

**ALLEN COUNTY COUNCIL MEETING AGENDA  
THURSDAY, OCTOBER 17, 2019  
8:30 AM**

**CALL TO ORDER:** PRESIDENT, TOM HARRIS

**FINANCIAL REPORT:** AUDITOR, NICK JORDAN

**TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND:** \$75,000

**TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS:** \$101,972

**PUBLIC COMMENT**

**NEW ALLEN ALLIANCE**

**ECONOMIC DEVELOPMENT** Harris

Consideration of Resolution 2019-10-17-01 regarding compliance with Statement of Benefits for Viant Services Inc. formerly known as Bandera Acquisition LLC/Predimed Inc.

**DEPARTMENT 07 - CORONER'S OFFICE** Fries

**APPROPRIATION IN CORONER'S GENERAL FUND:**

100-0701-442.31-09 AUTOPSY FEES \$75,000

**DEPARTMENT 49 - NIRCC** Fries

**TRANSFER WITHIN NIRCC'S GENERAL FUND:**

**FROM:**

1. 100-4901-419.31-13 CONTRACTUAL \$8,700

**TO:**

2. 100-4901-419.14-40 SECRETARY/BOOKKEEPER \$6,200

3. 100-4901-419.14-71 PRINCIPAL PLANNER GRANT ADMIN \$2,500

\$8,700

**DEPARTMENT 62 -SUPERIOR COURT**

Benz

1. Consideration of a salary ordinance establishing the pay for CASA Case Management Specialist, PAT 4/2, \$51,604, 40 hours per week, non-exempt.
2. Consideration of a salary ordinance establishing the pay for CASA Recruitment Specialist, PAT 4/2, \$51,604, 40 hours per week, non-exempt.

**APPROPRIATION IN COMMERCIAL LAW CLERK FUND 859:**

3.	859-6201-412.31-06	CONSULTING SERVICES	\$73,972
----	--------------------	---------------------	----------

**APPROPRIATION IN FAMILY RECOVERY COURT FUND 874:**

4.	874-6201-412.21-01	SUPPLIES	\$5,860
5.	874-6201-412.31-06	CONSULTING	\$4,600
6.	874-6201-412.32-03	TRAVEL	\$3,540
7.	874-6201-412.39-10	DUES & SUBSCRIPTIONS	\$120
8.	874-6201-412.39-70	SCHOOLS & SEMINARS	\$11,540
9.	874-6201-412.43-03	OFFICE & COMPUTER EQUIPMENT	\$2,340
			\$28,000

**DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:**

BOARD APPOINTMENTS FOR 2020

PROPOSED 2020 MEETING DATES

**RECENT and/or UPCOMING MEETINGS:**

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of October 17, 2019.

The next County Council regular meeting will be held at 8:30 am Thursday, November 21, 2019 in the Discussion Room of Citizens Square.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY GENERAL FUND**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 100**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	32,658,179			32,658,179
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2019 Property Tax	69,305,274			51.32%
Less Circuit Breaker Credit	<u>(6,358,922)</u>			
Total Property Taxes charged	62,946,352		56.51%	35,570,591
Miscellaneous	<u>40,205,607</u>		88.03%	<u>35,393,520</u>
	103,151,959		Total Percentage of Collections	68.80%    70,964,111
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	135,810,138		<b>ACTUAL CASH YEAR TO DATE:</b>	103,622,290
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	103,068,448			80,601,398
2018 Encumbrances	5,574,807			
Additional Appropriations	<u>1,465,594</u>			
TOTAL BUDGETED APPROPRIATION	110,108,849		Percentage of Disbursements	73.20%    80,601,398
Replenish Cash Reserve	(6,000,000)			
AMOUNT LEFT FOR APPROPRIATION	<u><u>19,701,288</u></u>		<b>ACTUAL CASH BALANCE YTD:</b>	<u><u>23,020,891</u></u>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>	<b>75,000</b>			

