:
2019 Grant	7,000		7,000	
	<u>7,000</u>			Total Percentage of Collections
				100.00%
				<u>7,000</u>
TOTAL ESTIMATED CASH:	7,619			ACTUAL CASH YEAR TO DATE:
				7,619
ESTIMATED DISBURSEMENTS:				ACTUAL DISBURSEMENTS:
2020 Budget	0		7,000	
2019 Encumbrances	619		619	
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	619			Percentage of Disbursements
				7,619
AMOUNT LEFT FOR APPROPRIATION	<u><u>7,000</u></u>			REMAINING CASH BALANCE YTD:
				<u><u>0</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS	7,000			
UNAPPROPRIATIONS				



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

DEPARTMENT: ACCC

LINE ITEM NUMBER: Various(attached)

REQUESTED AMOUNT: \$ 305,340

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:
\$305,340

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

It was approved 11/2019 for the 2020 but because the 2020 County Budget had already been adopted it should have been done in calendar year 2020. We cannot do a 2020 additional appropriation in 2019. Hence the reason to re-do in 2020.

HOW WILL THIS APPROPRIATION BE USED?

Fund attached expenditures

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Historical & anticipated needs

IS THIS A RECURRING EXPENSE?

Yes

WILL OTHER EXPENDITURES BE NECESSARY?

Yes for ACCC operations. Gen Fund supplements operations not covered by Grants and Fee revenue.

DISCUSSED WITH LIAISON? No

LIAISON'S NAME: Joel Benz

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2017 Actual	2018 Actual	2019 Original Budget	2019 Adjusted Budget	2019 Actual	2020 Approved Budget
COUNTY GENERAL FUND							
COMMUNITY CORRECTIONS							
EXPENSE							
100-9001-423.12-01	FICA-REGULAR	-	-	-	-	-	12,118
100-9001-423.12-02	PERF-REGULAR	-	-	-	-	-	8,144
100-9001-423.12-20	GROUP INSURANCE-HEALTH	-	-	-	-	-	23,690
100-9001-423.12-21	LIFE INSURANCE	-	-	-	-	-	228
100-9001-423.12-57	COUNTY MATCH 401A	-	-	-	-	-	4,284
100-9001-423.13-50	COMMUNITY SERV SUPER	-	-	-	-	-	42,845
100-9001-423.13-89	COMMUNITY PROJCTS COORDNT	-	-	-	-	-	72,716
100-9001-423.14-09	COMM SVC SUPVSR/COURIER	-	-	-	-	-	42,845
		-----	-----	-----	-----	-----	-----
* 100 SERIES -	SALARIES	-	-	-	-	-	206,870
100-9001-423.37-05	EQUIPMENT LEASES	-	-	-	-	-	98,470
		-----	-----	-----	-----	-----	-----
* 300 SERIES -	SERVICES	-	-	-	-	-	98,470
TOTAL DEPARTMENT EXPENSE		-	-	-	-	-	305,340



Memorandum

To: Allen County Council
Re: SEA410 / IC 6-1 Declaration of Fiscal Body
Date: September 9, 2020

On advice of legal counsel, Allen County Public Library has determined that the appropriate fiscal body for the filing of the proposed Library budget and property tax levy is the Allen County Council.

The Library Board of Trustees has met and approved the Declaration of Fiscal Body, attached. The declaration requires signature by the Allen County Council President as fiscal body.

Signed declaration is due to the Library no later than Tuesday, September 22, 2020.

Declaration of Fiscal Body

Allen County Public Library ("the library")

INSTRUCTIONS: (1) This report must be completed, adopted by the library board and board of the designated fiscal body, and signed by the library board president and president of the designated fiscal body. No later than October 1, 2020, a copy of this completed report must be e-mailed to StatewideServices@library.IN.gov or physically mailed to: Indiana State Library, 140 N. Senate Ave., Indianapolis, IN 46204-2296, Attn: Statewide Services. The library should keep a copy of the report on file.

(2) In the event the library's taxing territory is modified (ex- expansion/annexation/merger, etc.), a new report must be completed and submitted by the next October 31st following that modification if the modification results in a change to the library's adopting fiscal body.

WHEREAS, library officials typically submit the library's annual budget for nonbinding review by a separate fiscal body pursuant to the provisions of IC 6-1.1-17; and

WHEREAS, under certain conditions designated in IC 6-1.1-17-20.3 and 20.4, the library's budget is subject to binding review and adoption by a separate fiscal body; and

THEREFORE, this report identifies the fiscal body that would do any binding budget adoption in the event such binding adoption is required under the provisions of IC 6-1.1-17-20.3 or 20.4.

In the case of a triggering event under IC 6-1.1-17-20.3 or 20.4 which requires the library to submit its budget to a separate fiscal body for binding budget adoption, the fiscal body that is responsible for that binding adoption is Allen County Council.

I hereby certify this report was adopted by the library board on 9/14/20.

<u>Kent Castleman</u>	<u>9/14/20</u>
Library Board President Name Printed	Library Board President Signature
	Date

Fiscal Body Acknowledgement

Pursuant to the requirements of IC 6-1.1-17-20.6, the Allen County Council
(Insert name of fiscal body)
acknowledges it is the fiscal body responsible for binding review and approval of the library's budget under IC 6-1.1-17-20.3 and 20.4 when the conditions exist that require such binding review.

I hereby certify this report was adopted by the Allen County Council on 9/17/20
(Insert name of fiscal body)

<u>Fiscal Body President Name Printed</u>	<u>Fiscal Body President Signature</u>	<u>Date</u>
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