

**ALLEN COUNTY COUNCIL  
MEETING MINUTES  
OCTOBER 21, 2010  
8:30 AM**

The Allen County Council met on Thursday, October 21, 2010 at 8:30 a.m. in the County Council/Commissioners Courtroom. The purpose of the meeting was for additional appropriations, transfer of funds in excess of the current budget, grants and any other business to come before Council.

Attending: Paula S. Hughes, President; Darren Vogt, Vice President; Roy A. Buskirk; Maye Johnson; Paul G. Moss, Larry L. Brown and Robert Armstrong.

Also Attending: Lisa Borgmann, Auditor; Tera Klutz, Chief Deputy Auditor; Jackie Scheuman, Budget and Finance Director and Becky Butler, Administrative Assistant.

The meeting was called to order by President Paula Hughes with the Pledge of Allegiance and a moment of silence.

**Paula Hughes:** First on our agenda we have the approvals for the 2011 budgets for the Allen County Solid Waste District and the Southwest Allen County Fire District. Good morning.

**Tony Burrus:** Good morning, Tony Burrus, Director of the Allen County Solid Waste District. We presented the budget for 2011 and as you know, even though this has three funding sources, this is a taxing unit. We hope to never exercise that authority. We are funded through tipping fees that come to the landfill. That has traditionally provided sufficient revenues however the economy has affected that as well. As the largest waste stream for the district, industry and businesses, the businesses are not working or are not producing and they are not disposing. We are seeing that effect as well. We have the reserve fund and will be utilizing that to offset the impact.

**Paula Hughes:** Councilman Buskirk?

**Roy Buskirk:** Some of the programs that you sponsor like Tire Amnesty Day and Hazardous Waste, how much product do you receive on those days?

**Tony Burrus:** It depends. We just had Tox Away Day in September and we had over 800 vehicles. I don't have the actual tonnage because we are still getting reports back from the vendors. We took in about 3,000 tires on Tire Amnesty Day last year. We also have municipal programs and work with all

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of the municipalities and the Highway Department. They provide the trailer and they collect them and load the trailer. We are working with all of the other units.

**Roy Buskirk:** What kind of recycling stream do the tires go into?

**Tony Burrus:** The tires can be used for recapping. After that, they are used for auto parts such as grommets for muffler hangers. Then they are either shredded to make new products such as mulch, road bed and other materials.

**Roy Buskirk:** Thank you.

**Paula Hughes:** Council, are there any other questions?

**Darren Vogt:** I have one question. I noticed your telephone line. You have seven or eight staff?

**Tony Burrus:** I have eight staff.

**Darren Vogt:** There is almost an \$8,000 telephone bill. Do you run some sort of operation out of there telephone-wise or just a couple of telephone lines?

**Tony Burrus:** That includes cell phones, telephones and internet.

**Darren Vogt:** Oh, okay.

**Paula Hughes:** Are there any more questions? Do we approve this as a separate budget? Do you have the ordinance?

**Paul Moss:** I do. Be it ordained by the County Council of Allen County, Indiana that for the expenses of the Allen County Solid Waste District and its institutions for the year ending December 31, 2011, the sums of money shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition for the purpose of raising revenue to meet the necessary expenses of the Solid Waste District, tax rates are shown on Budget Form 4-B and included herein Budget Forms 4-A and 4-B for all funds and departments are made a part of the budget report and submitted here within.

**Paula Hughes:** Okay there is a motion, is there a second?

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**Roy Buskirk:** Second.

**Paula Hughes:** We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 6-0-1 (Armstrong abstained). We will move on to the next one, Southwest Allen County Fire District.

**Tera Klutz:** There have been no changes from the budget hearing submission.

**Paula Hughes:** Okay, we have the information in our packets. Does Council have any questions or comments about the Fire District budget?

**Paul Moss:** Be it ordained by the County Council of Allen County, Indiana: That for the expenses of the Southwest Allen County Fire Protection District and its institutions for the year ending December 31, 2011, the sums of money shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition for the purpose of raising revenue to meet the necessary expenses of the Southwest Allen County Fire Protection District, tax rates are shown on Budget Form 4-B and included herein Budget Forms 4-A and 4-B for all funds and departments are made a part of the budget report and submitted here within.