# County General Miscellaneous Revenue Explanations

September 2019

75% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
<b>OTHER TAXES:</b>				
Financial Institutions Tax	278,594	52.63%	146,628	Two equal installments <b>June</b> and December.
Vehicle License Excise Tax	4,514,446	64.21%	2,898,516	Distributed <b>April, June</b> , October & December
Local Income Tax	17,211,887	82.26%	14,157,801	Distributed monthly
Commercial Vehicle Excise Tax	355,679	60.87%	216,486	Two equal installments <b>May</b> and December.
Riverboat Wagering Tax Rev	441,311	100.00%	441,311	Full year distribution received in <b>August</b> .
<b>INTERGOVERNMENTAL REVENUES:</b>				
Indirect Costs - Child Support	350,000	136.80%	478,783	Received Quarterly
Emerg Prep/Civil Def-Fed Match	98,690	99.88%	98,570	Received 1x per yr
Care of Federal Prisoners	2,900,000	153.94%	4,464,348	Varies monthly depending on prisoners
ACJC/Trans Child Care	210,000	84.63%	177,727	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	550,000	144.70%	795,828	Varies monthly depending on youths housed
Liquor Excise Tax Dist-ABC	20,000	110.88%	22,176	Two Distributions per year
Public Defender/Capital Case	1,500,000	95.95%	1,439,213	Received Quarterly
Examination of Records	0			Two Distributions per year
SSI Payments	50,000	34.60%	17,300	Receive monthly from Social Security Admin
<b>LICENSES AND PERMITS:</b>				
Department of Planning	750,000	103.94%	779,572	Collections deposited monthly
Building Department	1,900,000	101.06%	1,920,112	Collections deposited monthly
Cable Franchise License Fees	400,000	79.74%	318,961	Paid Quarterly from Cable Vendors
<b>CHARGES FOR SERVICES:</b>				
Treasurer	185,000	48.11%	89,005	Tax Sale Fees receipted with December Settlement
Recorder	875,000	77.61%	679,109	Collections deposited monthly
Sheriff	1,800,000	62.45%	1,124,010	Made up of different fees, including tax warrants at <b>9/30 \$168,177.05</b> .
Surveyor	150,000	90.39%	135,583	Summer months usually yield higher collections
Auditor	50,000	8.47%	4,234	Copy, Notary, Payroll Processing fees
Data Processing	105,000	33.50%	35,176	Data file fees monthly / Joint Permit Brd 50% reimb from City of Ft Wayne

# County General Miscellaneous Revenue Explanations

September 2019

75% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
N.I.R.C.C.	850,000	86.08%	731,707	Reimbursed from Feds as it is spent and invoiced
Clerk	1,150,000	61.67%	709,148	Collections deposited monthly
<b>MISCELLANEOUS REVENUE:</b>				
Child Support Exp Budget Reimb	1,260,000	78.99%	995,224	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse	400,000	50.56%	202,232	Reimbursement for cost of running City election
Reimbursements/Refunds	50,000	74.64%	37,320	Miscellaneous Reimbursements, i.e. Commissary part time salaries
Interest	800,000	221.43%	1,771,423	Received monthly
Rental of County Property	250,000	77.13%	192,836	Received monthly.
Co. Misc. - Non-identified Rev	175,000	26.07%	45,626	Miscellaneous one time revenue
<b>OTHER FINANCING SOURCES:</b>				
Sale of Real & Personal Property	50,000	54.78%	27,392	Proceeds from sale of county owned property
Unclaimed Surplus Tax	300,000	32.57%	97,721	Unclaimed Surplus is moved to General Fund in December of each year. TS Surplus done in Jan
Property Tax Refund Reimb	225,000	63.31%	142,442	County is reimbursed from units at Settlement for tax refunds paid throughout the year.
<b>TOTAL</b>	40,205,607	88.03%	35,393,520	
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
<b>Total Miscellaneous Collections</b>	<b>40,205,607</b>	<b>88.03%</b>	<b>35,393,520</b>	

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**LIT Public Safety-County Share**  
 September 30, 2019

October 17, 2019      **Meeting**

**Fund - 120**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	910,307			910,307
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
COIT Public Safety distributive shares	3,380,705		Percentage of Collections:	
Miscellaneous			82.32%	2,782,895
				1,916
	<u>3,380,705</u>		Total Percentage of Collections	82.37%    2,784,811
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	4,291,012		<b>ACTUAL CASH YEAR TO DATE:</b>	3,695,117
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	3,430,705			2,246,867
Additional Appropriations	0			
	<u>3,430,705</u>		Percentage of Disbursements	65.49%    2,246,867
TOTAL BUDGETED APPROPRIATION	3,430,705			
AMOUNT LEFT FOR APPROPRIATION	<u><u>860,307</u></u>		<b>ACTUAL CASH BALANCE YTD:</b>	<u><u>1,448,250</u></u>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>				

ALLEN COUNTY  
FINANCIAL REPORT  
**HIGHWAY FUND**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 250**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	5,745,001			5,745,001
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
SUR/Wheel Tax Distribution	2,526,977		79.00%	1,996,394
Highway Fees	440,000		97.48%	428,902
MVH State Distribution	10,637,806		71.16%	7,570,234
Miscellaneous/Other	340,000		115.20%	391,665
	13,944,783		Total Percentage of Collections	74.49% 10,387,195
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	19,689,784		<b>ACTUAL CASH YEAR TO DATE:</b>	16,132,196
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	13,830,865			10,134,121
2018 Encumbrances	5,793,097			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	19,623,962		Percentage of Disbursements	51.64% 10,134,121
AMOUNT LEFT FOR APPROPRIATION	65,822		REMAINING CASH BALANCE YTD:	5,998,075

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**Sur/Wheel Tax Bridge Fund**  
 September 30, 2019

