

**ALLEN COUNTY COUNCIL MEETING AGENDA
THURSDAY, APRIL 18, 2013
8:30 AM**

CALL TO ORDER: PRESIDENT, DARREN VOGT

APPROVAL OF MINUTES: MARCH 21, 2013

FINANCIAL REPORT: AUDITOR, TERA KLUTZ

UNEMPLOYMENT RATE:

	January	February
Allen County	9.1%	8.9%
Indiana	9.6%	9.3%
Illinois	10.1%	10.5%
Michigan	9.7%	9.3%
Ohio	8.4%	7.6%
National	8.5%	8.1%

DEPARTMENT 05 - SHERIFF Harris

1. Permission to apply for a grant from the Drug and Alcohol Consortium for \$30,330 to purchase six digital in-car video cameras (\$5,055 each).
2. Permission to apply for the State Criminal Alien Assistance Program (SCAAP) grant for incarcerating undocumented criminal aliens.
3. Permission to apply for the Bulletproof Vest Partnership grant for 35 vests at a total of \$20,615.

DEPARTMENT 08 - PROSECUTOR Vogt

Permission to apply for the Indiana Department of Toxicology grant for the OWI Testing Room Equipment in the amount of \$9,386.

DEPARTMENT 09 - ASSESSOR Armstrong

TRANSFER WITHIN COUNTY GENERAL:

FROM:

1. 100-0901-419.13-61	REAL EST REC DEP I	\$28,707
2. 100-0901-419.14.37	RESIDENTIAL APPRSL DEP	\$15,603
3. 100-0901-419.14-58	RESIDENTIAL APPRSL DEP	\$29,490
		\$73,800

TO:

4. 100-0901-419.31-06	CONSULTING SERVICES	\$73,800
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DISCUSSION AND OTHER BUSINESS TO COME BEFORE COUNCIL:

RECENT and/or UPCOMING MEETINGS:

LIAISON REPORTS:

PUBLIC COMMENTS:

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of April 18, 2013.

The next County Council meeting will be held at 8:30 am Thursday, May 9, 2013 in the Discussion Room of Citizens Square

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA Coordinator at: Human Resources Department 200 E. Berry Street, Suite 380, Fort Wayne, In. 46802 or by phone at (260)449-7217.

ALLEN COUNTY
 FINANCIAL REPORT FOR
COUNTY GENERAL FUND
 March 31, 2013

April 18, 2013 **Meeting**

Fund - 100

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	10,182,313			10,182,313
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
2013 Property Tax	57,550,199			
Less Circuit Breaker Credit	(6,179,575)			
Total Property Taxes charged	51,370,624		0.00%	
Less Allowance for Uncollected Property Tax	(1,541,119)			
Miscellaneous	20,539,914		20.31%	4,171,709
	70,369,419		Total Percentage of Collections	5.93% 4,171,709
TOTAL CASH & ESTIMATED REVENUES:	80,551,732		ACTUAL CASH YEAR TO DATE:	14,354,022
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	73,447,348			19,474,944
2012 Encumbrances	4,716,906			
Additional Appropriations	396,868			
	78,561,122		Percentage of Disbursements	24.79% 19,474,944
TOTAL BUDGETED APPROPRIATION	78,561,122			
2013 County Council Earmark	(1,500,000)		Rainy Day Temporary Loan	8,000,000
- \$1 Million for conversion to Merit Pay				
- \$500K for new HR System				
AMOUNT LEFT FOR APPROPRIATION	490,610		ACTUAL CASH BALANCE YTD:	2,879,078
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

Allen County General Fund Miscellaneous Revenue

March 2013

% OF YEAR PAST = 25%

DLGF Account Code		Estimated Revenue 2013	Percent Collected	Total
OTHER TAXES:				
0201	Financial Institutions Tax	207,770	0.00%	0
0202	Vehicle License Excise Tax	4,021,648	0.00%	0
0217	Commercial Vehicle Excise Tax	384,207	0.00%	0
CO#1	Riverboat Wagering Tax Revenue	441,308	0.00%	0