**Darren Vogt:** Second.

**Paula Hughes:** We have a motion and a second. Is there any further discussion on the Southwest budget? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0. We will move on to the Consent Agenda. Is there anything that anyone wants to pull from the Consent Agenda for discussion? We have one addition. You received paperwork this morning from the Sheriff's Department on a renewal grant for the Drug Task Force. This is something that they have received for several years in a row and is matched by already budgeted salaries. We can take that as part of the Consent Agenda or pull it out separate.

**Roy Buskirk:** I think we might as well do it as part of the Consent.

**Paula Hughes:** All right. Councilman Moss, can I ask you to read the Salary Ordinance?

**Paul Moss:** Sure.

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**Roy Buskirk:** While he is looking for that, the Sheriff's grant is for the Drug Task Force.

**Paula Hughes:** Yes. We have two grants, the Sheriff's Department renewing grant from the Indiana Criminal Justice Institute for the Drug Task Force and the Board of Health for the Immunization Program Grant. Both of which you received paperwork on this morning.

**Darren Vogt:** I want to make a comment that I will support these, at this point in time, but I will not continue to support stuff that I get the day of the Council meeting. Luckily I had enough time to review these but we need to have this information well in advance so that we can have ample time for questions.

**Paul Moss:** Consideration of a salary ordinance establishing the pay for an employee within the budget of Community Corrections 234-9002-423, Operations Coordinator, at a classification of PAT 5/1 with an annual salary of \$42,207.

**Paula Hughes:** Okay, I look for a motion to approve the Consent Agenda.

**Maye Johnson:** Motion to approve.

**Bob Armstrong:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.** I skipped right over our own budget approval.

**Lisa Borgmann:** Did you want to wait and do it at the end of the meeting?

**Darren Vogt:** We have people waiting.

**Paula Hughes:** Yeah, Council, is there any discussion? We have had two months of discussion on it.

**Darren Vogt:** I think put it at the end. There are a lot of things that we have to approve and go through.

**Roy Buskirk:** Right.

**Darren Vogt:** Did we miss the Salary Ordinance that we needed to read for the grants that was in the Consent Agenda for Community Corrections and the Board of Health?

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**Roy Buskirk:** We did the Community Corrections.

**Paula Hughes:** That was a grant.

**Darren Vogt:** Oh, I'm sorry. There was a salary tied to it but got it.

**Paula Hughes:** Okay, we will push the County Budget Approval to the end of the agenda. In Economic Development, the Interlocal Agreement has been withdrawn because the City made some changes to the agreement yesterday and we haven't had time to review those. We will push that off until next month. We do have a presentation of the tax abatement analysis. Council members, you should have a copy that looks like this.

**Nikki Liter:** Nikki Liter, County Economic Development staff. Basically we do the tax abatement analysis update every year and this is for 2009 pay in 2010. I would like to start on page five. Since the tax abatement program started in 1994, we have had companies investing over \$2 billion to date. This year we had forty-six companies received the tax abatement deductions that totaled over \$156 million in assessed value. They saved approximately \$3.4 million and still paid more than \$9 million in property taxes. A breakdown of all of those numbers can be found on Attachment A. Page two looks at the six companies that filed for tax abatements in 2009. It gives you the breakdown of how much they invested and if they invested in real or personal property. Ash Brokerage had personal property and adding equipment. ONE at Parkview North invested in personal and real. If you have been out there recently, you know that they are up and running with their ambulatory surgery center. Grabill Sales opened what is considered a grocery store and were able to do that because it was an economic development area. One thing to note there is that they had planned on hiring nineteen people and they have gone over that and hired twenty-four people. They opened the doors at the beginning of August and have had over 20,000 customers. General Motors, of course, is investing in the three-quarter ton and one ton extended cab pickups. That was all to retain those fifty specific jobs. Riverside Manufacturing in Huntertown and just off Lima Road actually built another building next to their original building. They have the engineering and test lab there. Another good note is that they had planned on hiring thirty-two positions and they actually brought in fifty-six. The only thing to note that hasn't started is Baden, Gage and Shroeder. They wanted to build a new place out at Chestnut Hills Parkway and the construction has not started yet. The tax abatement has not come through for them yet. According to tax abatement policy, they have two years to get that construction completed. They have until August of next year.