October 17, 2019      **Meeting**

**Fund - 252**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	1,921,998			1,921,998
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Interlocal Agreements	100,000		49.88%	49,883
Miscellaneous	80,000			144,646
	180,000		Total Percentage of Collections	194,529
TOTAL ESTIMATED CASH:	2,101,998		<b>ACTUAL CASH YEAR TO DATE:</b>	2,116,528
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	469,624			1,014,424
2018 Encumbrances	1,632,375			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	2,101,998		Percentage of Disbursements	48.26%    1,014,424
AMOUNT LEFT FOR APPROPRIATION	0		REMAINING CASH BALANCE YTD:	1,102,103

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**



ALLEN COUNTY  
FINANCIAL REPORT  
**LOCAL ROAD AND STREET**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 255**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	2,526,474			2,526,474
<b>ESTIMATED REVENUES FOR 2019:</b>				<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
LRS Distributions	2,390,062		79.10%	1,890,577
Federal Reimb/Misc	250,000		98.70%	246,762
	<u>2,640,062</u>		Total Percentage of Collections	80.96%    2,137,340
TOTAL ESTIMATED CASH:	5,166,536		<b>ACTUAL CASH YEAR TO DATE:</b>	4,663,814
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	2,596,088			2,677,748
2018 Encumbrances	820,967			
Additional Appropriations	1,700,000			
TOTAL BUDGETED APPROPRIATION	5,117,055		Percentage of Disbursements	52.33%    2,677,748
AMOUNT LEFT FOR APPROPRIATION	<u><u>49,481</u></u>		REMAINING CASH BALANCE YTD:	<u><u>1,986,066</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**REASSESSMENT 2017**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 261**

**Department - Co. Assessor**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	1,025,504			1,025,504
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2019 Property Tax	592,486			52.69%
Less Circuit Breaker Credit	<u>(53,807)</u>			
Total Property Taxes charged	538,679			57.95%    312,165
Miscellaneous	<u>55,017</u>			72.84% <u>40,073</u>
	593,696		Total Percentage of Collections	59.33%    352,238
<b>TOTAL CASH &amp; ESTIMATED REVENUES:</b>	1,619,200		<b>ACTUAL CASH YEAR TO DATE:</b>	1,377,742
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	808,493			417,259
2018 Encumbrances	0			
Additional Appropriations	<u>          </u>			<u>          </u>
<b>TOTAL BUDGETED APPROPRIATION</b>	808,493		Percentage of Disbursements	51.61%    417,259
<b>AMOUNT LEFT FOR APPROPRIATION</b>	<u><u>810,707</u></u>		<b>REMAINING CASH BALANCE YTD:</b>	<u><u>960,483</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Board of Health Fund**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 285**

**Department - Health**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	2,564,283		2,564,283	
<b>ESTIMATED REVENUES FOR 2019:</b>				<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
2019 Property Tax	2,993,614		51.30%	
Less Circuit Breaker Credit	<u>(252,481)</u>			
Total Property Taxes charged	2,741,133		56.03%	1,535,797
Miscellaneous	2,074,397		83.05%	<u>1,722,800</u>
	<u>4,815,530</u>		Total Percentage of Collections	67.67% <u>3,258,598</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	7,379,813			<b>ACTUAL CASH YEAR TO DATE:</b> 5,822,881
<b>ESTIMATED DISBURSEMENTS:</b>				<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	5,419,019		3,753,842	
2018 Encumbrances	4,600			
Additional Appropriations	<u>84,827</u>			
TOTAL BUDGETED APPROPRIATION	5,508,446		Percentage of Disbursements	68.15% 3,753,842
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,871,367</u></u>			REMAINING CASH BALANCE YTD: <u><u>2,069,039</u></u>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>				
<b>UNAPPROPRIATIONS</b>				

ALLEN COUNTY  
FINANCIAL REPORT  
**Cumulative Capital Development**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 321**

**Dept - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	10,478,638		10,478,638
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
2019 Property Tax	2,931,247		51.30%
Less Circuit Breaker Credit	<u>(269,037)</u>		
Total Property Taxes charged	2,662,210	56.48%	1,503,737
Miscellaneous	1,247,763	60.88%	<u>759,663</u>
	<u>3,909,973</u>	Total Percentage of Collections	57.89% <u>2,263,400</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	14,388,611		<b>ACTUAL CASH YEAR TO DATE:</b> 12,742,039
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	4,971,569		1,130,123
2018 Encumbrances	366,007		
Additional Appropriations	<u>                    </u>		<u>                    </u>
TOTAL BUDGETED APPROPRIATION	5,337,576	Percentage of Disbursements	21.17%    1,130,123
AMOUNT LEFT FOR APPROPRIATION	<u><u>9,051,036</u></u>		<b>REMAINING CASH BALANCE YTD:</b> <u><u>11,611,916</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT  
**LIT-Economic Development**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 329**

