

**ALLEN COUNTY COUNCIL MEETING AGENDA  
THURSDAY, NOVEMBER 19, 2020  
8:30 AM**

**CALL TO ORDER:** PRESIDENT, JOEL BENZ

**APPROVAL OF MINUTES:** OCTOBER 15, 2020

**FINANCIAL REPORT:** AUDITOR, NICK JORDAN

**TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND:** \$2,010,714

**TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS:** \$0

**PUBLIC COMMENT**

**BOARD APPOINTEES UPDATE:**

Paul Moss and Sharon Tucker - Library Board

**CAPITAL IMPROVEMENT BOARD**

CIB/GRAND WAYNE CENTER BUDGET

VISIT FORT WAYNE BUDGET

**DEPARTMENT 55 - ACJC**

Curry-Campbell

**TRANSFER WITHIN ACJC GENERAL FUND:**

**FROM:**

1.	100-5501-421.31-05	ARBITRATION SVCS	\$20,189
2.	100-5501-421.31-06	CONTRACTUAL	\$25,000
3.	100-5501-421.31-13	CONTRACTUAL KITCHEN	\$18,560
4.	100-5501-421.31-17	SETTLEMENT OF CLAIMS	\$5,000
5.	100-5501-421.31-30	CONTRACTUAL CLEANING	\$4,448
6.	100-5501-421.32-02	POSTAGE	\$2,000
7.	100-5501-421.32-03	TRAVEL	\$15,000
8.	100-5501-421.32-04	TELEPHONE	\$4,000
9.	100-5501-421.34-08	NURSES LIABILITY	\$314
10.	100-5501-421.35-04	TRASH REMOVAL	\$1,550
11.	100-5501-421.36-07	MAINTENANCE AGREEMENT	\$40,733
12.	100-5501-421.36-15	ELEVATOR SERVICES	\$3
13.	100-5501-421.39-40	LAUNDRY/CLEANING SERVICES	\$2,500
14.	100-5501-421.39-70	SCHOOLS/SEMINARS	\$8,000
15.	100-5501-421.39-82	PAUPER ATTORNEY	\$1,500
			<hr/>
			\$148,797

**TO:**

16.	100-5501-421.43-01	FURNITURE AND FIXTURES	\$4,002
17.	100-5501-421.49-55	BUILDING CAPITAL OUTLAYS	\$144,795
			<hr/>
			\$148,797

**TRANSFER IN JUVENILE DETENTION ALTERNATIVES FUND 223:**

**FROM:**

18. 223-5501-421.43-03 EQUIPMENT PURCHASES \$1,410

**TO:**

19. 223-5501-421.33-03 PROMOTIONAL EXPENSE \$1,410

**DEPARTMENT 62 - SUPERIOR COURT**

Benz

**APPROPRIATION REDUCTION IN COUNCIL GENERAL FUND:**

100-4201-413.49-10 OTHER CAPITAL -\$10,714

**APPROPRIATION IN SUPERIOR COURT GENERAL FUND:**

100-6201-412.43-03 OFFICE/COMPUTER EQUIPMENT \$10,714

**DEPARTMENT 90 - COMMUNITY CORRECTIONS**

Spurr

Consideration of a 2020 salary ordinance reclassifying the pay for Intake Case Manager, PAT 3/2, \$48,000, 40 hours per week to Residential Services Officer, POLE 3/2, \$45,701, 40 hours per week. Non-exempt.

Consideration of a 2020 salary ordinance establishing the pay for three Residential Services Officers, POLE 3/2, \$45,701, 40 hours per week. Non-exempt.

Consideration of a 2021 salary ordinance establishing the pay for three Residential Services Officers, POLE 3/2, \$45,681, 40 hours per week. Non-exempt.

**TRANSFER WITHIN COMMUNITY CORRECTIONS  
GENERAL FUND:**

**FROM:**

1. 100-9001-423.37-05 EQUIPMENT LEASES \$35,000

**TO:**

2.	100-9001-423.11-07	OVERTIME	\$1,082
3.	100-9001-423.12-01	FICA	\$1,284
4.	100-9001-423.12-57	401A	\$840
5.	100-9001-423.14-60	NEW RS OFFICER	\$5,598
6.	100-9001-423.14-61	NEW RS OFFICER	\$5,598
7.	100-9001-423.14-62	NEW RS OFFICER	\$5,598
8.	100-9001-423.21-01	SUPPLIES	\$15,000
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			\$35,000

Discussion - Appropriation in 2021 for \$2,412,459

Resolution 2020-11-19-01 for Petty Cash.

**DEPARTMENT 02 - AUDITOR**

Benz

**APPROPRIATION IN COUNTYWIDE GENERAL FUND:**

1.	100-4010-411.21-01	SUPPLIES	\$200,000
2.	100-4010-411.31-22	SERVICES	\$300,000
3.	100-4010-411.49-41	CAPITAL	\$1,500,000
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			\$2,000,000

**DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:**

BOARD APPOINTMENTS:

**RECENT and/or UPCOMING MEETINGS:**

**LIAISON REPORTS:**

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of November 19, 2020.

The next County Council regular meeting will be held at 8:30 am Thursday, December 17, 2020 in the Chambers of Citizens Square.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY GENERAL FUND**  
October 31, 2020

November 19, 2020 Meeting

**Fund - 100**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	41,468,581			41,468,581
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2020 Property Tax	71,719,212		51.13%	
Less Circuit Breaker Credit	<u>(5,669,570)</u>			
Total Property Taxes charged	66,049,642		55.52%	36,668,747
Miscellaneous	<u>44,022,139</u>		103.83%	<u>45,708,708</u>
	110,071,781		Total Percentage of Collections	74.84% 82,377,455
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	151,540,362		<b>ACTUAL CASH YEAR TO DATE:</b>	123,846,036
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	108,361,399			88,021,441
2019 Encumbrances	2,111,302			
Additional Appropriations	<u>6,418,347</u>			
TOTAL BUDGETED APPROPRIATION	116,891,048		Percentage of Disbursements	75.30% 88,021,441
Replenish Cash Reserve	(6,000,000)			
AMOUNT LEFT FOR APPROPRIATION	<u><u>28,649,314</u></u>		<b>ACTUAL CASH BALANCE YTD:</b>	<u><u>35,824,595</u></u>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>	<b>2,000,000</b>			