**Darren Vogt:** Are they still planning to go forward?

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**Nikki Liter:** Not that I know of. I haven't talked to anybody out there. I was on their website yesterday to see what they have been up to. I noticed one new hire. With the tax abatement and the new building, they had planned on hiring an additional five and they have hired one. It changed our numbers, a little bit, on table three on page three. Jobs Created has actually been ninety-one instead of sixty-seven, a positive note there. Moving on, the Tax Abatement Development Fund, on page six, was established in 1992. This is a voluntary contribution from companies that receive tax abatements. They can volunteer up to twenty percent back. If you look at the table on page seven, we have received over \$900,000 in contributions. Some of the things that we have used through that fund most recently is the \$400,000 in the Land Banking Program and is in the process of negotiations right now. Right before that was the grant for Baekgaard for the facility by Vera Bradley.

**Paula Hughes:** I had a conversation yesterday about this and for this year there is nothing we can do but for future tax abatement policy, I think that Council should consider what we should wish to do in the likelihood that companies do not make the payment to the Tax Abatement Development Fund. They may do it the first year but not in succeeding years. Currently we have no recourse. What happens every single time with this is companies are essentially buying a better abatement. They are doing the voluntary contribution because it gets them more points on the abatement point system and bumps them to a higher number of years that their proposed expansion can be abated. We have a handful of companies that are maybe doing it the first year but then not following through in later years and we don't have recourse. We might want to consider if we want to adapt that policy for the future.

**Nikki Liter:** On that note, the six companies that filed for tax abatements last year none opted to participate in the contributions. On page eight, we have a breakdown of the twenty-one companies that offered to contribute. Of the twenty-one, sixteen did contribute for approximately \$116,000. We sent out invoices for those contributions. The five that did not contribute, we sent out a second invoice. Of those five, I talked to Summit Foundry and with the economy, they aren't doing the best and so that was his reason for not contributing. The only other phone call that I received was from Apollo Design and they didn't give a reason but wanted to make sure that it is voluntary.

**Paula Hughes:** Currently, the Council only has the authority to either continue approval or completely eliminate the abatement. There is no half-way on that. The compliance policy only applies to them fulfilling their obligation in terms of employment, payroll tax and investment. Is that the three?

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**Nikki Liter:** Yes.

**Paula Hughes:** I just wanted to highlight that for everybody.

**Nikki Liter:** Does anyone have any questions for me?

**Paula Hughes:** That was a nice presentation. Thank you.

**Darren Vogt:** I have a question that is a little bit different. It is about the CEDIT policy. Is Mark Royse out there?

**Mark Royse:** Mark Royse, Deputy Director Economic Development.

**Darren Vogt:** Recently Council, I am not sure that all of you are aware of this, the Commissioners made an appropriation out of CEDIT funds for an organization locally. We have talked about CEDIT funds and where they are used and this wasn't anything on the CEDIT agenda or anywhere in their planned expenses for CEDIT. Mark has put together some sort of policy but I have yet to see it. If you could, talk a little bit about what happened and what they did and what you put together at their request.

**Mark Royse:** This has been an ongoing discussion that was initiated by Commissioner Peters about three years ago. I think the impetus for that was that they were getting requests from Canterbury School, the Women's Bureau and other organizations for funding and he wanted some type of policy in place. Basically the direction that I think we were heading in, at that time, again it has been three years ago and we have been meeting on and off on some kind of cohesive policy, was to look at those organizations that are directly involved. How you define directly, we got into that, because there are a number of organizations, Innovation Center, the Alliance and the Northeast Indiana Partnership that are funded for contracts for services. We put together, on the backside of that, an evaluation form that looked at the types of measurements that Commissioner Peters wanted to look at in terms of evaluating the organization based on the overall increase in CEDIT funding or CEDIT dollars, property assessed values coming up and jobs and whatnot. We have met several times and most recently there have been other requests from Science Central, Friends of the Rivers and others that have come as we have been going through those discussions. There has not really been a consensus from the Commissioners as to where that goes. That is how that comes about. Even though there are not specific programs written into the CEDIT plan, it is the Commissioners' plan and whatever money is not dedicated to specific line items in that plan but is appropriated. Once it is appropriated, it is theirs to spend as they wish. That is where we are at.