**Dept - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	20,574,535			20,574,535
<b>ESTIMATED REVENUES FOR 2019:</b>	—			<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
LIT-Economic Development Tax	10,467,370		80.58%	8,434,201
Miscellaneous (Commissioners)	-			437,699
Federal/State Project Reimb-Highway	<u>3,500,000</u>		46.54%	<u>1,628,926</u>
	13,967,370			<b>Total Percentage of Collections</b>
			75.18%	10,500,827
<b>TOTAL CASH &amp; ESTIMATED REVENUES:</b>	34,541,905			<b>ACTUAL CASH YEAR TO DATE:</b>
				31,075,361
<b>ESTIMATED DISBURSEMENTS:</b>				<b>ACTUAL DISBURSEMENTS:</b>
2018 Budget, Encumbrances and Additional Appropriations:				
Highway (\$5,600,000 Beg Budget, \$5,782,064 PO's)	11,382,064		54.12%	6,160,325
Planning (\$315,163 Beg Budget, \$0 PO's)	315,163		71.91%	226,646
Commissioners (\$18,196,746 Beg Budget, \$4,647,931 PO's)	<u>22,844,677</u>		8.98%	<u>2,052,069</u>
<b>TOTAL BUDGETED APPROPRIATION</b>	34,541,904			<b>Percentage of Disbursements</b>
			24.43%	8,439,040
<b>AMOUNT LEFT FOR APPROPRIATION</b>	<u><u>0</u></u>			<b>REMAINING CASH BALANCE YTD:</b>
				<u><u>22,636,321</u></u>
 <b>FOR CONSIDERATION TODAY:</b>				
<b>APPROPRIATIONS</b>				
<b>UNAPPROPRIATIONS</b>				

**ALLEN COUNTY  
FINANCIAL REPORT  
MAJOR BRIDGE FUND  
September 30, 2019**

October 17, 2019 Meeting

**Fund - 340**

**Dept - Highway**

ESTIMATE

ACTUAL

CASH BALANCE AT 1/1/19 3,147,017

3,147,017

**ESTIMATED REVENUES FOR 2019:**

**ACTUAL REVENUES TO DATE:**

2019 Property Tax 2,011,334  
 Less Circuit Breaker Credit (177,978)  
 Total Property Taxes charged 1,833,356  
 Miscellaneous 149,423  
 1,982,779

Percentage of Collections: 51.36%  
 56.35% 1,033,060  
 71.14% 106,302  
 Total Percentage of Collections 57.46% 1,139,362

TOTAL CASH & ESTIMATED REVENUES: 5,129,796

**ACTUAL CASH YEAR TO DATE:** 4,286,378

**ESTIMATED DISBURSEMENTS:**

**ACTUAL DISBURSEMENTS:**

2019 Budget 1,917,382  
 2018 Encumbrances 2,155,974  
 Additional Appropriations \_\_\_\_\_

995,282  
 \_\_\_\_\_

TOTAL BUDGETED APPROPRIATION 4,073,356

Percentage of Disbursements 24.43% 995,282

AMOUNT LEFT FOR APPROPRIATION 1,056,440

REMAINING CASH BALANCE YTD: 3,291,096

FOR CONSIDERATION TODAY:

**APPROPRIATIONS  
UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY BOND FUND**  
September 30, 2019

October 17, 2019 Meeting

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	1,278,777		1,278,777
<b>ESTIMATED REVENUES FOR 2019:</b>		<b>ACTUAL REVENUES TO DATE:</b>	
		Percentage of Collections:	
2019 Property Tax	1,481,215		55.67%
Less Circuit Breaker Credit	-		
Total Property Taxes charged	1,481,215		55.67% 824,630
Miscellaneous	137,040		63.38% 86,850
	1,618,255	Total Percentage of Collections	56.32% 911,480
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	2,897,032	<b>ACTUAL CASH YEAR TO DATE:</b>	2,190,257
<b>ESTIMATED DISBURSEMENTS:</b>		<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	2,440,000		2,437,619
2018 Encumbrances	-		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	2,440,000	Percentage of Disbursements	99.90% 2,437,619
AMOUNT LEFT FOR APPROPRIATION	457,032	REMAINING CASH BALANCE YTD:	(247,362)

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Rainy Day Fund**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 736**

**Department - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	15,090,658			15,090,658
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Interest/Miscellaneous	200,000		163.45%	326,893
Highway loan repayment	340,000		100.00%	340,000
	540,000		Total Percentage of Collections	123.50%      666,893
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	15,630,658		<b>ACTUAL CASH YEAR TO DATE:</b>	15,757,550
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	-			
2018 Encumbrances	-			
Additional Appropriations	1,400,000			
TOTAL BUDGETED APPROPRIATION	1,400,000		Percentage of Disbursements	-
Transfer from General Fund			Transfer from General Fund	
AMOUNT LEFT FOR APPROPRIATION	14,230,658		REMAINING CASH BALANCE YTD:	15,757,550

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**



**RESOLUTION NO. 2019-10-17-01**

**ALLEN COUNTY COUNCIL  
RESOLUTION WAIVING NON-COMPLIANCE  
FOR VIANT SERVICES, INC  
FORMERLY BANDERA ACQUISITION LLC/PRECIMED INC.**

