

**ALLEN COUNTY COUNCIL MEETING AGENDA
THURSDAY, MAY 17, 2018
8:30 AM**

CALL TO ORDER: PRESIDENT, JOEL BENZ

APPROVAL OF MINUTES: APRIL 19, 2018

FINANCIAL REPORT: AUDITOR, NICK JORDAN

TOTAL APPROPRIATIONS REQUESTED IN THE GENERAL FUND: \$56,970

TOTAL APPROPRIATIONS REQUESTED IN OTHER FUNDS: \$191,955

PUBLIC COMMENT

DRUG & ALCOHOL CONSORTIUM

APPROPRIATION IN DRUG FREE COMMUNITIES FUND 745:

745-0204-415.31-45 PROGRAM GRANTS \$191,955

LUTHERAN FOUNDATION PRESENTATION - MARCIA HAAFF

DEPARTMENT 29 - BUILDING DEPARTMENT Brown

APPROPRIATION IN BUILDING DEPARTMENT GENERAL FUND:

Consideration of a salary ordinance establishing the pay for the Senior Property Maintenance Inspector, PAT 4/2, \$46,970, 37.5 hrs/week.

1. 100-2901-424.13-30	SENIOR INSPECTOR	\$46,970
2. 100-2901-424.11-03	EXTRA DEPUTY HIRE	\$10,000
		<hr/>
		\$56,970

DEPARTMENT 43 - HUMAN RESOURCES Benz, Brown & Tucker

Amended salary ordinance for the UPROB Grid retroactive to March 15, 2018.

DEPARTMENT 61 - CIRCUIT COURT Benz

TRANSFER WITHIN CIRCUIT COURT GENERAL FUND:

FROM:

100-6102-412.21-01 SUPPLIES \$174

TO:

100-6102-412.43-03 COMPUTER EQUIPMENT \$174

DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:

Commissioners LIT Projects

RECENT and/or UPCOMING MEETINGS:

LIAISON REPORTS:

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of May 17, 2018.

The next County Council regular meeting will be held at 8:30 am Thursday, June 21, 2018 in the Discussion Room of Citizens Square.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY GENERAL FUND
April 30, 2018

May 17, 2018

Meeting

Fund - 100

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	29,286,050			29,286,050
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
2018 Property Tax	67,235,501			0.00%
Less Circuit Breaker Credit	(6,963,841)			
Total Property Taxes charged	60,271,660			0.00%
Miscellaneous	37,256,831			33.68%
				12,546,684
	97,528,491		Total Percentage of Collections	12.86%
				12,546,684
TOTAL CASH & ESTIMATED REVENUES:	126,814,541		ACTUAL CASH YEAR TO DATE:	41,832,734
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2018 Budget	96,633,828			31,396,435
2017 Encumbrances	1,419,061			
Additional Appropriations	6,645,356			
				31,396,435
TOTAL BUDGETED APPROPRIATION	104,698,245		Percentage of Disbursements	29.99%
Replenish Cash Reserve	(6,000,000)			
Transfer to Rainy Day Fund	(1,700,000)		Transfer to Rainy Day Fund	(1,700,000)
AMOUNT LEFT FOR APPROPRIATION	14,416,296		ACTUAL CASH BALANCE YTD:	8,736,299
FOR CONSIDERATION TODAY:				
APPROPRIATIONS	56,970			