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**Darren Vogt:** You said it right there. Once it is appropriated, that is the concern that I have. When they put a CEDIT plan together and we look at it and think this is what they are spending the CEDIT dollars on and then it gets spent in a way that isn't consistent, in my opinion, with economic development which is where I think the majority of these funds should be spent on. I have a serious concern about it as a Council member and I guess for future discussions, I may bring up the idea of making the Commissioners come before us for all CEDIT dollars if we are not involved in conversations. I don't know if anybody else has been involved in this policy making for spending CEDIT dollars but I for one haven't been. When we see a plan that comes through with no input from Council and isn't part of their CEDIT plan, that disturbs me a little bit from a Council perspective.

**Mark Royse:** The CEDIT plan has to account for 75% of the projected revenues that come in and it does that. The CEDIT statutes, over the last few years, have pretty much opened up. Although the Commissioners are the ones that formally approve the plan, that plan is presented to the Council and accounts for the 75%.

**Roy Buskirk:** I think what Darren is talking about is the 25% and we seem to lose any type of recommendations or control on. Since the State changed a couple of years ago, the CEDIT money can actually be used for the General Fund money. I think that is one reason why the Council needs to have more input on how those funds are spent.

**Mark Royse:** I don't think this would be unlike any other discussion that the Commissioners and Council have had on any number of topics. I don't know who initiates that but the staff would be more than willing to participate in those discussions. There has to be buy-in.

**Darren Vogt:** You said it right there. There has to be buy-in from everyone on what the process is and if you are going to take dedicated dollars, on an annual basis for community projects, for lack of a better term, that is something Council would definitely want to have some input on. That is not what I see the role of CEDIT dollars being used for even though they have been expanded. I would much rather see that money going to projects related to economic development. Loose economic development is not what I am looking for.

**Mark Royse:** That is one of the issues on a macro level, nobody is going to disagree that no matter what group is funded by the County in terms of commonality as far as the pursuit of job creation, high paying wages, diversifying and increasing the tax base but how you direct those resources. On a micro level, at the County level, you probably need to establish the

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definition of what economic development should be and what the role of County government is in directing resources.

**Paula Hughes:** I think that you have just appointed yourself chair of the task force to evaluate CEDIT expenditures and reaching some agreement amongst Council and Commissioners as to whether or not we have consensus that CEDIT dollars should be restricted to economic development expenditures. I agree with you but there are looser definitions of what economic development is with the changes in legislation and it is even more flexible than property tax funds. I would like to see you go into it with more of an approach of let's build some consensus and develop more of a consensus based policy on how we do it rather than getting into the days of micromanaging that budget and requiring the Commissioners to come before Council for every single expenditure.

**Maye Johnson:** I agree.

**Paula Hughes:** I think that might get a little onerous.

**Darren Vogt:** It could and that is not my ultimate goal. At some point, as we have had conversations with the Commissioners and tried to be as upfront with them and communicated with them that we wanted to be involved when you are spending CEDIT dollars, I want to make sure that we have a say in that. You're right that it is about communication and working together to get it done.

**Mark Royse:** Councilwoman Hughes, you don't want to have to come down to the Council every time you want to spend for a specific item. If you have a guideline and a program in place on how those dollars are spent, then everybody is on the same page and then they can move forward.

**Paul Moss:** The problem with that though, and history would indicate that we have had those conversations and developed a consensus and then it changes fairly quickly after the fact. I personally believe that additional oversight is absolutely appropriate. I am one who believes that we need to be a little creative with the CEDIT dollars. We can gain consensus in a task force or meeting but it seems to change after the fact.

