

ALLEN COUNTY COUNCIL MEETING MINUTES
JULY 16, 2014
8:30 AM

The Allen County Council met on Wednesday, July 16, 2014 at 8:30 am in the Discussion Room at Citizens Square. The purpose of the meeting was for the Pre-Allocation Budget of 2015.

Attending: Robert A. Armstrong, Larry L. Brown, William E. Brown, Roy A. Buskirk, Tom A. Harris, Kevin M. Howell, and Darren E. Vogt.

Also Attending: Tera Klutz, Auditor; Nick Jordan, Chief Deputy Auditor; Jackie Scheuman, Finance and Budget Director and Becky Butler, Administrative Assistant.

The meeting was called to order by President Darren Vogt with the Pledge of Allegiance and a moment of silent prayer.

Darren Vogt: This is how I see the day going. We will go through the Budget Overview; we will look at the 2015 Summary and those that are in the audience we will take them. Then we will have the discussion and look through the big picture items, employee raises and capital. Are there any questions on that? With that, I will turn it over to Tera, if you want to have at the overview?

Tera Klutz: Sure. My name is Tera Klutz and I am the Allen County Auditor. We are going to preview all of our original budget revenue estimates as well as our County-wide expense estimates. Included in your packet is a summary of all of the needs and desires of the other departments and then we will turn it over to you. I am going to turn it over to Nick Jordan, my Chief Deputy so that he can keep practicing.

Nick Jordan: Good morning Council, Nick Jordan, Chief Deputy Auditor. I am going to start with the sheet that says "2015 Allen County Pre-Budget Allocation Summary". I will go from top down and stop me at any point. The top line is the 2015 General Fund Projected Revenue of \$88,724,175. That is comprised of our 2015 Property Tax Estimate of \$50.5 million and we did get confirmation that the growth rate was 2.7%. That is what we used in our estimate. The next figure is the Other General Fund Revenue Estimate of about \$19.9 million. That is also known as Miscellaneous Revenue. The last one you see is the 2015 COIT Distributive Shares and the COIT Public Safety portion. That is right around \$18.2 million. That comprises the \$88.7 million of estimated revenue. The next line is the Prior Year Adjusted General Fund Budget Allocations. That figure is \$86,732,346. Looking at our estimated revenue and estimated expenses, the 2015 Revenue exceeding 2014 Adjusted Allocations is \$1,991,829. The next line as we talked about earlier is backing out \$400,000 of one-time revenue that is not in the operating budget. After you take that out, you have around \$1.5 or \$1.6 million left to fund ongoing operations. The next section is the General Fund Department Allocation Response Summary and you will see that the first group is the Requested Operating Increases. It has the departments there that are requesting an allocation increase in their operating

ALLEN COUNTY COUNCIL MEETING MINUTES

items above and beyond the 2014 adjusted allocation. I am not going to go through each one individually because we will do that here in a little bit. The sum of those is \$1,266,041. The next section is the Requested Decreases and these are the departments that have noted that they can work with less in 2015 than their 2014 adjusted allocation. That figure is \$97,230. When you net the \$1,266,041 and the \$97,230, the net operating increase requested is \$1,168,811. On the last line, you will see Capital Requests of \$1.7 million or around \$1.7 million and that is outside of the net \$1.1 million. To jump to the allocation detail sheet, look at the column that says 2015 Over (Under) Allocation that shows the amount, by department, whether they need an increase or decrease. If you look at the bottom, the total of \$1,168,811 correlates with the summary sheet. You can see the 2015 Capital Requests of \$1,739,868 and that correlates with the summary sheet. At this point, I will take any questions or turn it over to you guys to go through the details.

Darren Vogt: Council, are there any questions for Nick on the numbers? Basically what you heard was that there is a \$400,000 number set aside for one-time capital expenses as compared to requests of about \$1.7 million. There is \$1.6 million available for ongoing operations with requests of \$1.2 million of operating requests.

Tom Harris: In essence, I just want to confirm that 2.7%. Everything has been built with a 2.7% increase already in it.

Nick Jordan: The property tax estimate, \$50,528,183, reflects a 2.7% increase. The Miscellaneous and COIT Revenues can fluctuate at different percentages. For example, on the income tax I used a three percent increase. Only the Property Tax estimate is the one increasing by 2.7%.

Tom Harris: In terms of their budgets, we have allowed each of the departments to go up 2.7%?

Nick Jordan: No. The budgets were arrived at by looking at the 2014 budget and adjusted that based on step increases/decreases, PERF increases and appropriations granted during the year. There is not a 2.7% increase for each department.

Darren Vogt: That is the \$86.7 million which is the adjusted for 2015.

Nick Jordan: Yes.

Tera Klutz: I guess, before I started twelve years ago, there used to be this thing about automatic increases but since I have been around, I have not seen that.

Darren Vogt: We haven't had any of that in quite some time.

Larry Brown: Tom, if you look at the spreadsheet it is very evident. They have 2014 and 2015 and it is very visual there.

Tom Harris: Just a matter of clarification.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Yes and so the easiest thing that I see us working off of, for those in the audience that may want to come before us is the department order, will that be the department number?

Becky Butler: Yes.

Darren Vogt: Okay. Those are by department number so if you know where your number is, it is mathematical all the way down the line. That means Parks and Rec are number 74 and the Clerk is number 1. Not all of those folks want to be here. When you look at the Clerk, she only has a capital request. I don't know that she is going to want to come before us. What we will do is take those folks that are here and want to talk about their requests and in that order. If those pop in later, we can bring them up. With that, I will look at the Clerk and I don't see anybody from the Clerk's Office here. The Auditor, would you care to come before us?

Tera Klutz: No.

Darren Vogt: I didn't think so. The Treasurer, I know she did want to come up but I don't see Sue.

Roy Buskirk: You might want to mention what the adjustment is for each of the offices. The Auditor is reducing her budget.

Darren Vogt: I was going to do that in a minute when we get to the summary of all of those.

Roy Buskirk: All right.

Darren Vogt: I know the Sheriff is going to want to come up here. The Recorder's Office has no budget out of the General Fund. They are taking everything from the Perpetuation Fund. Nick, do you want to come on up? Council, your book should be tabbed and so if you go to the Sheriff's tab you will see their letter of request, page 18.

Nick Cripe: Good morning, Council. Nick Cripe, Finance Director of the Sheriff's Department. Are we just talking about capital?

Darren Vogt: You can talk about anything you want to talk about.

Nick Cripe: We have three main things that we are asking for. One of them was the Confinement Officers that we talked about at the last Council meeting. The rest was pretty much a capital request for our standard vehicles that we would use to rotate our vehicles. There are several items at the Jail that are going to need replacing as well. There is quite a list, actually, of different items that we need down there. I included that in the letter that I sent back for the pre-allocation. I didn't know if anyone had a chance to look

ALLEN COUNTY COUNCIL MEETING MINUTES

at that but if you have any questions about particular items, I would be happy to answer those questions for you.

Darren Vogt: Council, I want to remind all of those that come before us and Council members to talk into the microphones. Councilman Howell.

Kevin Howell: Give me an overview of the increase you want for vehicles.

Nick Cripe: Every year we go through an analysis to see how our fleet is doing as far as age and mileage goes and also service history. If we find that some of the vehicles are piling up maintenance history, we try to cycle those out. Some of the vehicles that we have on patrol, we don't like to run high mileage on those because they are expected to do high speeds and things like that and it just becomes unsafe for the Officers and other people on the roads. However, if those vehicles do have a good service history, we try to recycle those and move them into other areas of the department rather than auctioning them. We are asking for 23 vehicles and the reason that we are asking for that is because over the years we have kind of gotten behind in replacing some of the fleet that we have. As I noted on the capital request list, there are vehicles that are spread out throughout the department but Patrol is always the most important area. That is where the majority of them would go.

Kevin Howell: Let me make sure I understand this. All 23 are over the hill, if you will, and you are recycling these?

Nick Cripe: Correct. I don't know that you got a list of the vehicles that we have. What we do is look at all of the vehicles that are over 100,000 miles and we assess service history and that sort of thing. I think maybe Councilman Harris might have that but that is an ongoing thing that we do.

Kevin Howell: The ones that you want would be brand-new vehicles or recycled or re-serviced?

Nick Cripe: They would be new vehicles. What we did this year, instead of ordering all V-8 engines, the Chief said that he wants to do V-6 now. That is going to save us about \$2,500 a vehicle.

Darren Vogt: Councilman Buskirk.

Roy Buskirk: What is the total count of vehicles that the Sheriff's Department currently has?

Nick Cripe: I would have to get the list out. I have the fleet listing and I know there are 140 different entries in there. That doesn't mean that they are all vehicles. I know there are some motorcycles on there, a trailer and five vehicles for Vice that are not funded through County General. I would say around 120 vehicles.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: That is the number that I had in mind.

Roy Buskirk: The five that you just mentioned there are leased?

Nick Cripe: Yes, they are.

Tom Harris: I had a chance to meet with the Sheriff and Deputy Chief as well as Jill and Nick and the Leadership team on this. We recognize that vehicles for the Sheriff particularly, and for all departments, is looked at as a tool and a necessity to make sure that the tool is effective and can perform when it needs to perform. The challenge that we have, a little bit, is if we are looking at a determinate amount of mileage to say that a car is ready to be replaced, what goes into those miles? One of the challenges that I think Council is beginning to think about and have thought about is some of those miles are being used for off-duty or work as security on the Officers' time, does that equate to the mileage that an Officer uses the car in terms of wear and tear on a vehicle? Is there a way to determine how many miles are used for taxpayers versus how many miles are being used for private use?

Nick Cripe: I suppose you could have the Officers do a miles log.

Tom Harris: Do they do that now?

Nick Cripe: I am not aware of that.

Darren Vogt: The answer is no.

Nick Cripe: I understand your concern.

Tom Harris: If you start looking at, let's say out of those twenty cars and you are saying they are over 100,000 miles, in the last year maybe 20% of that was used for on-duty purposes. That is a bad number and maybe it is 60% or 50%. What is that number? How are we racking up those numbers?

Nick Cripe: I understand what you are saying but it is important to note that when these guys are out driving their vehicles, they are expected to respond to things even if they are off-duty. It is not like they are off-duty and no longer servicing the County.

Tom Harris: I think at the same time, one of the Leadership Team members mentioned that at any given time there are not a lot of cars being used.

Nick Cripe: That is correct.

Tom Harris: So where are those miles coming from if that is the case?

Nick Cripe: If you look at just Patrol vehicles, those vehicles do 40,000 miles a year. Their entire shift that is what they are doing. They are patrolling and responding to calls.

ALLEN COUNTY COUNCIL MEETING MINUTES

That is where you see the majority of the miles racking up when the guys are out on patrol. That is where a big chunk of our fleet is.

Tom Harris: I like the idea that somehow we figure out a strategy going forward on how to deal with the needs for cars each year. What is that strategy? How do we do that in an organized strategic manner versus the appeal each year of I just need more cars? One of the things that we might do is think through that.

Darren Vogt: I think that goes just not to specifically them but what is the Commissioners' policy for tracking miles? We have a new time and attendance system that some like and some don't like and it works better for some departments and not others. If you have a vehicle that is take-home and are logging in the miles, here are the miles when I clock in and here are the miles when I clock out. That gives you a true picture of the actual working day miles for any vehicle that we have. I think that is the system that we have to figure out a long term approach to. Councilman Armstrong.

Bob Armstrong: It is my understanding that you can take all of our cars, patrol cars especially, and they have computers. Apparently what I have been told is that you can go in on that system and if you are starting your daily patrol at 7:00 and you log into service, you can log your beginning miles. At the end of your shift, when you clock out or call out of service, you can log your numbers. What I personally would like to see is a 90 to 120 day process where we just do a study to find out how many actual patrol miles are being put on these squad cars and how many are actually take-home additional miles.

Nick Cripe: Okay. I don't think that is unreasonable.

Bob Armstrong: That is the key, like you were saying Tom. That is the key and I understand that they are working eight or ten-hour shifts. I understand that. It would give me two things. One is how many miles are on patrol and being put on the vehicle patrolling. The other thing that will be interesting to me is that it will kind of tell you, in the quadrant of the County, are we understaffed on the street? Do you know what I am saying? Allen County is a large mass to be covering and do we reduce miles and wear and tear on cars by putting two more people on a shift? Then you are not running from one end of the County to the other end of the County for a backup or anything.

Nick Cripe: Sure.

Bob Armstrong: I got a copy, from Purchasing, of all of the take-home vehicles but I haven't really gone through it. I don't want to become a nitpicker about it but are all of these cars actually needed as take-home vehicles? Do we have people that are on desk jobs and are getting take-home vehicles?

Nick Cripe: I would say yes but...

Bob Armstrong: I have heard this argument for years and years, even before I got here, we are public safety and we are on-call 24/7. That is an okay argument, back in the day.

ALLEN COUNTY COUNCIL MEETING MINUTES

Today, I don't understand why the taxpayers has to pay somebody regardless if it is the Sheriff's Department or the Building Department or whoever, the luxury of a vehicle to get them back and forth to work. I am just piggybacking on what you are saying but it is something that really needs to be looked at. I would like to see a study be done on actual patrol miles and actual take-home. It is pretty easy to do. You clock out or call out of service with this number and if you don't work for two days and you come back and call back in service, it is pretty much going to tell me how many miles are on that car. I am not arguing with the Sheriff or you but a lot of these cars, I agree are out in the public eye and they are driving around and stuff but how many of those off-duty responses are they making.

Nick Cripe: I understand what your concern is. I wouldn't be opposed to doing the study but I will have to ask and see what the response is from other people.

Bob Armstrong: It would just be interesting.

Darren Vogt: I would encourage it to be more than just a study. It should be a practice. I look at it as a management tool for any leadership to say "hey look we have some guys who aren't abusing a system and other guys might be." You need to be able to manage your guys appropriately.

Nick Cripe: I will mention that they do pay attention to gas mileage on these vehicles. If there is someone that has eight or nine miles per gallon then they know that they are sitting someplace with their car running. They do keep track of that. Councilman Brown.

Larry Brown: This is definitely not directed at the Sheriff's Department but maybe we should be asking HR with the time management software that we have, is it possible to create a field that requires those that have a take-home vehicle to put their mileage in otherwise the screen doesn't advance forward until you fill that field.

Bob Armstrong: That is how my understanding of the Sheriff's Department, like the City Police or State. When they go to call in service or login, they have to put the mileage in first before they can even go to the next step.

Darren Vogt: If not, I am sure Atos would be glad to look into it for us from a programming standpoint. I am not sure who manages the time and attendance, Tera?

Tera Klutz: As soon as the Sheriff's Department starts using it, we will look into modifying it. Until then there is no point.

Nick Cripe: I will say that I am not opposed to using the time and attendance system but there are a number of unique factors involved with Officers using it. I am not really qualified to answer all of those issues. The Sheriff would be better off to do that. There are reasons why he has been resistant to that and it is not just because we want to be difficult.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Councilman Harris.

Tom Harris: Last year, I believe we gave \$200,000 out of Council's capital line for vehicles. What did the Sheriff spend?

Nick Cripe: I believe it was \$450,000 and that included the money that Council gave him.

Tom Harris: So about \$250,000.

Nick Cripe: Correct.

Tom Harris: \$250,000 out of Commissary?

Nick Cripe: Yes.

Tom Harris: And with this, he is asking for \$500,000 for vehicles. The Sheriff has the largest budget in the County. You've got the largest appeal in terms of the amount needed. A good chunk of that are vehicles. We need to figure out a strategy going forward, not only for this year but for the years to come. How do we deal with this every year? What makes the best sense, not only in terms of public safety but what makes the best sense for taxpayers?

Nick Cripe: I agree with you.

Darren Vogt: Councilman Buskirk.

Roy Buskirk: In your letter, it states that the Sheriff's Department will continue to purchase vehicles through the Commissary Fund. Do you have a dollar amount that he is willing to use of Commissary?

Nick Cripe: Not in particular. I guess it just depends on what we are allocated from Council. If we absolutely need the vehicles, we will have to make it up. I think that has been their policy for some time now. It is very difficult to assess what we are going to have to spend if we don't know how much we are going to get from Council. That is the problem that we have in that we have to come back and argue this every year. If we had a set dollar amount that we knew was going to be available for vehicles, it would be a lot easier for us to know what we can order and things like that.

Roy Buskirk: I understand that but it is also a little difficult for us when we have requested for several years for a budget of the Commissary Funds.

Nick Cripe: I have all of the activity of the Commissary Funds, if you want to look at it.

Roy Buskirk: We have that. Each of us receives that every six months. We have requested a budget of the use of that money and we have never been provided one.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: The issue with the Commissary Fund, at least from my perspective, is just that. We ask for specific, I won't say specific because that is probably not the right word, but criteria that you are going to spend it on. I have talked to the Sheriff and the Chief Deputy about what they are going to spend it on. Here is what we are going to spend on 100 Series, on 200 Series and so on. They can divide this down into training, if you know that you are going to send guys into training for SWAT or whatever, here is the training amount. I don't think that is too much to request. To say here is how much we are going to spend and here is how much we want to keep in reserve. I get that because you have things that come up or there are issues that you don't have time to come before Council for and things that need to be done. Those are the kinds of things that help us prepare so that we can say you are spending what we think is appropriate. I will tell you that I have looked through the Commissary account and I will tell you that there are expenses in there that I don't think are appropriate. When you look through that and they are going to spend money there, then why should we give money here and spend money on what I feel is appropriate for the taxpayers.

Nick Cripe: I would be happy to provide that to you. Nobody ever told me that it was a big item. I have all of the activity for the last four or five years and it is pretty consistent from year-to-year.

Roy Buskirk: We are not talking about the past activity. We want to know what you intend for the future.

Nick Cripe: But you base your budget...

Roy Buskirk: What you intend to spend that money on. A lot of people don't understand what is the dollar amount as far as Commissary?

Nick Cripe: What the balance is?

Roy Buskirk: Yes, the revenue.