**WHEREAS**, on February 24, 2011 the Allen County Council did adopt Confirmatory Resolution 2011-02-24-01 approving Statement of Benefits (SB-1) for Precimed Inc.; and

**WHEREAS**, in order to receive the deduction authorized under said resolution, the property owner must file certain forms prescribed by the Department of Local Government Finance with the Allen County Auditor's office; and

**WHEREAS**, Viant Services, Inc. did not file its Compliance with Statement of Benefits forms (CF-1), Schedule of Deduction from Assessed Valuation Personal Property in ERA (103-ERA) and Business Tangible Personal Property Assessment Return (103-LONG) in a timely manner for 2019 pay 2020; and

**WHEREAS**, Viant Services, Inc. has now filed the necessary documents; and

**WHEREAS**, the Allen County Council desires that Viant Services, Inc. retain the benefits of the tax abatement that was granted for real and personal property investment as described in the company's application and Statement of Benefits (SB-1) form; and

**WHEREAS**, State law allows the correction of situations where a filing deadline is missed or a clerical error is found under I.C. 6-1.1-12.1-9.5 and I.C. 6-1.1-12.1-11.3 through a resolution waiving non-compliance as long as the document is filed or clerical error is corrected before the resolution is adopted; and

**WHEREAS**, this was an unusual occurrence for Viant Services, Inc. and was caused by factors outside of their control; and

**WHEREAS**, a hearing of the Allen County Council has been held on the waiver.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council hereby adopts a waiver of non-compliance for Viant Services, Inc. under the authority of I.C. 6-1.1-12.1-5.9; and

**BE IT ALSO RESOLVED**, that the adoption of this waiver of non-compliance shall result in the taxpayer being treated as if the taxpayer had complied with all requirements.

**BE IT ALSO RESOLVED**, that if any part, parts, clause or portion of this Resolution shall be adjudged invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of this Resolution as a whole or any other part, clause or portion of this Resolution.

**ADOPTED**, this 17<sup>th</sup> day of October, 2019, by the Allen County Council.

---

Thomas A. Harris, President  
Allen County Council

ATTEST:

---

Nicholas D. Jordan, Auditor  
Allen County, Indiana

**RESOLUTION NO. 2019-10-17-01**

**A RESOLUTION CONFIRMING SUBSTANTIAL NON-COMPLIANCE  
WITH A STATEMENT OF BENEFITS (SB-1) FOR 2019 PAY 2020 FOR  
VIANT SERVICES, INC.  
FORMERLY BANDERA ACQUISITION LLC/PRECIMED INC.**

**WHEREAS**, on February 24, 2011 the Allen County Council did adopt Confirmatory Resolution 2011-02-24-01 approving Statement of Benefits (SB-1) for Precimed Inc.; and

**WHEREAS**, property owners whose Statement of Benefits (SB-1) form was approved after July 1, 1991 that file a deduction application must file a Compliance with Statement of Benefits form (CF-1) showing information regarding compliance with the approved Statement of Benefits for the project; and

**WHEREAS**, Allen County Council made a determination on June 20, 2019 Viant Services, Inc. was not in substantial compliance for failure to file a Compliance with Statement of Benefits forms (CF-1) for 2019 pay 2020 in a timely manner; and

**WHEREAS**, Viant Services, Inc. failed to file form 103-ERA Schedule of Deduction from Assessed Valuation Personal Property in ERA and form 103-LONG Business Tangible Personal Property Assessment Return; and

**WHEREAS**, Viant Services, Inc. was sent notice requesting that a representative appear before the Allen County Council on October 17, 2019; and

**WHEREAS**, Viant Services, Inc. has now filed the necessary documents; and

**WHEREAS**, Council conducted a hearing on October 17, 2019 for the purpose of further considering Viant Services, Inc.'s Compliance with Statement of Benefits (CF-1) and corresponding forms 103-ERA and 103-LONG.

**NOW, THEREFORE, BE IT RESOLVED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** Viant Services, Inc. has failed to substantially comply pursuant to IC 6-1.1-12.1 for its failure to file the its Compliance with Statement of Benefits forms (CF-1), Schedule of Deduction from Assess Valuation Personal Property in ERA (103-ERA), and Business Tangible Personal Property Assessment Return (103-LONG) in a timely manner . Council therefore finds that Viant Services, Inc. has failed to substantially comply and said failure was not caused by factors outside of Viant Services, Inc.'s control. As a result of said failure, Viant Services, Inc.'s tax abatement under Resolution 2011-02-24-01 is hereby terminated.

**SECTION 2.** That, this Resolution shall be in full force and effect from and after its passage.

**BE IT ALSO RESOLVED**, that if any part, parts, clause or portion of this Resolution shall be adjudged invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of this Resolution as a whole or any other part, clause or portion of this Resolution.