# County General Miscellaneous Revenue Explanations

October 31, 2020

83% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
<b>OTHER TAXES:</b>				
Financial Institutions Tax	315,000	70.68%	222,649	Two equal installments <b>June</b> and December.
Vehicle License Excise Tax	5,200,000	93.81%	4,877,965	Distributed <b>April, June, October</b> & December
Local Income Tax	18,063,489	91.75%	16,573,497	Distributed monthly
Commercial Vehicle Excise Tax	375,000	54.57%	204,635	Two equal installments <b>June</b> and December.
Riverboat Wagering Tax Rev	432,000	102.16%	441,311	Full year distribution received in October.
<b>INTERGOVERNMENTAL REVENUES:</b>				
Indirect Costs - Child Support	650,000	37.90%	246,329	Received Quarterly
Emerg Prep/Civil Def-Fed Match	101,650	97.71%	99,326	Received 1x per yr
Care of Federal Prisoners	3,500,000	76.26%	2,669,189	Varies monthly depending on prisoners
ACJC/Trans Child Care	225,000	69.90%	157,279	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	900,000	67.52%	607,717	Varies monthly depending on youth housed
Liquor Excise Tax Dist-ABC	20,000	88.61%	17,721	Two Distributions per year
Public Defender/Capital Case	1,800,000	96.57%	1,738,279	Received Quarterly
Examination of Records	0		216,425	Two Distributions per year
SSI Payments	40,000	32.00%	12,800	Receive monthly from Social Security Admin
<b>LICENSES AND PERMITS:</b>				
Department of Planning	750,000	97.23%	729,193	Collections deposited monthly
Building Department	1,900,000	116.25%	2,208,792	Collections deposited monthly
Cable Franchise License Fees	400,000	74.52%	298,084	Paid Quarterly from Cable Vendors
<b>CHARGES FOR SERVICES:</b>				
Treasurer	175,000	54.16%	94,786	Tax Sale Fees receipted with December Settlement
Recorder	875,000	114.74%	1,004,008	Collections deposited monthly
Sheriff	2,300,000	34.84%	801,302	Made up of different fees, including tax warrants at <b>9/30 \$107,266.70.</b>
Surveyor	125,000	195.31%	244,133	Summer months usually yield higher collections
Coroner	50,000	64.95%	32,475	Autopsy fees
Auditor	5,000	90.52%	4,526	Copy, Notary, Payroll Processing fees and

# County General Miscellaneous Revenue Explanations

October 31, 2020

83% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Data Processing	65,000	81.69%	53,100	Data file fees monthly / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C.	850,000	80.15%	681,245	Reimbursed from Feds as it is spent and invoiced
Clerk	1,000,000	63.26%	632,557	Collections deposited monthly
<b>MISCELLANEOUS REVENUE:</b>				
Child Support Exp Budget Reimb	1,280,000	103.19%	1,320,783	Reimbursed from State as it is spent and invoiced
Election Expense (CARES)	0	0.00%	80,131	CARES Act reimbursement-Spring Election
Reimbursements/Refunds	40,100	104%	41,876	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Interest	1,700,000	55.75%	947,776	Received monthly
Rental of County Property	250,000	71.63%	179,066	Received monthly.
Co. Misc. - Non-identified Rev	84,900	124.74%	105,902	Miscellaneous one time revenue
<b>OTHER FINANCING SOURCES:</b>				
Sale of Real & Personal Property	50,000	44.55%	22,276	Proceeds from sale of county owned property
Unclaimed Surplus Tax	200,000	46.97%	93,936	Unclaimed Surplus is moved to General Fund in December of each year. TS Surplus done in Jan
Property Tax Refund Reimb	300,000	11.86%	35,587	County is reimbursed from units at Settlement for tax refunds paid throughout the year.
<b>TOTAL</b>	<b>44,022,139</b>	<b>85.63%</b>	<b>37,696,659</b>	
CARES ACT			8,012,049	Public Safety salary reimbursement from CARES Act federal funding
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
<b>Total Miscellaneous Collections</b>	<b>44,022,139</b>	<b>103.83%</b>	<b>45,708,708</b>	

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**LIT Public Safety-County Share**  
 October 31, 2020

November 19, 2020 Meeting

**Fund - 120**

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	1,133,292		1,133,292
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
COIT Public Safety distributive shares	3,543,379		93.12%    3,299,699
Miscellaneous			
	3,543,379		3,299,699
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	4,676,671		<b>ACTUAL CASH YEAR TO DATE:</b> 4,432,991
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2020 Budget	3,576,741		2,644,343
Additional Appropriations	550,000		
	4,126,741		2,644,343
TOTAL BUDGETED APPROPRIATION	4,126,741		64.08%    2,644,343
AMOUNT LEFT FOR APPROPRIATION	549,930		<b>ACTUAL CASH BALANCE YTD:</b> <u>1,788,648</u>
FOR CONSIDERATION TODAY:			
<b>APPROPRIATIONS</b>			

ALLEN COUNTY  
FINANCIAL REPORT  
**HIGHWAY FUND**  
October 31, 2020

November 19, 2020 Meeting

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	4,726,870			4,726,870
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
SUR/Wheel Tax Distribution	2,705,890		82.05%	2,220,278
Highway Fees	470,000		77.53%	364,371
MVH State Distribution	9,517,760		84.68%	8,060,094
Miscellaneous/Other	415,000		44.95%	186,551
	13,108,650		Total Percentage of Collections	82.63% 10,831,294
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	17,835,520		<b>ACTUAL CASH YEAR TO DATE:</b>	15,558,164
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	13,001,760			8,734,043
2019 Encumbrances	4,140,029			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	17,141,789		Percentage of Disbursements	50.95% 8,734,043
AMOUNT LEFT FOR APPROPRIATION	693,731		REMAINING CASH BALANCE YTD:	6,824,120

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**



ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**Sur/Wheel Tax Bridge Fund**  
 October 31, 2020

November 19, 2020      **Meeting**

**Fund - 252**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	1,125,306			1,125,306
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Interlocal Agreements	65,000		139.82%	90,881
Miscellaneous	<u>65,000</u>			<u>13,733</u>
			Total Percentage of Collections	160.94%      104,614
TOTAL ESTIMATED CASH:	1,190,306		<b>ACTUAL CASH YEAR TO DATE:</b>	1,229,920
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	209,685			6,990
2019 Encumbrances	967,717			
Additional Appropriations	<u>        </u>			<u>        </u>
TOTAL BUDGETED APPROPRIATION	1,177,402		Percentage of Disbursements	0.59%      6,990
AMOUNT LEFT FOR APPROPRIATION	<u><u>12,905</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,222,930</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT  
**LOCAL ROAD AND STREET**  
October 31, 2020

November 19, 2020 Meeting

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	2,161,134			2,161,134
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
LRS Distributions	2,151,645		96.61%	2,078,657
Federal Reimb/Misc	200,000		0.47%	943
	<u>2,351,645</u>		Total Percentage of Collections	<u>2,079,600</u>
TOTAL ESTIMATED CASH:	4,512,779		<b>ACTUAL CASH YEAR TO DATE:</b>	4,240,734
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	2,151,645			2,441,241
2019 Encumbrances	1,830,326			
Additional Appropriations	321,605			
	<u>4,303,576</u>		Percentage of Disbursements	56.73% 2,441,241
TOTAL BUDGETED APPROPRIATION	4,303,576			
AMOUNT LEFT FOR APPROPRIATION	<u><u>209,203</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,799,493</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**REASSESSMENT 2017**  
October 31, 2020