County General Miscellaneous Revenue Explanations

April 2018

33.34% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
OTHER TAXES:				
Financial Institutions Tax	256,154	0.00%	0	Two equal installments June and December.
Vehicle License Excise Tax	4,488,121	29.70%	1,333,021	Distributed April , June, October & December
Local Income Tax	16,302,617	33.33%	5,434,206	Distributed monthly
Commercial Vehicle Excise Tax	360,177	0.00%	0	Two equal installments June and December.
Riverboat Wagering Tax Rev	441,300	0.00%	0	Full year distribution received in August.
INTERGOVERNMENTAL REVENUES:				
Indirect Costs - Child Support	291,259	22.75%	66,259	Received Quarterly
Emerg Prep/Civil Def-Fed Match	95,403	0.00%	0	Received 1x per yr
Care of Federal Prisoners	1,900,000	65.98%	1,253,550	Varies monthly depending on prisoners
ACJC/Trans Child Care	225,000	36.65%	82,470	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	525,000	50.24%	263,745	Varies monthly depending on youths housed
Liquor Excise Tax Dist-ABC	20,000	54.04%	10,808	Two Distributions per year
Public Defender Reimbursement	1,400,000	25.00%	350,004	Received Quarterly
Examination of Records	0		0	Two Distributions per year
SSI Payments	50,000	31.60%	15,800	Receive monthly from Social Security Admin
LICENSES AND PERMITS:				
Department of Planning	710,000	31.79%	225,725	Collections deposited monthly
Building Department	1,800,000	42.85%	771,372	Collections deposited monthly
Cable Franchise License Fees	340,000	29.97%	101,900	Paid Quarterly from Cable Vendors
CHARGES FOR SERVICES:				
Treasurer	125,000	88.14%	110,179	Tax Sale Fees receipted with December Settlement
Recorder	875,000	31.20%	272,962	Collections deposited monthly
Sheriff	1,700,000	40.84%	694,300	Made up of different fees, including tax warrants at 4/30 \$37,277.02 .
Surveyor	140,000	18.28%	25,597	Summer months usually yield higher collections
Auditor	200,000	24.42%	48,832	Copy, Notary, Payroll Processing fees and Ineligible Deductions Fund annual transfer of unused balance in the amount of \$46,716.30

County General Miscellaneous Revenue Explanations

April 2018

33.34% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Data Processing	115,000	42.83%	49,251	Data file fees monthly / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C.	850,000	29.32%	249,183	Reimbursed from Feds as it is spent and invoiced
Clerk	1,325,000	23.82%	315,605	Collections deposited monthly
MISCELLANEOUS REVENUE:				
Child Support Exp Budget Reimb	1,125,000	35.46%	398,953	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse	0	0.00%	0	
Reimbursements/Refunds	50,000	89.09%	44,545	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Copy Machine Charges	0	#DIV/0!	0	All other Departments copy fee charges
Telephone Reimbursement	1,700	0.00%	0	Payphone commissions
Interest	475,000	65.72%	312,191	Received monthly
Rental of County Property	315,000	24.72%	77,856	Received monthly.
Co. Misc. - Non-identified Rev	280,100	7.23%	20,250	Miscellaneous one time revenue
OTHER FINANCING SOURCES:				
Sale of Real & Personal Property	50,000	32.86%	16,430	Proceeds from sale of county owned property
Unclaimed Surplus Tax	225,000	0.75%	1,693	Unclaimed Surplus is moved to General Fund in December of each year.
Property Tax Refund Reimb	200,000	0.00%	0	County is reimbursed from units at Settlement for tax refunds paid throughout the year.
TOTAL	37,256,831	33.68%	12,546,684	
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
Total Miscellaneous Collections	37,256,831	33.68%	12,546,684	

ALLEN COUNTY
FINANCIAL REPORT FOR
LIT Public Safety-County Share
April 30, 2018

May 17, 2018 **Meeting**

Fund - 120

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	628,555			628,555
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:	
COIT Public Safety distributive shares	3,247,525		Percentage of Collections:	
Miscellaneous	-		33.33%	1,082,509
	<u>3,247,525</u>		99	<u>99</u>
TOTAL CASH & ESTIMATED REVENUES:	3,876,080		Total Percentage of Collections	33.34% 1,082,608
ESTIMATED DISBURSEMENTS:			ACTUAL CASH YEAR TO DATE:	1,711,163
2018 Budget	3,247,525		ACTUAL DISBURSEMENTS:	
Additional Appropriations			Percentage of Disbursements	35.31% 1,146,857
TOTAL BUDGETED APPROPRIATION	<u>3,247,525</u>			
AMOUNT LEFT FOR APPROPRIATION	<u><u>628,555</u></u>		ACTUAL CASH BALANCE YTD:	<u><u>564,307</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
HIGHWAY FUND

