

**ALLEN COUNTY COUNCIL MEETING AGENDA  
THURSDAY, MAY 16, 2019  
8:30 AM**

**CALL TO ORDER:** PRESIDENT, TOM HARRIS

**APPROVAL OF MINUTES:** APRIL 18, 2019

**FINANCIAL REPORT:** AUDITOR, NICK JORDAN

**TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND:** \$0

**TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS:** \$3,291,818

**PUBLIC COMMENT**

**ECONOMIC DEVELOPMENT** Harris

Public Hearing to consider the appropriation of the Allen County Redevelopment District Tax Increment Revenue Bonds to be issued in an aggregate principal amount not to exceed \$1,400,000.

**ALLEN COUNTY - FORT WAYNE JOINT ADA ADVISORY COUNCIL**

**ALLEN COUNTY DRUG AND ALCOHOL CONSORTIUM**

**APPROPRIATION IN DRUG FREE COMMUNITIES FUND 745:**

745-0204-412.31-45 PROGRAM GRANTS \$191,819

**DEPARTMENT 05 - SHERIFF'S DEPARTMENT** Benz

Permission to apply for the State Criminal Alien Assistance Program (SCAAP) grant.

**DEPARTMENT 63 - PUBLIC DEFENDER** Brown

**TRANSFER WITHIN PUBLIC DEFENDER FUND 258:**

**FROM:**

1. 258-6301-412.11-03	EXTRA DEPUTY HIRE	\$50,868
2. 258-6301-412.12-01	FICA	\$5,045
3. 258-6301-412.12-02	PERF	\$7,402
4. 258-6301-412.12-20	GROUP INSURANCE - HEALTH	\$6,000
5. 258-6301-412.12-21	GROUP INSURANCE - LIFE	\$50
6. 258-6301-412.14-93	SECRETARY	\$15,092
		\$84,457

**TO:**

7. 258-6301-412.31-13	CONTRACTUAL	\$84,457
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**DEPARTMENT 72 - HIGHWAY**

Armstrong

**APPROPRIATION IN RAINY DAY FUND 736:**

1. 736-7201-431.42-91	BASS ROAD	\$800,000
2. 736-7201-431.49-13	FOGWELL	\$600,000
		<u>\$1,400,000</u>

**APPROPRIATION IN LOCAL ROAD AND STREET FUND 255:**

3. 255-7204-431.42-91	BASS ROAD	\$200,000
4. 255-7204-431.49-13	CONTRACTUAL	\$140,000
5. 255-7204-431.49-17	HMA RESURFACE	\$1,360,000
		<u>\$1,700,000</u>

**DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:**

PT to FT Employee Transition and Recognition of Longevity

Appointment of Tom Cottrell to Leo-Cedarville Regional Sewer District

**RECENT and/or UPCOMING MEETINGS:**

**LIAISON REPORTS:**

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of May 16, 2019

The next County Council regular meeting will be held at 8:30 am Thursday, June 20, 2019 in the Discussion Room of Citizens Square.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY GENERAL FUND**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 100**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	32,658,179			32,658,179
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2019 Property Tax	69,305,274			0.00%
Less Circuit Breaker Credit	<u>(6,358,922)</u>			
Total Property Taxes charged	62,946,352			0.00%
Miscellaneous	<u>40,205,607</u>			36.73% <u>14,765,876</u>
	103,151,959		Total Percentage of Collections	14.31%    14,765,876
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	135,810,138		<b>ACTUAL CASH YEAR TO DATE:</b>	47,424,054
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	103,068,448			36,120,671
2018 Encumbrances	5,574,807			
Additional Appropriations	<u>1,097,893</u>			
TOTAL BUDGETED APPROPRIATION	109,741,148		Percentage of Disbursements	32.91% <u>36,120,671</u>
Replenish Cash Reserve	(6,000,000)			
AMOUNT LEFT FOR APPROPRIATION	<u><u>20,068,989</u></u>		<b>ACTUAL CASH BALANCE YTD:</b>	<u><u>11,303,383</u></u>
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>				