INTERGOVERNMENTAL REVENUES:				
1120	Indirect Costs - Chld Sprt IV-D	375,000	28.50%	106,893
1121	Emerg Prep/Civil Def-Fed Match	80,000	0.00%	0
1122	Care of Federal Prisoners	1,600,000	28.50%	455,980
1140	Juvenile Justice Center/Trans. Child Care	225,000	17.78%	40,011
1141	Youth Serv/Regular Child Care	340,000	25.52%	86,776
1413	Change of Venue	0	0.00%	0
1501	Liquor Excise Tax Distr. - ABC	19,000	67.52%	12,829
1510	Inheritance Tax-County Share	700,000	16.58%	116,081
2708	Fed Reimbursement For Services	0	0.00%	0
2709	State Reimbursement For Service	0	0.00%	0
CO#7	Public Defender Reimbursement	1,000,000	25.83%	258,283
2718	Examination of Records	30,000	0.00%	0
CO#4	SSI Payments	45,000	20.44%	9,200

LICENSES AND PERMITS:				
2101	Department of Planning	650,000	36.31%	236,038
2102	Building Department	1,500,000	31.91%	478,673
3102	Cable Franchise License Fees	400,000	42.87%	171,498

CHARGES FOR SERVICES:				
Departmental Revenue:				
2106	Treasurer	200,000	32.13%	64,266
2108	Recorder	825,000	31.44%	259,395
2109	Sheriff	1,220,000	33.13%	404,233
2110	Surveyor	70,000	38.13%	26,688
2111	Auditor	6,500	21.86%	1,421
2115	Data Processing	260,000	29.49%	76,678
2210	Prosecuting Attorney	0	0.00%	0
2707	Charges for Services - N.I.R.C.C.	600,000	38.89%	233,349
4103	Clerk of Circuit Court	1,985,000	20.74%	411,776

MISCELLANEOUS REVENUE				
CO#5	Child Support Exp Budget Reimb	1,770,000	16.36%	289,530
2105	Election Expense	0	0.00%	0
2711	Reimbursements	20,000	186.48%	37,295

Allen County General Fund Miscellaneous Revenue

March 2013

% OF YEAR PAST = 25%

DLGF Account Code		Estimated Revenue 2013	Percent Collected	Total
2717	Copy Machine Charges	200	57.00%	114
4105	Telephone Reimbursement	4,000	21.98%	879
6100	Interest on Investments	350,000	8.53%	29,842
6200	Rental of County Property	395,281	16.07%	63,525
6500	Co. Misc - Non-identified Rev	127,000	42.40%	53,847
CO#6	General Fund Incentive - IV D	0	0.00%	0

OTHER FINANCING SOURCES:

5101	Sale of Real & Personal Property	50,000	10.82%	5,410
5400	Repayment of Loans	0	0.00%	0
5600	Refunds	200,000	1.60%	3,200
5601	Property Tax Refund Reimbursements	200,000	0.00%	0
0210	Unclaimed Surplus Tax	0	0.00%	0
0211	Unclaimed Tax Sale Surplus	0	0.00%	0
TOTAL		20,301,914	19.38%	3,933,709
		Cedit Fund Transfer		238,000
		TOTAL	20.31%	4,171,709

County General Miscellaneous Revenue Explanations

March 2013

25% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
OTHER TAXES:				
Financial Institutions Tax	207,770	0.00%		Two equal installments June and December.
Vehicle License Excise Tax	4,021,648	0.00%		Distributed April, June, October & December
Commercial Vehicle Excise Tax	384,207	0.00%		Two equal installments June and December.
Riverboat Wagering Tax Rev	441,308	0.00%		Full year distribution received in August.
INTERGOVERNMENTAL REVENUES:				
Indirect Costs - Child Support	375,000	28.50%	106,893	Received Quarterly-4th Qtr 2012 received Jan 2013
Emerg Prep/Civil Def-Fed Match	80,000	0.00%		Received 1x per yr
Care of Federal Prisoners	1,600,000	28.50%	455,980	Varies monthly depending on prisoners
ACJC/Trans Child Care	225,000	17.78%	40,011	Per Diem fees received monthly, except out-of-county contracts pay full year in first quarter
Youth Serv/Regular Child Care	340,000	25.52%	86,776	Varies monthly depending on youths housed
Change of Venue	0	0.00%		
Liquor Excise Tax Dist-ABC	19,000	67.52%	12,829	Two Distributions per year
Inheritance Tax-County Share	700,000	16.58%	116,081	Received Quarterly-4th Qtr 2012 received Jan 2013
Public Defender Reimbursement	1,000,000	25.83%	258,283	Received Quarterly
Examination of Records	30,000	0.00%		Two Distributions per year
SSI Payments	45,000	20.44%	9,200	Receive monthly from Social Security Admin
LICENSES AND PERMITS:				
Department of Planning	650,000	36.31%	236,038	Collections deposited monthly
Building Department	1,500,000	31.91%	478,673	Collections deposited monthly
Cable Franchise License Fees	400,000	42.87%	171,498	Paid Quarterly from Cable Vendors
CHARGES FOR SERVICES:				
Treasurer	200,000	32.13%	64,266	Tax Sale Fees receipted with December Settlement
Recorder	825,000	31.44%	259,395	Collections deposited monthly