April 30, 2018

May 17, 2018 **Meeting**

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	5,417,851			5,417,851
ESTIMATED REVENUES FOR 2018:				
			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
Sur Tax Distribution	2,200,000		29.86%	656,861
Wheel Tax Distribution	300,000		75.26%	225,765
Highway Fees	499,000		24.88%	124,172
MVH State Distribution	12,127,724		32.59%	3,952,384
Miscellaneous/Other	<u>360,000</u>		25.46%	<u>91,658</u>
	15,486,724		Total Percentage of Collections	32.61% 5,050,841
TOTAL CASH & ESTIMATED REVENUES:	20,904,575			ACTUAL CASH YEAR TO DATE: 10,468,692
ESTIMATED DISBURSEMENTS:				
2018 Budget	14,503,691			4,210,343
2017 Encumbrances	3,148,332			
Additional Appropriations	<u>2,500,000</u>			
TOTAL BUDGETED APPROPRIATION	20,152,023		Percentage of Disbursements	20.89% 4,210,343
AMOUNT LEFT FOR APPROPRIATION	<u><u>752,552</u></u>			REMAINING CASH BALANCE YTD: <u><u>6,258,349</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS

UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT FOR
Sur/Wheel Tax Bridge Fund
 April 30, 2018

May 17, 2018

Meeting

Fund - 252

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	3,477,996		3,477,996
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Interlocal Agreements	1,533,482		2.10% 32,249
Miscellaneous	30,000		24,885
	1,563,482		Total Percentage of Collections 3.65% 57,134
TOTAL ESTIMATED CASH:	5,041,478		ACTUAL CASH YEAR TO DATE: 3,535,130
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2018 Budget	1,533,482		435,753
2017 Encumbrances	2,199,203		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	3,732,685		Percentage of Disbursements 11.67% 435,753
AMOUNT LEFT FOR APPROPRIATION	1,308,794		REMAINING CASH BALANCE YTD: <u>3,099,377</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT
LOCAL ROAD AND STREET
 April 30, 2018

May 17, 2018 Meeting

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	1,695,179		1,695,179
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
LRS Distributions	2,123,845		40.49% 859,993
Federal Reimb/Misc	500,000		45.36% 226,795
	2,623,845		Total Percentage of Collections 41.42% 1,086,788
TOTAL ESTIMATED CASH:	4,319,024		ACTUAL CASH YEAR TO DATE: 2,781,967
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2018 Budget	2,373,845		496,633
2017 Encumbrances	632,431		
Additional Appropriations			
TOTAL BUDGETED APPROPRIATION	3,006,276		Percentage of Disbursements 16.52% 496,633
AMOUNT LEFT FOR APPROPRIATION	1,312,747		REMAINING CASH BALANCE YTD: 2,285,334

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
 FINANCIAL REPORT FOR
REASSESSMENT 2017
 April 30, 2018

May 17, 2018 **Meeting**

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	908,115			908,115
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:	
2018 Property Tax	568,893		Percentage of Collections:	0.00%
Less Circuit Breaker Credit	<u>(59,042)</u>			
Total Property Taxes charged	509,851			0.00%
Miscellaneous	<u>50,693</u>			29.34% <u>14,875</u>
	560,544		Total Percentage of Collections	2.65% 14,875
TOTAL CASH & ESTIMATED REVENUES:	1,468,659		ACTUAL CASH YEAR TO DATE:	922,989
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2018 Budget	697,243			193,642
2017 Encumbrances	0			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	697,243		Percentage of Disbursements	27.77% 193,642
AMOUNT LEFT FOR APPROPRIATION	<u><u>771,416</u></u>		REMAINING CASH BALANCE YTD:	<u><u>729,347</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Board of Health Fund
April 30, 2018