Tom Harris: What the amount is but even before that can you explain to the public what the Commissary Fund is?

Nick Cripe: The Commissary account is basically used for a number of different items that are available for inmates to purchase. The revenue from the phone system goes in there. They are able to purchase clothing over and above what we provide them as standard wear. There are food items...

Tom Harris: So inmates that are in the Jail that purchase additional kinds of items, those funds go into this account. Do you know what that balance is?

Nick Cripe: Today, I do not. Probably \$300,000 to \$400,000, I would guess.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tom Harris: In a year's time, you are not sure what the total would be?

Nick Cripe: It can vary from year to year depending on if we have to spend \$200,000 on vehicles. I can get you all of the historical activity of that. To address Councilman Buskirk who talks about having a budget, when you build a budget, you are basically looking at your history on that account to try to build the budget for the next year. It has been pretty consistent from year-to-year. There are some one-off items that we have in there but it doesn't change a whole lot.

Bill Brown: You are making a good point. You build it off history.

Roy Buskirk: It is over \$1 million a year.

Bill Brown: It is encouraging when you look at the fact that the Commissary is a user fee for the Jail.

Nick Cripe: Correct.

Tom Harris: The bad guys are paying for the stuff that we need.

Darren Vogt: Let me give you some revenue numbers. It was \$1.4 or \$1.5 million of revenue. That doesn't include the expenses that come out for buying the clothes or the candy or whatever. That is the total revenue without the expenses. I don't think we have it backed out by the Commissary expenses or what they spend as expenses. It is all lumped in together.

Larry Brown: The typical cash balance is about \$350,000.

Roy Buskirk: I mean that is gross and so they have the cost of candy and clothing or whatever. I appreciate the numbers because a lot of people don't realize how large that Commissary account is. It's more than chickenfeed.

Tom Harris: In fairness to the Sheriff, there are restrictions in terms of how that money can be spent.

Darren Vogt: No, there are not restrictions. That money, the State Board of Accounts approves the management of the money meaning that the I's are dotted and the T's are crossed and they have filed all of the receipts but they do not look at anything for appropriateness. There was a bill this year that would have given Council control or approval of some of those. Our current Sheriff and the Sheriff's Association, as I was down there testifying, did not want that bill to go through. They want to keep that money for themselves. Each individual Sheriff's Department is different on how much that money is. It is a lot depending on the size of the Jail. We have a large Jail and so therefore we have a large Commissary. Others don't have near the money that we do.

Nick Cripe: Is that really tax money that Council should be...

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Yes.

Roy Buskirk: Yeah.

Nick Cripe: I don't think it is.

Darren Vogt: As a \$20 million operation and you continue to ask the taxpayers to do that and we continue to have people in the Jail creating revenue, we should be looking at all revenues that come in to help offset the taxpayer, me, who does not use that system and hopefully will never use that system but the folks that are in the system should be paying the most for that operation.

Nick Cripe: I don't disagree with you on that.

Darren Vogt: Great, thank you.

Tera Klutz: I want to clarify that the State Board of Accounts does audit the Commissary Fund for appropriateness. They can spend it on anything for the Sheriff's Department. Anything is broad but it has to be for the Sheriff's Department.

Darren Vogt: That is correct.

Tera Klutz: They cannot use it for an illegal purpose. They can't use it for personal reasons. I just want to clarify.

Darren Vogt: We could argue that the definition is very, very broad and if you analyzed that includes things like trinkets. Let's just call it that.

Tera Klutz: Sheriff's propaganda.

Darren Vogt: Yes, handouts and those kinds of things.

Roy Buskirk: Such as coins.

Darren Vogt: Yes, those kinds of things. In reality, what we have to figure out is how do we get a budget put through for that and one that we can agree on it? I would argue that probably 90% of what you spend it on has absolutely no issues. It is just that area that we need to have a good handle on and here is what we are going to do and seeing it on a monthly basis with line items and names. If you had ever looked at it as a layperson, I have had to do a lot of digging to figure out what it is. I don't want to have to dig but know that you are going to spend X amount on training, X amount on bulletproof vests and X amount on whatever it may be. That is my perspective of it. Councilman Harris.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tom Harris: With the changes that are going on with the State and the Department of Corrections, we may be seeing more folks stay at the local level, our revenue projections in this area might be going up.

Nick Cripe: That would be nice.

Tom Harris: We have to start thinking that way. If we are going to have more staying here, more revenues are going to be spent here and received here. We need to understand that number.

Darren Vogt: Councilman Buskirk.

Roy Buskirk: Also in your letter you state the fact of exchanging high mileage vehicles with such as the Warrants Department that are not putting on as many miles per year. Can you explain that program and how many vehicles have been switched this past year? What kind of mileage is on the vehicles coming out of the Warrants Department? Are there other departments that you are considering also?

Nick Cripe: I wish I had Captain Kohrman here to answer a lot of those questions because he is the one that does the fleet management. When we go through this process, we get a list of the vehicles that have higher miles. If the service history on those are better than average, we try to recycle those. I don't have a count of the number that we have recycled to the other departments but when you get to the other departments, it is not as critical as what Patrol would be. We don't just say that this one has 100,000 miles and so it is out. Some of those are allowed to go quite a bit more than that. The Patrols are the ones that we really focus on. If any of those are in decent shape and the history shows that it's a good car compared to something else, we will opt to keep that rather than replace it. I don't have an exact amount for you but I can ask Captain Kohrman to give me those numbers if you would like to know.

Roy Buskirk: Okay and are there other Officers that are strictly desk-related jobs and yet they have County vehicles?

Nick Cripe: Can you repeat that question again?

Roy Buskirk: Are there Sworn Officers who have desk jobs and have a County vehicle?

Nick Cripe: Yes. The Detective Bureau all has vehicles. If they have to do an investigation, they need to have a County vehicle.

Roy Buskirk: I understand that. I mean Sworn Officers that are assigned to a desk for their job. I am not accusing them of not working or anything but they are not on patrol or doing any private investigating or anything of that type. The only time they would possibly need a County vehicle is if there was an extreme emergency that they would be called out on.

ALLEN COUNTY COUNCIL MEETING MINUTES

Nick Cripe: I would say yes, there probably are.

Roy Buskirk: Thank you.

Darren Vogt: I do want to say this Nick, these are not meant to be attacks on you. I understand that you have been in this job for a little while and are trying to get your arms around it.

Tera Klutz: Less than a year.

Darren Vogt: The issue that I do agree with is that they have a high use of cars and turnover and put miles on them. The patrol cars do and to be coming before us every year asking for a certain dollar amount for cars, in my opinion, is probably not the best use of this Council's time. You can see that we have concerns about the overall big picture of cars and how they are used and the number that you have. To Councilman Buskirk's point that people with desk jobs having cars and that is part of why you see a little bit of pushback from this Council. The confidence level and the fact that we are getting the taxpayers' best interest at heart versus they are in uniform and deserve a car scenario. I don't know that this Council agrees with that situation. That may be just a philosophical difference between a Sheriff and the guys who hold the purse strings. We've got to find that happy medium. I think, as a Council, saying that we know patrol cars are going to need to be turned over and we don't want anybody in pursuit at high speed and make sure that those cars are safe for not only the guys driving them but also for the public. Council, we have to come to some sort of medium discord and figure that out.

Tera Klutz: We can make it a permanent addition to the budget.

Darren Vogt: Yes that is exactly what I think we need to do. Hopefully with the cooperation of the Sheriff and the Sheriff-to-be we can work together to figure that out.

Roy Buskirk: I have one more question. Some of the equipment that you are requesting to be replaced, you reference when the equipment was installed such as 1980. Is that when the Jail was built? Does anybody know?

Bill Brown: Maybe a little before that.

Darren Vogt: The other part of that and I don't want to cut you off is that we have to figure out how to get, my personal opinion is that this is a CUM CAP item. That is one that the Commissioners own and it should be set in priority with the rest of the buildings that they own. I am not sure that the Commissioners have an answer for me yet. We will get that figured out when they come up and I am not sure they are going to come up today. Where does that fall in line with the rest of the buildings especially when you are dealing with public safety and locks and things like that on a Jail facility? We have to talk through that with them. Is it because the Maintenance Department is under the Sheriff's side of things versus Dan Freck and his Building Maintenance and it just gets overlooked or is it that there is just not enough to go around. I know the answer is that there is not

ALLEN COUNTY COUNCIL MEETING MINUTES

enough to go around. Commissioner Brown or former Commissioner Brown will attest to that. We have to make sure that it is all put into perspective of who needs the priority to get that work done.

Nick Cripe: I don't know that I have ever been given a clear answer on who is actually responsible for the facility. I know that these are items of concern and so I did include them with our capital requests. Whether they get paid from our budget or not, I don't know.

Roy Buskirk: Who is responsible for the maintenance in the Jail facility has been an issue in the past. This Council has really felt that it should be turned over to the County Building Maintenance Department. The Sheriff has found that not to be in his favor in part because he says that they have not been checked out with background checks on personnel. It has been discussed that it can be answered pretty simply to keep the same people in the building but put them underneath the direction of the County Maintenance Department. They would be able to utilize them more efficiently.

Darren Vogt: Councilman Brown.

Bill Brown: I did find it encouraging about the 6-cylinder vehicles. That is a new trend, isn't it?

Nick Cripe: Yes that is something that Chief Gladieux decided that he wanted to do on a trial run. He wanted to see how they would do on patrol. The Sheriff has always been for V8 engines. I'll admit that I am from the old school and like that too but if the V6's can do just as well and get better mileage and hold up just as well as the V8's, it doesn't really make sense to be spending the extra money.

Darren Vogt: Especially if you look at when you are on road where the speed limit is 45 miles per hour or 55 miles per hour top end. Going over 80 to 90 miles per hour doesn't make a lot of sense. You are doubling the speed limit from a safety standpoint. Council, are there any further questions for Nick? Do you have anything else?

Nick Cripe: No but want to mention that if you guys have anything you want from me, feel free to contact me. I will get you whatever you need.

Darren Vogt: I appreciate that and you have been very open today. CCP is next. Is there anyone here from CCP? Sue, I will come back to you next.

Bill Bassett: I am William Bassett and I am the Director of the Communications Partnership. Thank you for giving me the opportunity to speak to you this morning.

Larry Brown: By the way, congratulations on your new position.

Bill Bassett: Thank you. Two months into it and I am still feeling my way. The biggest obstacle is obviously the budget. We have a couple of big hits to the budget,

ALLEN COUNTY COUNCIL MEETING MINUTES

unfortunately, this year. Number one is the first year that we are paying on a maintenance contract on Motorola, on the new system. That is \$600,000 at the beginning of the second year of operation. The other major hit to the budget is that next year the City of Fort Wayne has 27 pay periods versus 26 pay periods. We do have some revenue coming into the department. We have contracted with IPFW to do their dispatching and charging them for that dispatching. That plus the radio fees from the different departments are all funding coming in. That is what we are using for the budget as well. It is not a big revenue department but heavy on outgoing.

Darren Vogt: I will ask the question on the Motorola maintenance. Is that every year?

Bill Bassett: Yes it is. I believe that will be for the next ten years starting in 2015.

Roy Buskirk: When we were talking to them about the price and contract and everything, they extended their warranty at least six months or a year. That was part of the agreement for purchasing their equipment. This is the second year and they are already starting to charge us?

Bill Bassett: In 2015, that is the beginning of the second year of the operation. My understanding is that in the second year of operation is when the maintenance fee would kick in. I can check into what the extra six months was. I am not familiar with that but I can check with the Radio Shop on what that was.

Roy Buskirk: They extended their warranty time.

Bill Bassett: Okay. I will check into it and find out what that is.

Darren Vogt: Does anyone recall what the overall contract was on that?

Tera Klutz: It was in the millions.

Roy Buskirk: In the millions is right.

Bill Bassett: I am thinking in the teen millions somewhere.

Bill Brown: It was 20 at one time and then went down.

Darren Vogt: I am a little confused as to why this wasn't already thought through from a budget standpoint. I don't remember any number that high.

Tera Klutz: It is for next year and that is why they are here.

Darren Vogt: Okay. I guess in the overall picture it probably should have been discussed at the beginning of it. I just don't remember it being \$600,000 a year.

ALLEN COUNTY COUNCIL MEETING MINUTES

Bill Bassett: I think it was when the contract was signed. I think that was one of the unknown numbers for the future.

Roy Buskirk: I would guess \$17 million and was split between the City and the County.

Larry Brown: I thought it came down to \$14 million. I have that but will have to look for it.

Darren Vogt: I just don't recall the \$600,000 maintenance agreement. Are there any other questions?

Tera Klutz: Councilman Harris had a question about what is our current split with the City. I believe it is 22.5%.

Bill Bassett: The last I knew it was 77.5% and 22.5%.

Tera Klutz: Right and so all of the expenses that you see before you will be split per the last call volume.

Darren Vogt: Is that reflected in the \$399,971 number?

Tera Klutz: Yes that is reflected in the additional \$400,000 that they are asking for.

Bob Armstrong: So what was the split?

Tera Klutz: 22.5% for the County and 77.5% for the City.

Bob Armstrong: It is based on...

Tera Klutz: Call volume on the last time that they were able to get a good reading.

Roy Buskirk: The \$590,688 is the total contract.

Tera Klutz: Yes.

Bill Bassett: That is the total number for the contract.

Tera Klutz: The examples that he listed in his letter are just the things that made his total budget increase and then after he came to the total and did the math on the 22.5% that \$400,000 represents the amount above what was budgeted last year from the County.

Darren Vogt: Right.

Roy Buskirk: So how are the wages figured?

ALLEN COUNTY COUNCIL MEETING MINUTES

Tera Klutz: The CCP Board approves the wages and then the Councils approve the budgets.

Roy Buskirk: So the County and the City split is based upon their budget.

Bill Bassett: It is based upon call volume.

Roy Buskirk: I understand that but I am talking about the money...

Tera Klutz: This is a tough one because you will also be approving the CCP's combined budget. We don't see a full budget in front of us, at this point but if it is safe to assume that the only differences are bullet points, are you comfortable with that and is it something that you want to go forward with when we award allocations. After their Board approves it, they will have to come before you and you approve it and then City Council will approve it. Then it will be considered a validated budget.

Roy Buskirk: We also have the thing where we get reimbursed from the State because of the...

Tera Klutz: We receive the 911 revenue passed through from the State.

Roy Buskirk: Right.

Tera Klutz: It goes directly to the CCP for operating to fund their budget. The County General portion of about \$1 million is only part of an \$8 million budget. Primarily it is budgeted from the 911 user fees.

Roy Buskirk: Okay. It is clear as mud but move on.

Tera Klutz: I thought it was a good question. You need to take it all into the picture when you are making this allocation.

Darren Vogt: Right. Are those employees going to get a two percent raise and what about our employees? We should not let that set a precedent as to whether we do a raise. Do we set the precedent and say what we are going to do and that is where we stand? All of our decisions need to be longer term and big picture type of scenario.

Roy Buskirk: In the two percent increase, what would that amount to?

Bill Bassett: The two percent that is in there was from the previous year. The budget was set and then we were allocated the two percent raise after the budget was already set. We had to find the two percent from money last year to pay them for this year. That is roughly \$120,000.

Darren Vogt: You just confused me. You said that the Board approved a two percent raise after the budget was set?

ALLEN COUNTY COUNCIL MEETING MINUTES

Bill Bassett: The City did.

Tera Klutz: The Board did in December and we don't pass the salary ordinance and they were willing to do it within the budget of 2014 and they did. I don't think they are going to come back for more money in 2014. For 2015, just to keep them flat that is what is built into this \$399,000 and not an additional two percent raise.

Darren Vogt: Okay. So that is funding last year's.

Tera Klutz: At the same time, in all fairness, they did that after they saw what the County did and after they saw what the City did.

Darren Vogt: I think, from a Board standpoint, we need to work through that on the front end versus trying to figure it out on the backside. In reality that changes the thought process. If we give a raise, we need to add an additional percentage on top of that. Does that make sense?

Roy Buskirk: Correct.

Darren Vogt: Everybody is nodding and so I won't go through the math.

Roy Buskirk: This really changes the thought process on the two percent pay increase that is indicated here because it is in the past. They need the money to make up.

Darren Vogt: Right. It is already over and done, so to speak. Are there any other questions, Council? Thank you very much. We are going to back up to the Treasurer. Sue wanted to come up.

Sue Orth: I am Sue Orth, Allen County Treasurer. You had asked for an update on the kiosk. I would like to start with that. I feel that this was a hit with the taxpayers. Our main objective for getting the kiosk was that we needed another teller to help us with cash payments at tax time. Many of the taxpayers expressed gratitude and they even said it was fun to pay their taxes. I thought that was pretty good. They liked to dodge the longer lines and they thanked us for having it available. We got a lot of thanks and I even got a couple of hugs. We always had someone available to help with the kiosk. Some just needed someone there for support. They were a little intimidated at first but then they would take over and run it themselves. We had a table set up in the hallway where the taxpayers that were paying with checks could have them made out and ready to keep our process smooth and quick. We would have the person that was standing at the kiosk also take those payments if they had them ready and we could just stamp their receipt. We would stack them up and run them through our lockbox service. We were able to manage the lines and our office handled 10,816 walk-in payments in four weeks. The kiosk handled 421 of these payments and collected over \$294,000 in one week. I think we did well with that. From March 19th until July 9th we have processed 1,220 payments and three-quarters of a million dollars through the kiosk. I think our investment was well

ALLEN COUNTY COUNCIL MEETING MINUTES

worth it. We have found that many other times throughout the year we are using the kiosk to post cash and to safeguard funds that cannot be posted at that time in our tax system. For instance, at settlement time we can't post any late payments until the State approves our budget. We run it through the kiosk and we can get the money in the bank but we can't post the payments. The file is then ready to post when we are available. We are very pleased with the other uses that we have found for the kiosk. Are there any questions?

Darren Vogt: I do have one. This sounded counterintuitive to me but I wanted to make sure that I understand it. You said that the idea behind the kiosk was to eliminate a person but yet you have someone there helping. How does that play out?

