

**ALLEN COUNTY COUNCIL MEETING AGENDA
TUESDAY, JULY 3, 2012
8:00 AM**

CALL TO ORDER: PRESIDENT, LARRY BROWN

DEPARTMENT 40 – COMMISSIONERS

APPROPRIATION IN COUNTY GENERAL FUND:

100-4001-411.43-04 COMMUNICATION EQUIP. \$3,453,000

APPROPRIATION IN COIT FLOOD CONTROL FUND 273:

273-4001-411.43-04 COMMUNICATION EQUIP. \$1,000,000

APPROPRIATION IN CREDIT FUND 329:

329-4001-411.43-04 COMMUNICATION EQUIP. \$1,318,000

APPROPRIATION IN RAINY DAY FUND 736:

736-4001-411.43-04 COMMUNICATION EQUIP. \$2,292,620

DEPARTMENT 03 – TREASURER Moss

Consideration of a temporary salary ordinance for the Accounts Receivable Manager, PAT 3/2, \$35,490. This would be effective for June 18 to June 22, 2012.

DEPARTMENT 285 – DEPARTMENT OF HEALTH Vogt

Correction of two salary ordinances for HIV/STD Disease Intervention Specialists. They are to be split between Fund 769 (STD Program Fund) and Fund 285 (County Health).

Approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of July 3, 2012.

Adjourn.

**ALLEN COUNTY
FINANCIAL REPORT FOR
COUNTY GENERAL FUND
June 26, 2012**

July 3, 2012 Meeting

Fund - 100

| | <u>ESTIMATE</u> | | <u>ACTUAL</u> |
|---|-----------------|----------------------------------|-------------------|
| CASH BALANCE AT 1/1/12 | 10,633,193 | | 10,633,193 |
| ESTIMATED REVENUES FOR 2012: | | ACTUAL REVENUES TO DATE: | |
| | | Percentage of Collections: | |
| 2012 Property Tax | 55,974,306 | | |
| Less Circuit Breaker Credit | (6,303,976) | | |
| Total Property Taxes charged | 49,670,330 | 36.62% | 18,190,650 |
| Less Allowance for Uncollected Property Tax | (1,490,110) | | |
| Miscellaneous | 35,119,751 | 51.84% | 18,207,016 |
| | 83,299,971 | Total Percentage of Collections | 43.69% 36,397,666 |
| TOTAL CASH & ESTIMATED REVENUES: | 93,933,164 | ACTUAL CASH YEAR TO DATE: | 47,030,859 |
| ESTIMATED DISBURSEMENTS: | | ACTUAL DISBURSEMENTS: | |
| 2012 Adjusted Budget (Includes Approved Budget and Encumbrances) | 85,127,807 | | 45,175,615 |
| Additional Appropriations (Excluding Reappropriation of Refunds, etc.) | 3,181,333 | | |
| TOTAL BUDGETED APPROPRIATION | 88,309,140 | Percentage of Disbursements | 51.16% 45,175,615 |
| Rainy Day Fund Transfer | (1,000,000) | Rainy Day Fund Transfer | (1,000,000) |
| County Council Allocated Funds 2013 2% Bonus | (1,100,000) | Rainy Day Fund Temporary Loan | 7,000,000 |
| AMOUNT LEFT FOR APPROPRIATION | 3,524,024 | ACTUAL CASH BALANCE YTD: | 7,855,243 |
| FOR CONSIDERATION TODAY: | | | |
| APPROPRIATIONS | 3,453,000 | | |

ALLEN COUNTY
 FINANCIAL REPORT FOR
SPECIAL COIT FLOOD CONTROL
 June 26, 2012

July 3, 2012 Meeting

Fund - 273

Department - Commissioners

| | <u>ESTIMATE</u> | | <u>ACTUAL</u> |
|-------------------------------------|-----------------------------|--|---|
| CASH BALANCE AT 1/1/12 | 1,677,728 | | 1,677,728 |
| ESTIMATED REVENUES FOR 2012: | | | ACTUAL REVENUES TO DATE: |
| | | | Percentage of Collections: |
| Miscellaneous | 75,000 | | 33.52% 25,141 |
| | <u>75,000</u> | | Total Percentage of Collections 33.52% 25,141 |
| TOTAL ESTIMATED CASH: | 1,752,728 | | ACTUAL CASH YEAR TO DATE: 1,702,869 |
| ESTIMATED DISBURSEMENTS: | | | ACTUAL DISBURSEMENTS: |
| 2012 Budget | 0 | | 0 |
| 2011 Encumbrances | 188,950 | | 178,238 |
| Additional Appropriations | <u> </u> | | <u> </u> |
| TOTAL BUDGETED APPROPRIATION | 188,950 | | Percentage of Disbursements 178,238 |
| AMOUNT LEFT FOR APPROPRIATION | <u><u>1,563,778</u></u> | | REMAINING CASH BALANCE YTD: <u><u>1,524,631</u></u> |
| | | | |
| FOR CONSIDERATION TODAY: | | | |
| APPROPRIATIONS | 1,000,000 | | |
| UNAPPROPRIATIONS | | | |