May 17, 2018

Meeting

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	2,915,255		2,915,255	
ESTIMATED REVENUES FOR 2018:				ACTUAL REVENUES TO DATE:
2018 Property Tax	2,669,420			Percentage of Collections:
Less Circuit Breaker Credit	<u>(277,038)</u>			0.00%
Total Property Taxes charged	2,392,382			0.00%
Miscellaneous	1,894,672			35.68% 676,019
	<u>4,287,054</u>			<u>676,019</u>
TOTAL CASH & ESTIMATED REVENUES:	7,202,309			Total Percentage of Collections 15.77% 676,019
				ACTUAL CASH YEAR TO DATE: 3,591,274
ESTIMATED DISBURSEMENTS:				ACTUAL DISBURSEMENTS:
2018 Budget	4,952,652			1,623,123
2017 Encumbrances	540,500			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	5,493,152			Percentage of Disbursements 29.55% 1,623,123
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,709,157</u></u>			REMAINING CASH BALANCE YTD: <u><u>1,968,151</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
Cumulative Capital Development
April 30, 2018

May 17, 2018 **Meeting**

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	8,487,986		8,487,986
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:
2018 Property Tax	2,844,464		Percentage of Collections: 0.00%
Less Circuit Breaker Credit	<u>(296,719)</u>		
Total Property Taxes charged	2,547,745		0.00%
Miscellaneous	940,962		57.89% 544,686
	<u>3,488,707</u>		Total Percentage of Collections 15.61% 544,686
TOTAL CASH & ESTIMATED REVENUES:	11,976,693		ACTUAL CASH YEAR TO DATE: 9,032,672
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2018 Budget	5,599,286		808,329
2017 Encumbrances	268,952		
Additional Appropriations	<u> </u>		
TOTAL BUDGETED APPROPRIATION	5,868,238		Percentage of Disbursements 13.77% 808,329
AMOUNT LEFT FOR APPROPRIATION	<u><u>6,108,455</u></u>		REMAINING CASH BALANCE YTD: <u><u>8,224,342</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT
LIT-Economic Development
April 30, 2018

May 17, 2018 **Meeting**

Fund - 329

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	19,716,184		19,716,184	
ESTIMATED REVENUES FOR 2018:				ACTUAL REVENUES TO DATE:
				Percentage of Collections:
CEDIT Tax	10,345,431		33.33%	3,448,477
Miscellaneous (Commissioners)	-			
Federal/State Project Reimb-Highway	3,500,000		34.97%	1,223,781
	<u>13,845,431</u>		Total Percentage of Collections	<u>33.75%</u> <u>4,672,257</u>
TOTAL CASH & ESTIMATED REVENUES:	33,561,615			ACTUAL CASH YEAR TO DATE: 24,388,442
ESTIMATED DISBURSEMENTS:				ACTUAL DISBURSEMENTS:
2018 Budget, Encumbrances and Additional Appropriations:				
Highway	14,167,425		4,137,107	
Planning	307,359		97,928	
Commissioners	17,011,555		125,498	
	<u>31,486,339</u>		Percentage of Disbursements	13.85% 4,360,533
TOTAL BUDGETED APPROPRIATION	31,486,339			
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,075,276</u></u>			REMAINING CASH BALANCE YTD: <u><u>20,027,909</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
MAJOR BRIDGE FUND
April 30, 2018

May 17, 2018

Meeting

Fund - 340

Dept - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	3,724,179		3,724,179
ESTIMATED REVENUES FOR 2018:		ACTUAL REVENUES TO DATE:	
		Percentage of Collections:	
2018 Property Tax	1,881,723		0.00%
Less Circuit Breaker Credit	<u>(179,658)</u>		
Total Property Taxes charged	1,702,065		0.00%
Miscellaneous	<u>162,867</u>		44.65% <u>72,719</u>
	1,864,932	Total Percentage of Collections	3.90% <u>72,719</u>
TOTAL CASH & ESTIMATED REVENUES:	5,589,111	ACTUAL CASH YEAR TO DATE:	3,796,899
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2018 Budget	1,875,775		1,594,310
2017 Encumbrances	2,776,154		
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	4,651,929	Percentage of Disbursements	34.27% <u>1,594,310</u>
AMOUNT LEFT FOR APPROPRIATION	<u><u>937,182</u></u>	REMAINING CASH BALANCE YTD:	<u><u>2,202,588</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY BOND FUND
April 30, 2018