Sue Orth: What I normally did during tax time was to help with the phones or stand at the counter and take checks. Bill and I would alternate. This time, I stood in the hallway and helped taxpayers to start using the kiosk and as they were getting started, I would take checks like when I was at the counter. I was doing two jobs.

Darren Vogt: Okay. It makes sense to get people comfortable with it.

Sue Orth: These people will come back every time. It is always the same people that come back because they want to pay in person or they have cash and that is the only place they can pay cash. The banks won't take cash anymore and haven't for a couple of years.

Darren Vogt: You had talked about putting additional kiosks at other places. Does that really make sense?

Sue Orth: No. I will get to that. Now I want to start with my budget. Last year, we lost the tax collection help from PNC bank halfway through the year. We were inundated with taxpayers coming to our office in the fall. This spring Chase Bank, our biggest tax collector told us that this is their last year to collect for us. This spring after they had agreed to help us and we started to get the payments in, we were getting one coupon and one deposit ticket for every single payment that was made. We questioned the banks on that and they said it was a change that they made through the bank. At that time they were telling me it was a regulation change through the Fed. I found out later that it is not and is something that the banks had instituted themselves for their own protection. I understand that but this process cost us a lot of problems in getting this money posted. When a taxpayer brings a payment into our office, we put them in stacks and we run them through our lockbox service. These had to be processed individually. It would have been better if the people had just brought it in to us. It would have saved us a lot of time. When they hand it to us and we send it through the lockbox, it only takes one person a few minutes to do a whole stack. The way that we had to do it from the banks took four people one-and-a-half weeks to get that money posted. I even used one of Tera's people. It was just unbelievable that it took us so long. It also made thousands of bank deposits on our account which we have to pay for each bank deposit. It made our statement at the end of the month 76 pages long to reconcile. That took us weeks to get that done. It was just a nightmare. We cannot continue that operation anymore. We are going to turn off all of the bank collections this fall. We are going to advertise as much as we can and make

ALLEN COUNTY COUNCIL MEETING MINUTES

handouts for the banks to give to customers. We just can't continue with that service. We appreciate all of the help that the banks gave us but it was a free service but now it is costing us an enormous amount of money and time. We considered several other options. We investigated getting kiosks and putting them around the County but for four of them it would be \$53,000. That was just too much plus the machines would need maintenance and would have to be resupplied. We explored with Star Bank and IAB Bank the idea of collecting the payments for taxpayers that are not their customers. That created a liability issue for them. We checked with 5/3 and Wells Fargo to see if they would open a lockbox to take those payments because they were the two banks that was giving us the single payments. They said that in order to do that the people would have to mail the payment to them. We could send all of those single payments and coupons to Star Bank and have them process it for us but that would kill our bank fees even more and it still would not help us with reconciliation of the bank statement. Other ideas were studied and after all of the research we concluded the bank collections were a convenience for the taxpayers that banked at those banks that did the collecting but now they are going to need to use another pay option. The local banks provided this as a free service and we appreciated their help at tax time but we do not feel it is appropriate to spend tax dollars for the convenience of a few. Out of necessity, we will have to suspend tax payment collection at local banks this fall. We cannot go through another tax season like the last one especially in the fall when it puts us in danger of missing statutory deadlines for settlement. Earlier this year we were contacted by Chase Bank and were told that they were going to drop our interest rate to zero. This is not in what I have already given you. They also were going to start passing the FDIC charges on to us. That is what they incur for holding our money. Some banks will not charge us for that and others will. That is a huge amount for us in that we kept a lot of money at Chase because they had the highest interest rate. It was higher than what we could get on a CD. What I did was put out an RFI (Request for Information) to all of the other banks to find out what they charged for all of the different rates. I gave them the scenario of how much money goes in and out because of all of the money we get from the State. The bank would handle a lot of money because of what is wired to us and a lot would come in and a lot would go out in the same month. They have to be able to handle the volume. A smaller bank couldn't do that. From the RFI, I found that IAB Financial had the lowest rate for the FDIC charges. They said they would give us a .5% interest rate on the money and all of their rates were either lower or equal to all of the rest of the banks. The best was on the FDIC and the interest rate. They said they would keep that interest rate for us until the rates start going up everywhere and then it will go up. It was a good deal for us. Because we have to take on the FDIC charges, it is going to be a difference of \$30,000 in bank fees that we didn't have before. We will make \$240,000 in interest which is almost double what we would make anywhere else.

Darren Vogt: How much are you making now in interest?

Sue Orth: Last year was about \$150,000.

Darren Vogt: So an additional \$90,000.

Sue Orth: And this is just for this bank.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: And this is the Grabill Bank, right?

Sue Orth: Yes.

Larry Brown: Grabill and Markle.

Darren Vogt: Grabill and Markle.

Sue Orth: They have been great to work with. Tera's office has told me how easy they are for them to do their ACH payments for payroll.

Darren Vogt: So a net number is \$60,000 positive if you take out the fees of \$30,000 and the difference is about \$90,000 with an increase in interest. So it is a net of about \$60,000. Am I thinking that through right in my head?

Sue Orth: Yes.

Bill Brown: I wanted to mention that I met with the Treasurer on this and while it is money on the front end, it is obviously going to save us money.

Darren Vogt: That is what I was getting at that in theory, Tera I don't know what you built into your Miscellaneous Revenue; did it include an increase in interest? Generally we haven't had an increase in interest.

Tera Klutz: I am going to defer to Jackie but Sue is now requesting an additional \$30,000 for her budget and is just now giving us the information. I am going to turn it over to Jackie because I don't recall what we put in Miscellaneous Revenue to start with. What I am hearing is that she wants a total of \$240,000. Compared to what we initially estimated, that would be our net.

Jackie Scheuman: Sue and I talked about this on Monday and I think it would be appropriate to increase the interest estimate because this is information that we did not have. I believe we decreased interest estimate for 2015.

Nick Jordan: No, just slightly increased to \$115,000. On the \$150,000 figure, to date we have collected \$71,600 and that will be around the \$150,000 figure that was thrown out earlier for last year. It goes to the \$240,000 minus \$150,000 plus the \$30,000 increase in fees for the net \$60,000.

Jackie Scheuman: At a minimum, we could increase it \$30,000 so that it would offset her request. That way we would know for sure that we are safe and conservative.

Darren Vogt: Is that a contract rate with them or does it still float?

Sue Orth: It's a float but they have guaranteed it.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: They have guaranteed a minimum and I don't think need to...

Roy Buskirk: In writing?

Sue Orth: It's in the RFI.

Jackie Scheuman: If you all are comfortable, they are your numbers. We can certainly increase it. It is not in there now. If you would prefer it increased, that would give us \$30,000.

Tom Harris: But we don't want to do a net number, do we?

Jackie Scheuman: Yes.

Tom Harris: Don't we want to do the full amount of revenue that is coming in?

Jackie Scheuman: Right, it would net out to it.

Roy Buskirk: So we actually want to use the net figure because...

Nick Jordan: We don't net interest and expenses. You would have to bump the interest up and then she would get an increase in her allocation because we don't net, we pay the expenses out.

Roy Buskirk: Well, I meant as far as your Miscellaneous Revenue...

Tom Harris: Goes up to the full amount.

Jackie Scheuman: Right, whatever you want to use as the full amount. If you want to use the \$90,000 or whatever you are comfortable with because this change is starting now and we will see the higher interest yet this year.

Tom Harris: The norm is to show the full amount in other revenue sources and so we should show the full amount. Otherwise we will look at revenue and not really know what is real and what is not real.

Jackie Scheuman: But normally, without any history on a change like this, we are conservative. She is awesome at estimating but we don't know for sure how much money is going to be going in and out until we have a little history. Normally we don't go with the high number until we have a little history behind us to see how it shakes out.

Tom Harris: The Auditor's magic number might be...

Darren Vogt: I would be in favor of at least making it neutral from that standpoint and get some history behind it. At the end of the day, if our interest rate because there are

ALLEN COUNTY COUNCIL MEETING MINUTES

other things that give interest and could potentially go the other way and so it is one of those things where it is not...and this is the only one that we at least have a float at .5%.

Tera Klutz: And what is the variable, the amount of money in the bank.

Darren Vogt: Exactly.

Jackie Scheuman: Right. Typically I think that on the conservative side we would probably just do it neutral for 2015. The interest rate has got to go up. I know Sue does her very best to guess what we can get out there. Obviously she is out there looking.

Roy Buskirk: Earlier you mentioned that the banks were providing free service but the thing of it is, in the banks, they can make interest off your money overnight.

Sue Orth: Right.

Larry Brown: Nothing is free.

Roy Buskirk: Right, right. They were making money on the County's money and that is what kind of gets me is that it is really a local bank comes up and states that they will do .5% and the other ones were going to go to zero. I know I am like a little boy at Christmas when I open my bank statement to see how much interest I made this last month. It is .01% or .05%.

Sue Orth: And we have some that are .01% and we have some that are .14% and .17%. This is a lot more.

Darren Vogt: Thanks, Jackie, appreciate it. Sue, do you have anything else you want continue with?

Sue Orth: I just wanted to note that I needed an increase of the \$9,628.50 for the lockbox fees of taking on for how the people will pay that were doing the bank pays. I need \$1,800 more in part-time money to help during that tax time, two weeks in the spring and two weeks in the fall. That is when it is crazy. So with the \$30,000 increase in bank fees, that is \$41,429.

Darren Vogt: That is your net new increase number?

Sue Orth: Yes.

Nick Jordan: If you just leave it at \$41,430, it is just a \$30,000 increase. It is much easier than dealing with the extra dollar. On your sheet you have \$11,430 and so you can bump that up to \$41,430. Then all of your figures will change by \$30,000.

Tera Klutz: Then, just to confirm, Jackie is going to increase the revenue by \$30,000 so that all of the totals are the same.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Are there any further questions for Sue? Bob.

Bob Armstrong: The bank lockbox, where they process those payments, do they charge us for that?

Sue Orth: Yes.

Bob Armstrong: Do they charge us per?

Sue Orth: Per part. You get charged for opening the mail, for reading it and processing the check.

Bob Armstrong: I guess my question is do they give us a bulk rate?

Sue Orth: No, it is individual items. You pay per item. It is like four cents for each thing. There is so many cents for each thing that they do.

Bob Armstrong: Okay. I just thought that they gave us a bulk rate or something.

Sue Orth: That would be nice.

Darren Vogt: Are there any other questions?

Roy Buskirk: Yeah, so who would be handling that now?

Sue Orth: Handling what? Which thing?

Roy Buskirk: The lockbox service.

Sue Orth: The lockbox is Star Financial. That is who has handled it for years. We did an RFP when Bob Lee was in office. They have kept the rates the same since that RFP. We are going to keep it there as long as they will keep those rates the same because they are lower than anywhere else.

Bob Armstrong: That is not coming internally then?

Sue Orth: What do you mean internally?

Bob Armstrong: You are still going to have lockboxes?

Sue Orth: We have one lockbox service through Star Financial. When people mail their bills to the P.O. Box that is where it goes.

Bob Armstrong: So that part is not going away.

ALLEN COUNTY COUNCIL MEETING MINUTES

Sue Orth: No.

Bob Armstrong: Instead of going into the bank to pay because they are going to stop that, the lockbox stays.

Sue Orth: Right.

Bob Armstrong: Okay.

Sue Orth: And we still have our little lockbox service for in our office. We run everything through there instead of sending it to them so that we don't have to pay.

Tom Harris: And the reason for that \$9,000 increase is because of the 38,000 bills.

Sue Orth: Right.

Tom Harris: And those were done previously by those in-house banks.

Sue Orth: Right.

Darren Vogt: Councilman Howell.

Kevin Howell: So have you gotten the word out to the public or the media?

Sue Orth: No we have not. We have not told the public yet. I wanted to talk to you first and let you know. We will do a press release soon and we'll do another one and then we'll do another one. Plus we will have the papers out at the banks in case someone doesn't hear it. The tellers can hand them a paper to explain what happened and what they can do instead.

Kevin Howell: Okay.

Darren Vogt: Councilman Armstrong.

Bob Armstrong: I know you can send stuff out with City Utility bills. Are we going to use that as a broadcast?

Sue Orth: I hadn't thought of that.

Bob Armstrong: Like when leaf season comes, they send out the schedule.

Sue Orth: I could ask if they would allow it. If they would be willing to put that out there that would be a great way to do it.

Bob Armstrong: Look at all of the people City-wide that gets the utility bill. It's just a suggestion.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Councilman Brown.

Larry Brown: It should be on the homepage of the City and County website.

Sue Orth: Okay, great idea.

Darren Vogt: Are there any further questions for Sue? Thank you, we appreciate your time this morning.

Sue Orth: Thank you for your time and consideration.

Bob Armstrong: Before you go forward, I am going to pass this out. This came from Bob Bolenbaugh. This is an updated list of all of the County vehicles that are take-home. On the side it gives you the department and it tells you some information. This is just an updated printout of what vehicles they are and the year and it is not just the Sheriff.

Darren Vogt: Great, thank you. Surveyor, I didn't see the Surveyor's Office here. Coroner, is anyone here?

Tera Klutz: Only a couple of people had requested to appear.

Darren Vogt: I am just making sure that I don't miss anyone who wanted to come up. Prosecutor, no and Assessor, no. Wayne Township Assessor, I don't see Bev.

Roy Buskirk: I think that is the wages.

Darren Vogt: We will come back to those. I just wanted to get people who wanted to come before us. Building Department? Extension.

Vickie Hadley: Health and Human Science Extension Educator and the County Extension Director. We have asked for \$1,440. Last year, when we did the budget, I indicated to you that Purdue was going to ask for an increase two years in a row. They did last year and this is the second year. It is just for the contractual services to provide the five educators that we have in the County. It is also full access to any of the specialist and staff at Purdue. We may need them to come in and assist with programs or provide research for us. It is full access to all staff and everyone at Purdue. That is the increase that we are asking for.

Darren Vogt: That increase is how much?

Vickie Hadley: \$1,440.

Darren Vogt: What is Purdue asking for?

ALLEN COUNTY COUNCIL MEETING MINUTES

Vickie Hadley: They do a flat amount. They don't split it out per person at all. It is just a flat amount that is asked for. It is a little over one percent increase.

Roy Buskirk: Is that for a salary increase for the educators?

Vickie Hadley: It is not just salary alone but access to...

Roy Buskirk: But there are some salary increases.

Vickie Hadley: It will be used for salary but also for us to access all of the staff.

Roy Buskirk: I'm sorry but I mean you are receiving a salary increase.

Vickie Hadley: We will not know of any salary increases until January.

Roy Buskirk: Okay. Thank you.

Darren Vogt: Are there any questions? Councilman Howell.

Kevin Howell: I am very excited about what they are doing here. For the first time I believe, in the State of Indiana, we are going to have an Urban Farmer program in southeast Fort Wayne. You might have read about it a couple of weeks ago in the Journal Gazette. Congressman Stutzman is very much behind that. This is going to be a very successful thing. This is going to be the first one in the State of Indiana. It's for urban farming for kids. They can learn how to grow food and the whole nine yards. I am very, very excited about that. If any increases in money that you get, I am sure some of it is going to be directed to that program to make it very successful. Best of luck.

Vickie Hadley: We are one of three Counties in the State that is actually putting a little more emphasis on the urban programs for youth.

Darren Vogt: Council, are there any questions?

Vickie Hadley: Thank you for giving me the opportunity.

Darren Vogt: Election Board. Help me if you see someone here. Voter Registration is a decrease. Planning Services, I didn't see Kim. County Services, no. The Commissioners don't want to come up and talk to us? Is Ed around? Okay. HR, Soil and Water, Building Maintenance, I don't see Dan.

Roy Buskirk: Greg is on a medical leave.

Darren Vogt: Okay. Homeland Security, NIRCC and Youth Services are all flat. ACJC, I thought I saw you guys out there. Come on over. Give us a second to get to our information. That is page 154, in case you are looking for it.

ALLEN COUNTY COUNCIL MEETING MINUTES

Dave Korus: Dave Korus and I am the budget analyst with the Juvenile Center.

Chandra Reichert: Chandra Reichert, Personnel Manager at the Allen County Juvenile Center.

Darren Vogt: The floor is yours.

Dave Korus: Wanted to give a little bit of insight behind our request and the increased medical demands that are coming and are currently at our facility. The demand on our medical staff only increases and it is a battle that we are fighting on multiple fronts. I would just briefly give you an idea of some of those battles. For one, the Department of Corrections has some standards that are hitting us soon. Although the implementation timeframe is not set, we feel that we do need to get a handle on developing the infrastructure to address their demands. Their new standards are going to be very clear and specific. For example, at seven days it requires an examination and at fourteen days it requires another one. It also specifies the level of medical professional that must perform those examinations. We can no longer mix and match our medical staff. We will have to have the right people performing those procedures. We need to start to develop the infrastructure and that isn't just the employees. We need forms and surveys, self-assessments and we feel that we just can't wait until that hits us. We need to do a little leg work at the moment.

Darren Vogt: Because of PREA?

Dave Korus: This is not because of PREA. This is in addition to PREA. Speaking of PREA, I will touch on that briefly because I know most of you are familiar with it. PREA will really tax our mental health staff extensively. We will need to prepare for that as well. One other issue that we are contending with is that there is a societal explosion of prescription drug usage. It is not uncommon for our kids to be on five, six or seven medications. Our staff does a good job of reviewing that and looking for interactions and whatnot. It wouldn't hurt to give them a little bit more time to do more of that just to be proactive. We wouldn't want to react to an awful circumstance. Our staff is stressed and if they could get a little bit more time to do that it would be wonderful. We have had discussions with other Counties similar to our size and we are trying to seek guidance on how to reduce some of these costs what can we do to get out ahead of it. They have been telling us to expect more of a multiplier effect. For example, if we are doing more mental health screenings, it is going to end up finding more medical conditions and vice versa. The more examinations that we do, the more issues we are going to find that require treatment. This is an area that is only going to increase and as the years go by it is going to become a very material part of our budget. We are doing a number of steps to try to mitigate that. We are meeting with outside pharmaceutical companies, outsource things and reduce cost. We are trying to hit that from all fronts but that is the majority of our increase to address those issues.