County General Miscellaneous Revenue Explanations

March 2013

25% of Year Elapsed

Revenue Source	Annual Estimate	Percent	Actual	Explanation
Sheriff	1,220,000	33.13%	404,233	Made up of different fees, including tax warrants at 3/31 \$24,282.96.
Surveyor	70,000	38.13%	26,688	Summer months usually yield higher collections
Auditor	6,500	21.86%	1,421	Copy, Notary, Payroll Processing fees
Data Processing	260,000	29.49%	76,678	Data file fees monthly / final Qtr of year receive "settle up" Data sharing costs from City of Ft Wayne / Joint Permit Brd 50% reimb from City of Ft Wayne
N.I.R.C.C. Clerk	600,000	38.89%	233,349	Reimbursed from Feds as it is spent and invoiced
Clerk	1,985,000	20.74%	411,776	Collections deposited monthly
MISCELLANEOUS REVENUE:				
Child Support Exp Budget Reimb	1,770,000	16.36%	289,530	Reimbursed from State as it is spent and invoiced
Election Expense Reimburse		0.00%		
Reimbursements	20,000	186.48%	37,295	Miscellaneous Reimbursements, i.e. Commissary part-time salaries
Copy Machine Charges	200	0.00%	114	All other Departments copy fee charges
Telephone Reimbursement	4,000	21.98%	879	Payphone commissions
Interest	350,000	8.53%	29,842	Received monthly
Rental of County Property	395,281	16.07%	63,525	Received monthly.
Co. Misc. - Non-identified Rev	127,000	42.40%	53,847	Miscellaneous one time revenue
OTHER FINANCING SOURCES:				
Sale of Real & Personal Property	50,000	10.82%	5,410	Proceeds from sale of county owned property
Refunds	0	0.00%		Misc Refunds of overpayment to vendors
Unclaimed Surplus Tax	200,000	1.60%	3,200	Final Unclaimed Surplus is moved to General Fund in December of each year.
Property Tax Refund Reimb	200,000	0.00%		County is reimbursed from units at Settlement for tax refunds paid throughout the year.
TOTAL	20,301,914	19.38%	3,933,709	
Less Property Tax Refunds				Eliminate refunds above the estimated revenue to calculate a more accurate picture of collection rate.
Plus CEDIT Fund Transfer	238,000		238,000	CEDIT funding to supplement Misc. revenue
Total Miscellaneous Collections	20,539,914	20.31%	4,171,709	

ALLEN COUNTY
 FINANCIAL REPORT FOR
COIT DISTRIBUTIVE SHARES
 March 31, 2013

April 18, 2013 **Meeting**

Fund - 121

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	-		-	
ESTIMATED REVENUES FOR 2013:				ACTUAL REVENUES TO DATE:
COIT distributive shares	13,900,000		24.32%	3,380,001
	<u>13,900,000</u>			<u>3,380,001</u>
TOTAL CASH & ESTIMATED REVENUES:	13,900,000		Total Percentage of Collections	24.32% 3,380,001
ESTIMATED DISBURSEMENTS:				ACTUAL CASH YEAR TO DATE:
2013 Adjusted Budget	13,900,000			3,380,001
Additional Appropriations				
	<u>13,900,000</u>			
TOTAL BUDGETED APPROPRIATION	13,900,000		Percentage of Disbursements	19.68% 2,735,761
AMOUNT LEFT FOR APPROPRIATION	<u><u>0</u></u>			ACTUAL CASH BALANCE YTD:
				<u><u>644,240</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
HIGHWAY FUND
March 31, 2013