May 17, 2018

Meeting

Fund - 401

Department - Auditor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/18	2,218,638		2,218,638	
ESTIMATED REVENUES FOR 2018:				ACTUAL REVENUES TO DATE:
2018 Property Tax	3,136,204			Percentage of Collections:
Less Circuit Breaker Credit	-			0.00%
Total Property Taxes charged	<u>3,136,204</u>			0.00%
Miscellaneous	256,111			27.94% 71,554
	<u>3,392,315</u>			Total Percentage of Collections 2.11% <u>71,554</u>
TOTAL CASH & ESTIMATED REVENUES:	5,610,953			ACTUAL CASH YEAR TO DATE: 2,290,191
ESTIMATED DISBURSEMENTS:				ACTUAL DISBURSEMENTS:
2018 Budget	4,381,425			923,330
2017 Encumbrances	0			
Additional Appropriations	<u> </u>			
TOTAL BUDGETED APPROPRIATION	4,381,425			Percentage of Disbursements 21.07% 923,330
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,229,528</u></u>			REMAINING CASH BALANCE YTD: <u><u>1,366,861</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT FOR
Rainy Day Fund
April 30, 2018

May 17, 2018

Meeting

Fund - 736

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	12,787,867		12,787,867
ESTIMATED REVENUES FOR 2018:		ACTUAL REVENUES TO DATE:	
		Percentage of Collections:	
Interest/Miscellaneous	85,000	64.15%	54,531
Highway loan repayment	340,000	100.00%	340,000
	425,000	Total Percentage of Collections	394,531
TOTAL CASH & ESTIMATED REVENUES:	13,212,867	ACTUAL CASH YEAR TO DATE:	13,182,398
ESTIMATED DISBURSEMENTS:		ACTUAL DISBURSEMENTS:	
2018 Budget	0		
2017 Encumbrances	0		
Additional Appropriations	0		0
TOTAL BUDGETED APPROPRIATION	0	Percentage of Disbursements	0
Transfer from General Fund	1,700,000	Transfer from General Fund	1,700,000
AMOUNT LEFT FOR APPROPRIATION	14,912,867	REMAINING CASH BALANCE YTD:	14,882,398
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			



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Jerry Lerch
Executive Director

Board of Directors

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Stephen Jarrell
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Connie Kerrigan
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Treasurer
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Dottie Davis
Chris Dickson
Judge Francis Gull
Paula Hughes-Schuh
Bennie Lewis
Michael McAlexander
Clair McKinley
Kimbra O'Brien
Nelson Peters
Brad Stiles

April 4, 2018

Ms. Becky Butler
Allen County Council Office
Edwin J. Rousseau Centre, Room 102
1 East Main Street
Fort Wayne, IN 46802

Dear Ms. Butler,

We at the Allen County Drug & Alcohol Consortium, Inc. (DAC) want to take this opportunity to request to be put on the May 17th meeting agenda for the Allen County Council. The purpose is to ask for funds to be allocated in the amount of **\$191,954.60** from the Drug Free Communities Fund for recommended programs. We will forward the Board's recommendations for the 2018 grant cycle as soon as they are available and approved by the state (on or about May 4th).

Please feel free to contact me at 422-8412 if you need additional information or have any questions. Thank you for your assistance.

Sincerely,


Jerry Lerch, Executive Director
Allen County Drug & Alcohol Consortium, Inc.

JL/clb

ALLEN COUNTY
FINANCIAL REPORT FOR
Drug Free Communities Fund
April 30, 2018

May 17, 2018

Meeting

Fund - 745

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/18	187,889		187,889
ESTIMATED REVENUES FOR 2018:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Fees/Miscellaneous	<u>175,000</u>		<u>67,256</u>
	175,000		Total Percentage of Collections
			38.43%
			<u>67,256</u>
TOTAL ESTIMATED CASH:	362,889		ACTUAL CASH YEAR TO DATE:
			255,145
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2018 Budget			
2017 Encumbrances			
Additional Appropriations	<u> </u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	0		Percentage of Disbursements
			#DIV/0!
			0
AMOUNT LEFT FOR APPROPRIATION	<u><u>362,889</u></u>		REMAINING CASH BALANCE YTD:
			<u><u>255,145</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS	191,955		
UNAPPROPRIATIONS			

**SALARY ORDINANCE
2018**

Consideration of a salary ordinance establishing the pay for an employee within the budget of the Building Department 100-2901-424

TITLE	APPROP	CLASSIFICATION	SALARY FROM/TO
Sr. Property Maintenance Inspector	13-30	PAT 4/2	\$46,970
			37.5 hrs/non-exempt

WHEREAS: The Allen County Council is apprised of the need to establish the salary ordinance for the Senior Property Maintenance Inspector and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid these positions within the budget of the Building Department are amended as described above.