November 19, 2020 Meeting

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	1,138,768			1,138,768
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2020 Property Tax	599,603			51.15%
Less Circuit Breaker Credit	<u>(48,469)</u>			
Total Property Taxes charged	551,134			55.65% 306,701
Miscellaneous	<u>62,480</u>			88.40% <u>55,231</u>
	613,614		Total Percentage of Collections	58.98% 361,933
<b>TOTAL CASH &amp; ESTIMATED REVENUES:</b>	1,752,382		<b>ACTUAL CASH YEAR TO DATE:</b>	1,500,700
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	935,413			494,874
2019 Encumbrances	0			
Additional Appropriations	<u>                    </u>			<u>                    </u>
<b>TOTAL BUDGETED APPROPRIATION</b>	935,413		Percentage of Disbursements	52.90% 494,874
<b>AMOUNT LEFT FOR APPROPRIATION</b>	<u><u>816,969</u></u>		<b>REMAINING CASH BALANCE YTD:</b>	<u><u>1,005,826</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Board of Health Fund**  
October 31, 2020

November 19, 2020 Meeting

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	2,658,959		2,658,959
<b>ESTIMATED REVENUES FOR 2020:</b>		<b>ACTUAL REVENUES TO DATE:</b>	
		Percentage of Collections:	
2020 Property Tax	3,081,295		51.15%
Less Circuit Breaker Credit	<u>(244,895)</u>		
Total Property Taxes charged	2,836,400		55.57% 1,576,105
Miscellaneous	2,188,297		81.38% <u>1,780,766</u>
	<u>5,024,697</u>	Total Percentage of Collections	66.81% <u>3,356,870</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	7,683,656	<b>ACTUAL CASH YEAR TO DATE:</b>	6,015,829
<b>ESTIMATED DISBURSEMENTS:</b>		<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	6,178,204		4,236,465
2019 Encumbrances	13,020		
Additional Appropriations	<u>                    </u>		<u>                    </u>
TOTAL BUDGETED APPROPRIATION	6,191,224	Percentage of Disbursements	68.43% 4,236,465
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,492,432</u></u>	REMAINING CASH BALANCE YTD:	<u><u>1,779,364</u></u>
FOR CONSIDERATION TODAY:			
<b>APPROPRIATIONS</b>			
<b>UNAPPROPRIATIONS</b>			

ALLEN COUNTY  
FINANCIAL REPORT  
**Cumulative Capital Development**  
October 31, 2020

November 19, 2020 Meeting

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	11,369,019		11,369,019
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
2020 Property Tax	3,064,639		51.15%
Less Circuit Breaker Credit	<u>(239,793)</u>		
Total Property Taxes charged	2,824,846	55.49%	1,567,585
Miscellaneous	1,392,117	43.35%	603,428
	<u>4,216,963</u>	Total Percentage of Collections	<u>2,171,013</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	15,585,982		<b>ACTUAL</b> CASH YEAR TO DATE: 13,540,032
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2020 Budget	12,650,000		3,455,614
2019 Encumbrances	734,571		
Additional Appropriations	<u>                    </u>		<u>                    </u>
TOTAL BUDGETED APPROPRIATION	13,384,571	Percentage of Disbursements	25.82% 3,455,614
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,201,411</u></u>		<b>REMAINING CASH BALANCE YTD:</b> <u><u>10,084,418</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT  
**LIT-Economic Development**  
October 31, 2020

November 19, 2020 Meeting

**Fund - 329**

**Dept - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	21,005,139		21,005,139
<b>ESTIMATED REVENUES FOR 2020:</b>	—	<b>ACTUAL REVENUES TO DATE:</b>	
		Percentage of Collections:	
LIT-Economic Development Tax	11,038,656	93.68%	10,341,234
Miscellaneous (Commissioners)	825,000	116.74%	963,143
Federal/State Project Reimb-Highway	500,000	216.66%	1,083,323
	12,363,656	Total Percentage of Collections	100.19% 12,387,700
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	33,368,795	<b>ACTUAL CASH YEAR TO DATE:</b>	33,392,839
<b>ESTIMATED DISBURSEMENTS:</b>		<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget, Encumbrances and Additional Appropriations:			
Highway (\$7,600,000 Beg Budget, \$5,545,078 PO's)	13,145,078	65.24%	8,575,597
Planning (\$333,812 Beg Budget, \$0 PO's)	333,812	76.14%	254,166
Commissioners (\$10,337,591 Beg Budget, \$9,040,111 PO's)	19,377,702	10.34%	2,002,736
TOTAL BUDGETED APPROPRIATION	32,856,592	Percentage of Disbursements	32.97% 10,832,499
AMOUNT LEFT FOR APPROPRIATION	512,203	REMAINING CASH BALANCE YTD:	22,560,340
FOR CONSIDERATION TODAY:			
<b>APPROPRIATIONS</b>			
<b>UNAPPROPRIATIONS</b>			

ALLEN COUNTY  
FINANCIAL REPORT  
**MAJOR BRIDGE FUND**  
October 31, 2020

November 19, 2020 Meeting

Fund - 340

Dept - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/20	4,158,487			4,158,487
<b>ESTIMATED REVENUES FOR 2020:</b>				<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
2020 Property Tax	3,730,865			51.15%
Less Circuit Breaker Credit	<u>(265,000)</u>			
Total Property Taxes charged	3,465,865			55.06% 1,908,365
Miscellaneous	<u>514,316</u>			63.07% <u>324,405</u>
	3,980,181			Total Percentage of Collections 56.10% 2,232,769
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	8,138,668			<b>ACTUAL CASH YEAR TO DATE:</b> 6,391,256
<b>ESTIMATED DISBURSEMENTS:</b>				<b>ACTUAL DISBURSEMENTS:</b>
2020 Budget	4,861,539			2,027,819
2019 Encumbrances	3,022,039			
Additional Appropriations	<u>                    </u>			<u>                    </u>
TOTAL BUDGETED APPROPRIATION	7,883,578			Percentage of Disbursements 25.72% 2,027,819
AMOUNT LEFT FOR APPROPRIATION	<u><u>255,090</u></u>			REMAINING CASH BALANCE YTD: <u><u>4,363,437</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY BOND FUND**  
October 31, 2020