April 18, 2013 **Meeting**

Fund - 250

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	5,310,382		5,310,382
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
Sur Tax Distribution	1,786,293		22.14% 395,453
Wheel Tax Distribution	316,726		36.90% 116,867
Highway Fees	241,000		39.57% 95,360
MVH State Distribution	6,037,672		23.81% 1,437,654
Miscellaneous/Other	186,400		25.03% 46,649
	8,568,091		Total Percentage of Collections 24.42% 2,091,983
TOTAL CASH & ESTIMATED REVENUES:	13,878,473		ACTUAL CASH YEAR TO DATE: 7,402,365
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	8,568,091		2,706,174
2012 Encumbrances	3,652,162		
Additional Appropriations	1,634,320		
TOTAL BUDGETED APPROPRIATION	13,854,573		Percentage of Disbursements 19.53% 2,706,174
AMOUNT LEFT FOR APPROPRIATION	23,900		REMAINING CASH BALANCE YTD: <u>4,696,191</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
LOCAL ROAD AND STREET
March 31, 2013

April 18, 2013 **Meeting**

Fund - 255

Department - Highway

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	2,362,216			2,362,216
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
			Percentage of Collections:	
LRS Distributions	1,340,562		37.87%	507,633
Federal Reimb/Misc	350,000		0.00%	
	1,690,562		Total Percentage of Collections	507,633
TOTAL ESTIMATED CASH:	4,052,778		ACTUAL CASH YEAR TO DATE:	2,869,849
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	1,576,726			298,439
2012 Encumbrances	2,341,954			
Additional Appropriations				
TOTAL BUDGETED APPROPRIATION	3,918,680		Percentage of Disbursements	298,439
AMOUNT LEFT FOR APPROPRIATION	134,098		REMAINING CASH BALANCE YTD:	2,571,410

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
REASSESSMENT 2017
March 31, 2013

April 18, 2013 **Meeting**

Fund - 261

Department - Co. Assessor

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	655,344			655,344
ESTIMATED REVENUES FOR 2013:				
2012 Property Tax	511,217			
Less Circuit Breaker Credit	<u>(54,893)</u>			
Total Property Taxes charged	456,324			0.00%
Less Allowance for Uncollected Property Tax	(13,690)			
Miscellaneous	<u>41,983</u>			0.88% <u>368</u>
	484,617			Total Percentage of Collections 0.08% 368
TOTAL CASH & ESTIMATED REVENUES:	1,139,962			ACTUAL CASH YEAR TO DATE: 655,712
ESTIMATED DISBURSEMENTS:				
2013 Budget	591,766			127,421
2012 Encumbrances	525			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	592,291			Percentage of Disbursements 127,421
AMOUNT LEFT FOR APPROPRIATION	<u><u>547,671</u></u>			REMAINING CASH BALANCE YTD: <u><u>528,291</u></u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Board of Health Fund
March 31, 2013

April 18, 2013 Meeting

Fund - 285

Department - Health

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	3,131,916		3,131,916
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
2013 Property Tax	2,313,255		Percentage of Collections:
Less Circuit Breaker Credit	<u>(248,391)</u>		
Total Property Taxes charged	2,064,864		0.00%
Less Allowance for Uncollected Property Tax	(61,946)		
Miscellaneous	1,394,446		26.67% 371,842
	<u>3,397,364</u>		<u>371,842</u>
			Total Percentage of Collections 10.95%
TOTAL CASH & ESTIMATED REVENUES:	6,529,281		ACTUAL CASH YEAR TO DATE: 3,503,759
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	4,238,523		929,402
2012 Encumbrances	0		
Additional Appropriations	<u>109,500</u>		<u> </u>
TOTAL BUDGETED APPROPRIATION	4,348,023		Percentage of Disbursements 21.38% 929,402
AMOUNT LEFT FOR APPROPRIATION	<u><u>2,181,258</u></u>		REMAINING CASH BALANCE YTD: <u><u>2,574,357</u></u>
FOR CONSIDERATION TODAY:			
APPROPRIATIONS			
UNAPPROPRIATIONS			