SECTION 2. Additional funds are needed.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17TH DAY OF MAY, 2018.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

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ATTEST: _____
**NICK D. JORDAN, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**



COUNTY COUNCIL

ADDITIONAL APPROPRIATION REQUEST FROM THE GENERAL FUND:

DEPARTMENT: Allen County Building Department

LINE ITEM NUMBER: 100-2901-424.13-30 (Sr. Inspector) ; 100-2901-424.11-03 (Part-time)

REQUESTED AMOUNT: \$ 56970.00

FOR LINE ITEM UNDER CONSIDERATION, YTD EXPENDITURES & ANTICIPATED EXPENDITURES:

Salary and benefits for PAT 4 Senior Inspector, & \$10,000 salary (\$7500 salary + \$2500 vehicle allowance) for summer intern

WAS THIS INCLUDED IN THE ANNUAL BUDGET REQUEST? IF NOT, WHY NOT?

1. Was not included, Volume of work has increased now requiring additional labor to meet requirements for property maintenance dept.
2. was not included. Hiring intern from IVY tech to assist with inspections this summer.

HOW WILL THIS APPROPRIATION BE USED?

1. Salary for Senior Property Maintenance Inspector
2. Salary for Intern from IVY tech for summer season.

SPECIFIC COST OF ITEM AND HOW WAS THIS COST DETERMINED?

Salary under Salary Ordinance
Internship under part-time salary ordinance.

IS THIS A RECURRING EXPENSE?

1. Yes
2. If successful, summer intern will be included in 2019 budget request.

WILL OTHER EXPENDITURES BE NECESSARY?

vehicle usage, fuel, will request vehicle in future capital expenditure request.

DISCUSSED WITH LIAISON? yes

LIAISON'S NAME: Larry Brown

After saving this form, email it to
Becky Butler in the Auditor's Office

**AMENDED SALARY ORDINANCE
2018**

Consideration of a salary ordinance amending the pay for employees on the UPROB GRID

TITLE	APPROP	CLASSIFICATION	ANNUAL SALARY
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See Attached Grid

RETROACTIVE to 3/15/18

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the UPROB grid and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid these UPROB positions is amended according to the attached payroll grid.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 17th DAY OF MAY, 2018.

MEMBERS OF THE ALLEN COUNTY COUNCIL

AYE

NAY

ATTEST: _____
**NICK D. JORDAN, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

2018 ALLEN COUNTY PROBATION OFFICER (UPROB) PAYROLL GRID-AMENDED

Yrs of Service	Yr of Hire	State Minimum Salary	Adv Degree	7.5 Hr Day				8 Hr Day			
				Allen Hourly Rate	Allen County Salary	Adv Degree	Payroll Code	Allen Hourly Rate	Allen County Salary	Adv Degree	Payroll Code
0-6 mo's	2018	33,807		17.3369	33,807		960 - 1	17.3369	36,061		970 - 1
6 mo's-yr	2018	33,807		23.1605	45,163		960 - 2	23.1605	48,174		970 - 2
1-2	2017	36,392		23.1605	45,163		960 - 3	23.1605	48,174		970 - 3
2-3	2016	40,484		23.2031	45,246		960 - 4	23.2031	48,262		970 - 4
3-4	2015	45,246		23.2031	45,246		960 - 5	23.2031	48,262		970 - 5
4-9	09-14	46,720	49,056	23.9590	46,720	49,056	960 - 6*	23.9590	49,835	52,326	970 - 6*
10-14	04-08	51,392	53,962	26.3549	51,392	53,962	960 - 7	26.3549	54,818	57,559	970 - 7
15-19	99-03	56,532	59,359	28.9908	56,532	59,359	960 - 8	28.9908	60,301	63,316	970 - 8
20 +	1998	62,183	65,292	31.8887	62,183	65,292	960 - 9	31.8887	66,329	69,645	970 - 9