Darren Vogt: Councilman Howell.

ALLEN COUNTY COUNCIL MEETING MINUTES

Kevin Howell: I will go ahead and ask a stupid question but for the folks at home here, why is this happening? Be more specific.

Dave Korus: It is the Department of Corrections and Federal mandates. They are unfunded mandates that are demanding better care for our kids and more documentation that we are doing what we say we are doing. We have to comply.

Darren Vogt: Councilman Harris.

Tom Harris: I have a question and am not necessarily implying anything but I want to ask. When sons and daughters end up there, do moms and dads pay any kind of fees for the fact that their child is in this program at ACJC?

Dave Korus: There are probation user fees but are you asking for specifically to medical care?

Tom Harris: No just in general. If my son or my daughter ends up at the ACJC facility, do I as a mother or father have to pay any kind of fees?

Dave Korus: We do have a per diem fee. There is a daily charge to the parents.

Tom Harris: What is that?

Dave Korus: I believe it is \$150 a day.

Chandra Reichert: If your child were to come here, we fill out an income worksheet to see if you meet standards so that we can charge you. If you are deemed indigent, there is no fee. If you are an Allen County resident, it is \$25 per day that your child is there. That fee is assessed through the Court and is paid to our Clerk. Half of the fees go to County General and half remain in our per diem fee fund. That is mentioned in the pre-allocation letter. We do share those revenues.

Tera Klutz: Is that for out-of-County?

Chandra Reichert: In County is it \$25. Out-of-County holds is \$150. On both of those, it is a 50/50 share of the revenue.

Tom Harris: Is that a set amount by the State of the maximum that you are allowed to charge? Who determines that \$25?

Chandra Reichert: That is set per our ordinance that was adopted by the Commissioners several years ago.

Tom Harris: How many years ago?

Chandra Reichert: To be honest, I am not quite sure. It has been quite some time.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tom Harris: Ten years ago for \$25.

Chandra Reichert: \$25 on the low end and \$150 is the maximum we can charge for out-of-County.

Tera Klutz: Is there a range?

Chandra Reichert: No, it is \$25 for in-County and \$150 for out-of-County. I believe the reason that was set is because taxpayer dollars are funding the operations of the facility. So the \$25 is just the additional fee.

Tom Harris: What is the average duration of a child at ACJC?

Chandra Reichert: I don't know that right now. I believe it is in the range of four days. I can double-check that for you and let you know.

Darren Vogt: Councilman Buskirk.

Roy Buskirk: On the health issue, do you check to see if the parents have insurance for covering the health cost?

Dave Korus: We do but if a family is on Medicaid, once a resident is in a correctional facility that is cut off and the liability becomes ours.

Roy Buskirk: That is the same as in the adult Jail.

Chandra Reichert: We are very similar as the Jail as far as the structure goes. If there is private insurance available, we ask the mom and dad. If a child needs to go out for services, we ask that mom and dad appear at the appointments with them. Mom and dad sign all of the paperwork and they also sign that they are the financially responsible party. We try to exhaust all measures before the fees or expense would be incurred by the Juvenile Center.

Roy Buskirk: How many do we collect on personal insurance? Are most of them on Medicaid? Is there some recovery from the private insurance?

Chandra Reichert: We don't deal with them directly. The medical providers deal with the parents. We do not get involved in that. If mom and dad show up at the doctor's appointment, mom and dad take care of the paperwork. They provide their insurance card and we do not get involved in that particular process.

Roy Buskirk: You would be aware of it because they are not charging the facility.

Chandra Reichert: Correct.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: Okay, thank you.

Tom Harris: Is there a trend in terms of the number of beds being used? Is it going up or down? Are there more kids in there or less kids in there?

Dave Korus: Our trend is down because of some of our other initiatives such as Check and Connect and JDAI. That has been our goal and it is occurring. The numbers are trending down.

Tom Harris: That's good.

Dave Korus: It is and will help mitigate the expense but on the other hand we are going to be asked to increase the level of care for the kids that we do have.

Darren Vogt: Council, are there any further questions? You also have a vehicle on there and some maintenance facility.

Dave Korus: I do and we have demonstrated that we aren't afraid to run high miles on our vehicles. I know that this body is concerned about using vehicles for personal use. Our dilemma is quite the opposite. When we have vehicles unavailable, our Probation Officers may attempt to use their personal vehicle to do a transport when no vehicle is available. We have virtually eliminated that practice. We wished to eliminate that practice because they were driving vehicles that are untested, could have a broken door lock in the back and we don't know what kind of mechanical shape they are in. Also, there are insurance issues. We have been frugal in our use of vehicles and have been driving them to high miles.

Tom Harris: What is high mileage?

Dave Korus: We have one vehicle in use right now that is near 170,000 miles. The garage has actually told us that if they had to replace a part on it, they probably couldn't take it apart because it is so rusted. It would then be red-lined the next time it went in. We had another vehicle that was also totaled in an accident a couple of years ago. We are trying to replace some high mileage and high use vehicles and eliminate the personal use of vehicles.

Roy Buskirk: What age is that vehicle that you said is rusted? It is probably getting almost as old as mine.

Chandra Reichert: It is a gold Jeep and we have had it for years. I want to say that it is maybe mid-1990.

Nick Jordan: There is a 1999 one in the list.

Chandra Reichert: The underbody is where we have an issue.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Because it sits out. It is not in a garage or anything like that.

Chandra Reichert: No. None of our vehicles are in a garage.

Dave Korus: We would also like to point out that we have transports all over the State and facilities in southern Indiana. We have had to rescue people because of breakdowns. It could be troubling because the vehicle is not running and doesn't have air conditioning and you are worried about escape.

Roy Buskirk: A couple of the Council members were discussing some of this preliminary stuff and we were discussing the fact of using vehicles in a pool. I think you folks do. Are there times when there are no vehicles available and that is the reason that some of the staff is using personal cars?

Dave Korus: It is rare that they use personal cars but that is generally in the event of a breakdown. It is when we have a breakdown and two or three vehicles at the garage and there is no other vehicle available.

Roy Buskirk: Have you used ones out of the County pool of vehicles?

Chandra Reichert: No, we have not had a need to do that yet. With the number of vehicles that we have, it might be inconvenient to drive a 15-passenger van to a conference in downtown Indy but we have typically not used any of the County vehicles. Recently we rented a vehicle but I believe that is the only time we utilized the rental policy. Typically we keep everything within our own pool of vehicles.

Darren Vogt: Councilman Harris.

Tom Harris: I want to ask about the DOC's PBS, performance based standards. We have not participated in that in the past, is that what I understand?

Dave Korus: That's correct.

Tom Harris: What do you anticipate coming from that? You have to have some idea that it is going to drive you to do X, Y, or Z or have to conform or comply or something.

Dave Korus: What it will do is gather the data and will compare our facility to other similar size juvenile facilities. We would see which ratios we are underperforming on and then we will choose which ones we wish to improve upon and address internally.

Tom Harris: This is DOC's tool. Do they come back and say that you are underperforming on three of these and therefore you need X, Y, and Z.

Dave Korus: It's voluntary. We will choose which issues we intend to address. There is a Best Class certification that you can achieve and that would be our goal. That would

ALLEN COUNTY COUNCIL MEETING MINUTES

drive which issues we would choose to address. They won't look at our data and give us a mandatory action item.

Tom Harris: Promise?

Chandra Reichert: PBS is different from the annual DOC audit. We will still continue with those standards that are required and PBS will be a separate component for us to work on.

Tom Harris: But they are both under DOC though.

Dave Korus: The DOC is funding our first year. I don't know that it is necessarily directly under them. I will have to get back to you on that.

Tom Harris: My interest would be that if they find X and the audit is over here, do they talk to each other and then come back and say "By the way, you need a new roof" or whatever. Thank you.

Darren Vogt: Councilman Armstrong.

Bob Armstrong: This is kind of off the pace but do you keep track, we have Resource Officers throughout Fort Wayne Community Schools and the other school systems, of how many kids are picked up by law enforcement and brought to your facility? And the kids that are brought say from Northrop for fighting, are they held overnight and paying the flat County rate? Is the system using us as a holding facility until mom and dad can come and get them? I guess my question is that we have all of these Resource Officers and we talk about it here in East Allen and all of that and truancy and stuff but is there a large number of kids being transported from school systems to your facility to take care of until mom and dad can come and get them? How is that working?

Dave Korus: Because of JDAI, our Intake Officers sometimes much to the chagrin of the Police Department will take a juvenile in and release them pretty quickly so that we don't become just a holding pen. An assessment is done and they determine if a kid really needs to go to detention or not. That turnover is increasing to detain fewer and fewer.

Chandra Reichert: You also have to keep in mind the purpose that the child was brought there for. What is the charge? Is it a chargeable offense or a status offense? Is it something that even by law we are allowed to keep them? If we are not allowed to keep them then clearly they are going home in short order.

Bob Armstrong: The only reason I question that is the truancy and everything and that is fine. It just seems that we have more and more law enforcement in our school systems. It would be my opinion that they should be trying to fix the attitude issue or whatever at the school with the Resource Officer rather than putting them in a cage car and bringing them to you guys. Sometimes I question what the Resource Officers' positions are. I am not against this truancy thing because I agree that if you keep them in school and keep them

ALLEN COUNTY COUNCIL MEETING MINUTES

off the street, you keep them out of trouble. Sometimes I question on the backside of that as to what the school systems are doing and not wasting your time and facility and manpower for something that should have been taken care of at their level and not at our level.

Chandra Reichert: Understood.

Larry Brown: If the Principal could have the paddle back.

Darren Vogt: Councilman Harris.

Tom Harris: Just one philosophical comment, I guess. I applaud your staff and the Judge for continuing to push for excellence in the service you provide. Similarly to the rest of the Court system, we are looked at throughout the State and I understand even the nation in some cases for some of the best services provided through the Court system. One thought might be that while we are pursuing that excellence, maybe there are some service fees that could be looked at. Unfortunately, if your child ends up in one of the best places in the State maybe you should pay a little bit more for that.

Chandra Reichert: We will mention that to the Judges.

Tera Klutz: Or at least a range like \$25 to \$75 or based on income. There may be some options for redoing that ordinance that is ten years old.

Darren Vogt: Council, are there any further questions? Thank you very much. Circuit Court, I didn't see the Judge. Superior Court, I know you are out there and wanted to come before us.

Roy Buskirk: While they are coming forward, Bob, I appreciate you doing this. I wished it would have had the mileage on here.

Bob Armstrong: I asked for that and Bob said that would be a timely thing to do. It can be done.

Tom Harris: It probably changes daily. The point is at what point do you get this document? Is it at the beginning of the year? Is it quarterly?

Darren Vogt: Hang on. I think that is a valid thing but Superior Court is here and we want to make good use of the Judge's time.

Wendy Davis: Judge Wendy Davis, Chief Judge Allen Superior Court.

Jerry Noble: Jerry Noble, Court Executive.

Leslie Owen: Leslie Owen, Financial Coordinator.

ALLEN COUNTY COUNCIL MEETING MINUTES

Wendy Davis: Good morning, Council. I am sure that you have already read what we submitted for our budget pre-allocation. I guess the best way to do it is if you all have any questions, that is obviously why I am here with Jerry. I am also here with Jerry because he is leaving in a matter of days. We want to make sure that we have a good transition regarding our budget.

Darren Vogt: Council, are there any questions for Judge Davis or Jerry? You are going to let the Judge off scot-free? Councilman Harris, go ahead.

Tom Harris: I am just going to say that we have heard this concern for the last four years that I have been on the Council. Each year, this is continuing to come at us. Trends are not changing. Are some of the grants that we receive, do we see those expanding? What can we do to expand the grants towards these needs?

Wendy Davis: I will address that directly because as you all know, and I am not in front of you often because Jerry does a good job, our higher authority is the Supreme Court and the Legislature. As they continue to whirl things at us and mandate us to do things, we are looking into the future with House Bill 1006 and some other things. Services in our Court system are becoming more and more essential. In fact, the use of the Indiana Department of Corrections is going to decrease. Accordingly, I can tell you that each of the Judges, especially in the Criminal Division because that is where a lot of the money allocations come in, we have individually been going after grants. We have utilized Kim Churchward at Community Corrections who is a phenomenal grant writer. We have just been awarded two grants that are coming our way for services in our system. That is a long-winded way to tell you that we are on top of every grant opportunity that there is. The good news in the State, as we get more mandates in the Criminal Division, there are more monies being made available. I know we have talked before, President, about how the State is going to fund us. There are some grant opportunities that we have been seeking. We have been very collaborative with Circuit Court as well to seek those grants and to utilize them here in this County.

Darren Vogt: Councilman Howell.

Kevin Howell: What was that House Bill that you mentioned?

Wendy Davis: House Bill 1006. There is a complete criminal reform that went into effect July 1st. On a personal level, I have not seen it in my courtroom yet. Magistrates have seen it but it is going to take a little bit of time to catch up. Probably about August or September, we will see the fallout from that criminal code. We have anticipated it now for some time and we are prepared with our services to do whatever we need to do to effectuate the mandate that has been put on us.

Kevin Howell: Explain to the public what is this thing?

Wendy Davis: House Bill 1006, basically we had a criminal code that was pretty extensive. It is all of the criminal laws. That essentially has been vacated and a brand new

ALLEN COUNTY COUNCIL MEETING MINUTES

set of criminal laws have been put into place. In my Court, I just do felonies. There used to be Class A, B, C and D felonies. There are now six felony categories and the bottom half of the felony caseload will have to be supervised mostly in our community versus sending them to the Department of Corrections. That is the theory behind it from the Legislature. The Judges have a little bit different opinion and I know we have had many conversations about this. President Vogt has been in many of our meetings where we are saying that we are going to make the decisions based on safety to our community. We will try very hard to put into place the services that we need especially for the lower grade of felonies and keep them here and manage them. Essentially I look at them as Criminal Court Judges are becoming, I don't want to say that they are becoming Case Managers but we are more problem-solving. We are more change agents than we used to be versus just strictly decision-makers.

Darren Vogt: Councilman Harris.

Tom Harris: Just my two cents on that. By the way, I attended a conference for County Council people throughout the State and County Councils are concerned about this all over the State because every County is now facing the potential of the State saying to keep your inmates local. I saw on the news that Dekalb and even Allen County and a number of areas are now considering or discussing or looking into do we expand our Jails and how many millions of dollars are going to be spent all over the State at a local level while the State is saying that they have a \$2 billion surplus. They are saving it at a State level and pushing it to the locals. I guess I just want to throw that out that when I mentioned the grant issue, whatever we need to do to keep telling the State that we are picking up their cost at a local level and you need to figure out how to give us grants and you need to give us whatever we need to do because they have \$2 billion.

Wendy Davis: I assure you, Councilman Harris, I know exactly what you are saying. We tend to toot our own horn in Superior Court but I am going to toot it louder. You have some very hard working Criminal Court Judges and when we are not on the bench right now, our main priority is to get these grants because they are coming our way and because we work so diligently, we are being awarded those grants. Each of our Criminal Court Judges has been doing problem-solving and has our own programs that we are utilizing. We are doing everything we can to do that. I think you are right that the rub that we always face is as the Judicial Branch of government, we are mandated by the Supreme Court and the Legislature. You are the fiscal body and many times those two collide. I don't know if President Vogt has told you but he is in a think tank with many of us and the Sheriff and others trying to resolve what exactly the fallout is going to be moving forward with the services that we need to keep our community safe.

Tom Harris: I am also in that.

Wendy Davis: Yes, you are. I am not sure that you have been to our 7:00 a.m. meetings.

Darren Vogt: Councilman Buskirk.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: Kevin, based upon 2013 numbers, it would amount to about 564 more people staying locally instead of being transferred to the State. That is the reason for the concern. On the grants that you are applying for, are they public or private grants?

Wendy Davis: Some of this is very new, Councilman Buskirk. These grants are just getting formed for us. Most of them are State. One of the grants that we received most recently has been directly from the Indiana Judicial Center. That is the governing body that kind of helps when the Supreme Court mandates these things. We received a grant from them and it's a very collaborative grant with Probation, Community Corrections, Circuit Court, Superior Court and all of the services that we have.

Roy Buskirk: So they are public and not private.

Wendy Davis: Correct. If you know of any private and you want us to go after them, we would certainly do so.

Darren Vogt: I did have one question. I want to make a comment so that all of you know but I was just appointed by Senator Long to a statewide committee on interlocal government affairs. Basically long story short, work with Federal, State and local governments. As I step away from the Council role going forward I will have interaction with you guys and be a liaison for those kinds of things and I will be there to help you. I am trying to understand the Pauper Attorney transfer between Public Defender. As I am reading what you submitted, I don't understand the numbers. Let me read what it says, "After transferring 330 to the Public Defender..." What that means is that you should go down 330 and they should go up 330.

Tera Klutz: We have already made that adjustment in their original allocation.

Darren Vogt: Okay, got it.

Tera Klutz: You won't see those numbers.

Darren Vogt: Because you did it.

Tera Klutz: On the increase over under.

Darren Vogt: Got it.

Jerry Noble: We simply wanted you to be aware of it and we have been coordinating with the Auditor's Office.

Darren Vogt: All right. I figured something like that but I wanted to make sure. I knew we had an Auditor that was on top of everything.

Tera Klutz: It is really my staff.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Are there any further questions for them? Thank you very much. Appreciate it.

Wendy Davis: I just want to close with one thing. I know Councilman Buskirk has brought this up about user fees. Keep in mind that with this new House Bill 1006, our user fees really are a self-sustaining budget. As much as it comes in, we are utilizing it for the services needed to monitor the people in the community. I know that is something that you guys have discussed a lot. Now more than ever, there are no extra fees available at all because of what we are doing.

Darren Vogt: Cash balances are going down and revenues are not as strong as they were in the past.