ALLEN COUNTY
FINANCIAL REPORT
Cumulative Capital Development
March 31, 2013

April 18, 2013 **Meeting**

Fund - 321

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>	
CASH BALANCE AT 1/1/13	2,455,891		2,455,891	
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:	
2013 Property Tax	2,645,545		Percentage of Collections:	
Less Circuit Breaker Credit	<u>(284,071)</u>			
Total Property Taxes charged	2,361,474			0.00%
Less Allowance for Uncollected Property Tax	(70,844)			
Miscellaneous	528,686			17.56% 92,813
	<u>2,819,316</u>		Total Percentage of Collections	<u>3.29% 92,813</u>
TOTAL CASH & ESTIMATED REVENUES:	5,275,207		ACTUAL CASH YEAR TO DATE:	2,548,705
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:	
2013 Budget	3,049,717			292,389
2012 Encumbrances	416,644			
Additional Appropriations	<u> </u>			<u> </u>
TOTAL BUDGETED APPROPRIATION	3,466,361		Percentage of Disbursements	8.44% 292,389
AMOUNT LEFT FOR APPROPRIATION	<u><u>1,808,846</u></u>		REMAINING CASH BALANCE YTD:	<u><u>2,256,316</u></u>
FOR CONSIDERATION TODAY:				
APPROPRIATIONS				
UNAPPROPRIATIONS				

ALLEN COUNTY
FINANCIAL REPORT
CEDIT
March 31, 2013

April 18, 2013 **Meeting**

Fund - 329

Dept - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	13,504,519		13,504,519
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
CEDIT Tax	6,100,000		Percentage of Collections: 31.10% 1,896,885
Federal/State Project Reimbursement	6,100,000		Total Percentage of Collections 31.10% 1,896,885
TOTAL CASH & ESTIMATED REVENUES:	19,604,519		ACTUAL CASH YEAR TO DATE: 15,401,404
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget	6,100,000		899,729
2012 Encumbrances	9,217,222		
Additional Appropriations	1,506,164		
TOTAL BUDGETED APPROPRIATION	16,823,386		Percentage of Disbursements 5.35% 899,729
AMOUNT LEFT FOR APPROPRIATION	2,781,133		REMAINING CASH BALANCE YTD: <u>14,501,675</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT
MAJOR BRIDGE FUND

March 31, 2013

April 18, 2013 **Meeting**

Fund - 340

Dept - Highway

ESTIMATE

ACTUAL

CASH BALANCE AT 1/1/13 6,703,905

6,703,905

ESTIMATED REVENUES FOR 2013:

ACTUAL REVENUES TO DATE:

Percentage of Collections:

2013 Property Tax 1,648,673
Less Circuit Breaker Credit (177,030)
Total Property Taxes charged 1,471,643
Less Allowance for Uncollected Property Tax (44,149)
2012 Outstanding Federal/State Project Reimb -
Miscellaneous 132,169
1,559,663

0.00%
19.77% 26,133
Total Percentage of Collections 1.68% 26,133

TOTAL CASH & **ESTIMATED** REVENUES: 8,263,568

ACTUAL CASH YEAR TO DATE: 6,730,038

ESTIMATED DISBURSEMENTS:

ACTUAL DISBURSEMENTS:

2013 Budget 1,617,768
2012 Encumbrances 6,343,108
Additional Appropriations _____

322,126

TOTAL BUDGETED APPROPRIATION 7,960,876

Percentage of Disbursements 4.05% 322,126

AMOUNT LEFT FOR APPROPRIATION 302,692

REMAINING CASH BALANCE YTD: 6,407,912

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

ALLEN COUNTY
FINANCIAL REPORT FOR
Rainy Day Fund
March 31, 2013

April 18, 2013 **Meeting**

Fund - 736

Department - Commissioners

	<u>ESTIMATE</u>		<u>ACTUAL</u>
CASH BALANCE AT 1/1/13	11,937,082		11,937,082
ESTIMATED REVENUES FOR 2013:			ACTUAL REVENUES TO DATE:
			Percentage of Collections:
General Fund Rollover			
Interest/Miscellaneous	30,000		15.25% 4,575
Highway loan repayment	320,000		100.00% 320,000
	350,000		Total Percentage of Collections 92.74% 324,575
TOTAL CASH & ESTIMATED REVENUES:	12,287,082		ACTUAL CASH YEAR TO DATE: 12,261,658
ESTIMATED DISBURSEMENTS:			ACTUAL DISBURSEMENTS:
2013 Budget approved for General Fund	0		0
2012 Encumbrances			
Additional Appropriations			
	0		0
TOTAL BUDGETED APPROPRIATION	0		Percentage of Disbursements 0
			Temporary Loan to General Fund (8,000,000)
AMOUNT LEFT FOR APPROPRIATION	12,287,082		REMAINING CASH BALANCE YTD: <u>4,261,658</u>