# County General Miscellaneous Revenue Explanations

April 2019

33% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
<b>OTHER TAXES:</b>				
Financial Institutions Tax	278,594	0.00%		Two equal installments June and December.
Vehicle License Excise Tax	4,514,446	44.53%	2,010,162	Distributed <b>April</b> , June, October & December
Local Income Tax	17,211,887	33.33%	5,737,295	Distributed monthly
Commercial Vehicle Excise Tax	355,679	0.00%		Two equal installments May and December.
Riverboat Wagering Tax Rev	441,311	0.00%		Full year distribution received in August.
<b>INTERGOVERNMENTAL REVENUES:</b>				
Indirect Costs - Child Support	350,000	29.41%	102,918	Received Quarterly
Emerg Prep/Civil Def-Fed Match	98,690	0.00%		Received 1x per yr
Care of Federal Prisoners	2,900,000	43.43%	1,259,477	Varies monthly depending on prisoners
ACJC/Trans Child Care	210,000	47.33%	99,386	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	550,000	64.80%	356,425	Varies monthly depending on youths housed
Liquor Excise Tax Dist-ABC	20,000	65.84%	13,167	Two Distributions per year
Public Defender/Capital Case	1,500,000	56.18%	842,716	Received Quarterly
Examination of Records	0			Two Distributions per year
SSI Payments	50,000	20.00%	10,000	Receive monthly from Social Security Admin
<b>LICENSES AND PERMITS:</b>				
Department of Planning	750,000	48.85%	366,353	Collections deposited monthly
Building Department	1,900,000	44.86%	852,342	Collections deposited monthly
Cable Franchise License Fees	400,000	27.61%	110,441	Paid Quarterly from Cable Vendors
<b>CHARGES FOR SERVICES:</b>				
Treasurer	185,000	14.47%	26,765	Tax Sale Fees receipted with December Settlement
Recorder	875,000	29.76%	260,412	Collections deposited monthly
Sheriff	1,800,000	35.50%	638,949	Made up of different fees, including tax warrants at <b>4/30 \$61,697.12</b>
Surveyor	150,000	12.99%	19,483	Summer months usually yield higher collections
Auditor	50,000	3.84%	1,921	Copy, Notary, Payroll Processing fees and Ineligible Deductions Fund annual transfer of unused balance in the amount of \$0 from 2018

# County General Miscellaneous Revenue Explanations

April 2019

33% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Data Processing	105,000	15.23%	15,991	Data file fees monthly / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C.	850,000	46.71%	396,996	Reimbursed from Feds as it is spent and invoiced
Clerk	1,150,000	26.03%	299,337	Collections deposited monthly
<b>MISCELLANEOUS REVENUE:</b>				
Child Support Exp Budget Reimb	1,260,000	35.75%	450,478	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse	400,000	0.00%		Reimbursement for cost of running City election
Reimbursements/Refunds	50,000	74.64%	37,320	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Interest	800,000	75.04%	600,311	Received monthly
Rental of County Property	250,000	44.46%	111,146	Received monthly.
Co. Misc. - Non-identified Rev	175,000	22.68%	39,684	Miscellaneous one time revenue
<b>OTHER FINANCING SOURCES:</b>				
Sale of Real & Personal Property	50,000	17.36%	8,681	Proceeds from sale of county owned property
Unclaimed Surplus Tax	300,000	32.57%	97,721	Unclaimed Surplus is moved to General Fund in December of each year. TS Surplus done in Jan
Property Tax Refund Reimb	225,000	0.00%		County is reimbursed from units at Settlement for tax refunds paid throughout the year.
<b>TOTAL</b>	<b>40,205,607</b>	<b>36.73%</b>	<b>14,765,876</b>	
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
<b>Total Miscellaneous Collections</b>	<b>40,205,607</b>	<b>36.73%</b>	<b>14,765,876</b>	

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**LIT Public Safety-County Share**  
 April 30, 2019

May 16, 2019

**Meeting**

**Fund - 120**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	910,307			910,307
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
COIT Public Safety distributive shares	3,380,705		33.33%	1,126,902
Miscellaneous				1,916
	3,380,705		Total Percentage of Collections	33.39% 1,128,818
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	4,291,012		<b>ACTUAL CASH YEAR TO DATE:</b>	2,039,124
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	3,430,705			832,458
Additional Appropriations	0			
	3,430,705		Percentage of Disbursements	24.26% 832,458
TOTAL BUDGETED APPROPRIATION	3,430,705			
AMOUNT LEFT FOR APPROPRIATION	860,307		<b>ACTUAL CASH BALANCE YTD:</b>	1,206,667
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>				

ALLEN COUNTY  
FINANCIAL REPORT  
**HIGHWAY FUND**  
April 30, 2019

May 16, 2019      **Meeting**

**Fund - 250**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	5,745,001		5,745,001
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
SUR/Wheel Tax Distribution	2,526,977		33.69%    851,354
Highway Fees	440,000		52.15%    229,481
MVH State Distribution	10,637,806		33.25%    3,537,094
Miscellaneous/Other	340,000		51.74%    175,904
	13,944,783		Total Percentage of Collections    34.38%    4,793,832
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	19,689,784		<b>ACTUAL CASH YEAR TO DATE:</b> 10,538,833
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	13,830,865		3,547,347
2018 Encumbrances	5,793,097		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	19,623,962		Percentage of Disbursements    18.08%    3,547,347
AMOUNT LEFT FOR APPROPRIATION	65,822		<b>REMAINING CASH BALANCE YTD:</b> <u>6,991,485</u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**Sur/Wheel Tax Bridge Fund**  
 April 30, 2019