Wendy Davis: And I appreciate all of the conversations with ACJC but you have to understand too that the individuals that we are dealing with, most of them are indigent. Most of them are on disability and you can't use that kind of money. We do our best to squeeze that blood out of a turnip but it is pretty difficult.

Roy Buskirk: Actually, it is me and Councilman Harris that usually ask about the fees. We discussed it this morning, prior to this meeting, that we would let you off the hook today.

Wendy Davis: I don't want to be off the hook because if you have a question, I am prepared to answer it.

Roy Buskirk: Before you leave, it has been a pleasure working with you, Jerry.

Jerry Noble: Thank you, Councilman Buskirk.

Wendy Davis: I am sure that you know the next time we come it will be John McGauley as our Court Executive.

Darren Vogt: Can't wait to break him in.

Bill Brown: Very interesting and congratulations to you on this appointment but as you work so diligently to solve these problems locally are we seeing a pipeline coming from that \$2 billion reserve through grants? Is that emerging at some level?

Wendy Davis: At some level you would think that I would be one of the first to hear about it. As of yet, I have heard silence.

Darren Vogt: They said it was like \$12 million in the bill if they achieve some savings.

Roy Buskirk: You take \$12 million and spread it across the whole State and that is not very much.

ALLEN COUNTY COUNCIL MEETING MINUTES

Wendy Davis: Except that the argument that we have in this particular County is we have so many programs that we are utilizing and so many services and we are pretty full to capacity already. I am hoping that when that becomes available and whatever processes it is that we will be kind of at the head of the line.

Roy Buskirk: It's like when I talked to the State they said you have a lot of other programs and you don't have to incarcerate them. The other programs cost some money also. You need Probation Officers and everything else and somebody has to manage these programs.

Tom Harris: One other comment with that is that if the DOC credits Counties because you are keeping them local and the surrounding Counties are sending them to our services in order to receive some of the credits and keeping them local maybe we should be charging the locals a little bit more to use our services. They are getting the credit from that surplus into their coffers and we are paying for it.

Jerry Noble: I will mention that we did receive word yesterday that the Foreign Language Interpreter Grant is awarding us \$34,000. That is up \$2,500 to \$3,000 from last year.

Wendy Davis: Our consulting fees continue to rise. Thank you, Council.

Darren Vogt: Public Defender, no one is here. Is there anyone from Parks and Rec? With that, we are going to take a break and be back here at 10:45.

Break.

Darren Vogt: All right, Council. We are back to our pre-allocation meeting. I will remind you that as we speak, please speak into the microphone so that the recording can get your voice and we can get the minutes accurately. With that, here is the rest of the day as I see it, Council and feel free to chime in here if you need to. I see us looking at three big picture items first. One is employee raises, the second is capital line and the third, I would like us to have a discussion about the Sheriff's vehicles as we indicated before. This comes every year and this needs to be put to rest that we will fund a certain amount. Then we will go through department-by-department and decide after we realize how much money we have left and go from there. Does anyone else have any questions? Councilman Harris, you have that look.

Tom Harris: Just that the departments will still have an opportunity to come back to us in an appeal format in August or September, right?

Darren Vogt: Yes, this will be their allocation and they will take it and create a budget and if they wish to appeal, they can appeal it with a budget that meets that appeal request. What is Council's pleasure with the employee raises? Looking at where we have been in the past, we've done two percent for the last two years. In 2012, we did a three percent one-time bonus. From a true raise standpoint, we did two in 2013 and two in 2014. One

ALLEN COUNTY COUNCIL MEETING MINUTES

of the two in 2014, in theory, was the PERF discussion where we made them pay their portion of PERF. With that, I will open it up for discussion. Councilman Harris.

Tom Harris: A one percent increase represents how much cost?

Tera Klutz: Half million for the General Fund.

Darren Vogt: The Public Defender got how much from the State?

Tera Klutz: Probation Officers get a two percent increase.

Darren Vogt: That was the number that I had in my head.

Roy Buskirk: Do the Judges also get that?

Tera Klutz: 2.3%?

Roy Buskirk: That is July 1st that took effect?

Darren Vogt: Next year.

Roy Buskirk: Did the Judges get anything then?

Tera Klutz: The Judges may have gotten what the Prosecutor got which is a one-time bonus and we will approve for the Sheriff tomorrow.

Roy Buskirk: That is a bonus that the Prosecuting Attorney's received?

Tera Klutz: Yes. I am assuming that the Judges probably got the same thing.

Nick Jordan: They did.

Bob Armstrong: If the Prosecuting Attorney got a raise or a bonus, automatically we have to give the Sheriff one, right?

Larry Brown: It is on tomorrow's agenda for \$2,682.

Roy Buskirk: The Sheriff gets the same amount of money as the Prosecuting Attorney does. I suppose there could be a legal discussion as far as if this is wages which it isn't wages, it's a bonus. I don't even want to go there.

Darren Vogt: I already asked that question. The way it is classified is that it is a wage, at the end of the day.

Roy Buskirk: It's a W-2 and so it is a wage.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tera Klutz: Jackie has just clarified that Probation Officers was only two percent, flat two.

Darren Vogt: Councilman Brown.

Tera Klutz: At least that is what we got from the letter.

Larry Brown: You guys will recall better than I do but did we not one year do one percent and then agree that out of the rollover we would consider doing more?

Roy Buskirk: In 2012, we gave a three percent bonus because of PERF.

Larry Brown: Okay.

Roy Buskirk: In 2013, we gave a two percent raise and a two percent bonus. For 2014, we gave a two percent raise.

Larry Brown: Tell me again what 2013 was.

Roy Buskirk: Two percent raise plus a two percent bonus. The bonus referred to all County employees except Sworn Officers because their retirement is different.

Tera Klutz: In effect, over time, the employees right now are at least flat when you made the PERF change if not one percent down. The bonuses were a year in time. The salaries revert right back to what they were before. The three percent bonus, you can back that off. You don't count that. The next year was a two percent bonus and a two percent raise. There is negative one percent. Last year was a two percent raise and so you are up one percent. You're right. I apologize. It is a one percent increase over four years.

Roy Buskirk: The other footnote to this is the fact that PERF rate is back up now and is more than what it was by the benefit of the employee picking up three percent. PERF has increased over that three percent and so we are paying greater than what we were in 2011.

Bob Armstrong: Wasn't the PERF ten something?

Nick Jordan: It is going to be up at 11.2% and it is going up .95%.

Darren Vogt: Councilman Harris.

Tom Harris: The documents that I saw in the last few days said that some projections are for increases, national kind of averages. A three percent might be looked at for next year. What companies are doing nationally is look at a three percent for next year. I am not sure that we can afford a three percent particularly as we look at the cost of the Jail and Sheriff's Department and CCP. These expenses keep coming at us and I don't know that we can do a three percent but possibly a two percent might be considered.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: I would consider two percent as well. If we have consensus for two percent, then here is how I see this playing out is if we approve a two percent and those that we do or don't approve budgets and they appeal, it could jeopardize that percentage. That is where the money needs to come from which is the amount that we have set aside for those raises. Do we have consensus for a two percent?

Roy Buskirk: Yes, I would go along with that. It's a little hard because some of the departments have two and three percent figured in their budgets.

Darren Vogt: Increase?

Roy Buskirk: Yeah.

Tera Klutz: Not for salaries.

Darren Vogt: No, not for salaries.

Roy Buskirk: The Coroner says three percent and used a number of \$900 and something.

Tera Klutz: That is for part-time.

Roy Buskirk: Okay.

Jackie Scheuman: Part-time is never included.

Roy Buskirk: I know that in the past we never have.

Jackie Scheuman: He is asking for funding to give his part-time deputies an increase.

Roy Buskirk: So none of the departments have a salary increase in there.

Tera Klutz: The Prosecutor mentioned that she would like you to consider giving a raise because paying the attorneys is an integral part to her quality of work. A couple of departments mentioned that they would like you to consider giving one but none have worked it into their budget.

Darren Vogt: If we look at a two percent, I am going to use round numbers, as \$1 million. That would leave us \$591,000 without discussion of anything yet. Let's move forward.

Bob Armstrong: Can't you take, I know this is hard for them to figure but surely somewhere in there we will have some rollover money again, this year to next year.

Tera Klutz: That is a philosophical question.

ALLEN COUNTY COUNCIL MEETING MINUTES

Bob Armstrong: I understand that.

Tera Klutz: It doesn't really matter...

Bob Armstrong: I understand that.

Tera Klutz: You just have to decide if you want to use it.

Bob Armstrong: Right but in years past, we have always had a large sum of money in rollover.

Darren Vogt: It has continued to go down.

Bob Armstrong: But it is still over a million.

Darren Vogt: Correct, yes. This year is the first year that we used a million dollars in our budget proceedings for that and we set that aside to go in and help balance the budget.

Tom Harris: Bob that is a good point that we had rollover but one of the concerns that we mentioned this morning is that we look at several of these funds, these user fee funds, and they are dropping. It is because they are using more and more of those funds to cover the day. That rollover may end up paying for kinds of thing that we haven't in the past due to depleting accounts and such.

Darren Vogt: Right and as those come on, what this Council has done is we have pushed those user fees to be used as they should be. Now, what is going to happen is that as those dry up, we have to decide if we are going to absorb those in or are those programs going to need to be scaled back. The more we add now, the tougher the decisions are going to be down the road. When we start talking about building an operating budget out of undeterminable rollover, I get less and less confident with it going forward. You can look at the history and it keeps coming down and down and it is going to continue to do that as we shrink them. The Sheriff is a prime example of the 100 Series. They have now gotten to a situation where they are going to have all of their Confinement Officers filled. That is a big portion of their rollover. That may go away. Now your rollover drops by a whole lot and if you planned to use money out of it, that's a challenge to do that. I am not sure that is a good thing to do this year. Councilman Brown.

Bill Brown: Tera recapped how this really netted out. Can you repeat that again starting in 2012?

Tera Klutz: For the salary increases?

Bill Brown: Three percent to make up for PERF in 2012 as a bonus, correct?

Roy Buskirk: Right.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Then two and two.

Bill Brown: Then two and two in 2013.

Darren Vogt: Yep.

Bill Brown: Then a true two percent increase in 2014.

Darren Vogt: Correct.

Roy Buskirk: Correct.

Bill Brown: We are proposing two percent.

Larry Brown: Keep in mind when we started this, we basically told the employees that we were going to step it over three years if we could.

Bill Brown: Okay.

Larry Brown: After that it was on them.

Darren Vogt: And we are through that.

Larry Brown: And we are through that period. Take away the conversation about PERF. Eliminate that from your thought process. That is done and over with.

Darren Vogt: Their net to them is up now approximately one percent over that same period of time.

Bill Brown: Okay, I see.

Darren Vogt: Does everybody follow that? So what we've got is consensus to do a two percent. Let's move into a conversation that really needs to be had. I know we talk a lot about cars and that is the Sheriff's vehicles. Right now we have \$400,000 set aside for capital items. That will go into our budget line and they will come back and get it in 2015. The Sheriff continues to go through cars. That is just the nature of having 120 cars in a fleet. For them to continue when the Commissioners took the \$300,000 that they were using out of CUM CAP and eliminated that when we made cuts years ago. That funding has fallen on us as well as the Commissary account. The Sheriff has been very accommodating using the Commissary account although they have said that they had short-fallen last year. We gave \$200,000 and they used \$250,000. That is \$450,000 and I don't know that they were short and something may be missed in that. I firmly believe we have to make a philosophical decision going forward that we are going to fund a portion of cars at certain amounts so that they don't have to argue every year. I will say that we give them a dollar amount and they can use it how they see fit but we need to make sure

ALLEN COUNTY COUNCIL MEETING MINUTES

that we are including money for cars somewhere in that allocation. I will open that up for discussion.

Roy Buskirk: I think the one thing is like we did last year and take the capital requests and place them into the Council's budget. This past year, there have not been the requests that were listed in the 2014 budget. It seems like some departments, as the year moved on, do not see the necessity of acquiring that capital improvement that they had submitted in their original budget. I would suggest that we take the capital requests for 2015 and go through them and realize that some of them can be reduced but the balance be placed in the Council's budget.

Larry Brown: For all departments?

Roy Buskirk: For all departments.

Darren Vogt: I want to have that conversation next. Let's focus on the cars for the Sheriff. I think this is a little bit different and a little more unique. Every year, they spend because they go through cars where others some may be cars and some may be not.
Councilman Brown.

Larry Brown: In 2013, I do not have my figures available for the first half of 2014; Commissary account had receipts of \$1,779,468 and expenditures of \$1,757,639. Bottom line was that the year-end balance for 2013 increased by \$21,829 over the 2012 budget. That is after they bought the cars out of the Commissary Fund. My conclusion is that there is money in the Commissary Fund for the cars. We just have to decide how much we are willing to come up with. Here is a figure of \$400,000. That seems to be too much, to me. I have heard that \$200,000 is not enough. Is \$250,000 appropriate? Is Council comfortable with \$250,000 or \$300,000? I agree, philosophically, let's come up with an amount that they know about and can count on and we eliminate this year after year after year stuff with the same, same, same story.

Bob Armstrong: My question is the number that you gave us backing out the cars, what was the number?

Larry Brown: I don't know what they spent on cars in 2013.

Darren Vogt: The number that he said was \$250,000 and I don't know if that was still left to be spent but they were going to spend \$250,000 from last year's budget.

Bob Armstrong: Can we do like Roy said, put \$100,000 in there and tell them that if they want 23 cars, we are going to give you \$100,000 and the rest of it is on you.

Larry Brown: I think that is what Darren is suggesting.

Bob Armstrong: Right. If they are short and can't get the 23 cars then they have to come back to us anyway.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: I think that is where budgeting the Commissary account will help us understand...

Bob Armstrong: I hate to give them \$400,000. I would rather make it on the short side to them and let them really manage the Commissary Fund. See what I am saying? Instead of us tying our money up, meet them 50/50 or whatever.

Tera Klutz: I think you are on the same page.

Darren Vogt: I think we all are.

Tom Harris: I think last year we had given them \$200,000. They had asked for more than that like \$400,000 or something. While I know that the \$200,000 is probably not enough according to either the current Sheriff or those coming into office, I would propose \$200,000.

Larry Brown: I would agree with that.

Darren Vogt: Councilman Howell.

Kevin Howell: Question for Tera and the folks on that side. Historically, what is an average of what they have been asking for over the years?

Tera Klutz: I believe between \$300,000 and \$500,000 every year. Probably for the past five years and I am generalizing, it has been a split between the General Fund and the Commissary. There were a couple of years where they didn't get cars except through Commissary. Before that, CUM CAP used to pay for the Sheriff's cars. I like the idea that there would be some permanent allocation increase similar to NIRCC. They have one vehicle and there allocation was adjusted several years ago. This is what we are going to give you for vehicles every year and hopefully we won't have to have this discussion. If they feel that this is not enough than maybe we will be having this conversation again.

Darren Vogt: Councilman Buskirk.

Roy Buskirk: I was going to make a comment based on this sheet that you passed out, Bob. The Sheriff has 105 vehicles listed on here. Twenty-three is almost a fourth of the fleet. The 105 includes five that are leased.

Larry Brown: His narrative says that half of his vehicles have 100,000 miles or more.

Darren Vogt: Some of the patrol cars get 40,000.

Tom Harris: One of the things that could happen here is through setting some strategy from Nick and the Sheriff and such, by giving them \$200,000 that buys ten cars a year. If they know that they are getting ten cars they either use Commissary or they shuffle the

ALLEN COUNTY COUNCIL MEETING MINUTES

cars around in order to keep the low mileage cars to the guys on the street and the high mileage cars to the guys at a desk.

Darren Vogt: And that is if the guys at a desk need a car.

Tom Harris: That is true too.

Darren Vogt: And clock mileage and those kinds of things to happen.

Tom Harris: And the little that we know about the DOC changes, we may be housing more in the Jail. That may become a different discussion about what are we going to do with the Jail and how many people can we house there. That said Commissary, in theory, is going to be going up. You are going to get more people in the Jail and more Commissary funds coming at them. That is going to give them more money to use towards the purchase of the additional twelve or thirteen cars. Ten cars a year probably makes sense.

Darren Vogt: If they are buying less expensive cars, it might make sense.

Larry Brown: I like the ten car thing but you won't buy ten cars for \$200,000.

Darren Vogt: Let's go Buskirk and then Brown and try to keep it...

Roy Buskirk: I mean the other thing is we need to keep in the back of our head, and I am not blaming this onto the Sheriff, with House Bill 1006 the Commissioners are already looking at some additional facilities for Work Release. There is going to be some more cost because of the 1006 House Bill.

Darren Vogt: Councilman Brown.

Bill Brown: You know, while this is kind of being reformatted, it seems that \$200,000 might seem a little low. If you are looking at ten cars, \$250,000 might be right.

Darren Vogt: Here is the suggestion I would make. We would be willing to do more if we get a budget for Commissary and we get some sort of plan for tracking miles. I would be willing to even go to \$300,000 if we are going to get that. What that is going to do is put a program in place to help them manage the fleet and know what they've got and where they've got it. Having the commitment to know what we are getting out of Commissary and what they are getting out of Commissary because you can see with the Commissary is whatever they take in, they spend. They take in \$1.7 million, they spend \$1.7 million.

Bob Armstrong: They can carry their Commissary over, right?

Darren Vogt: Oh, yeah, it is their money. We have no control over it. There is a \$350,000 balance in there right now. The issue, for me, is really trying to set some

ALLEN COUNTY COUNCIL MEETING MINUTES

management tools for them in place as well as saying that we want to work with them to get the cars and get that squared away. That would be my suggestion to play in the sandbox. That is not how I want to word it but we are trying to help them and give us some tools because it feels like there is a disconnect in how the mileage is being tracked or lack of tracking and guys with desk jobs having cars and may or may not need them. Going to pool cars, potentially and giving Nick some ability to really go in and look and analyze and be able to say he has found some areas of concern when it comes to cars.