FOR CONSIDERATION TODAY:

APPROPRIATIONS
UNAPPROPRIATIONS

The Allen County Sheriff's Department is requesting permission to apply for a grant from the Drug and Alcohol Consortium of Allen County from the Justice category of funding for 6 digital in-car video cameras at a cost of \$5,055 each, totaling \$30,330. We have received funds from this agency for several years. There is no match required. The equipment is needed to replace outdated units that are not functioning properly. It is imperative that patrol officers have equipment on which they can depend, especially in the event that evidence is needed for court. These funds would subsidize this necessary equipment without utilizing the limited resources of the Sheriff's Department.

COUNTY COUNCIL GRANT APPROVAL CHECKLIST

What is the Department/Agency applying for grant? Allen County Sheriff's Department

What kind of grant are you applying for? ___Federal ___State_ X Other

What is the total amount of funds you are applying for? \$30,330.00

What is the grant application deadline? 28-Mar-13

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? n/a

Is this a reimbursement or "up-front" grant payment? Up-front

What match is required by the applicant? Cash__n/a__In-Kind__n/a__

If cash is required, what funds will be used? Are these funds on hand now? n/a

If in-kind, what will be the in-kind contribution? n/a

Who (if any) are the partners in the project? No partners

Have you discussed your grant application with the Auditor's Office? Yes

Have you discussed your grant application with your liaison? Yes

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden costs, such as insurance, vehicle use, etc. The Radio Shop will install the cameras.

Please attach a written report to substantiate your need for grant funds.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by: *Kenneth C. Lewis* Date: *March 16, 2013*

Please return completed copy to Becky Butler by cut-off date for Council agenda requests.
Any questions should be directed to: Jackie Scheuman, Budget & Finance Director, 449-7967.

Form approved by County Council 4/17/03. Revised 5/2009.

The State Criminal Alien Assistance Program (SCAAP) provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who had at least one felony or two misdemeanor convictions for violations of state or local law, and who were incarcerated for at least four consecutive days during the reporting period of July 1, 2011 to June 30, 2012.

The award amount will be determined once the data from all applicants has been reviewed. Amounts received by our Department in previous fiscal years are as follows:

FY 2005: \$4,437
FY 2006: \$27,818
FY 2007: \$29,836
FY 2008: \$22,220
FY 2009: \$38,592
FY 2010: \$21,158
FY 2011: \$25,306
FY 2012: \$20,678

Awarded funds must to be used for correctional purposes. Because it is a reimbursement, we feel that it is in the county's best interest to apply to recoup some of the monies spent on housing these offenders.

COUNTY COUNCIL GRANT APPROVAL CHECKLIST

What is the Department/Agency applying for grant? Allen County Sheriff's Department

What kind of grant are you applying for? Federal State Other

What is the total amount of funds you are applying for? Undetermined at this time - please see attached *sheet*

What is the grant application deadline? *May 13, 2013*

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? n/a

Is this a reimbursement or "up-front" grant payment? Reimbursement

What match is required by the applicant? Cash n/a In-Kind n/a

If cash is required, what funds will be used? Are these funds on hand now? n/a

If in-kind, what will be the in-kind contribution? n/a

Who (if any) are the partners in the project? No partners

Have you discussed your grant application with the Auditor's Office? Yes

Have you discussed your grant application with your liaison? Yes

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden costs, such as insurance, vehicle use, etc. Expenses for housing the offenders have already *secured*.

Please attach a written report to substantiate your need for grant funds.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by: *James C. Lewis* Date: *March 26, 2013*

Please return completed copy to Becky Butler by cut-off date for Council agenda requests.
Any questions should be directed to: Jackie Scheuman, Budget & Finance Director, 449-7967.