November 19, 2020 Meeting

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	479,581		479,581
<b>ESTIMATED REVENUES FOR 2020:</b>		<b>ACTUAL REVENUES TO DATE:</b>	
		Percentage of Collections:	
2020 Property Tax	383,080		55.37%
Less Circuit Breaker Credit	-		
Total Property Taxes charged	383,080		55.37%   212,104
Miscellaneous	37,141		96.97%   36,014
	420,221	Total Percentage of Collections	59.04%   248,118
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	899,802	<b>ACTUAL CASH YEAR TO DATE:</b>	727,699
<b>ESTIMATED DISBURSEMENTS:</b>		<b>ACTUAL DISBURSEMENTS:</b>	
2020 Budget	871,000		867,000
2019 Encumbrances	-		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	871,000	Percentage of Disbursements	99.54%   867,000
AMOUNT LEFT FOR APPROPRIATION	28,802	REMAINING CASH BALANCE YTD:	(139,301)

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**



ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Rainy Day Fund**  
October 31, 2020

November 19, 2020 Meeting

Fund - 736

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/20	15,851,271		15,851,271
<b>ESTIMATED REVENUES FOR 2020:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
Interest	500,000		31.98% 159,905
Highway project reimbursement	1,400,000		2.38% 33,364
Highway loan repayment	340,000		100.00% 340,000
	2,240,000		Total Percentage of Collections 23.81% 533,269
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	18,091,271		<b>ACTUAL CASH YEAR TO DATE:</b> 16,384,539
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2020 Budget	-		
2019 Encumbrances	1,400,000		38,829
Additional Appropriations	2,250,000		
	3,650,000		Percentage of Disbursements 38,829
TOTAL BUDGETED APPROPRIATION	3,650,000		
Transfer from General Fund			Transfer from General Fund
AMOUNT LEFT FOR APPROPRIATION	14,441,271		REMAINING CASH BALANCE YTD: <u>16,345,710</u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

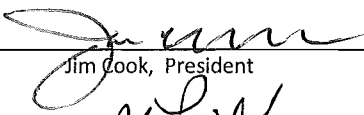
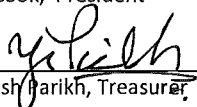
**ALLEN COUNTY FORT WAYNE CAPITAL IMPROVEMENT BOARD OF MANAGERS  
PROPOSED BUDGET FOR THE YEAR ENDING DECEMBER 31, 2021**

<b>Grand Wayne Center Receipts</b>	2020 <u>Projected</u>	2021 <u>Budget</u>
Room Tax (net to GWC) - Note A	2,648,290	3,270,000
Building Revenue	358,175	805,000
Food and Beverage	164,502	495,000
Interest Income	56,060	50,000
Transfer from PSCDA Capital Reserve Fund	225,000	225,000
Other	3,000	3,000
	<u>3,455,027</u>	<u>4,848,000</u>
<b>Grand Wayne Center Disbursements</b>		
Operating expenditures - see attached	4,329,307	5,336,807
Redevelopment Pledge - Note C	250,000	-
Capital Outlay - Note E	42,463	225,000
	<u>4,621,770</u>	<u>5,561,807</u>
<b>Grand Wayne Center PSCDA Capital Reserve Fund Activity</b>		
Beginning Balance	-	-
PSCDA Tax Collected -Note B	400,000	400,000
PSCDA Tax Redevelopment Commission Remittance - Note B	(175,000)	(175,000)
Transfer to general fund for capital outlay-Note E	(225,000)	(225,000)
PSCDA Capital Reserve Fund Balance	-	-
CIB Coordinator Stipend	(8,500)	(8,500)
Fit Grocer	150,000	-
Grand Wayne Center Reserve Fund Balance	<u>5,870,511</u>	<u>5,148,204</u>
<b>Capital Improvements Board Activity</b>		
Food and Beverage tax reserve (restricted) - Note D	5,721,452	5,893,096
Interest Income	122,623	122,000
Economic Development Disbursements	1,148,000	8,063,766

- Note A The 2020 total Room Tax is estimated at \$4,237,263 with approximately \$1,588,974 going to Visit Fort Wayne.
- Note B Monies from the PSCDA tax are pledged to the Fort Wayne Redevelopment Commission for bond repayment in the amount of \$175,000. Excess PSCDA tax monies are restricted to capital expenditures.
- Note C In July, 2007, the Fort Wayne Allen County Convention and Tourism Authority pledged \$2.5 million to the Fort Wayne Redevelopment Commission for the development of the Courtyard by Marriott Hotel and adjacent parking garage. It is to be distributed over a 10 (ten) year period beginning in 2011.
- Note D Pursuant to Indiana Code 6-9-33-8, Allen County Supplemental Food and Beverage Tax collected in excess of amounts necessary to fulfill pledge obligations existing as of January 1, 2009 of the Allen County War Memorial Coliseum will be transferred to the Allen County Fort Wayne Capital Improvements Board of Managers. The transferred funds must be held in reserve for at least 12 (twelve) months before they may be used to provide funding for capital improvements or economic development projects.
- Note E Total 2020 capital outlay will be funded from the Grand Wayne Center Reserve Fund Balance and PSCDA funds.

STATE OF INDIANA)  
COUNTY OF ALLEN)

Ben Eisbart and Yogesh Parikh, Vice President and Treasurer respectively, of the Allen County Fort Wayne Capital Improvement Board of Managers, being first duly sworn, represent that at a meeting duly called, the Allen County Fort Wayne Capital Improvement Board of Managers approved the within budget for the Board for the year commencing January 1, 2019 and ending December 31, 2019.

  
 \_\_\_\_\_  
 Jim Cook, President  
  
 \_\_\_\_\_  
 Yogesh Parikh, Treasurer

Subscribed and sworn before me, a Notary Public, in and said County and State, this

My Commission Expires: \_\_\_\_\_

Notary Public

Resident of Allen County, Indiana

**ALLEN COUNTY FORT WAYNE CAPITAL IMPROVEMENT BOARD OF MANAGERS**  
**dba GRAND WAYNE CENTER**  
**PROPOSED BUDGET FOR THE YEAR ENDING DECEMBER 31, 2020**

<b>Receipts</b>	2020 Budget	2020 Projected	2021 Budget
Room Tax	4,458,764	2,648,290	3,270,000
Room Rentals	950,000	358,175	805,000
Food & Beverage	550,000	164,502	495,000
Interest	70,000	56,060	50,000
Miscellaneous	3,000	3,000	3,000
<b>Total Revenue</b>	<u><u>6,031,764</u></u>	<u><u>3,230,027</u></u>	<u><u>4,623,000</u></u>
 <b>Disbursements</b>			
<u>Personnel</u>			
Salaries & Wages	1,931,245	1,403,766	1,795,762
Fringe Benefits	754,050	688,364	759,045
	<u>2,685,295</u>	<u>2,092,130</u>	<u>2,554,807</u>
 <u>Supplies</u>			
Office	40,000	16,956	40,000
Audio Visual	50,000	11,539	50,000
Maintenance	120,000	63,031	120,000
Convention	40,000	17,550	40,000
	<u>250,000</u>	<u>109,077</u>	<u>250,000</u>
 <u>Other:</u>			
Utilities	640,000	571,083	600,000
Advertising & Promo	350,000	198,591	300,000
Insurance	90,000	94,447	95,000
Professional Services	152,000	115,120	162,000
Service Contracts/Repairs	520,000	280,759	400,000
Administrative	150,000	43,100	150,000
	<u>1,902,000</u>	<u>1,303,101</u>	<u>1,707,000</u>
 Lease Payment	 825,000	 825,000	 825,000
<b>Disbursements from Operations</b>	<u><u>5,662,295</u></u>	<u><u>4,329,307</u></u>	<u><u>5,336,807</u></u>
 Excess from Operations	 <u><u>369,469</u></u>	 <u><u>(1,099,279)</u></u>	 <u><u>(713,807)</u></u>

Total 2020 capital outlay will be funded from the PSCDA funds.