Bob Armstrong: I like the mileage thing and I am a big stickler for that. That will also help us weed out the guy that has a take-home car and sits at a desk. His mileage will be so low that it is just transportation for him. I agree with you 100%. Looking at this, there are a lot of people that have cars and don't really need them. If you go through there and look at it, there are a lot of these cars that are unmarked cars. If you are using the theory of deterring crime and having take-home vehicles parked in your driveway or out on the street, then we have an awful lot of unmarked cars that are not deterring crime.

Tom Harris: I think that with as many variables and much mystery that surrounds this thing, I would rather go with the lower side of \$200,000 until we get better information. There have been too many questions about this whole entire process. I think \$200,000 makes more sense.

Darren Vogt: The only way I would go up is with the caveat of moving some of the programs that we think might help them.

Bob Armstrong: So, can we do \$200,000 and what you have asked for?

Darren Vogt: Yes.

Bill Brown: If my memory is correct, Nick kind of committed to creating the budget that you were talking about.

Darren Vogt: I have been asking for that budget for several years.

Bill Brown: With the new man on the task...

Darren Vogt: Unfortunately, he doesn't get to control it. He is at the mercy of the Sheriff.

Tom Harris: I will go on record to say that Chief Deputy Gladieux mentioned that he was more interested in \$400,000 as a set number.

Darren Vogt: That would take care of all of their cars, in theory, and not have to use Commissary.

Bob Armstrong: They would have free run of the Commissary.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tera Klutz: We can word the direction in the allocation letter to say that we are going to give you a permanent allocation increase of \$200,000 for vehicles. We would be willing to go up to \$300,000 if you can provide a budget for Commissary over the next few years and also commit to a mileage tracking system.

Tom Harris: Don't we want that anyway?

Darren Vogt: I think we do.

Tera Klutz: But can you force it? No.

Roy Buskirk: No but if he wants the additional \$100,000 or whatever...

Bob Armstrong: You can't enforce it but at the same time you can always go in and cut his line items on fuel and tire repair and everything else. There are two ways to skin the cat here.

Darren Vogt: Councilman Brown.

Bill Brown: I thought Nick said he was going to look at the history of the Commissary and from there you can create a budget. I am not trying to put words in your mouth, Nick, but from there moving forward create a budget. For the cars, I like the idea that we are talking about here. We are talking about a refresh program and a way to monitor usage. The V6's in lieu of V8's is a good step that they are bringing forward from an economy standpoint. It seems like there is some movement towards what Council has wanted over the years.

Larry Brown: I heard something different.

Bill Brown: Did you?

Larry Brown: Yes. It all depends on management.

Bill Brown: I guess when Nick was talking about going historically back I think Roy said that is not what we want. We want it moving forward. To create a budget, I think it is always good to look at history. That would be a great starting point.

Roy Buskirk: What I meant was that we want to proposed budget forward. I realize that the department will have to look back to be able to get their data and information to do it. Like what Larry is saying, Nick is completely at the mercy of his boss, to be blunt about it.

Bill Brown: And I guess historically, because of the nature of the Commissary, if part of that money is used for promotion and goodwill with the public image of the Police Department with coins and those kinds of things, I think some of that, in my opinion, does some good. It would be interesting to see what the back usage was and move

ALLEN COUNTY COUNCIL MEETING MINUTES

forward. I guess I wouldn't want to strip the Sheriff of his desired usage to be a little bit executive thinking, if you will, from a promotional standpoint for the Police Department.

Tom Harris: I don't know that we are and I don't think we want to do that but we are keeping that number, the set amount of \$200,000, low enough that if the Sheriff wants more cars he is going to have to turn to the Commissary to get them.

Darren Vogt: Two things. Is our goal to have a better handle on the fleet in that particular department as far as turnover and management of those? Or, is it to use more Commissary money? Those two things are separate and distinct, in my opinion. We have to figure out a way to give money going forward but yet not enough so that they aren't, they'll make it work out of Commissary and then we don't get anything out of it in the end of the day as far as a tracking mechanism. I will tell you that if Chief Gladieux is elected Sheriff, I don't know if the Democrats even have someone running against him, I assume that they do.

Roy Buskirk: Yes, they do.

Darren Vogt: Assuming that he is elected, he has been more than willing to talk about some of these programs. Councilman Armstrong.

Bob Armstrong: To help offset the cost of the cars mileage ran after work hours on a take-home vehicle charge them twenty-five cents a mile or whatever. They are using a County vehicle and using County gas. Just take that money and recoup it back for having the personal take-home vehicle. Roll that money into a fund to offset the cost of new cars or fuel or tires or upkeep or maintenance. It would be interesting to see how many guys would keep their car.

Darren Vogt: Councilman Harris.

Tom Harris: I understand that and while I agree with that to a certain extent but I would like to have more information before we jump to that. Maybe getting information back on how many miles those are...

Bob Armstrong: Oh, yeah, I totally agree. I am just throwing it out there.

Darren Vogt: My opinion would be that it would not just be a Sheriff Department scenario. That should be across the board.

Roy Buskirk: Correct me if I am wrong but didn't the Auditor's Office last year issue some 1099's because of the fact of some of the departments using the vehicles personally?

Tera Klutz: No, I don't think we issued 1099's. We have to include the cost or value of using a take-home car as a fringe benefit on your W2. Public Safety vehicles are excluded from that. You can value them two different ways, \$1.50 per commute if you are not part

ALLEN COUNTY COUNCIL MEETING MINUTES

of an excluded group or if you are an Elected Official, we have to value it at the least value of the vehicle. People are paying tax on the fringe benefit of the value of getting to commute.

Roy Buskirk: This is something that the IRS has become more aggressive on in the last few years, haven't they?

Tera Klutz: Not to my knowledge.

Roy Buskirk: Okay.

Tera Klutz: They care but I haven't seen them care any more or less in the last few years. We have never been audited for that.

Tom Harris: What we did do last year is we took that insurance piece and broke that up. Was it last year or the year before where we spread out the cost of insurance by department. How has that been going?

Tera Klutz: I have no idea.

Nick Jordan: The Commissioners and HR handle that.

Darren Vogt: It makes sense.

Tom Harris: So we haven't heard any feedback?

Darren Vogt: That must mean that it is working.

Bill Brown: I think it was 2010 that the State Legislature created a statute that took away a pretty good percentage of the Commissary Fund and allocated that to the telephone company, I thought, for phone usage. Does that sound right? Seems like I recollected that at some point and I don't know how much that goes into this conversation but I believe that their share of Commissary was reduced.

Tera Klutz: I just looked at the revenue and that didn't show up.

Bill Brown: Okay, maybe it was only proposed.

Darren Vogt: Okay, Council, do we have consensus on the amount of \$200,000 in an ongoing basis to build into their budget. In the letter that goes to the Sheriff some wording and I can work with Tera on that with a potential \$100,000 if we get some feedback on a mileage program of some sort. Is that what I heard?

Tom Harris: Is that effective this year or is it effective in the future?

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: If they can get it in place now, I think we would do it for next year's dollar amount.

Bill Brown: And you mentioned a budget.

Darren Vogt: Oh yes, a budget for the Commissary account. Is that the consensus that I hear? Do I hear any objection to that? Is there further discussion?

Roy Buskirk: Yes, on the balance that we have on their request for Jail equipment and computer equipment...

Darren Vogt: Let's handle that as we go line item by line item.

Roy Buskirk: I thought we were but okay. So what do we deduct off the \$774,000?

Darren Vogt: Whatever they committed for vehicles which was \$515,600.

Bob Armstrong: I have a question. Last week or two weeks ago I met with Commissioner Peters and we talked about take-home vehicles and the take-home policy. It was brought up in our discussion something that I would like to see done. Three of us from this Council would sit down with Nelson or any of the Commissioners and re-evaluate the take-home policy. It hasn't been updated in a while. He explained that if we would like the policy changed, reviewed or anything that we would have to approach them to look at it. I just think that it is something that we should look at. A lot of that take-home stuff, car policy and stuff is based on miles. If you don't drive so many miles in a year, you are not allotted a car. I think, after we had that discussion that is something that we should look at.

Darren Vogt: I think that is where that tracking mechanism comes in.

Bob Armstrong: I am just throwing that out there. I think it is something that we should really look at especially since this mileage thing has come up. It is something to think about if anyone is interested in doing that.

Roy Buskirk: The mileage thing, and I am not accusing anyone, is based upon the honesty of the driver plugging in what the mileage is. It is not an automatic off the odometer or anything.

Bob Armstrong: The only thing is, if you have a take-home vehicle and you are putting fuel in that vehicle at the County pumps, you have to put a key in or swipe a card. In order to turn the pump on, you have to enter the mileage. That is about the truest and best reading anyone is going to have.

Darren Vogt: When it goes into the Service Center for an oil change or a lube, they will put down the mileage.

ALLEN COUNTY COUNCIL MEETING MINUTES

Bob Armstrong: It all should come together.

Darren Vogt: If we have consensus on that, we will do that for the Sheriff's vehicles. We will do \$200,000 with an option for an additional \$100,000 with a Commissary budget and a tracking mechanism.

Tera Klutz: So for our purposes, we will withhold \$300,000 just to have the backup.

Darren Vogt: I think that makes sense.

Tera Klutz: I think that is our only choice at this point. That way, if they don't get it, we have extra money as opposed to finding the extra.

Darren Vogt: Jackie, are you keeping a running total on this?

Jackie Scheuman: Yes, \$291,829.

Roy Buskirk: So what did you deduct, the \$515,000?

Tera Klutz: \$300,000.

Darren Vogt: \$300,000 plus the million for raises.

Jackie Schueman: That \$400,000 one-time capital, I have already held in Council's budget.

Darren Vogt: Capital is our next discussion right now. Councilman Buskirk, would you like to lead that discussion?

Roy Buskirk: So in the Sheriff's request...

Darren Vogt: Broad base like you had X amount of dollars to move into the capital line.

Roy Buskirk: Right, so do you want to start at the top with each one of them?

Darren Vogt: No.

Roy Buskirk: You want to move all.

Darren Vogt: You've got it.

Roy Buskirk: My recommendation would be that we move all of the capital requests into the Council budget and then address each one individually as the departments come to request the funds.

Tom Harris: I would concur with that. The message that needs to be out there...

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Hold on, hold on. Let me just clarify that. That is realistically too much money.

Roy Buskirk: That is the reason I wanted to go through each one.

Darren Vogt: What I was going to suggest is that we have \$400,000 set aside already for those capital items. In our budget right now we have an additional \$300,000 that could either go toward the ongoing expenses or added to that \$400,000 or this is a place where we could be earmarking some of the rollover. But when it talks about one-time capital expense that is where it would come into play. Obviously we don't know what that number would be.

Jackie Scheuman: You have \$1.3 million to appropriate this year. In the past you earmarked that. Then it is definite rollover.

Tom Harris: Right.

Tera Klutz: I also want to mention that you guys can budget in CUM CAP at budget time. In the past, equipment can be Jail or computer equipment and can be taken out.

Bob Armstrong: Does that count copiers too?

Tera Klutz: We haven't, generally. It is a one-time shot for Council, at this point, to talk with the Commissioners and talk about that.

Darren Vogt: The layout of the table, in reality, is bad.

Roy Buskirk: If we scoot this way.

Tom Harris: One of the messages that I heard, in talking with some of the departments, is that they are frustrated that they have to create a capital projection but then it is not approved. My comment to them is that it gives us insight to capital expenses that are coming at us over the next three, four or five years. You need to come back to us if you have that particular need. The message, as we put money into County Council's account for capital isn't that we don't want you to spend it. It is just that you need to come back and say this is why we need to spend it and this is when we need it and we will allocate, at that point. We are not trying to not spend it. We are just trying to spend it as it is needed.

Darren Vogt: Or we may disagree with you at that time that it is not a priority compared to the big picture or the process needs to change. Councilman Brown.

Larry Brown: I think this is where we need to remind ourselves of the message that the Legislature sent with the property tax cap. That is a clear message that local government needs to downsize. There have been a few departments that have made a conscious effort

ALLEN COUNTY COUNCIL MEETING MINUTES

to downsize their staff but some departments absolutely refuse and have made zero effort. With the message that has been sent you cannot continue to maintain employment level and provide the same services as revenue decreases. When are they going to get the message? We didn't create the scenario and we are going to have to figure out how to live with it. Sooner or later, certain departments are going to have to figure it out. It's obvious to me that they aren't going to do it on their own.

Darren Vogt: Let me just clarify, our revenues are up...

Larry Brown: Only slightly but the cost of providing services are escalating faster than revenues coming up.

Darren Vogt: That is correct.

Larry Brown: Still, departments need to figure out how to overall downsize. I don't know how the message can be any clearer.

Darren Vogt: Let me put us back on the budget track.

Larry Brown: Sure.

Darren Vogt: Right now we have in the current allocation only \$400,000 for capital line items for 2015. We can move money from our line that is not spent this year potentially into that line or we could use additional rollover which would be part of that rollover anyway. Are we in concurrence that we are going to take the capital line items, I want to say out of the General Fund, because I am a proponent of considering the CUM CAP budget and appropriating in that this year if we feel it is necessary. This needs to be a conversation with the Commissioners of priorities like the Jail and haven't been in CUM CAP over other things that are in CUM CAP. That would be a caveat that some of these other things may be in CUM CAP as well. Does that make sense from a Council standpoint? Councilman Buskirk.

Roy Buskirk: On the number side to me, on the capital requests, which was \$1.7 million then we take out the Sheriff's request of \$515,000 for vehicles that leaves \$1.2 million. Then we have to add back in the \$200,000 to \$300,000 that the Council is making the commitment on vehicles.

Darren Vogt: No, we already took care of that.

Tera Klutz: We took the \$300,000 out of the amount for operating.

Darren Vogt: It will be ongoing.

Roy Buskirk: Okay, so we are down for capital requests of \$1,224,268.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Some of those are requests that we have turned down this year and are coming back for next year. That is where we are at with it and what we are trying to do is say that we are going to put at least the \$400,000 and any potential rollover can be looked at to go into the line item.

Roy Buskirk: However, we are only into the seventh month of this year. We may have some departments coming to us for capital yet this year and so it might reduce that capital \$400,000 considerably.

Darren Vogt: No, that \$400,000 is for next year.

Jackie Scheuman: You have \$1.2 million right now.

Roy Buskirk: Okay, okay.

Darren Vogt: So that is what we are going to do, move capital lines to either the \$400,000 that we have set aside now and potential rollover or looking at from a CUM CAP standpoint when we see the CUM CAP budget. Is that a fair statement, Council?

Tera Klutz: Who is the liaison?

Darren Vogt: That would be me. I will have that conversation with them.

Roy Buskirk: Right because of the Jail.

Darren Vogt: There was a couple in there that could have been easily CUM CAP items. The Jail was one.

Tera Klutz: Possibly IT.

Darren Vogt: IT was another one and maybe the ACJC scenario.

Larry Brown: I don't like CUM CAP but that is just me. I'd rather that it stay in our line item.

Darren Vogt: And for the discussion, why?

Larry Brown: So that the seven of us have knowledge of what is going on.

Darren Vogt: The only thing we can do is budget in capital and CUM CAP and then we do have control. We actually have a little bit more control, at that time. Can they move those line items around?

Tera Klutz: I don't think so. I think the whole point is that the only reason you would go to the Commissioners to budget in CUM CAP is because you felt is that it was a real necessary expense. That is like what you are doing with the rest of our budgets, at this

ALLEN COUNTY COUNCIL MEETING MINUTES

point. Or like you did with the \$300,000. The whole point is that after you agree that it has been a while and you need this to happen and that is when you go to the Commissioners and ask if they agree and can we budget them there. Once you do that you should feel comfortable letting go because it will happen as you want it.

Darren Vogt: And that is just a conversation that we need to have with the Commissioners. I haven't had it yet. I know that we have talked about CUM CAP but not in this specific sit down to discuss specific projects compared to other projects but just in general. I know that they always provided a list of so many projects that need to be done but the issue is are they all in priority? Obviously they don't look at the Jail or ACJC. They look at those as separate because they have separate departments. The question is rather or not those should be set aside in that CUM CAP budget. I think it is more of a conversation. We are in the beginning processes of that and I don't know that we need to hamstring ourselves too much with the detail of it. I understand your point but if we can get those things tied into what CUM CAP was designed to do which is building maintenance, then we may be better off.

Larry Brown: To summarize, my opinion is transparency. I don't feel there is adequate transparency when it is in CUM CAP. The taxpayer doesn't have a clue what is going on. If it comes before this group, it is public knowledge if a taxpayer wants to know and there is an opportunity to know what is going on.

Tom Harris: Similarly to the Commissary Fund concern.

Tera Klutz: All of those funds require an advertised appropriation. Whether they are coming before you to get an appropriation in the General Fund or whether they are coming before you to get an appropriation in CUM CAP, it is listed on the agenda by fund. The difference is whether or not it was approved at budget time, in regardless of what fund, if it was approved at budget time they are not coming here month-to-month. Theoretically that is what you want. If it wasn't approved at budget time, regardless of the fund you pick, it is going to happen at a public meeting because it is going to be a separate agenda item that has to be approved separately whether it goes into the CUM CAP Fund or any other fund by this group as well as we put the budget book online. The General Fund is first because it is the biggest and gets the most attention however all of those other funds are included with all of the historical expenses and the current year budget going forward. To Larry's point, absolutely everything that comes to this meeting and we talk about monthly gets a lot more attention than if it is approved at budget time and just goes into the budget for next year.

Darren Vogt: All right, again the issue for us is to take all of those and move forward. I still think we do that and I will have a conversation with the Commissioners and note your concerns and make sure that we are talking through that and actually talking with those departments whether it is ACJC or the Sheriff or anybody else that has those building maintenance employees. They have employees within building maintenance but they are not within Building Maintenance and those that run it whether it be the Sheriff or Judge Heath in looking at whether those employees need to be under Building

ALLEN COUNTY COUNCIL MEETING MINUTES

Maintenance or under theirs at their facility to get them included in the entire Building Grounds and Maintenance. Did I summarize that enough, Council?