**Paula Hughes:** You can take the next step and have an adopted policy by both bodies. That gives it more of a formal standing. That is something that we have never done.

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**Paul Moss:** I think public debate is a good way to handle it. If they are sitting there and we are sitting here and we are having that conversation, the more transparent it is, the better.

**Maye Johnson:** I also like the idea of bringing some creativity to the process as well. There should be some flexibility but there should be some oversight. Councilman Vogt, establishing consensus is the right way to go.

**Roy Buskirk:** I think we agree that we don't want to micromanage but I think our trust was kind of broken and so maybe we do need to do some micromanaging.

**Paula Hughes:** So you will take it from here?

**Darren Vogt:** Yes.

**Roy Buskirk:** I would like to serve on that committee.

**Darren Vogt:** Sure.

**Paula Hughes:** Thank you.

**Roy Buskirk:** While they are here, and I know it was pulled off the agenda, Scott might want to come up. On the email that was sent out last week concerning a company that is moving from the City to the unincorporated area, the one thing was the statement that the company is also going to be making some new investments that will also receive abatement through the City. If they are in the unincorporated area, why would that be?

**Mark Royse:** The process that we are going through, we did a similar situation when Press Seal Gasket moved their operations from Lincoln Industrial Park to the City. Basically, what you are doing is the entity is going to cede their jurisdiction to allow the tax abatement to reoccur under, for example in this case the County would cede its jurisdiction to the City for the purpose of tax abatement only. That would allow the company to transfer their equipment to the existing facility and then any new investment...

**Larry Brown:** And that transfer is from that point in time where they are at in the abatement?

**Mark Royse:** Yes, it doesn't start over. It allows them to continue it with the current abatement that they have.

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**Roy Buskirk:** But in this case, with their new investment, that would be an altogether new tax abatement package.

**Mark Royse:** That would be a question for Scott.

**Roy Buskirk:** I guess what I don't understand is would it also affect the City's property tax rate?

**Scott Harrold:** No.

**Roy Buskirk:** How could that be when they are not in the City now?

**Scott Harrold:** When you cede jurisdiction, you are also ceding the authority to grant future tax abatements and so the City would be in charge of any abatements on future investments at that facility.

**Mark Royse:** We have done the same thing with Press Seal Gasket.

**Roy Buskirk:** I guess what I don't understand is the fact that they are in the unincorporated and should be under the County's property tax rate and not paying any City taxes.

**Scott Harrold:** That is correct. They will not be paying any City taxes.

**Roy Buskirk:** And yet the City is the one that is approving the tax abatement for them?

**Scott Harrold:** That is the purpose of ceding jurisdiction and allowing them to transfer but in doing so, you are also granting them authority to grant the tax abatement for any future projects. The way that the agreement is worded, as long as they have abatements outstanding, at some point, when everything has expired, then it will be turned back over to us unless it has been annexed.

**Roy Buskirk:** I can see that with the existing abatement but on any additional or new, that is where I get confused. Why shouldn't the County approve for this new equipment?

**Scott Harrold:** You can't cede jurisdiction and then...

**Paula Hughes:** ...take it part way back. You are ceding physical jurisdiction. You are not ceding project jurisdiction for just that abatement. You are ceding jurisdiction, basically, over that piece of ground.

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**Darren Vogt:** Until the original abatement runs out then it will come back to us.

**Scott Harrold:** Right.

**Roy Buskirk:** So, the new abatement is not controlled by the City then.

**Scott Harrold:** Yes it is.

**Roy Buskirk:** See, then it will be until the new abatement runs out and not the old one.

**Scott Harrold:** Right. Again, that is the same thing as Press Seal on State Street. You granted abatements for new projects, and they moved, even though it was in the City. It is a project that I think anyone would support. We will have an announcement soon so that the details can be out.

**Paula Hughes:** This is the fine print. There have been other companies that have been reversed. It is not an unusual type of request for us. Are you concerned that they County Council would not have the authority to approve or disapprove that abatement?