## Visit Fort Wayne

### 2021 Budget

	2020 Budget	2020 Projected	2021 Budget
<b>Revenues</b>			
Room Tax	\$ 2,553,684	\$ 1,543,217	\$ 1,507,134
Advertising - Print, Marketing, Program	348,231	252,328	109,500
Grant Income	30,000	45,000	40,000
Investment, Other	54,436	36,052	26,149
<b>Total Revenue</b>	<b>\$ 2,986,351</b>	<b>\$ 1,876,597</b>	<b>\$ 1,682,783</b>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
Salaries	\$ 938,495	\$ 861,204	\$ 776,359
Employee Taxes	71,908	66,523	60,460
Health Insurance, Benefits	234,502	216,463	189,620
Staff Training, Development	35,560	4,915	18,870
	<u>1,280,465</u>	<u>1,149,104</u>	<u>1,045,309</u>
<b>Direct Promotional Expenses</b>			
Advertising, Printing, Promotions, Internet Marketing	\$ 969,734	\$ 404,758	\$ 497,696
Information Services, Retail Merchandise	43,043	9,350	23,300
Event Hosting Fees	75,750	19,455	55,750
Travel & Entertainment, Industry Partners Meetings	108,895	26,485	60,626
Research, Studies	80,000	34,609	21,325
Postage (50%), Telecommunications (50%)	27,573	20,012	20,480
	<u>1,304,995</u>	<u>514,668</u>	<u>679,177</u>
<b>Other Expenses</b>			
Bad Debt, Bank Fees, Unexpected Expense	\$ 21,641	\$ 32,984	\$ 14,169
Depreciation and Amortization	64,589	59,087	38,415
Furniture, Fixtures, Repairs, Maintenance	13,375	9,096	11,929
Insurance, Audit, Legal Fees, Dues	41,227	34,864	45,674
Postage (50%), Rent, Supplies, Telecom (50%)	122,808	118,169	113,018
Foundation	64,000	15,447	12,000
	<u>327,640</u>	<u>269,646</u>	<u>235,206</u>
<b>Total Expenses</b>	<b><u>2,913,100</u></b>	<b><u>1,933,419</u></b>	<b><u>\$1,959,691</u></b>
<b>Operating Change - Surplus (Deficit)</b>	<b><u>\$ 73,251</u></b>	<b><u>\$ (56,822)</u></b>	<b><u>\$ (276,909)</u></b>
<b>Reserves Funds</b>		<u>\$ 56,822</u>	<u>\$ 276,909</u>
<b>Total Operating Change - Surplus (Deficit)</b>	<b><u>\$ 73,251</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>

  
 Dan O'Connell, President/CEO

ALLEN SUPERIOR COURT



FAMILY RELATIONS DIVISION

JUDGE ANDREA R. TREVINO  
JUDGE CHARLES F. PRATT  
MAGISTRATE LORI K. MORGAN  
MAGISTRATE THOMAS P. BOYER  
MAGISTRATE DANIEL G. PAPPAS  
MAGISTRATE CAROLYN S. FOLEY

ALLEN COUNTY JUVENILE CENTER

APRIL WINFIELD  
CHIEF OF PROBATION

SHANE D. ARMSTRONG  
DIRECTOR OF DETENTION

To: Allen County Council

From: Wendy Kyler, Budget Analyst

Date: 11.03.2020

Re: August County Council Agenda

Please accept this memorandum as formal request to be placed on the November 19, 2020 County Council Meeting Agenda.

At this time, we are requesting to transfer funds from Services, 300 series, to Capital, 400 series line items in our County General Fund budget. The purpose of the transfer is threefold. First, this transfer will cover the replacement costs of three (3) original HVAC units at the Allen County Juvenile Center located at 2929 Wells Street. Second, included in the requested transfer is the expense to replace the original floor scrubber used by maintenance with a newer and more efficient scrubber. Third and final, this includes necessary funds to replace the medical cart used by our Nursing Department staff when dispensing medicines to detain youth with a more versatile and functional medical cart.

We are also requesting \$1,410 in the JDAI Fund to be transferred from Capital, 400 series, to Services, 300 series, line items. This transfer will continue to adhere to the juvenile detention alternatives philosophy and allow an opportunity to spend remaining available dollars in the State grant without reversion to purchase care packages for juveniles on formal probation.

Please see attached document for a more detailed line item breakdown on this transfer request.

Kind Regards;

A handwritten signature in cursive script, appearing to read "Wendy Kyler".

Wendy Kyler, Budget Analyst  
Allen County Juvenile Center

FUNDS TO MOVE FROM:

LINE ITEM NUMBER	DESCRIPTION	AMOUNT
100-5501-421.31-05	Arbitration Services	\$20,189.00
100-5501-421.31-06	Contractual Services	\$25,000.00
100-5501-421.31-13	Contractual Services - Kitchen	\$18,560.00
100-5501-421.31-17	Settlement of Claims	\$5,000.00
100-5501-421.31-30	Contractual Cleaning	\$4,448.00
100-5501-421.32-02	Postage	\$2,000.00
100-5501-421.32-03	Travel	\$15,000.00
100-5501-421.32-04	Telephone	\$4,000.00
100-5501-421.34-08	Nurses Liability	\$314.00
100-5501-421.35-04	Trash Removal	\$1,550.00
100-5501-421.36-07	Maintenance Agreement	\$40,733.00
100-5501-421.36-15	Elevator Services	\$3.00
100-5501-421.39-40	Laundry/Cleaning Services	\$2,500.00
100-5501-421.39-70	Schools/Seminars	\$8,000.00
100-5501-421.39-82	Pauper Attorney	\$1,500.00
		<u>\$148,797.00</u>

FUNDS TO MOVE TO:

LINE ITEM NUMBER	DESCRIPTION	AMOUNT
100-5501-421.43-01	Furniture and Fixtures	\$ 4,002.00
100-5501-421.49-55	Building Capital Outlays	\$ 144,795.00
		<u>\$ 148,797.00</u>

FUNDS TO MOVE FROM:

<u>LINE ITEM NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
223-5501-421.43-03	Equipment Purchases	<u>\$ 1,410.00</u>
		<u>\$ 1,410.00</u>

FUNDS TO MOVE TO:

<u>LINE ITEM NUMBER</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
223-5501-421.33-03		<u>\$ 1,410.00</u>
		<u>\$ 1,410.00</u>

\$ -



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

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DEPARTMENT: Allen Superior Court

LINE ITEM NUMBER: 100-62-01-412.43-03

REQUESTED AMOUNT: \$ 10,714.00

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:

YTD - \$1,969.81 Anticipated - \$5,000.00

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

It was included on Capital Expense Survey.