Form approved by County Council 4/17/03. Revised 5/2009.

The Allen County Sheriff's Department is requesting permission to apply for the Bulletproof Vest Partnership Grant again this year. This grant provides up to a 50% reimbursement for ballistic vests for police officers and stab vests for confinement officers. The Department of Justice determines the award amounts once all of the requests have been received and population is factored in. The award amounts for the past several years are:

2005 - \$3,686.47

2006 - \$3,517.99

2007 - \$11,927.01

2008 - \$2,201.42

2009 - \$1,103.00

2010 - \$2,044.45

2011 - \$620.12

2012 - \$841.75

Our Department is requesting funding for 35 ballistic vests for full-time officers at a cost \$589.00 each. Therefore, the request will be for \$20,615.00, or the maximum allowable amount if it is less than that total. Those officers' current vests have exceeded their 5-year life expectancy.

This reimbursement will help leverage the limited resources the Sheriff's Department has to fund these necessary items to help protect the lives of law enforcement officers.

COUNTY COUNCIL GRANT APPROVAL CHECKLIST

What is the Department/Agency applying for grant? Allen County Sheriff's Department

What kind of grant are you applying for? X Federal State Other

What is the total amount of funds you are applying for? \$20,615.00

What is the grant application deadline? MAY 20, 2013

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? n/a

Is this a reimbursement or "up-front" grant payment? Reimbursement

What match is required by the applicant? Cash 50% In-Kind

If cash is required, what funds will be used? Are these funds on hand now? Commissary funds. They are on hand.

If in-kind, what will be the in-kind contribution? n/a

Who (if any) are the partners in the project? n/a

Have you discussed your grant application with the Auditor's Office? Yes

Have you discussed your grant application with your liaison? Yes

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden costs, such as insurance, vehicle use, etc. Yes

Please attach a written report to substantiate your need for grant funds.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by: James A. C. [Signature] Date: 3 28 13

Please return completed copy to Becky Butler by cut-off date for Council agenda requests. **Any questions should be directed to: Jackie Scheuman, Budget & Finance Director, 449-7967.**

**Summary of Grant Request
Allen County Prosecuting Attorney's Office
OWI Testing Room Equipment**

Currently, Allen County, one of the largest counties in the State, has three Operating While Intoxicated (OWI) testing rooms at three locations: the New Haven Police Department, the Indiana State Police and the Allen County Jail.

At times, at the Allen County Jail, we experience a stack-up of prospective defendants waiting their turn to take the breath test. This creates difficulties in terms of wasted time of officers and causes delays in getting a breath test done in close proximity to when the suspect has been stopped by the officers.

The Allen County Prosecuting Attorney's Office equips these testing rooms to ensure evidence for successful prosecution is properly obtained. Our office currently has a pending request to the Indiana Department of Toxicology to provide us with an additional Breath Alcohol Content (BAC) Datamaster device for the purpose of adding a fourth testing room in Allen County, which would be the second testing room at the Allen County Jail.

Our request to DAC is to provide funding for the audio/video equipment, accessories and specialty software that will be required in the additional testing room at the Allen County Jail. This room will mirror the current testing room and will require the installation of cameras, microphones, cabling, power supplies, etc. which will record interviews with OWI suspects.

The Esco Communications quote for this portion of the project is \$7,770 and a copy of their quote is attached. Our office will provide a computer and monitor, however, a new DVD recorder will also be needed at a cost of \$99.99 and this quote is also attached.

A blood draw protocol was implemented effective August 31, 2012. This protocol was developed by the Allen County Prosecuting Attorney's Office, the Allen County Sheriff's Department, the Fort Wayne Police Department, the New Haven Police Department, and the Indiana State Police, so that we may decrease the number of drivers in Allen County who refuse to take chemical tests offered by law enforcement officers on suspicion of drunken or drug impaired driving.

The goal is to provide an economical and efficient alternative for drivers who may not trust a breath test, and to effectively deal with those drivers who refuse to submit to a chemical test for intoxication, after having been given their implied consent warnings. This protocol provides for the acquisition of search warrants to compel a blood draw on drivers who refuse to take the standard breath and other performance tests. It is hoped that this will eventually eliminate or significantly reduce the number of refusals that are seen in Allen County and promote better prosecutions.