Larry Brown: Yes.

Darren Vogt: Okay, great. With that, Jackie, what is the official number?

Jackie Scheuman: \$291,829.

Darren Vogt: So \$291,829 is what we have in operating to deal with as far as the increases go for the amount that we have listed of about \$1.2 million. With that what we will do now, are you following me, Councilman Buskirk?

Roy Buskirk: No. What is the \$291,829?

Darren Vogt: After we gave the raise of two percent, set aside \$300,000 for the Sheriff's cars ongoing that left us \$291,829 in operating. The \$300,000 is not a one-time deal. That is the commitment that the Council is making for cars because they get them all the time.

Tera Klutz: Jackie, does that include the \$30,000 of additional revenue?

Jackie Scheuman: I already gave Sue the additional \$30,000 and so she is still at the \$11,000.

Darren Vogt: So she is back to the \$11,430.

Roy Buskirk: The one with the Treasurer was a wipeout.

Jackie Scheuman: Right.

Darren Vogt: Council, what we will do move through and start at the Treasurer's Office and work down the Sheriff, CCP, the Coroner, Wayne Township, County Extension, Election Board and before we do that I want to make a quick comment about the Auditor, County Assessor, Building Department and Voter Registration. Those are four departments that came in under their 2014 budget. I wanted to thank them publicly. Sometimes those folks don't get any recognition or publicity about it. I want to thank them for realizing these are taxpayer dollars and they are using them the best that they can and efficiently as they can. Councilman Armstrong.

Bob Armstrong: Before you start, I wasn't at last month's meeting but I did see the minutes and reviewed the tape. I noticed that the Extension was here with Bob (Bolenbaugh) about copiers. The program that Bob was talking about, does that program fall under all of these departments that are asking for copiers, scanners and fax machines?

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: That was a one-time thing where they could buy one and get one refurbished kind of thing. When it was done, it was done. I think it was eight in total that they had.

Bob Armstrong: I noticed that he said there was a number and if they bought one or two they got remans or refurbis to cover back in.

Darren Vogt: I think they were all refurbishes.

Bob Armstrong: I just wondered because I was looking at this and there are an awful lot of copy machines, scanners and fax machines that are being asked for. I wonder if that is a program that he can go back and look at.

Nick Jordan: There was a financial institution that refreshed their printers and Canon had a group on hand and we bought one and were able to get the others refurbished.

Bob Armstrong: I know when Councilman Moss was here, he had a big thing about copiers. Are we still working under a copier turnaround program with anybody?

Darren Vogt: That is what Councilman Moss wanted us to do, go to someone...

Bob Armstrong: It was a roll-around lease program. You run so many copies and automatically the machine is replaced. We are not under anything like that?

Darren Vogt: No. Some we burn until they are ten years old.

Bob Armstrong: Sorry to get off track.

Roy Buskirk: A lot of it depends upon the usage.

Bob Armstrong: I understand that.

Bill Brown: That point though is Bob will probably keep his eye out for another opportunity.

Bob Armstrong: I am sure.

Darren Vogt: So, the Treasurer's request. We are at \$11,430.

Roy Buskirk: That was increased.

Darren Vogt: Yes, it was increased by \$30,000 but we washed that out.

Tom Harris: Just a point of order here. For us to say no, allows them to simply come back and appeal that in the August or September timeframe.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: That is correct.

Tom Harris: You are either looking for affirmation or turning it down or splitting it in half or whatever.

Darren Vogt: Exactly. We need to decide what we are going to do. There are some, and I will jump ahead to Wayne Township Assessor. I think that is a move that we just did.

Nick Jordan: In 2013, you approved the salary ordinance and tomorrow you are going to approve a transfer for 2014. This is the figure for 2015 that is related to the exact same thing, a salary ordinance that needs to be funded. It was a one-time funding in 2014 and needs to be built into the budget for 2015.

Bob Armstrong: And that is the Chief Deputy?

Nick Jordan: Yes.

Bob Armstrong: How did we do that when we did all of those others?

Nick Jordan: In regards of how to fund it?

Bob Armstrong: How did we miss this one?

Nick Jordan: You didn't miss it. In 2014, the County Assessor agreed to fund it for 2014. In 2015, it is being built into the Wayne Township's budget.

Tera Klutz: Luckily the County Assessor is reducing her budget. Theoretically she is still going to cover it.

Darren Vogt: All right, the Treasurer and \$11,430.

Bill Brown: I think we need to fund that. Sue said in her letter that she would not be able to, back to the Federal regulation changes at the banks regarding collecting taxes.

Darren Vogt: It's not the Feds but the banks that chose to do it that way.

Bill Brown: Oh, that's right. They thought it was at first.

Tera Klutz: If you don't mind, I want to make mention that we all know what we have left and we know that all of the requests that are coming before us and I suggest that maybe you go through all of them based on their merits and then come back before you start asking how much is left.

Darren Vogt: Right. That makes sense because at the end of the day, we may end up saying that there is no more money left.

ALLEN COUNTY COUNCIL MEETING MINUTES

Bob Armstrong: My only question is that with the changes of the banks no longer taking tax payments, it has to mean that there is going to be a lot more work in the Treasurer's Office based on just phone calls, opening mail, processing, customer service and stuff. I know she has in her budget, when she discussed it, two part-time people that she only uses at spring and fall tax time. My concern is what is the overload going to be at the first of the year when you can no longer pay your taxes at a bank? Most of them are either going to come to the building or they are going to mail their payment. If she is already talking about part-time people for the two tax seasons, where is the coverage for all of the mail that is going to have to be processed? It just kind of enlightened me when I looked at it.

Roy Buskirk: The one thing, when she was talking, is the mail will still go to the bank.

Bob Armstrong: Not all of it.

Darren Vogt: The mail is still going to go to the lockbox. The P. O. Box is the bank.

Bob Armstrong: They still get mail in the building.

Bill Brown: They will get more people but not all of it.

Darren Vogt: Right.

Roy Buskirk: But the taxpayer that mails in their property tax payment to the post office box, all of that mail goes to the bank. It doesn't even come to the Treasurer's Office. She made a comment about it being four cents for them to open the mail.

Bob Armstrong: Right. I guess my question is do they charge us for everything? They charge us to receive it and they charge to open it and they charge us to process. To me that is totally ridiculous.

Darren Vogt: Somebody has got to do it.

Bob Armstrong: I understand that.

Darren Vogt: Them or us, in theory.

Bob Armstrong: She talks about part-time people for the two tax seasons. It was something that I was concerned about from her talking.

Darren Vogt: Is there any other discussion on that? We will move to the Sheriff's request. We are going to talk through them all and then come back to the numbers and go yea or nay. We can go through it and have discussion and we can vote on them now. It doesn't really matter. It probably makes more sense than going back and forth again and again and again. Yes.

ALLEN COUNTY COUNCIL MEETING MINUTES

Larry Brown: Suggestion. What is the pleasure of Council to group these into one group and deny all operating increases and make them come back individually in August?

Bob Armstrong: So you are taking all of these?

Larry Brown: The eleven or twelve, I didn't count them.

Bob Armstrong: And make them come back?

Roy Buskirk: These are operating. These are not capital.

Darren Vogt: There may be some that we want to look at individually and pull out. I think we should discuss them.

Larry Brown: Okay.

Darren Vogt: I could support most of that but not all. If there is the majority of Council, I am willing to do that. Okay. So we will go to the Treasurer and her request for \$11,430. I see heads nodding.

Tom Harris: In essence, what we can do here is do a little bit of both. We can knock some of them off but we may bring a bigger group back.

Darren Vogt: Right, exactly and knowing that it could affect a County employee raise or finding money from some other source. So now we will move to the Sheriff's request of \$455,293. Of the request breakdown, Confinement is \$359,000.

Tom Harris: And the difference is what, PERF and FICA?

Darren Vogt: I think all of it should be on that same line.

Tom Harris: There is some additional equipment, it looks like.

Darren Vogt: But that would be capital. I am trying to get to the number.

Tera Klutz: You won't get to the same number. It wasn't all included.

Darren Vogt: Okay. I will start with the Confinement Officers which is obviously the large chunk of it. I will continue to say what we did at the Council meeting and that is to get these Officers up and running and some experience as to what that does to our overtime and what it does to the Confinement Center and how the operations go. If they still continue to burn through the overtime piece, maybe we need to consider increasing the number of Confinement Officers. That would be my stance and still continues. Although I won't be on Council, you will still be able to figure that out.

Bill Brown: So you are saying to hold on the \$359,000?

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: I am saying to hold on all of it, in reality. He hit the highlights and what the main portion of it is and then they can come back and appeal the smaller items.

Tom Harris: A number of variables that are floating around are the Department of Corrections and how that reform is going to impact the Jail, the full staffing of the Jail, the overtime and all of those kinds of things. The upside to that decision is we gain more info before we approve this.

Darren Vogt: Does anyone else think...

Roy Buskirk: They just now have a full staff of Jailers. I am not sure of the number or anything like that which they haven't had for a considerable time. There is a lot of turnover and they said they would try to retain some in reserve.

Darren Vogt: They are doing a better job of recruiting is what Mr. Pape was saying.

Tom Harris: The downside to waiting is the turnaround time to get them hired, trained and in place. It isn't something that you can do quickly.

Darren Vogt: They are up and running in two weeks.

Tom Harris: Not in training.

Darren Vogt: They are up and running quickly, from what I understand. It is just a matter of if they have the pool set up was the bigger issue. They were having trouble getting recruits and they now have a better mechanism to find recruits through the Criminal Justice degrees and those kinds of things. What they have to find out is if that is still going to be the springboard for out the door. Do they adjust the standards and see if they can keep them for a career Confinement Officer. That is a philosophical discussion that they have to have and figure out if it makes sense. That will probably change from Sheriff to Sheriff, in reality. Is there anyone in favor or moving forward with that \$455,293?

Bob Armstrong: We are going to bring them back.

Darren Vogt: So it is zero on the \$455,293. CCP is next.

Larry Brown: I am okay with the maintenance contract because we knew that was coming. That is \$132,904 which is our 22.5% portion.

Tom Harris: Or does that already reflect our portion?

Darren Vogt: The pay increase is the same increase. Here is where it gets the challenge. The pay increase for 2015 pay but 2014 they already got the money and they used it out

ALLEN COUNTY COUNCIL MEETING MINUTES

of there, right? It is money that they don't have and it is the same two percent that we gave everyone else. Does that make sense?

Roy Buskirk: Correct. Everybody does except Larry.

Bob Armstrong: He wants you to explain that again.

Darren Vogt: I thought I got through that pretty good.

Roy Buskirk: They got a pay increase in 2014, I don't know where they got the funds but they were able to cover it and to continue with the same pay that they got in 2014...

Larry Brown: Wait a minute. The employees received two percent. None was from us? We didn't contribute any to that?

Darren Vogt: They already had that amount in their budget. We contributed whatever our percentage was. What we don't know is from.

Tera Klutz: It was rollover.

Darren Vogt: So they used rollover.

Nick Jordan: They had approximately \$1 million in rollover.

Darren Vogt: Do we know what line items rolled over or anything like that?

Nick Jordan: No, I don't.

Darren Vogt: Okay.

Roy Buskirk: So now they need that two percent increase, which the County's share is 22.5%.

Darren Vogt: Their rollover comes back to us?

Nick Jordan: No their rollover is theirs.

Darren Vogt: Okay.

Nick Jordan: They don't anticipate that rollover of \$1 million for 2015.

Bob Armstrong: Not with that maintenance fee.

Darren Vogt: That leads me to what the breakdown of the rollover was. Is it salaries? I know they had the Director's position was open for a period of time.

ALLEN COUNTY COUNCIL MEETING MINUTES

Larry Brown: It was a very short time and they were in transition from one system to the other and Motorola was covering out of warranty and startup and all of that.

Tom Harris: Will we have any more information in terms of funding in thirty days or sixty days that will help us to make a decision on this?

Tera Klutz: Yes and they will to. I think it may be wise, in this scenario, to say that we are going to cover the two percent but we don't know what that is. We don't know what our portion of that is.

Darren Vogt: So, deny it and come back to us. We are not saying that we are not going to give you something but at this point we need to get a little bit more detail. Is Council comfortable with that?

Larry Brown: Yep.

Darren Vogt: All right, let's move on.

Roy Buskirk: You really can't zero it out.

Darren Vogt: Yes we can. They'll have to adjust a number somewhere else.

Roy Buskirk: We need to keep in the back of our mind that we will need to keep a portion.

Darren Vogt: I guess we could go with the maintenance contract. How much did you say that was?

Larry Brown: \$132,000 and change, almost \$133,000.

Darren Vogt: All right. Do we want to take \$133,000?

Bob Armstrong: Out of the \$291,829?

Darren Vogt: Actually it is out of the \$399,971 but yes our \$291,829. In the letter needs to be something that says to please come to us with some information as to what the number is on the two percent.

Tera Klutz: Let's see their proposed budget.

Darren Vogt: All right, Coroner's request of \$1,959.

Larry Brown: There is \$1,050 for photo management software and \$909 for a three percent increase.

Bob Armstrong: That is for part-time, right?

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: It doesn't say that. It says "I would anticipate an increase of three percent per employee for a total cost of \$909."

Nick Jordan: Can't you have a range for part-time? You have a range of \$10 to \$18 and he is saying that he wants to pay them \$12; I don't know if that is what he was anticipating here.

Darren Vogt: I am not clear either. Does that mean he is going to use them more?

Tom Harris: I would say no to these numbers on the basis that we bring him back and have an opportunity to discuss this. There is still concern over a vehicle and a variety of different issues.

Darren Vogt: Okay, we are down to Wayne Township Assessor. This is one that is an offset.

Roy Buskirk: I think we can go along with that.

Darren Vogt: And the County Assessor reduced her budget.

Roy Buskirk: I would say leave it there.

Darren Vogt: That brings us to County Extension.

Bob Armstrong: That is the Purdue increase.

Tom Harris: Kevin.

Bob Armstrong: It is all on you, brother.

Bill Brown: To take the heat off, I support it.

Kevin Howell: They are making good progress with all of the things that they are doing.

Roy Buskirk: They are looked at as rural and they are doing more and more with inner-city children.

Kevin Howell: And that is a big deal.

Darren Vogt: Here is one thing I hope they continue to negotiate and that is the maintenance issue. I worked on that several years ago with IPFW and as IPFW kept growing, they were not reducing our maintenance. Their footprint was getting bigger and ours wasn't changing and the maintenance wasn't changing. Kevin, if you could mention that to Vickie and let her know to figure out if that has been adjusted or if it is still ongoing and how they are doing that.

ALLEN COUNTY COUNCIL MEETING MINUTES

Tom Harris: I will mention to Kevin that Bill and I attended a Rotary meeting recently where the President or Chairman of the Extension for the State of Indiana presented here in Fort Wayne. I went up to him afterwards and shared with him the concern where we are picking up some of the fees and Purdue might not be picking those fees up. He said they are continually looking at the model to make sure that they are bringing service and the services are being evaluated by taxpayers locally. What I heard from that is they know and recognize that County Councils around the State of Indiana are running out of funds and we need to come up with ways to generate more revenue. I heard the Chairperson say those words. They are headed in the right direction.

Darren Vogt: Looking at the programs that they are doing and some of them are very niche. I am not going to name them but we need to make sure that those programs that are very small in nature and have a niche group of folks that take advantage of it are paying for those services and making sure that is what is funding those services. There is a broader thing that they do for the community that we want to make sure that we are funding. Also, making sure that they are not overlapping with what other non-profits are doing like financial literacy and things like that and may have other organizations doing them. If that is Board directed then their Board needs to look at those and say that maybe they don't need to do those things that are already out there. We are moving forward with the \$1,440. Election Board has \$20,712.

Roy Buskirk: Is there a City election next year?

Darren Vogt: Yes. Is that covered by the City?

Roy Buskirk: They reimburse and that comes into the General Fund, doesn't it Tera?

Tera Klutz: Yes.

Darren Vogt: That is in our Miscellaneous Revenue, right?

Tera Klutz: Yes. Is the additional \$20,000 an option to include for us to increase our revenue since they would like to increase their spending?

Jackie Scheuman: Yes as an estimate.

Tera Klutz: I would agree with Jackie that we could increase the revenue and increase the expense so that it would be an offset. Anything that they spend that is directly related to the election, not the Director or the Assistant Director or any of the employees' salaries is reimbursed.

Darren Vogt: And what is their number?

Tera Klutz: It is \$20,712.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: I wanted to see a breakdown on it and I am not seeing that.

Tera Klutz: It is for additional staffing of four locations for early voting.

Darren Vogt: And it is just for City elections and so I am thinking that should all be able to be done. I would be in favor of that and we can obviously make it a wash revenue-wise. Does everybody agree with that?

Bill Brown: Yes.

Roy Buskirk: There is some of the expense that they have that they don't get reimbursed for.

Tera Klutz: That is correct.

Roy Buskirk: It is hard for them to pass every bit of their additional cost onto the City.

Tera Klutz: They don't want to and they can't.

Bill Brown: This is kind of an interesting piece. Election Day votes are \$1.91 each. Mailed absentee ballots are \$4.59. They could have saved approximately \$10,000 if they would have been able to convert half of the mailed absentee ballots to early in-office voting using satellite locations.

Tom Harris: And that is something that they are trying to do, right?

Bill Brown: Correct. They are going in the right direction.

Darren Vogt: We will move to Information Systems for \$75,500. That is for the HR system, right?

Larry Brown: 100%.

Darren Vogt: It is our HR...

Tera Klutz: The Kronos system.

Darren Vogt: \$75,500 is the annual cost of the...

Tom Harris: I would have an interest in hearing from that department. I don't know what the details were but they delayed the implementation of that based on some hiccups. It might be good to have him come before us to understand those hiccups and where we are headed strategically with the overall HR system.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: That's fine. I think that may be a conversation with him and HR, in reality. He is the technical side of it but he may not be the guy who knows what the hiccups are. So, we are going to deny that request at this point in time?

Roy Buskirk: Actually, they made some payment. Oh, that was in January.