HOW WILL THIS APPROPRIATION BE USED?

To replace a failed monitor and control on scheduling monitor at Misdemeanor and Traffic and to replace three laptops and docking stations originally provided by the state. They are high wear and tear items, Judges take them from office and courtrooms. It is up to us to periodically replace the twenty we have, we are replacing at three a year.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

The cost of the monitor at Misdemeanor and Traffic was determined through the vendor Infax. The cost of the laptops and docking stations were determined through quotes from ATOS.

IS THIS A RECURRING EXPENSE?

No.

WILL OTHER EXPENDITURES BE NECESSARY?

No.

DISCUSSED WITH LIAISON? Yes.

LIAISON'S NAME: Joel Benz

After saving this form, email it to  
Becky Butler in the Auditor's Office



**SALARY ORDINANCE  
2020**

Consideration of a salary ordinance reclassifying the pay for an employee within the budget of Community Corrections 100/233/234/235/236/239-9001-423.

<b>TITLE FROM/TO:</b>	<b>APPROP</b>	<b>CLASSIFICATION FROM/TO:</b>	<b>SALARY FROM/TO:</b>
Intake Case Mgr	14-57	PAT 3/2	\$48,000
Screener/Residential Services Officer		PAT 3/2	\$45,701
40 hrs/non- exempt			

**WHEREAS:** The Allen County Council is apprised of the need to amend the salary ordinance for the Residential Services Officer and is in concurrence with this need.

**NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** The salary, wages and other compensation paid this position within the budget of Community Corrections is amended as described above.

**THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 19<sup>th</sup> DAY OF NOVEMBER, 2020.**

**MEMBERS OF THE ALLEN COUNTY COUNCIL**

**AYE**

**NAY**


**ATTEST:** \_\_\_\_\_  
**NICK D. JORDAN, ALLEN COUNTY AUDITOR  
SECRETARY, EX-OFFICIO**

**SALARY ORDINANCE  
2020**

Consideration of a salary ordinance establishing the pay for employees within the budget of Community Corrections 100/233/234/235/236/239-9001-423

<b>TITLE</b>	<b>APPROP</b>	<b>CLASSIFICATION</b>	<b>ANNUAL SALARY</b>
Residential	14-60	POLE 3/2	\$45,701
Services	14-61	“	“
Officers	14-62	“	“
			40 hrs/non-exempt

**WHEREAS:** The Allen County Council is apprised of the need to set the salary ordinances for the Residential Services Officers and is in concurrence with this need.

**NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** The salary, wages and other compensation paid these positions within the budget of Community Corrections is established as described above.

**THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 19<sup>th</sup> DAY NOVEMBER, 2020.**

**MEMBERS OF THE ALLEN COUNTY COUNCIL**

**AYE**

**NAY**


**ATTEST:** \_\_\_\_\_  
**NICHOLAS D. JORDAN, ALLEN COUNTY AUDITOR  
 SECRETARY, EX-OFFICIO**

**SALARY ORDINANCE  
2021**

Consideration of a salary ordinance establishing the pay for employees within the budget of Community Corrections 100/233/234/235/236/239-9001-423

<b>TITLE</b>	<b>APPROP</b>	<b>CLASSIFICATION</b>	<b>ANNUAL SALARY</b>
Residential	14-60	POLE 3/2	\$45,681
Services	14-61	“	“
Officers	14-62	“	“
			40 hrs/non-exempt

**WHEREAS:** The Allen County Council is apprised of the need to set the salary ordinances for the Residential Services Officers and is in concurrence with this need.

**NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** The salary, wages and other compensation paid these positions within the budget of Community Corrections is established as described above.

**THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 19<sup>th</sup> DAY NOVEMBER, 2020.**

**MEMBERS OF THE ALLEN COUNTY COUNCIL**

**AYE**

**NAY**


**ATTEST:** \_\_\_\_\_  
**NICHOLAS D. JORDAN, ALLEN COUNTY AUDITOR  
 SECRETARY, EX-OFFICIO**



## COUNTY COUNCIL

### REQUEST FOR TRANSFERS WITHIN FUND BUT BETWEEN SERIES

---

DEPARTMENT: Allen County Community Corrections - Residential Services

NAME OF FUND: General Fund

TOTAL AMOUNT TO BE TRANSFERRED:  
\$35,000

FROM LINE ITEM:	100-9001-423-3705	\$	35,000	AMOUNT
		\$		
		\$		
TO LINE ITEM:	100 Series - see attachment	\$	20,000	
	200 Series - see attachment	\$	15,000	
		\$		

#### WHY IS THIS NEEDED?

Residential Services Male Pod will reach capacity in early November, which will require suspension of intakes without opening another pod. Net Intakes are currently averaging 10 per week. The funds transfer will support hiring 3 additional RS Officers for remaining 3 pay periods, and supplies necessary to support additional residents.

PROJECTED EXPENDITURE FOR TRANSFER-OUT LINE ITEM:  
\$80,000

IS THERE SUFFICIENT FUNDING FOR FUTURE NEEDS AFTER TRANSFER?

Yes

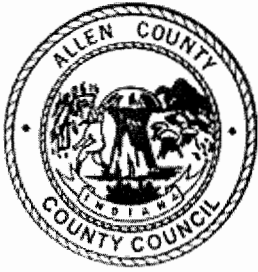
WHY IS THERE EXTRA MONEY IN THE TRANSFER-OUT LINE ITEM?

Lower electronic monitoring rental fees due to Covid-19 impacts.

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Christopher Spurr

After saving this form, email it to  
Becky Butler in the Auditor's Office



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

---

DEPARTMENT: Allen County Community Corrections

LINE ITEM NUMBER: Various - See Attachment

REQUESTED AMOUNT: \$ 2,412,459.00

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:  
2021 Budget For Residential Services

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

\$2,150,142 Yes

\$262,317 No - Experience since opening on August 25 (2021 Budget submission due at end of August) indicates need for additional expenses, amounting to 6% increase from original Assessment presented May 2020.