**ADOPTED** this 17th day of October, 2019, by the County Council of Allen County, Indiana.

---

Thomas A. Harris, President  
Allen County Council

ATTEST:

---

Nick Jordan, Auditor  
Allen County, Indiana



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

---

DEPARTMENT: Allen County Coroner's Office

LINE ITEM NUMBER: 100-0701-442.31-09

REQUESTED AMOUNT: \$ 75,000

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:  
YTD approx. \$297,000 Anticipated \$380,000

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

Yes

HOW WILL THIS APPROPRIATION BE USED?

Pay autopsy bills for the remainder of 2019.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Autopsy fees, standard toxicology testing, slides are all a set fee. X rays, microbiology, viral testing is additional costs. Requested amount will cover average cost of average number of autopsies performed.

IS THIS A RECURRING EXPENSE?

WILL OTHER EXPENDITURES BE NECESSARY?

No

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Ken Fries

After saving this form, email it to  
Becky Butler in the Auditor's Office



# Allen County Coroner

1 EAST MAIN ST., SUITE 555  
FORT WAYNE, IN 46802-1804  
PHONE 260-449-7389  
FAX: 260-449-7577

Dr. Craig Nelson, DDS\*  
Allen County Coroner

Our annual autopsy budget is \$309,137, approximately \$40,000 was used at the beginning of the year to cover 2018 end of the year autopsy costs. We currently have approximately \$12,000 left in the autopsy line. In doing an average of 21 autopsies per month, and at a cost of about \$1200 per autopsy, we have an immediate shortfall.

The requested \$75,000 funds will be used to pay anticipated autopsy cost for the remainder of 2019. There should be no additional funds needed or requested.

The 15 transfer autopsies have been billed to the original county and we have received payment on the majority of these cases. The reimbursed funds are returned to the general fund.

Thank You,

Michael Burris  
Chief Investigator  
Allen County Coroner's Office

---

M. BURRIS*	B. STUTTLE*	C. MEHILS*	D. ALFELD*	T. MAZE*	J. McCracken*	K. HENDRICKS*
CHIEF	SENIOR	DEPUTY	DEPUTY	DEPUTY	DEPUTY	DEPUTY
INVESTIGATOR	INVESTIGATOR	CORONER	CORONER	CORONER	CORONER	CORONER

\*Indiana Certified Medicolegal Death Investigator



# Allen County Coroner

1 EAST MAIN ST., SUITE 555  
FORT WAYNE, IN 46802-1804  
PHONE 260-449-7389  
FAX: 260-449-7577

Dr. Craig Nelson, DDS\*  
Allen County Coroner

## 2019 CORONER'S OFFICE AUTOPSY REPORT SEPTEMBER 1, 2019

YEAR:	2019	2018	2017
CASES:	455	396	472
AUTOPSIES:	171	159	210
PERCENTAGE:	38%	40%	44%

All numbers are as of August 28, in the given year.

Of the 171 autopsies performed there have been:

ACCIDENT:	43
HOMICIDE:	17
MOTOR VEHICLE CRASH:	5
NATURAL:	51
PENDING:	34
SUICIDE:	3
UNDETERMINED:	3
TRANSFER ACCIDENT:	5
TRANSFER MVC:	3
TRANSFER NATURAL:	2
TRANSFER SUICIDE:	5

---

M. BURRIS*	B. STUTTLE*	C. MEHILS*	D. ALFELD*	T. MAZE*	J. McCRACKEN*	K. HENDRICKS*
CHIEF	SENIOR	DEPUTY	DEPUTY	DEPUTY	DEPUTY	DEPUTY
INVESTIGATOR	INVESTIGATOR	CORONER	CORONER	CORONER	CORONER	CORONER

\*Indiana Certified Medicolegal Death Investigator



# COUNTY COUNCIL

## REQUEST FOR TRANSFERS WITHIN FUND BUT BETWEEN SERIES

DEPARTMENT: NIRCC

NAME OF FUND: General Fund

TOTAL AMOUNT TO BE TRANSFERRED:  
\$7.800

FROM LINE ITEM:	100-4901-419.31-13	\$ 8700.00	AMOUNT
		\$	
		\$	
TO LINE ITEM:	100-4901-419.14-40	\$ 6200.00	
	100-4901-419.14-71	\$ 2500.00	
		\$	

### WHY IS THIS NEEDED?

Funds are needed for 100-4901-419.14-40 due to a reclassification of the position to Office and Account Manager approved in December, 2018. Funds are needed for 100-4901-419.14-71 due to a conversion from part-time to full-time position approved in March 2019.

### PROJECTED EXPENDITURE FOR TRANSFER-OUT LINE ITEM:

\$60,000 in 2019.

### IS THERE SUFFICIENT FUNDING FOR FUTURE NEEDS AFTER TRANSFER?

Yes, sufficient funds will remain.

### WHY IS THERE EXTRA MONEY IN THE TRANSFER-OUT LINE ITEM?

Line item 100-4901-419.31-13 is for contractual expenses. Contractual expenses in 2019 were lower than estimated. one anticipated contractual agreement was postponed.