May 16, 2019

**Meeting**

**Fund - 252**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	1,921,998			1,921,998
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Interlocal Agreements	100,000		22.17%	22,170
Miscellaneous	80,000			96,114
	180,000		Total Percentage of Collections	118,284
TOTAL ESTIMATED CASH:	2,101,998		<b>ACTUAL CASH YEAR TO DATE:</b>	2,040,282
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	469,624			992,757
2018 Encumbrances	1,632,375			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	2,101,998		Percentage of Disbursements	47.23% 992,757
AMOUNT LEFT FOR APPROPRIATION	0		REMAINING CASH BALANCE YTD:	1,047,526

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**



ALLEN COUNTY  
FINANCIAL REPORT FOR  
**REASSESSMENT 2017**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 261**

**Department - Co. Assessor**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	1,025,504			1,025,504
<b>ESTIMATED REVENUES FOR 2019:</b>				<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
2019 Property Tax	592,486			0.00%
Less Circuit Breaker Credit	<u>(53,807)</u>			
Total Property Taxes charged	538,679			0.00%
Miscellaneous	<u>55,017</u>			44.04% <u>24,229</u>
	593,696			Total Percentage of Collections
				4.08% 24,229
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	1,619,200			<b>ACTUAL CASH YEAR TO DATE:</b>
				1,049,733
<b>ESTIMATED DISBURSEMENTS:</b>				<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	808,493			190,282
2018 Encumbrances	0			
Additional Appropriations	<u>                    </u>			<u>                    </u>
TOTAL BUDGETED APPROPRIATION	808,493			Percentage of Disbursements
				23.54% 190,282
AMOUNT LEFT FOR APPROPRIATION	<u><u>810,707</u></u>			<b>REMAINING CASH BALANCE YTD:</b>
				<u><u>859,451</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
 FINANCIAL REPORT FOR  
**Board of Health Fund**  
 April 30, 2019

May 16, 2019 Meeting

Fund - 285

Department - Health

<u>ESTIMATE</u>	<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	2,564,283
<b>ESTIMATED REVENUES FOR 2019:</b>	<b>ACTUAL REVENUES TO DATE:</b>
2019 Property Tax	Percentage of Collections: 0.00%
Less Circuit Breaker Credit	0.00%
Total Property Taxes charged	37.15% 770,545
Miscellaneous	Total Percentage of Collections 16.00% 770,545
4,815,530	
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	<b>ACTUAL CASH YEAR TO DATE:</b> 3,334,828
<b>ESTIMATED DISBURSEMENTS:</b>	<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	1,587,490
2018 Encumbrances	_____
Additional Appropriations	_____
5,428,098	
TOTAL BUDGETED APPROPRIATION	Percentage of Disbursements 29.25% 1,587,490
AMOUNT LEFT FOR APPROPRIATION	<b>REMAINING CASH BALANCE YTD:</b> 1,747,339
1,951,715	<u>1,747,339</u>
FOR CONSIDERATION TODAY:	
<b>APPROPRIATIONS</b>	
<b>UNAPPROPRIATIONS</b>	

ALLEN COUNTY  
FINANCIAL REPORT  
**Cumulative Capital Development**  
April 30, 2019

May 16, 2019 Meeting

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	10,478,638		10,478,638
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>
			Percentage of Collections:
2019 Property Tax	2,931,247		0.00%
Less Circuit Breaker Credit	<u>(269,037)</u>		
Total Property Taxes charged	2,662,210		0.00%
Miscellaneous	1,247,763		32.95% 411,188
	<u>3,909,973</u>		<u>411,188</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	14,388,611		<b>ACTUAL</b> CASH YEAR TO DATE: 10,889,827
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>
2019 Budget	4,971,569		586,592
2018 Encumbrances	366,007		
Additional Appropriations	<u>                    </u>		<u>                    </u>
TOTAL BUDGETED APPROPRIATION	5,337,576		Percentage of Disbursements 10.99% 586,592
AMOUNT LEFT FOR APPROPRIATION	<u><u>9,051,036</u></u>		REMAINING CASH BALANCE YTD: <u><u>10,303,234</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT  
**LIT-Economic Development**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 329**