ALLEN COUNTY
FINANCIAL REPORT
CEDIT
June 26, 2012

July 3, 2012 Meeting

Fund - 329

Dept - Commissioners

| | <u>ESTIMATE</u> | | <u>ACTUAL</u> |
|-------------------------------------|-----------------|--|---------------------------------|
| CASH BALANCE AT 1/1/12 | 9,722,426 | | 9,722,426 |
| ESTIMATED REVENUES FOR 2012: | | | ACTUAL REVENUES TO DATE: |
| CREDIT Tax | 6,378,618 | | Percentage of Collections: |
| Federal/State Project Reimbursement | 6,378,618 | | 54.95% 3,504,906 |
| | 6,378,618 | | 926,007 |
| TOTAL CASH & ESTIMATED REVENUES: | 16,101,044 | | Total Percentage of Collections |
| | | | 69.47% 4,430,914 |
| ESTIMATED DISBURSEMENTS: | | | ACTUAL DISBURSEMENTS: |
| 2012 Budget | 5,060,618 | | 1,793,606 |
| 2011 Encumbrances | 6,746,034 | | |
| Additional Appropriations | 2,676,985 | | |
| TOTAL BUDGETED APPROPRIATION | 14,483,637 | | Percentage of Disbursements |
| | | | 12.38% 1,793,606 |
| AMOUNT LEFT FOR APPROPRIATION | 1,617,407 | | REMAINING CASH BALANCE YTD: |
| | | | 12,359,734 |
| | | | |
| FOR CONSIDERATION TODAY: | | | |
| APPROPRIATIONS | 1,318,000 | | |
| UNAPPROPRIATIONS | | | |

**ALLEN COUNTY
FINANCIAL REPORT FOR
Rainy Day Fund
June 26, 2012**

July 3, 2012 **Meeting**

Fund - 736

Department - Commissioners

| | <u>ESTIMATE</u> | | <u>ACTUAL</u> | |
|---|-----------------|--|--------------------------------------|---------------------|
| CASH BALANCE AT 1/1/12 | 17,529,702 | | | 17,529,702 |
| ESTIMATED REVENUES FOR 2012: | | | ACTUAL REVENUES TO DATE: | |
| | | | Percentage of Collections: | |
| General Fund Rollover | 1,000,000 | | | 1,000,000 |
| Interest/Miscellaneous | 50,000 | | 35.42% | 17,709 |
| Highway loan repayment | | | | 640,000 |
| | 1,050,000 | | Total Percentage of Collections | 1,657,709 |
| TOTAL CASH & ESTIMATED REVENUES: | 18,579,702 | | ACTUAL CASH YEAR TO DATE: | 19,187,411 |
| ESTIMATED DISBURSEMENTS: | | | ACTUAL DISBURSEMENTS: | |
| 2012 Budget | 0 | | | |
| 2011 Encumbrances | 1,600,000 | | | 1,153,850 |
| Additional Appropriations | | | | |
| | 1,600,000 | | Percentage of Disbursements | 72.12% 1,153,850 |
| TOTAL BUDGETED APPROPRIATION | 1,600,000 | | Temporary Loan to General Fund | (7,000,000) |
| Less amount approved for 2012 Budget | (1,019,945) | | Less amount approved for 2012 Budget | (1,019,945) |
| AMOUNT LEFT FOR APPROPRIATION | 15,959,757 | | REMAINING CASH BALANCE YTD: | 10,013,616 |
| FOR CONSIDERATION TODAY: | | | | |
| APPROPRIATIONS | 2,292,620 | | | |
| UNAPPROPRIATIONS | | | | |

**TEMPORARY SALARY ORDINANCE
2012**

Consideration of a temporary salary ordinance for a new employee for the purpose of training and establishing the pay within the budget of the Allen County Treasurer 100-0301-415

| TITLE | APPROP | CLASSIFICATION | ANNUAL SALARY |
|-------------------------|---------------|-----------------------|----------------------|
| Accounts Receivable Mgr | 13-50 | PAT 3/2 | \$35,490 |

Effective June 18-22, 2012

WHEREAS: The Allen County Council is apprised of the need to set the salary ordinance for the Accounts Receivable Manager and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Allen County Treasurer's Office is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 3rd DAY OF JULY, 2012.

MEMBERS OF THE ALLEN COUNTY COUNCIL

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

AMENDED SALARY ORDINANCE

2012

Consideration of a salary ordinance amending the pay for an employee within the budget of the Department of Health 768-7303-441/285-7301-441

| TITLE | APPROP | CLASSIFICATION FROM/TO | SALARY FROM/TO |
|---|---------------|-----------------------------------|---------------------------|
| HIV/STD Disease Intervention Specialist | 13-90 | OSS 5/6 PAT 3/6 | \$39,857 \$42,727 |

Effective June 21, 2012

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the HIV/STD Disease Intervention Specialist and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Department of Health is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 3rd DAY OF JULY, 2012.

MEMBERS OF THE ALLEN COUNTY COUNCIL

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**

AMENDED SALARY ORDINANCE

2012

Consideration of a salary ordinance amending the pay for an employee within the budget of the Department of Health 769-7304-441/285-7301-441

| TITLE | APPROP | CLASSIFICATION FROM/TO | SALARY FROM/TO |
|---|---------------|-----------------------------------|---------------------------|
| HIV/STD Disease Intervention Specialist | 13-94 | OSS 5/4 PAT 3/4 | \$36,499 \$39,127 |

Effective June 21, 2012

WHEREAS: The Allen County Council is apprised of the need to amend the salary ordinance for the HIV/STD Disease Intervention Specialist and is in concurrence with this need.

NOW THEREFORE: BE IT ORDAINED BY THE ALLEN COUNTY COUNCIL:

SECTION 1. The salary, wages and other compensation paid this position within the budget of the Department of Health is established as described above.

THIS ORDINANCE READ, CONSIDERED AND ADOPTED BY THE MEMBERS OF THE ALLEN COUNTY COUNCIL ON THE 3rd DAY OF JULY, 2012.

MEMBERS OF THE ALLEN COUNTY COUNCIL

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ATTEST: _____
**TERA K. KLUTZ, ALLEN COUNTY AUDITOR
SECRETARY, EX-OFFICIO**