Darren Vogt: It is in process but there was some delay.

Bob Armstrong: Are we good on the Election Board?

Darren Vogt: Yes.

Roy Buskirk: So we want Ed to come before us and explain that?

Darren Vogt: The question is if the program is still going forward, I think we have to fund it. I don't think that is an issue but maybe it is more of an HR question on an update on it. They are before us tomorrow.

Roy Buskirk: I was just going to say to contact him and put him on the August meeting.

Darren Vogt: Or tomorrow's meeting. HR will be here tomorrow.

Roy Buskirk: Oh, they will be here tomorrow?

Tom Harris: So we are going to say okay for the \$75,500?

Darren Vogt: Yeah, I think we do and then we will get our update tomorrow. Soil and Water is next, \$5,096.

Roy Buskirk: That is a salary ordinance that we approved for the Office Manager, mainly. They were able to fund it out of grants and some of the grants are dropping off this year. This is a backup plan to be able to cover the wages if they are not able to get it through the grants.

Tom Harris: I guess just a thought on that. We know that is going to be a trend where these grants start drying up and maybe this is the beginning of at least starting to send some signals. It is \$5,000 and you have \$130,000 budget and figure out where you can pick that up internally. Maybe that is an assertive approach on our part but maybe they need to be more assertive in going after additional grants to maintain their current functions.

Larry Brown: It is going to have to happen across the board until the Federal government realizes their problem.

Tom Harris: I would say no on the \$5,000. It gives them a chance to come back and talk to us.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: I just mentioned that Greg Lake is on a medical leave. He had a detached retina. He won't be appearing before us. Again, it is because of the grants. A lot of their staff is on grant funded only and when the grant runs out, that individual leaves.

Darren Vogt: I think they have started cross-training their folks so that they don't have grants specific to people anymore. For lack of a better word, they have a marketing person and they handle marketing for all of the projects that they do. They allocate a portion of to each grant. The last time he came to Personnel Committee that is what he said.

Roy Buskirk: But when a grant goes out, they are going to have to reduce numbers.

Darren Vogt: Exactly. I don't disagree with that. I would prefer to have them come back, if they can't make it work. ACJC wants \$170,000. Some of this is PREA stuff. Having six pages to get to the numbers is a bit of a challenge.

Tera Klutz: I don't think they had it spelled out at all. It's just that they want \$170,000 for all of this stuff.

Tom Harris: I guess my thoughts, I have been thinking about it a little bit maybe have the Judge or representatives from that area back to talk through that. That will give them also the chance to discuss with the Commissioners the idea that if we have not affected user fees in ten years maybe there is something that can be done there between now and the time we talk to them. I think it was mentioned that the average tenure, wrong word, time is twelve days. She went and checked.

Bill Brown: I am supportive of it but it is complicated and I think it would be a good idea to hear it.

Darren Vogt: Okay. We will deny the \$170,000 for right now. Superior Court was \$63,820. They move money in every which direction. Pauper Attorney and Consulting Services was part of it.

Tera Klutz: I think at this point you can see exactly where the \$63,820 is coming from.

Darren Vogt: Guardian ad Litem was \$24,000, right? Consulting Services was \$15,000 and \$10,000 is rent.

Tera Klutz: So in the bold, they are telling you each of the totals of the subcategories.

Roy Buskirk: If you notice on some of their funds they are starting to delete some of them. The ending balances are going down each year, a little bit. We are going to have to start watching them.

Darren Vogt: What is the pleasure of Council? We have \$63,820.

ALLEN COUNTY COUNCIL MEETING MINUTES

Nick Jordan: When you look at Consulting Services, he is saying that the monthly expenses are \$15,000 and the rent is the annual rent expense. The Pauper Attorney is \$166,905 and the Court anticipates the need of \$181,400. You'll see that they have an increase of \$380 to keep pace for Dues and Subscriptions. It is kind of convoluted. The Consulting Services and rent expense is not necessarily spelled out that it is the increase they need but is telling you the annual rent expense. Some of the other lines spell out increases so I don't know if that is exact.

Darren Vogt: Nick, do you have what they budgeted for on Pauper Attorney and Guardian ad Litem as well as Consulting Services for the last couple of years?

Tom Harris: The challenge of working with them as liaison is that they watch these numbers continue to grow. Locally the translators and Pauper Attorney are going to grow.

Bill Brown: Real quick, with the Public Defender too, some of these funds are transferring to Public Defender and there will be some savings accrued later. There will be some more money coming from the State, in talking to Randy (Hammond).

Darren Vogt: We will get 40% of those reimbursed.

Roy Buskirk: Isn't that figured into the Miscellaneous Revenue when there is reimbursement from the State?

Tera Klutz: You know what, the Public Defender's request was given to us at the same time we are presenting it and we feel that you guys need to make a decision because we are going to start pulling civil cases into the Public Defender program where you can get reimbursement. If you don't pull them into the program, we would jeopardize our reimbursement for the criminal cases. When we get to the Public Defender, all of that will be decided by you and we could adjust Miscellaneous Revenue at that time.

Darren Vogt: Because it is going into there and should be coming back.

Tera Klutz: Yes.

Roy Buskirk: Isn't that the one, the way I understand it, that legislation put so much money in the pot?

Tera Klutz: Yes, sir.

Roy Buskirk: Depending on how many Counties and how much is applied for is the percentage that you receive back.

Tera Klutz: Yes and Randy mentioned that they have allotted more money to that group than in the past. I felt comfortable that if it is approved by you guys to include them and

ALLEN COUNTY COUNCIL MEETING MINUTES

make this change then include some additional revenue. It is not in our numbers, at this point.

Roy Buskirk: I talked to a Councilman from another County and they don't even apply for it. I just kept my mouth shut.

Darren Vogt: It depends on the program that they run. They may not have the volume and there is some administrative and caseload things and some stuff that you have to do to make it work and it may not make sense. We didn't do it until recently and that was maybe five or six years ago that we went to it.

Roy Buskirk: Right.

Darren Vogt: Nick, did you find those numbers on them?

Nick Jordan: Yes and I was going to say just like Bill had noted, the Pauper Attorney for 2014 budget was \$496,905 but as Jerry alludes to in his letter, when you back off the \$330,000 it is the \$166,905. He is saying that the need for \$181,400 that is where that difference comes from. The 2014 budget was \$496,905 but the 2013 actual expense was \$503,756. The 2012 actual expense was \$440,600 and 2011 is \$467,340.

Tera Klutz: The 2013 budget was \$357,000. They increased their budget into 2014 by \$150,000.

Darren Vogt: And that is what we asked them to do.

Tera Klutz: Yes, we asked them to do that.

Darren Vogt: That is what I was going to get to. They had made a cut on their budget to make the number work and in reality, know that the expense has been about \$440,000 to \$500,000, they cut a number that they knew would not work.

Nick Jordan: It is the same thing with Guardian ad Litem. The 2013 budget was \$100,000 and the actual expense was \$164,000 and in 2012 it was \$156,000. In 2011, it was \$182,000. For 2014, they more or less increased it to \$160,000 to reflect the actual expenses in prior years.

Darren Vogt: And they are asking us for the money instead of finding it internally which isn't right or wrong. I am just pointing out the fact that this is one place where they decided to throw a number out to make the allocation work and then come back later for more. Now they are trying to increase their allocation to make it work. When they submit their budget and we say no, we need to see what their...

Tom Harris: We have actually done this a couple of years where we have held them back and have said if you need more, come back. They have done that but this time they are still doing it and so, I am just throwing this out and am not sure I am in favor of it,

ALLEN COUNTY COUNCIL MEETING MINUTES

going ahead and affirming it and then saying don't come back. We won't see you in mid-year.

Tera Klutz: Similar to the Sheriff. This one reminds me of that.

Darren Vogt: I wouldn't disagree. I say they can't control it. I don't know how they can control it. It is attorneys for folks that are indigent and can't provide for themselves.

Roy Buskirk: Right.

Darren Vogt: I am not sure how that works when you have a Public Defender as well.

Roy Buskirk: With the unemployment rate improving maybe there won't be as many needing it. What is the building rent for East Allen Juvenile Probation Office?

Larry Brown: I thought it was something in New Haven but I don't have a clue. Tom, do you have any idea?

Tom Harris: No, I do not.

Tera Klutz: Chandra knows.

Chandra Reichert: We have a Juvenile Probation Field Office that is located in New Haven. It is the East Allen Juvenile Probation Office.

Roy Buskirk: So they meet people there that are supposed to report to the Probation Office?

Chandra Reichert: There are some Probation Officers that have that as their location.

Darren Vogt: Chandra, hang on. If you are going to have a conversation, we have to have you appear at the table.

Chandra Reichert: We have a couple of different field offices. We have a South Probation Office and the East Allen Probation Office. We also have a North Office. The North Probation Office is housed within the Juvenile Center, ACJC. The South Probation Office is located on Fairfield. East Allen is located in New Haven. It is so we are able to get the kids that need to report to their Probation Officers were available in the community to someplace that is convenient and someplace that makes sense for moms and dads to get their kids there. They come in and meet with the Probation Officers in the field offices. I believe that is just to pay the rent for that building located in New Haven.

Darren Vogt: Is that new?

Chandra Reichert: No, it is not new.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: I don't know why that is in here. I am confused.

Nick Jordan: It is in there because in 2013 they budgeted \$5,100 and the actual expense was \$10,220. In 2014, they budget \$5,100 and so he is bringing it up to the actual expense. That is why I am saying it is hard to find out where the actual increase is because it doesn't spell out \$5,100. In 2011, the rent was \$15,300 and in 2012 it was at the \$10,200 figure.

Darren Vogt: Where is that facility? Is it within the City of New Haven's Office?

Chandra Reichert: No, it is a building on Broadway.

Darren Vogt: So it is a tenant occupied scenario.

Chandra Reichert: Correct.

Roy Buskirk: But they budgeted \$5,100 but the actual expenses were \$10,200?

Nick Jordan: Yes.

Darren Vogt: Thanks, Chandra, I appreciate it. We have to figure out \$63,820.

Tom Harris: I would say that with the amount of variables involved, I say no on the basis that they come back and we can meet with them.

Darren Vogt: Does anybody object to that? All right, we have a no for that. Okay, Public Defender, \$53,483.

Tera Klutz: This is the one that you probably needed to read the letter. All of you needed to read the letter but you really need to read this letter because it explains a whole new program that with the approval of their allocation, you will change the way the Public Defender operates and that we receive reimbursement.

Darren Vogt: If we screw it up, we don't get our money.

Tera Klutz: Yes.

Roy Buskirk: What percentage do we get?

Darren Vogt: We get 40% in a good year.

Jackie Scheuman: It has been 40% for years.

Darren Vogt: We have gotten how much?

Jackie Scheuman: About \$1 million.

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: And that is with a budget of \$2 million.

Roy Buskirk: I guess with the letter and everything else, we might as well, unless you guys want to talk to them, approve it.

Darren Vogt: We'd have to come up with another \$1 million, in theory, if we eliminated that program.

Bill Brown: I am the liaison and had a conversation and am comfortable with approving it.

Kevin Howell: I second that.

Darren Vogt: Okay, so we are a yes on the Public Defender, \$53,483.

Tera Klutz: So that it is a neutral increase, Jackie, do we feel comfortable increasing the Miscellaneous Revenue?

Nick Jordan: There is already \$125,000 built into that increase.

Tera Klutz: Okay.

Nick Jordan: It was \$1,025,000 estimate for 2014 and is \$1,150,000 based on my discussion with Eric.

Darren Vogt: And it would only be 40%.

Tera Klutz: It would be 40% of \$330,000 which they have already transferred. It is more than the increase that we have already included. I would say that we still should be able to...

Darren Vogt: Bump that up a little bit more to make it work. Okay, do you follow that? We are transferring \$330,000, an additional appropriation of \$50,000 and so we are almost at \$400,000 and 40% of that is more than what we have already increased the revenue and will probably cover this \$53,483. Short round numbers, right? At this point in time, let me give it so we can make sure that we are on the same page. This is what I see, I am just going to go yes or no, Treasurer, yes; Sheriff, no; CCP, \$133,000; Coroner, no; Wayne Township Assessor, yes; County Extension, yes; Election Board, yes; Information Systems, yes with a caveat that we need to talk with HR; Soil and Water is no; ACJC is no; Superior Court is no and Public Defender is yes with an increase in Miscellaneous Revenue. That leads us to a bottom line number of...

Jackie Scheuman: \$63,122 however we did not take into account the budget decreases. You can add \$97,230 and that comes to \$160,352.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: This is where I always get lost.

Darren Vogt: Council, the long and the short of it for appeals, we have either the \$400,000 that we set aside to deal with the capital line or we have the raises at two percent that we gave. We have \$160,352 that we did not account for. Does everybody follow that? Is the Auditor's Office good on what I just said? Okay. Is Council good with that? Are there any other questions? We have modifications to a couple of letters that are going to go out. That would be the CCP and the Sheriff. Does anyone else have a recollection of a letter that needed to be somewhat different?

Tera Klutz: Just to let HR know by tomorrow, if they are here.

Darren Vogt: They have something on the agenda for tomorrow. There are a couple of salary ordinances so they will be here.

Larry Brown: No they won't. Not necessarily.

Darren Vogt: Yes, because those skipped our Personnel Committee.

Tera Klutz: We will put a request out for them to appear. Janette may want to have different people talk about Kronos. So Jackie knows how to formulate the summary on the capital, where would you like us to show that \$800,000 coming from? Maybe current year appropriations or that you are not going to use your entire appropriation and then that would be rollover.

Tom Harris: And that is \$1.2 million, right?

Tera Klutz: It is \$800,000.

Darren Vogt: Difference. The issue would be that you would take it out, from my perspective, capital line and I see it coming out of rollover. Or we could find another place for it which would mean more cuts. That is the only two options we have, right?

Tera Klutz: For this year's appropriation.

Darren Vogt: Right. I would say that we have committed to hearing, in 2013 we committed to hearing the 2014 requests. So I think we should continue but I don't know that I want to say that we won't spend it because we committed to at least hearing them in that year and if that meant that when it came time those departments came before us and it was justified to spend it. Yes, I would like to see that roll over and the departments say they don't need it but I also want to make sure that the money is not available because we said we weren't going to use it this year but would use it next year. That is sending a false message to Department Heads about capital and what we are trying to do with that. I would rather see what comes from rollover and then use that to fund it.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: The other thing is when we went through here on these requests, there is like \$700,000 that we said no to that a portion of that we will fund.

Tom Harris: Yeah and that is what he is saying that we are probably going to have to use some of that rollover.

Darren Vogt: Or on raises.

Roy Buskirk: I thought we were talking about capital.

Darren Vogt: We still have \$160,352 of cash available and we have the raises that we provided for and \$400,000 in capital that we had already set aside. We can decide if these operating expenses are more important than capital, we can use that to build into the operating expenses and pull capital out of rollover for 2015.

Roy Buskirk: But the \$160,000 that we have available is that plugging in the two percent increase?

Darren Vogt: Yes. That is a net number.

Tom Harris: It still is not enough, in essence.

Darren Vogt: No, not if we approve all of the ones that we denied. I am assuming that we won't.

Roy Buskirk: Not all of them but like I said it is roughly \$700,000. If we approve half of it we will still be short.

Tom Harris: Yep. One of the things that we have seen sometimes in this process is that they come back with an adjusted number after they have had a chance to think through that a little bit.

Bob Armstrong: That will help us.

Tera Klutz: And more detail.

Roy Buskirk: That will help and that is the reason I am saying that of the \$700,000, half of it would be \$350,000 and we only have \$160,000. We are about \$200,000 short.

Tera Klutz: And that is the way it goes.

Roy Buskirk: Where is the magic wand on rollover?

Tera Klutz: We can't make that call until we see what they come back with.

ALLEN COUNTY COUNCIL MEETING MINUTES

Roy Buskirk: But I mean, the \$160,000, you are not plugging anything at all for 2014 rollover, correct?

Tera Klutz: Correct.

Darren Vogt: That is correct.

Roy Buskirk: Okay then I am comfortable with it.

Darren Vogt: Council, are there any other questions or comments before I say we are adjourned?

Bob Armstrong: I have a question. So, tomorrow is regular Council.

Darren Vogt: Correct.

Bob Armstrong: And then are we having more budget discussion or is it regular Council and moving on?

Darren Vogt: We've gotten done today and it is now 12:45 and we will not need to do anything tomorrow.

Tom Harris: I guess for clarification, when is that next meeting for the budgets scheduled?

Tera Klutz: I believe it is your regular Thursday meeting in September. That goes as long as needed. From this meeting, we are going to take all of this information and type up letters. We will submit a draft of a letter to accompany these allocations to you guys and we need them back very quickly so that we can get them to the departments so they can officially file their budget. They are due in the first or second week of August. Jackie will take all of that information and, by law, put together a publication and advertise the higher amounts. We will then come up with an agenda and get things back to you.

Nick Jordan: September 17th, you will meet for non-binding review and that is Wednesday. The 18th is when you will do these budgets.

Darren Vogt: We have a regular Council meeting as well. In that letter, we need to actually talk about the two percent raise. Any increase or any appeals granted will be subject to...

Tera Klutz: I was thinking the two percent raise was subject too.

Darren Vogt: Yes.

Tera Klutz: That is how we will word it. If we don't have the money to give the raises...

ALLEN COUNTY COUNCIL MEETING MINUTES

Darren Vogt: Exactly.

Roy Buskirk: You come up with the \$160,000 and we have these appeals and everything that is about as close as any budget that we have done. I would like to thank the Auditor and her staff for putting together this information and to each of the County Departments for putting together this information. It is a lot of work for each department to come up with their proposed budget.

Darren Vogt: Are there any further comments or discussion? Is there a motion to adjourn the meeting?

Bob Armstrong: Move to adjourn.

Roy Buskirk: Second.

Darren Vogt: All in favor please signify by saying aye. Opposed like sign. The motion carries 7-0. There being no further business the meeting was adjourned at 12:44.