**Dept - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	20,574,535			20,574,535
<b>ESTIMATED REVENUES FOR 2019:</b>	—			<b>ACTUAL REVENUES TO DATE:</b>
				Percentage of Collections:
LIT-Economic Development Tax	10,467,370		33.33%	3,489,123
Miscellaneous (Commissioners)	-			437,683
Federal/State Project Reimb-Highway	3,500,000		9.83%	344,048
	<u>13,967,370</u>			<u>4,270,855</u>
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	34,541,905			<b>ACTUAL</b> CASH YEAR TO DATE: 24,845,389
				<b>ACTUAL</b> DISBURSEMENTS:
<b>ESTIMATED DISBURSEMENTS:</b>				
2018 Budget, Encumbrances and Additional Appropriations:				
Highway (\$5,600,000 Beg Budget, \$5,782,064 PO's)	11,382,064		9.96%	1,133,169
Planning (\$315,163 Beg Budget, \$0 PO's)	315,163		32.33%	101,879
Commissioners (\$18,196,746 Beg Budget, \$4,647,931 PO's)	22,844,677		5.80%	1,325,242
	<u>34,541,904</u>			<u>2,560,290</u>
TOTAL BUDGETED APPROPRIATION	34,541,904		Percentage of Disbursements	7.41% 2,560,290
AMOUNT LEFT FOR APPROPRIATION	<u>0</u>			<b>REMAINING CASH BALANCE YTD:</b> <u>22,285,100</u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**

**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT  
**MAJOR BRIDGE FUND**  
April 30, 2019

May 16, 2019 Meeting

Fund - 340

Dept - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	3,147,017		3,147,017	
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
2019 Property Tax	2,011,334		0.00%	
Less Circuit Breaker Credit	<u>(177,978)</u>			
Total Property Taxes charged	1,833,356		0.00%	
Miscellaneous	<u>149,423</u>		39.04%	<u>58,338</u>
	1,982,779		Total Percentage of Collections	2.94% 58,338
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	5,129,796		<b>ACTUAL CASH YEAR TO DATE:</b>	3,205,354
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	1,917,382		68,046	
2018 Encumbrances	2,155,974			
Additional Appropriations	<u>                    </u>		<u>                    </u>	
TOTAL BUDGETED APPROPRIATION	4,073,356		Percentage of Disbursements	1.67% 68,046
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,056,440</u></u>		REMAINING CASH BALANCE YTD:	<u><u>3,137,308</u></u>

FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**COUNTY BOND FUND**  
April 30, 2019

May 16, 2019 Meeting

Fund - 401

Department - Auditor

ESTIMATE

ACTUAL

<p>CASH BALANCE AT 1/1/19</p> <p style="text-align: right;">1,278,777</p> <p><b>ESTIMATED REVENUES FOR 2019:</b></p> <p>2019 Property Tax</p> <p style="text-align: right;">1,481,215</p> <p>Less Circuit Breaker Credit</p> <p style="text-align: right;">-</p> <p>Total Property Taxes charged</p> <p style="text-align: right;">1,481,215</p> <p>Miscellaneous</p> <p style="text-align: right;">137,040</p> <hr style="width: 100%;"/> <p style="text-align: right;">1,618,255</p> <p>TOTAL CASH &amp; <b>ESTIMATED</b> REVENUES:</p> <p style="text-align: right;">2,897,032</p> <p><b>ESTIMATED DISBURSEMENTS:</b></p> <p>2019 Budget</p> <p style="text-align: right;">2,440,000</p> <p>2018 Encumbrances</p> <p style="text-align: right;">-</p> <p>Additional Appropriations</p> <hr style="width: 100%;"/> <p>TOTAL BUDGETED APPROPRIATION</p> <p style="text-align: right;">2,440,000</p> <p>AMOUNT LEFT FOR APPROPRIATION</p> <p style="text-align: right;"><u><u>457,032</u></u></p>		<p style="text-align: right;">1,278,777</p> <p><b>ACTUAL REVENUES TO DATE:</b></p> <p>Percentage of Collections:</p> <p>0.00%</p> <p>0.00%</p> <p>38.37%    52,581</p> <hr style="width: 100%;"/> <p>Total Percentage of Collections</p> <p style="text-align: right;">3.25%    52,581</p> <p><b>ACTUAL CASH YEAR TO DATE:</b></p> <p style="text-align: right;">1,331,358</p> <p><b>ACTUAL DISBURSEMENTS:</b></p> <p style="text-align: right;">921,700</p> <hr style="width: 100%;"/> <p>Percentage of Disbursements</p> <p style="text-align: right;">37.77%    921,700</p> <p>REMAINING CASH BALANCE YTD:</p> <p style="text-align: right;"><u><u>409,658</u></u></p>
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FOR CONSIDERATION TODAY:

**APPROPRIATIONS**  
**UNAPPROPRIATIONS**

**RESOLUTION NO. 2019-05-16-01**

A RESOLUTION OF THE ALLEN COUNTY COUNCIL APPROVING THE  
ISSUANCE OF BONDS OF THE ALLEN COUNTY REDEVELOPMENT  
COMMISSION AND TAKING OTHER ACTIONS RELATED THERETO.