**Roy Buskirk:** Not really. I just wanted to understand it. I am not against it. This is an economic development arm that I am in favor of in expansion of existing facilities. It just kind of surprised me was reading your emails on the fact that the City would still be the one giving the tax abatement and it wasn't affecting the City's property tax rate and was strictly an impact on the County's. Thank you.

**Paula Hughes:** Councilman Vogt, you had a question.

**Darren Vogt:** It was the additional appropriation in fund 100. Did you need it?

**Jackie Scheuman:** That is item one.

**Paula Hughes:** It is the iMAP request. Thank you very much gentlemen. We will move on to item one. Good morning.

**Kim Bowman:** Good morning. Kim Bowman, Executive Director of the Department of Planning Services.

**Dave Estes:** Dave Estes, Deputy Director of DPS and GIS Administrator.

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**Kim Bowman:** Our request today has nothing to do with economic development but it does have to do with iMAP. You might recall that in 2009 there was an interlocal agreement was signed with the City of Fort Wayne to share the hardware and software for a common GIS platform. As part of that interlocal agreement, both the City and the County agreed to an annual contribution of \$120,000 each into a common fund so that we can plan, over the next ten years, for the software and hardware to keep the iMAP system going. Many of you probably remember that at times we have requested some larger appropriations and this is an annual, predictable and agreed on amount. This is so that you can plan better and we can plan better for the system. I would like Dave to talk briefly about a couple of the iMAP projects that you may or may not be aware of.

**Paula Hughes:** If I could just tie this full circle for the rest of Council, this \$120,000 was initially in the budget request for 2011 and we asked them to remove this. We need to make the 2010 payment and budget for the 2011 payment. We directed Ms. Bowman to move this year's into this year. We were part of drafting that agreement that said we wanted to pay in on an annual basis rather than all of a sudden have a \$400,000 project rather than all of a sudden have a \$400,000 project that we need to figure out how to fund. This is a way to annualize that and build up the fund for when we do the project.

**Dave Estes:** Some of the projects that we have been working on, and I would like to share with you a little bit, these appropriations further these projects. You know about the award from the State of Indiana for Excellence in GIS for the Public Access Tax Information site. I hope all of you have used that. The iMAP staff developed that website and work in conjunction with Atos and essentially linked the public into our tax system in such a way that the public can find out all of their tax liability as well as pay that tax liability via the web. That is a significant contribution, I think, to the community. Just recently, in preparation for this year's election, we have built another website that has the ability to show the taxpayer and voter, they enter their address and it will show where they vote. Also, that particular precinct's ballot is online. For all of the precincts in Allen County and the variations that come with the different precincts, every one of those is online and available to the public. We have several projects in the pipeline right now. We are currently working on a website with the Solid Waste Management folks. We are working on something for the ACCDC to help market those properties that come into that program. We are working with the economic development folks within DPS and the DPS Land Use group to create zoning applications and economic development opportunities. There are lots of things happening in the GIS department and the monies that this pays for are the infrastructure that supports all of these functions.

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**Paula Hughes:** So basically, it is working. Our intention was that the GIS platform becomes an integral part of every department of County government. That is essentially what is happening.

**Dave Estes:** Further, this interlocal agreement provides for another level of participation in the GIS which is extending itself even further into the community. There is a provision, within the interlocal agreement, for a membership. So far, the Allen County-Fort Wayne International Airport has chosen to participate as a member and for a fee they have access to all of our information which furthers their ability to meet the responsibility to the FAA and to share with the National Guard that is there. The City of New Haven is a member and they share back all of the zoning information. We are in conversations with Northeast REMC which will be a new endeavor. We are also in conversation with the schools throughout the community to assist in aiding the public in determining what schools their children will attend. It will aid the schools with determining the most efficient bus routes, fuel consumption and time and those kinds of things. There are many efforts that are happening and those are some that are just in the beginning phase.

**Paula Hughes:** Council, are there any questions or comments?

**Larry Brown:** Just a comment. I want to make it real clear that this is not maintenance. They are constantly adding layers of accessibility and information to this system and is constantly being upgraded. It is not a maintenance kind of thing. It is status-quo.