DISCUSSED WITH LIAISON? Will attempt to discuss prior to Council Meeting.

LIAISON'S NAME: Kenneth Fries

After saving this form, email it to  
Becky Butler in the Auditor's Office



**SALARY ORDINANCE  
2019**

Consideration of a salary ordinance establishing the pay for an employee within the budget of the CASA 224-6201-412

<b>TITLE</b>	<b>APPROP</b>	<b>CLASSIFICATION</b>	<b>SALARY</b>
Case Management Specialist	19-04	PAT 4/2	\$51,604
			40 hrs/non-exempt

**WHEREAS:** The Allen County Council is apprised of the need to establish the salary ordinance for the Case Management Specialist and is in concurrence with this need.

**NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** The salary, wages and other compensation paid this position within the budget of CASA is established as described above.

**SECTION 2.** Additional funds are requested.

**THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17<sup>th</sup> DAY OF OCTOBER, 2019.**

**MEMBERS OF THE ALLEN COUNTY COUNCIL**

**AYE**

**NAY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ATTEST:** \_\_\_\_\_  
**NICK D. JORDAN, ALLEN COUNTY AUDITOR  
SECRETARY, EX-OFFICIO**

**SALARY ORDINANCE  
2019**

Consideration of a salary ordinance establishing the pay for an employee within the budget of the CASA 224-6201-412

<b>TITLE</b>	<b>APPROP</b>	<b>CLASSIFICATION</b>	<b>SALARY</b>
Recruitment Specialist	19-03	PAT 4/2	\$51,604
			40 hrs/non-exempt

**WHEREAS:** The Allen County Council is apprised of the need to establish the salary ordinance for the Recruitment Specialist and is in concurrence with this need.

**NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:**

**SECTION 1.** The salary, wages and other compensation paid this position within the budget of CASA is established as described above.

**SECTION 2.** Additional funds are requested.

**THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17<sup>th</sup> DAY OF OCTOBER, 2019.**

**MEMBERS OF THE ALLEN COUNTY COUNCIL**

**AYE**

**NAY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ATTEST:** \_\_\_\_\_  
**NICK D. JORDAN, ALLEN COUNTY AUDITOR  
SECRETARY, EX-OFFICIO**



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM FUNDS OTHER THAN THE GENERAL FUND:

---

---

DEPARTMENT: Allen Superior Court

LINE ITEM NUMBER: 859-62-01-412.31-06 AMOUNT REQUESTED: \$ 73,972.00

CURRENT FUND BALANCE: \$73,972.53 as of 9/27/19

EXPECTED ANNUAL REVENUE: \$73,972.53

IS REVENUE ON PACE TO MEET EXPECTATIONS? yes

STATUTORY GUIDELINES: n/a

#### HOW WILL THIS APPROPRIATION BE USED?

To pay for Commercial Court Law Clerk - contractual position

#### SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Based on amount available

#### IS THIS A RECURRING EXPENSE?

Yes

#### WILL OTHER EXPENDITURES BE NECESSARY?

No

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Joel Benz

After saving this form, email it to  
Becky Butler in the Auditor's Office

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**Commercial Court Law Clerk Fund**  
 September 30, 2019

October 17, 2019      **Meeting**

**Fund - 859**

**Department - Superior Court**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	71,105			71,105
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2019 Grant	50,000			49,944
	50,000		Total Percentage of Collections	99.89%    49,944
TOTAL <b>ESTIMATED</b> CASH:	121,105		<b>ACTUAL CASH YEAR TO DATE:</b>	121,050
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	45,518			44,723
2018 Encumbrances	0			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	45,518		Percentage of Disbursements	98.25%    44,723
AMOUNT LEFT FOR APPROPRIATION	75,587		REMAINING CASH BALANCE YTD:	76,326
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>	<b>73,972</b>			
<b>UNAPPROPRIATIONS</b>				



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM FUNDS OTHER THAN THE GENERAL FUND:

---

---

DEPARTMENT: Superior Court

LINE ITEM NUMBER: Fund 874 AMOUNT REQUESTED: \$ \$28,000

CURRENT FUND BALANCE: \$28,000

EXPECTED ANNUAL REVENUE: Sporadic; as grants are applied for and received.

IS REVENUE ON PACE TO MEET EXPECTATIONS? Yes

STATUTORY GUIDELINES: Court Improvement Grant funds specifically designated for Family Recovery Court

#### HOW WILL THIS APPROPRIATION BE USED?

Startup costs and training for Superior Court's new Family Recovery Court. A full, detailed budget covering this appropriation request is attached.

#### SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Cost estimated obtained by staff. A full, detailed budget is attached. Line item breakdown as follows: 21-01 General Supplies: \$5,860; 31-06 Consulting: \$4,600; 32-03 Travel: \$3,540; 39-10 Dues & Subscriptions: \$120; 39-70 Schools and Seminars: \$11,540; 43-03 Office & Computer Equipment: \$2,340.