WHEREAS, the Allen County Redevelopment Commission (the "Commission"), governing body of the Allen County Redevelopment District (the "District"), has deemed it advisable to issue the "Allen County, Indiana Redevelopment District Tax Increment Revenue Bonds, Series 2019" (the "2019 Bonds") (or such other designation as the President of the Commission shall approve) (the "2019 Bonds"), in an original principal amount not to exceed One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00), for the purpose of providing for (i) the financing of the acquisition of the infrastructure improvements set forth on Exhibit "A" attached hereto (the "Project"), (ii) all incidental expenses incurred in connection therewith (all of which are deemed to be a part of the Project), and (iii) the costs of selling and issuing the 2019 Bonds; and

WHEREAS, the Commission adopted Resolution No. 2019-4-9-1 on April 9, 2019, authorizing the issuance of the 2019 Bonds for the purposes set forth above, pursuant to I.C. §36-7-14 and I.C. §36-7-25 (collectively, the "Act"); and

WHEREAS, pursuant to the Act, the Board of Commissioners of the County (the "Board of Commissioners"), as the legislative body of the County, adopted Resolution No. \_\_\_\_\_ on April 12, 2019, approving the issuance of the 2019 Bonds; and

WHEREAS, the Allen County Council (the "Council") now desires to approve the issuance of the 2019 Bonds, which 2019 Bonds shall be payable solely from revenues from incremental real property assessed value generated in the Dupont Diebold Allocation Area (the "Allocation Area"), allocated and deposited in the allocation fund established for said Allocation Area (the "Allocation Fund") pursuant to Section 39 of the Act and proceeds from the sale or leasing of property in the Allocation Area under Section 22 of the Act deposited in the Allocation Fund as required by Section 26 of the Act; and

WHEREAS, under the governing statutes it is necessary for the Allen County Council (the "Council") to make an appropriation to pay items to be financed with the 2019 Bonds, and it has been determined that said appropriation be made at this time; and

WHEREAS, notice has been given and this date a public hearing has been conducted regarding such appropriation, as required by Indiana law.

NOW, THEREFORE, BE IT RESOLVED BY THE ALLEN COUNTY COUNCIL,  
THAT:

Section 1. The Council hereby approves the issuance of the 2019 Bonds, in an

aggregate principal amount not to exceed One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00) (the “Authorized Amount”), to finance the costs of the Project and of the sale and issuance of the 2019 Bonds. An appropriation in an amount of the Authorized Amount, together with all investment earnings thereon, is hereby made to pay for the governmental purposes to be financed by the 2019 Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the 2019 Bonds in the original principal amount of the Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy, and shall continue in effect until the completion of the Project. Any surplus of such proceeds shall be credited to the proper fund as provided by law. A certified copy of this portion of this resolution, together with such other proceedings and actions as may be necessary, may be filed along with a report of the appropriation, with the Department of Local Government Finance.

Section 2. This Resolution shall be in full force and effect from and after its adoption by the Council according to procedures required by law.

Adopted at a meeting of the County Council, held on May 16, 2019, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

THE COUNTY COUNCIL FOR ALLEN  
COUNTY, INDIANA

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Thomas A. Harris, President

ATTEST:

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Nicholas D. Jordan, Auditor

35E320904



## **EXHIBIT “A”**

### **Project Description**

The Project will consist of the acquisition, construction, and equipping of:

An additional left turn lane on Dupont Road at the intersection of Parkview Plaza Drive; an additional left turn lane on Dupont Road at the intersection of Diebold Road; an additional right turn lane on Parkview Plaza Drive at the intersection of Dupont Road; signal modifications at the intersections of Parkview Plaza Drive and Dupont Road, Parkview Plaza Drive and Corporate Drive, Parkview Plaza Drive and West Campus Loop Road, and Dupont Road and Diebold Road; and pavement widening on Parkview Plaza Drive from Dupont Road to West Campus Loop Road.