Supervisor Probation Officer	Additional 5,000 in Salary	961/971 Steps 1-9
Assistant Chief Probation Officer	Additional 10,000 in Salary	962/972 Steps 1-9
Chief Probation Officer	Additional 15,000 in Salary	962/972 Steps 1-9

State increase was 2.099% for 2018.

Uprob employees receive their step increase on their anniversary date.

*Probation officers having a master's or doctorate degree from an accredited college or university in a relevant course of study as determined by the supervising judge and a **MINIMUM of 5 YEARS** as an Indiana probation officer shall receive an additional 5% of their base salary each year.

2018 ALLEN COUNTY PROBATION OFFICER (UPROB) PAYROLL GRID-AMENDED

Yrs of Service	Yr of Hire	State Minimum Salary	Adv Degree	7.5 Hr Day				8 Hr Day			
				Allen Hourly Rate	Allen County Salary	Adv Degree	Payroll Code	Allen Hourly Rate	Allen County Salary	Adv Degree	Payroll Code
0-6 mo's	2018	33,807		21.6344	42,187		960 - 1	21.6344	45,000		970 - 1
6 mo's-yr	2017	33,807		23.1605	45,163		960 - 2	23.1605	48,174		970 - 2
1-2	2017	36,392		23.1605	45,163		960 - 3	23.1605	48,174		970 - 3
2-3	2016	40,484		23.1605	45,163		960 - 4	23.1605	48,174		970 - 4
3-4	2015	45,246		24.3185	47,421		960 - 5	24.3185	50,582		970 - 5
4-5	2014	46,720		24.3185	47,421		960 - 6	24.3185	50,582		970 - 6
5-9	09-13	46,720	49,056	25.5338	49,791	52,281	960 - 7*	25.5338	53,111	55,767	970 - 7*
10-14	04-08	51,392	53,962	26.8108	52,281	54,895	960 - 8	26.8108	55,766	58,555	970 - 8
15-19	99-03	56,532	59,359	28.9908	56,532	59,359	960 - 9	28.9908	60,301	63,316	970 - 9
20 +	1998	62,183	65,292	31.8887	62,183	65,292	960 - 10	31.8887	66,329	69,645	970 - 10

Supervisor Probation Officer Additional 5,000 in Salary 961/971 Steps 1-10
Assistant Chief Probation Officer Additional 10,000 in Salary 962/972 Steps 1-10
Chief Probation Officer Additional 15,000 in Salary 962/972 Steps 1-10

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Year	Current UPROB	PAT IV	HR Proposed	Joel's Proposed	New HR Proposed
0	36,061	48,174	48,174	36,061	45,000
1/2	36,061	50,101	48,174	48,174	48,174
1	36,061	50,101	50,101	48,174	48,174
2	38,818	50,101	51,345	48,262	48,174
3	43,183	52,607	52,607	48,262	50,582
4	48,262	52,607	55,235	49,835	50,582
5	49835	55,235	55,235	49,835	53,111
6	49835	55,235	55,235	49,835	53,111
7	49835	55,235	55,235	49,835	53,111
8	49835	55,235	55,235	49,835	53,111
9	49835	55,235	55,235	49,835	53,111
10	54818	57,998	57,998	54,818	55,766
11	54818	57,998	57,998	54,818	55,766
12	54818	57,998	57,998	54,818	55,766
13	54818	57,998	57,998	54,818	55,766
14	54818	57,998	57,998	54,818	55,766
15	60,301	60,318	60,881	60,301	60,301
16	60,301	60,318	60,881	60,301	60,301
17	60,301	60,318	60,881	60,301	60,301
18	60,301	60,318	60,881	60,301	60,301
19	60,301	60,318	60,881	60,301	60,301
20+	66,329	62,731	66,997	66,329	66,329