HOW WILL THIS APPROPRIATION BE USED?

Annual operating expenses for Residential Services: base budget request, plus 3 new RS Officers positions and other supplies/services expenses (see Attachment).

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Budget Development (see Attachment)

IS THIS A RECURRING EXPENSE?

Yes

WILL OTHER EXPENDITURES BE NECESSARY?

No

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Christopher Spurr

After saving this form, email it to  
Becky Butler in the Auditor's Office

## ACCC General Fund Series Attachment Funds Transfer Request 2020.11

Transfers to:

100-9001-423-1107	Overtime	\$1,082
100-9001-423-1201	FICA	\$1,284
100-9001-423-1257	401A	\$840
100-9001-423-1460	New RS Officer, Pole 3	\$5,598
100-9001-423-1461	New RS Officer, Pole 3	\$5,598
100-9001-423-1462	New RS Officer, Pole 3	\$5,598
100 Series		<u>\$20,000</u>
100-9001-423-2101		<u>\$15,000</u>
Total Transfer		<u><u>\$35,000</u></u>

**2021 Add Appropriation ACCC General Fund - Nov 2020 Council COMMUNITY CORRECTNS**

**ENTER YOUR  
2021 BUDGET  
HERE  
ADDITIONAL  
APPROPRIATION  
REQUEST**

**ACCOUNT NUMBER**

**ACCOUNT DESCRIPTION**

**COMMUNITY CORRECTIONS**

100-9001-423.11-03	EXTRA	24,056
100-9001-423.11-06	SHIFT DIFFERENTIAL	47,911
100-9001-423.11-07	OVERTIME	58,623
100-9001-423.11-08	HOLIDAY PAY	8,889
100-9001-423.12-01	FICA-REGULAR	119,843
100-9001-423.12-02	PERF-REGULAR	55,048
100-9001-423.12-57	COUNTY MATCH 401A	52,516
100-9001-423.13-01	EXECUTIVE DIRECTOR-ACCC	-
100-9001-423.13-09	SENIOR FINANCE MANAGER	-
100-9001-423.13-11	DEPUTY DIRECTOR	-
100-9001-423.13-36	SENIOR SECURITY OFFICER	-
100-9001-423.13-50	COMMUNITY SERV SUPER	21,689
100-9001-423.13-84	PROGRAMS FACILITATOR	-
100-9001-423.13-89	COMMUNITY PROJCTS COORDNT	35,057
100-9001-423.13-99	CLIENT SERVICE COORD	-
100-9001-423.14-09	COMM SVC SUPVSR/COURIER	20,657
100-9001-423.14-10	HR & POLICY DEV MANAGER	-
100-9001-423.14-11	FIELD & SECURITY COORD	-
100-9001-423.14-13	RESIDENTIAL SERVICES COOR	45,154
100-9001-423.14-14	RESIDENTIAL SERV MGR	32,613
100-9001-423.14-15	SR RS OFFICER SUPV	36,460
100-9001-423.14-16	RS OFFICER SHIFT SPV	24,677
100-9001-423.14-17	RS OFFICER SHIFT SPV	24,677
100-9001-423.14-18	RS OFFICER SHIFT SPV	27,207
100-9001-423.14-19	RESIDENTIAL SVCS OFFICER	22,033
100-9001-423.14-20	RESIDENTIAL SERV OFFICER	22,033
100-9001-423.14-21	RESIDENTIAL SERV OFFICER	22,033
100-9001-423.14-22	RESIDENTIAL SERV OFFICER	22,033
100-9001-423.14-23	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-24	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-25	RESIDENTIAL SERV OFFICER	27,587
100-9001-423.14-26	RESIDENTIAL SERV OFFICER	22,033
100-9001-423.14-27	RESIDENTIAL SERV OFFICER	22,033
100-9001-423.14-28	RESIDENTIAL SERV OFFICER	25,506
100-9001-423.14-29	RESIDENTIAL SERV OFFICER	27,587

**2021 Add Appropriation ACCC General Fund - Nov 2020 Council COMMUNITY CORRECTNS**

**ENTER YOUR  
2021 BUDGET  
HERE  
ADDITIONAL  
APPROPRIATION  
REQUEST**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	
100-9001-423.14-30	RESIDENTIAL SERV OFFICER	26,526
100-9001-423.14-31	RESIDENTIAL SERV OFFICER	25,506
100-9001-423.14-32	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-33	RESIDENTIAL SERV OFFICER	27,587
100-9001-423.14-34	SECURITY OFFICER	22,033
100-9001-423.14-35	SECURITY OFFICER	24,292
100-9001-423.14-36	MONITORING TECHNICIAN	21,620
100-9001-423.14-37	SR MONITORING COMM SPEC	25,911
100-9001-423.14-38	HOME DETENTION OFFICER	27,207
100-9001-423.14-39	SENIOR FIELD OFFICER	32,104
100-9001-423.14-40	SR HIGH RISK INTAKE CASE	35,242
100-9001-423.14-41	INTAKE CASE MANAGER	30,806
100-9001-423.14-42	DATE ENTRY CLERK	19,656
100-9001-423.14-43	PASS INVESTIGATOR	18,720
100-9001-423.14-44	PERSONNEL ADMIN ASST	22,080
100-9001-423.14-45	SR HIGH RISK CASE MGR RS	33,886
100-9001-423.14-46	CASE MANAGER	26,611
100-9001-423.14-47	CASE MANAGER	30,898
100-9001-423.14-48	PROGRAM FACILITATOR	23,152
100-9001-423.14-49	PROGRAM FACILITATOR	25,525
100-9001-423.14-50	FINANCE DEPUTY	20,872
100-9001-423.14-51	RS OFFICER SHIFT SPV	27,207
100-9001-423.14-52	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-53	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-54	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-55	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-56	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-57	RESIDENTIAL SERV OFFICER	24,292
100-9001-423.14-58	CASE MANAGER	29,338
100-9001-423.14-59	CASE MANAGER	29,338
100-9001-423.14-60	RESIDENTIAL SERV OFFICER	50,363
100-9001-423.14-61	RESIDENTIAL SERV OFFICER	50,363
100-9001-423.14-62	RESIDENTIAL SERV OFFICER	50,363
		-----
* 100 SERIES -	SALARIES	1,823,791