#

532 West Jefferson Blvd.  
Fort Wayne, IN 46808  
Phone: 260.422.8412  
Fax: 260.423.1733  
Website: www.dacac.org



MaryClare Akers  
Executive Director

Board of Directors

John Rogers  
President

Stephen Jarrell  
Vice President

Kent Castleman  
Past President

Connie Kerrigan  
Secretary

Kathy Friend  
Treasurer  
Finance Chair

Dottie Davis

Chris Dickson

Judge Frances Gull

Bennie Lewis

Michael McAlexander

Clair McKinley

Kimbra O'Brien

Nelson Peters

Brad Stiles

Ms. Becky Butler  
Allen County Council Office  
Edwin J. Rousseau Centre, Room 102  
1 East Main Street  
Fort Wayne, IN 46802

**Re: Agenda Request**

April 2, 2019

Dear Becky,

We at the Allen County Drug & Alcohol Consortium, Inc. (DAC) want to take this opportunity to request to be put on the May 16<sup>th</sup> meeting agenda for the Allen County Commissioners. The purpose is to ask for funds to be allocated in the amount of **\$191,818.67** from the Drug Free Communities Fund for recommended programs. We will forward the Board's recommendations for the 2019 grant cycle as soon as they are available and approved by the state (on or about May 3<sup>rd</sup>).

Please feel free to contact me at 422-8412 if you need additional information or have any questions. Thank you for your assistance.

Sincerely,

MaryClare Akers, Executive Director  
Allen County Drug & Alcohol Consortium, Inc.

MCA/clb

The mission of the Drug & Alcohol Consortium of Allen County (DAC) is to provide an effective network, to work collaboratively, and to reduce the negative impact of alcohol and other drugs in the community.

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Drug Free Community Fund**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 745**

**Department - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	191,355			191,355
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Fees/Miscellaneous	180,000			56,501
	<u>180,000</u>		Total Percentage of Collections	<u>31.39%</u> <u>56,501</u>
<b>TOTAL ESTIMATED CASH:</b>	<b>371,355</b>		<b>ACTUAL CASH YEAR TO DATE:</b>	<b>247,857</b>
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	0			
2018 Encumbrances	0			
Additional Appropriations	<u>          </u>			<u>          </u>
<b>TOTAL BUDGETED APPROPRIATION</b>	<b>0</b>		Percentage of Disbursements	<b>0</b>
<b>AMOUNT LEFT FOR APPROPRIATION</b>	<u><u>371,355</u></u>		<b>REMAINING CASH BALANCE YTD:</b>	<u><u>247,857</u></u>
 <b>FOR CONSIDERATION TODAY:</b>				
<b>APPROPRIATIONS</b>	<b>191,819</b>			
<b>UNAPPROPRIATIONS</b>				

**COUNTY COUNCIL GRANT APPROVAL CHECKLIST**

What is the Department/Agency applying for grant? Allen County Sheriff's Department

What kind of grant are you applying for?  Federal  State  Other

What is the total amount of funds you are applying for? Undetermined at this time - please see attached sheet

What is the grant application deadline? 23-May-19

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? n/a

Is this a reimbursement or "up-front" grant payment? Reimbursement

What match is required by the applicant? Cash  n/a  In-Kind  n/a

If cash is required, what funds will be used? Are these funds on hand now? n/a

If in-kind, what will be the in-kind contribution? n/a

Who (if any) are the partners in the project? No partners

Have you discussed your grant application with the Auditor's Office? Yes

Have you discussed your grant application with your liaison? Yes

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden cost, such as insurance, vehicle use, etc. Expenses for housing the offenders ha

Please attach a written report to substantiate your need for grant funds.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by:  Date: 4-25-19

*Please return completed copy to Becky Butler by cut-off date for Council agenda requests.*  
**Any questions should be directed to: Jackie Scheuman, Budget & Finance Director, 449-7967.**

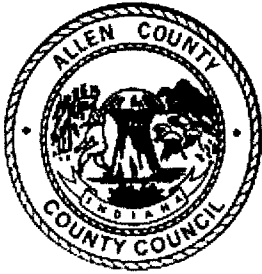
Form approved by County Council 4/17/03. Revised 5/2009.

The State Criminal Alien Assistance Program (SCAAP) provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law, and who were incarcerated for at least four consecutive days after conviction during the reporting period of July 1, 2017 to June 30, 2018.

The award amount will be determined once the data from all applicants has been reviewed. Amounts received by our Department in previous fiscal years are as follows:

FY 2005: \$4,437  
FY 2006: \$27,818  
FY 2007: \$29,836  
FY 2008: \$22,220  
FY 2009: \$38,592  
FY 2010: \$21,158  
FY 2011: \$25,306  
FY 2012: \$20,678  
FY 2013: \$18,051  
FY 2014: \$13,654  
FY 2015: \$6,107  
FY 2016: \$8,079  
FY 2017: \$9,949  
FY: 2018: pending

Awarded funds must to be used for correctional purposes. Because it is a reimbursement, we feel that it is in the county's best interest to apply to recoup some of the monies spent on housing these offenders.