#### IS THIS A RECURRING EXPENSE?

No.

#### WILL OTHER EXPENDITURES BE NECESSARY?

Not for this task.

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Joel Benz

After saving this form, email it to  
Becky Butler in the Auditor's Office

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Family Recovery Court**  
September 30, 2019

October 17, 2019      **Meeting**

**Fund - 874**

**Department - Superior Court**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	0		0	
<b>ESTIMATED REVENUES FOR 2019:</b>				<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
Federal Grant	28,000		28,000	
	<u>28,000</u>		<u>28,000</u>	Total Percentage of Collections
<b>TOTAL ESTIMATED CASH:</b>	28,000		28,000	<b>ACTUAL CASH YEAR TO DATE:</b>
<b>ESTIMATED DISBURSEMENTS:</b>				<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	0			
2018 Encumbrances	0			
Additional Appropriations	<u>          </u>		<u>          </u>	
<b>TOTAL BUDGETED APPROPRIATION</b>	0		0	Percentage of Disbursements
<b>AMOUNT LEFT FOR APPROPRIATION</b>	<u><u>28,000</u></u>		<u><u>28,000</u></u>	<b>REMAINING CASH BALANCE YTD:</b>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>	<b>28,000</b>			
<b>UNAPPROPRIATIONS</b>				

# ALLEN COUNTY COUNCIL BOARD APPOINTMENTS

	<b>TERM</b>		<b>EXPIRATION</b>
ALCOHOL BEVERAGE COM	ANNUAL	Ozzie Mitson	12/31/2019
ALLEN CO.CHILD CARE FAC. BD.	ANNUAL	Roger Brugh	12/31/2019
PTABOA BOARD	ANNUAL	Mike Clough	12/31/2019
		Patty Tritch	12/31/2019
REDEVELOPMENT COMMISSION	ANNUAL	Larry Brown	12/31/2019
	ANNUAL	Darren Vogt	12/31/2019
REGIONAL SEWER DISTRICT	2 YEARS	Jim Orr	12/31/2019
WOODBURN ECON. DEV. COM.	ANNUAL	Tom Harris	12/31/2019
GRABILL ECONOMIC DEV. COM.	4 YEARS	Tom Harris	12/31/2019
LIBRARY BOARD	4 YEARS	Paul Moss	12/31/2022
LIBRARY BOARD	4 YEARS	Sharon Tucker	12/31/2020
ALLEN CO.ECONOMIC DEV.COM.	4 YEARS	Mark Hager	12/31/2020
BOARD OF ZONING APPEALS	4 YEARS	Thomas Black	12/31/2020
PARK & RECREATION	4 YEARS	Mitch Sheppard	12/31/2020
	4 YEARS	Stephanie Veit	12/31/2020
CITY ECONOMIC DEVELOP. COM. (Council Member)	4 YEARS	Joel Benz	12/31/2020
LEO/CEDARVILLE REGIONAL SEWER DISTRICT	4 YEARS	Tom Cottrell	8/31/2021
VISIT FORT WAYNE	ANNUAL		

<b>DATES FOR 2020 ALLEN COUNTY COUNCIL MEETINGS</b>						
<b>MEETINGS ARE HELD IN THE DISCUSSION ROOM, GARDEN LEVEL, CITIZENS SQUARE</b>						
<b>DATE</b>	<b>DAY</b>	<b>TIME</b>	<b>PURPOSE</b>	<b>REQUEST DEADLINES</b>		
January 7, 2020	Tuesday	8:00 AM	Election of Officers	Mtg held in Auditor's Office		
January 16, 2020	Thursday	8:30 AM	Regular Meeting	December 27, 2019		
February 20, 2020	Thursday	8:30 AM	Regular Meeting	January 31, 2020		
March 19, 2020	Thursday	8:30 AM	Regular Meeting	February 28, 2020		
April 16, 2020	Thursday	8:30 AM	Regular Meeting	March 27, 2020		
May 21, 2020	Thursday	8:30 AM	Regular Meeting	April 24, 2020		
June 18, 2020	Thursday	8:30 AM	Regular Meeting	May 29, 2020		
July 16, 2020	Thursday	8:30 AM	Budget Allocation Mtg & Regular Mtg	June 26, 2020		
August 20, 2020	Thursday	8:30 AM	Regular Meeting	July 31, 2020		
September 17, 2020	Thursday	8:30 AM	Budgets/Reg. Mtg.	August 28, 2020		
October 15, 2020	Thursday	8:30 AM	Regular Meeting & Annual Meeting	September 25, 2020		
November 19, 2020	Thursday	8:30 AM	Regular Meeting	October 30, 2020		
December 17, 2020	Thursday	8:30 AM	Regular Meeting	November 25, 2020		
<b>LOCATION, DATES AND TIMES SUBJECT TO CHANGE</b>						