**2021 Add Appropriation ACCC General Fund - Nov 2020 Council COMMUNITY CORRECTNS**

**ENTER YOUR  
2021 BUDGET  
HERE  
ADDITIONAL  
APPROPRIATION  
REQUEST**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	
100-9001-423.21-01	GENERAL SUPPLIES	28,282
100-9001-423.21-03	STATIONERY & PRINTING	6,511
100-9001-423.22-01	GASOLINE/OIL	5,605
100-9001-423.22-04	TIRES AND TUBES	723
100-9001-423.22-05	UNIFORMS	723
100-9001-423.22-21	HOUSEHOLD LAUNDRY	19,679
100-9001-423.22-35	BEDDING LINEN	3,152
100-9001-423.22-36	CLOTHING ALLOWANCE	4,823
100-9001-423.23-99	OTHER REPAIRS & PARTS	2,151
100-9001-423.29-12	DRUG TESTING SUPPLIES	1,929
100-9001-423.29-15	FORENSIC TOOLS	7,428
		-----
* 200 SERIES -	SUPPLIES	81,008
100-9001-423.31-01	LEGAL	3,617
100-9001-423.31-13	CONTRACTUAL	261,949
100-9001-423.32-02	POSTAGE	482
100-9001-423.32-03	TRAVEL	3,532
100-9001-423.32-04	TELEPHONE	2,836
100-9001-423.32-99	OTHER COMM/TRANSPORTATION	10,370
100-9001-423.34-02	LIABILITY INSURANCE	2,195
100-9001-423.37-09	ELECTRONIC MONITORING	178,914
100-9001-423.39-08	DRUG SCREENING	41,593
100-9001-423.39-70	SCHOOLS & SEMINARS	2,170
		-----
* 300 SERIES -	SERVICES	507,660
100-9001-423.43-01	FURNITURE & FIXTURES	-
100-9001-423.43-03	OFFICE/COMPUTER EQUIP.	-
100-9001-423.43-06	OTHER EQUIPMENT	-
100-9001-423.43-08	VEHICLES	-
		-----
* 400 SERIES -	CAPITAL EXP	-
<b>*** COMMUNITY CORRECTIONS</b>		<b>2,412,459</b>

**ALLEN COUNTY COUNCIL RESOLUTION 2020-11-19-01  
RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR ALLEN COUNTY COMMUNITY  
CORRECTIONS**

WHEREAS, Allen County Council, the fiscal body of Allen County, has agreed to the establishment of Petty Cash funds in an amount not to exceed Five-Hundred and 00/100 Dollars (\$500) as deemed necessary by the governing official of Allen County Community Corrections; and

WHEREAS, IC 36-1-8-3 permits the fiscal body of a political subdivision to establish a Petty Cash fund for any of its offices for emergency items of operating expense of which the receipt should be retained and filed with the Auditor in order to reimburse the Petty Cash fund; and

WHEREAS, IC 36-1-8-3 further states that Petty Cash funds should be established in a like manner of section 2 of the chapter which notes that the fiscal body shall require the entire Petty Cash fund to be returned to the appropriate fund of which the original warrant was drawn upon whenever there is a change in the custodian of the fund or if the fund is no longer needed.

NOW, THEREFORE, The Allen County Council approves the establishment of Petty Cash funds in an amount not to exceed Five-Hundred and 00/100 Dollars (\$500) as deemed necessary by the governing official of Allen County Community Corrections.

ADOPTED this 19<sup>th</sup> day of November, 2020.

Allen County Council

By: \_\_\_\_\_  
Joel M Benz, PRESIDENT

By: \_\_\_\_\_  
Kenneth C Fries

By: \_\_\_\_\_  
Kyle A Kerley, VICE-PRESIDENT

By: \_\_\_\_\_  
Thomas A Harris

By: \_\_\_\_\_  
Robert A Armstrong

By: \_\_\_\_\_  
Chris A Spurr

By: \_\_\_\_\_  
Sheila R Curry-Campbell

ATTEST:

\_\_\_\_\_  
Nicholas D Jordan, AUDITOR OF ALLEN COUNTY, INDIANA



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

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DEPARTMENT: Auditor-Countywide expense

LINE ITEM NUMBER: 100-4010-411.21-01 supplies(\$200k), 31-22 services(\$300k), 49-41 capital(\$1.5 mil)

REQUESTED AMOUNT: \$ \$2 mil

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:  
N/A

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

N/A. This appropriation is for the COVID reimbursement we received. We need to appropriate the money in order to spend on additional COVID related items. SBOA directive in April was that we could spend the grant fund money without appropriation. Effective 10/23 they changed the direction.

HOW WILL THIS APPROPRIATION BE USED?

Will be used in the event we need to make purchases of COVID supplies, services and/or capital. Multiple departments across the County have been making purchases. Because departments weren't planning on these expenses, they don't necessarily have enough appropriated monies.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Unknown. These lines will be used by many. Anything unspent rolls back into the General Fund.

IS THIS A RECURRING EXPENSE?

WILL OTHER EXPENDITURES BE NECESSARY?

There will be various expenses for COVID items before end of 2020. No clue what 2021 entails, but presumption is that I will be back to ask a similar request for the 2021 year.

DISCUSSED WITH LIAISON? No

LIAISON'S NAME: Joel Benz

After saving this form, email it to  
Becky Butler in the Auditor's Office

# ALLEN COUNTY COUNCIL BOARD APPOINTMENTS

	<b>TERM</b>		<b>EXPIRATION</b>
ALCOHOL BEVERAGE COM	ANNUAL	Ozzie Mitson	<b>12/31/2020</b>
ALLEN CO.CHILD CARE FAC. BD.	ANNUAL	Roger Brugh	<b>12/31/2020</b>
PTABOA BOARD	ANNUAL	Mike Clough	<b>12/31/2020</b>
		Patty Tritch	<b>12/31/2020</b>
REDEVELOPMENT COMMISSION	ANNUAL	Tom Harris	<b>12/31/2020</b>
	ANNUAL	Darren Vogt	<b>12/31/2020</b>
REGIONAL SEWER DISTRICT	2 YEARS	Tom Rotering	12/31/2021
WOODBURN ECON. DEV. COM.	ANNUAL	Tom Harris	<b>12/31/2020</b>
GRABILL ECONOMIC DEV. COM.	4 YEARS	Tom Harris	12/31/2023
VISIT FORT WAYNE	ANNUAL	Joel Benz	<b>12/31/2020</b>
LIBRARY BOARD	4 YEARS	Paul Moss	12/31/2022
LIBRARY BOARD	4 YEARS	Sharon Tucker	<b>12/31/2020</b>
ALLEN CO.ECONOMIC DEV.COM.	4 YEARS	Mark Hagar	<b>12/31/2020</b>
BOARD OF ZONING APPEALS	4 YEARS	Thomas Black	<b>12/31/2020</b>
PARK & RECREATION	4 YEARS	Mitch Sheppard	<b>12/31/2020</b>
	4 YEARS	Stephanie Veit	<b>12/31/2020</b>
CITY ECONOMIC DEVELOP. COM. (Council Member)	4 YEARS	Joel Benz	<b>12/31/2020</b>
LEO/CEDARVILLE REGIONAL SEWER DISTRICT	4 YEARS	Tom Cottrell	8/31/2021