## COUNTY COUNCIL

### REQUEST FOR TRANSFERS WITHIN FUND BUT BETWEEN SERIES

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DEPARTMENT: Public Defender

NAME OF FUND: Contractual Services

TOTAL AMOUNT TO BE TRANSFERRED:

\$84,457.00 258-6301-412-1103 \$50,868.00; 258-6301-412-1201 \$5,045.00; 258-6301-412-1202 \$7,402.00

FROM LINE ITEM:	258-6301-412-1220	\$ 6,000.00	AMOUNT
	258-6301-412-1221	\$ 50.00	
	258-6301-412-1493	\$ 15,092.00	
TO LINE ITEM:	258-6301-412-3113	\$ 84,457.00	
		\$	
		\$	

WHY IS THIS NEEDED?

To pay Contractual invoices.

PROJECTED EXPENDITURE FOR TRANSFER-OUT LINE ITEM:

IS THERE SUFFICIENT FUNDING FOR FUTURE NEEDS AFTER TRANSFER?

Yes

WHY IS THERE EXTRA MONEY IN THE TRANSFER-OUT LINE ITEM?

Money left from people leaving.

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Larry Brown

After saving this form, email it to  
Becky Butler in the Auditor's Office



## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM FUNDS OTHER THAN THE GENERAL FUND:

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DEPARTMENT: Auditor on behalf of Highway

LINE ITEM NUMBER: 736-7201-431. NEW AMOUNT REQUESTED: \$ 1.4 mil

CURRENT FUND BALANCE: 15,513,277

EXPECTED ANNUAL REVENUE: 600,000

IS REVENUE ON PACE TO MEET EXPECTATIONS? yes

STATUTORY GUIDELINES: IC 36-1-8-5.1

#### HOW WILL THIS APPROPRIATION BE USED?

This will be used to fund 80% of the Bass Rd Const phase 1B&2A and Fogwell Pkwy Prelim engineering. These are 80/20 Fed Aid projects. These monies will be reimbursed back to the Rainy Day Fund as expenses are paid and reimbursement sought. By using the Rainy Day fund to cover the 80%, it will free up Highway monies to complete resurfaces that would otherwise go unfinished as Hwy monies would be encumbered for the 80%.

#### SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Based on project estimates. \$800k Bass Rd & \$600k Fogwell. Actual costs determined by bids received. Final cost is \$0 as we are reimbursed.

#### IS THIS A RECURRING EXPENSE?

No. If the future permits, possibly this concept is used routinely as it provides Highway with better cash flow ability to complete other projects while the Rainy Day fund isn't really out anything except for a minimal amount of interest rev

#### WILL OTHER EXPENDITURES BE NECESSARY?

No

DISCUSSED WITH LIAISON? Emailed

LIAISON'S NAME: Tom Harris

After saving this form, email it to  
Becky Butler in the Auditor's Office

ALLEN COUNTY  
FINANCIAL REPORT FOR  
**Rainy Day Fund**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 736**

**Department - Commissioners**

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/19	15,090,658			15,090,658
<b>ESTIMATED REVENUES FOR 2019:</b>			<b>ACTUAL REVENUES TO DATE:</b>	
			Percentage of Collections:	
Interest/Miscellaneous	200,000		56.22%	112,445
Highway loan repayment	340,000		100.00%	340,000
	540,000		Total Percentage of Collections	452,445
TOTAL CASH & <b>ESTIMATED</b> REVENUES:	15,630,658		<b>ACTUAL CASH YEAR TO DATE:</b>	15,543,103
<b>ESTIMATED DISBURSEMENTS:</b>			<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	-			
2018 Encumbrances	-			
Additional Appropriations	-			-
TOTAL BUDGETED APPROPRIATION	-		Percentage of Disbursements	-
Transfer from General Fund			Transfer from General Fund	
AMOUNT LEFT FOR APPROPRIATION	15,630,658		REMAINING CASH BALANCE YTD:	15,543,103
FOR CONSIDERATION TODAY:				
<b>APPROPRIATIONS</b>	<b>1,400,000</b>			
<b>UNAPPROPRIATIONS</b>				





## COUNTY COUNCIL

### ADDITIONAL APPROPRIATION REQUEST FROM FUNDS OTHER THAN THE GENERAL FUND:

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DEPARTMENT: Highway - Option # 1

LINE ITEM NUMBER: See Below AMOUNT REQUESTED: \$ 1,700,000

CURRENT FUND BALANCE: \$2,526,474.05

EXPECTED ANNUAL REVENUE: \$2,629,709

IS REVENUE ON PACE TO MEET EXPECTATIONS? yes

STATUTORY GUIDELINES:

HOW WILL THIS APPROPRIATION BE USED?