These blood draws, as well as the tests themselves are recorded on DVD and through a computer network. The OWI evidence server currently in use is running out of available drive storage space. It was originally purchased with DAC grant funds in 2006. At this time, we would also like to modernize the NAS (network attached storage) server environment and allocate the additional storage space needed. The diskless NAS device (Synology NAS 1512+) is listed at \$799.99 (with additional costs of 2TB drives/6 total to fill the unit). The total cost of the device and drive space is \$1515.61.

Total grant funding requested is \$9,385.60 (\$7770 for the room equipment, \$99.99 for the dvd unit, and \$1515.61 for the nas server).

COUNTY COUNCIL GRANT APPROVAL CHECKLIST

What is the Department/Agency applying for grant? Allen County Prosecutor's Office

What kind of grant are you applying for? ___Federal ___State X Other

What is the total amount of funds you are applying for? \$9,385.60

What is the grant application deadline? 28-Mar-13

Is this a direct grant or a pass-through? Direct

If this is a pass-through grant, what County entity is sponsoring the grant? NA

Is this a reimbursement or "up-front" grant payment? Up-front

What match is required by the applicant? Cash_____In-Kind_ NA

If cash is required, what funds will be used? Are these funds on hand now? NA

If in-kind, what will be the in-kind contribution? NA

Who (if any) are the partners in the project? NA

Have you discussed your grant application with the Auditor's Office? No

Have you discussed your grant application with your liaison? Yes

Are all expenses for the proposed program covered by the grant? If not, please disclose any hidden costs, such as insurance, vehicle use, etc. Yes

Please attach a written report to substantiate your need for grant funds.

Please attach a financial report that demonstrates the cost/benefit of the grant.

At the end of your grant project please return to Council with a brief report about the success of the project.

Submitted by:  Date: 3/29 29-Mar-13

Please return completed copy to Becky Butler by cut-off date for Council agenda requests.
Any questions should be directed to: Jackie Scheuman, Budget & Finance Director, 449-7967.

Form approved by County Council 4/17/03. Revised 5/2009.



COUNTY COUNCIL

REQUEST FOR TRANSFERS WITHIN FUND BUT BETWEEN SERIES

DEPARTMENT: County Assessor - 09

NAME OF FUND: General Fund

TOTAL AMOUNT TO BE TRANSFERRED:
\$73,800.76

FROM LINE ITEM:	100-0901-419.13-61	\$ 28,707.41	AMOUNT
	100-0901-419.14-37	\$ 15,603.00	
	100-0901-419.14-58	\$ 29,490.35	
TO LINE ITEM:	100-0901-419.31-06	\$ 73,800.76	
		\$	
		\$	

WHY IS THIS NEEDED?
Additional consulting fees and appraisal fees for large assessment appeals.

PROJECTED EXPENDITURE FOR TRANSFER-OUT LINE ITEM:
\$0

IS THERE SUFFICIENT FUNDING FOR FUTURE NEEDS AFTER TRANSFER?
Yes

WHY IS THERE EXTRA MONEY IN THE TRANSFER-OUT LINE ITEM?
Vacated positions

DISCUSSED WITH LIAISON? Sent email

LIAISON'S NAME: Bob Armstrong

Consulting Fees

Balances as of 3/21/13

100-0901-419.31-06 Consulting Services	\$30,115.45
261-0901-419.31-06 Consulting Services	\$28,000.00
261-0902-419.31-06 Consulting Services	\$1,000.00
261-0902-419.31-13 Contractual	<u>\$8,526.32</u>
Total	\$67,641.77

Estimated Needs for 2013

Attorney Fees	\$50,000
Appraisal Fees	\$100,000
Total	\$150,000

Available Funds

100-0901-419.13-61	\$28,707.41
100-0901-419.14-37	\$15,603.00
100-0901-419.14-58	<u>\$29,490.35</u>
Total	\$73,800.76

Requests:

Transfer	\$28,707.41	from	100-0901-419.13-61	to	100-0901-419.31-06
Transfer	\$15,603.00	from	100-0901-419.14-37	to	100-0901-419.31-06
Transfer	\$29,490.35	from	100-0901-419.14-58	to	100-0901-419.31-06