- 255-72-04-431-42-91 Bass Road Construction Inspection Estimate For Phase 1B & 2A (20% Share) \$200,000
- 255-72-04-431-49-13 Fogwell Parkway Preliminary Engineering Estimate (20% Share) \$140,000
- 255-72-04-431-49-17 HMA Resurfacing \$1,360,000 (approx. 11 miles)

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

HOW DOES THIS FIT INTO THE STRATEGIC PLAN?

The 80% reimburseable State Share of the Bass CE and Fogwell PE contracts will be paid from the Rainy Day Fund and Highway's 20% Local Share will be paid from LRS Funds. The Rainy Day Fund will be repaid when State Reimbursements are received following progress payments. This will net approximately \$1.3M in Highway funds.

WAS THIS A PART OF THE STRATEGIC PLAN? IF NOT, WHY NOT?

The actual cash expended out of the rainy day fund before the reimbursements come back is minimal but the PO made up of Rainy Day (80%) and Highway Funds (20%) must guarantee all of the funds over the contract period. The Highway dollars can now be utilized for other projects rather than at the end of the contract.

IS THIS A RECURRING EXPENSE? No

WILL OTHER EXPENDITURES BE NECESSARY?

Not at this time.

DISCUSSED WITH LIAISON? Yes

LIAISON'S NAME: Bob Armstrong

ALLEN COUNTY  
FINANCIAL REPORT  
**LOCAL ROAD AND STREET**  
April 30, 2019

May 16, 2019

**Meeting**

**Fund - 255**

**Department - Highway**

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/19	2,526,474		2,526,474
<b>ESTIMATED REVENUES FOR 2019:</b>		<b>ACTUAL REVENUES TO DATE:</b>	
		Percentage of Collections:	
LRS Distributions	2,390,062	35.44%	847,115
Federal Reimb/Misc	250,000	65.66%	164,160
	2,640,062	Total Percentage of Collections	38.30% 1,011,275
<b>TOTAL ESTIMATED CASH:</b>	5,166,536	<b>ACTUAL CASH YEAR TO DATE:</b>	3,537,749
<b>ESTIMATED DISBURSEMENTS:</b>		<b>ACTUAL DISBURSEMENTS:</b>	
2019 Budget	2,596,088		1,228,679
2018 Encumbrances	820,967		
Additional Appropriations			
<b>TOTAL BUDGETED APPROPRIATION</b>	3,417,055	Percentage of Disbursements	35.96% 1,228,679
<b>AMOUNT LEFT FOR APPROPRIATION</b>	1,749,481	<b>REMAINING CASH BALANCE YTD:</b>	2,309,070
 <b>FOR CONSIDERATION TODAY:</b>			
<b>APPROPRIATIONS</b>	<b>1,700,000</b>		
<b>UNAPPROPRIATIONS</b>			

**CERTIFICATE OF APPOINTMENT**  
**MAY 16, 2019**

Comes now the Allen County Council on this date and hereby appoints

**TOM COTTRELL**

TO SERVE AS COUNCIL'S APPOINTMENT TO THE  
LEO CEDARVILLE REGIONAL SEWER DISTRICT

This appointment is effective this date through August, 2021.

It is because of the willingness of citizens such as you to give of your time to serve on boards and commissions that Allen County stands as a world-class community.

Allen County Council

\_\_\_\_\_  
Tom A. Harris, President

\_\_\_\_\_  
Joel M. Benz, Vice President

**LEO CEDARVILLE  
REGIONAL SEWER DISTRICT  
P.O. Box 197  
Leo, Indiana 46765**

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Office Clerk: (260) 627-2084  
Fax (260) 627-5591  
[lcrsdoperations@gmail.com](mailto:lcrsdoperations@gmail.com)

April 17, 2019

Allen County Council  
1 E Main Street  
Fort Wayne, IN 46802

RE: Appointment of LCRSD Trustee

Please be advised that Rick Neff left his trustee position with the Leo Cedarville Regional Sewer District effective February 22, 2019 to begin a new job in Indianapolis. The District is writing this letter requesting to replace Mr. Neff. The Board, with unanimous approval, would like to put forth Tom Cottrell for this trustee position. Mr. Cottrell is a retired CPA. He practiced public accounting for 33 years. Mr. Cottrell lives in the community and is a sewer rate payer. The Board believes that his knowledge and experience will bring value to the utilities administration.

With this in mind, we respectfully recommend your appointment of Tom Cottrell, 15210 Manning Street, Leo, IN to complete the term of Rick Neff which expires on September 1, 2021. Mr. Cottrell has given his approval to have his name submitted as a potential Board Trustee.

If there are any questions or if we may be of further assistance please do not hesitate to contact me.

On Behalf of the LCRSD Board of Trustees

Sincerely,



Brad Carnes  
Director of O&M