**Paula Hughes:** It is not status quo, it is actually maintenance. It is a refresh to keep the hardware and software up to speed. There are different layers. You have the hardware which is the physical computers and then you have the software which is the programs running on the computers. The data layers are an integral part of what is generated through the software. While this program is continuing to grow and expand and become incredibly more useful than we could have ever envisioned, there are certain basic things that we have to do like make sure that we buy new servers every so often. We need to make sure that we fly the aerials three years and do the LIDAR every ten years.

**Dave Estes:** You may remember that my predecessor came to you for a sizeable request and I came to you just eighteen months ago to purchase the aerial photography and the LIDAR and to upgrade our servers. My predecessor, specifically his request was a rebuild of the server hardware. In the interlocal agreement, we attempted to annualize those costs and we do review them annually. This gives us an opportunity to budget and to share what our intent is in what we think the actual cost will be.

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**Maye Johnson:** Do the membership fees that are being charged, do they help offset any of the maintenance expenses?

**Dave Estes:** Yes ma'am, the maintenance fees go into the same fund as the fees that we are speaking of today. That is the infrastructure fund and they do offset those monies from the contributions from the City and the County. This is brand new and so next year, potentially, if the iMAP Board changes the amount, we will be coming to you for a different amount and potentially less than what we are asking for today.

**Darren Vogt:** But it is budgeted for your budget for 2011 at \$120,000 right now, isn't it?

**Kim Bowman:** Yes.

**Roy Buskirk:** Do you still have user fees? I know that at one time that was generating such a little amount and the State wanted to tie in. Can you refresh my memory on that?

**Kim Bowman:** The joint iMAP Board, it was kind of a request of various County departments, those subscription fees kept other departments from putting information out. It really became a barrier as far as the Assessor and the Treasurer's offices. Because there wasn't the anticipated revenue generated, the joint iMAP Board voted to do away with the subscription so that better information could be free-of-charge to the public.

**Roy Buskirk:** Thank you.

**Paula Hughes:** Council, are there any further questions?

**Darren Vogt:** Move for approval of item number one, Contractual, in the amount of \$120,000.

**Maye Johnson:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.** At lightning speed, we will move along to item two, Contractual request in the Treasurer's Office.

**Sue Orth:** I am Sue Orth, Allen County Treasurer. I am here to ask for \$16,000 for a program to mail our tax bills by email. A statute was passed last year allowing us to do this. We send out 181,000 bills a year and the cost last year was \$104,000. Next year, with the price of postage going up, it will

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be closer to \$108,000. I am really excited about this program because it will get bills out to people in the spring, two weeks earlier if they go by email. It gives us a chance to send one out in the fall which at this time we can't do. Right now we send one bill out in the spring and the fall bill is attached. They have to remember, and we advertise it, and if they don't remember, they end up with a penalty for not paying on time. This would help eliminate that for those people.

**Paula Hughes:** Do people voluntarily opt into it?

**Sue Orth:** Yes. They will be able to go to our website to sign up. They pick the property that they want. If they sell that property, they can go in and turn that one off and get a different one. They can do it one time and if they don't like it, they can opt out for the next time. We will send out a notice ahead of time to make sure that they still want it each year. They have to let us know if they do want it in order for us to send it again. According to statute, we have to make sure that they receive the bill and if they don't, we have to mail a paper one. If we get an email back saying that it is not any good, we are going to have to mail it. We are going to make sure that it doesn't happen by sending out a notice prior.

**Paula Hughes:** You are going to pre-empt it. That is a great idea. That was going to be my next question as to how you are going to handle if the email changes and they don't tell you.

**Sue Orth:** They are not going to remember to notify us and so we are going to send them a reminder.

**Paula Hughes:** I wonder if down the line you could have a connection with the Recorder's Office so that if a property changes hands, it automatically removes them from that and maybe kicks out a notice to them.

**Sue Orth:** That would be a great idea.

**Maye Johnson:** Do you have a guesstimate how many people have online accessibility?

**Sue Orth:** I have no idea. We have several hundred people that have signed up for reminders, on the website. We send them reminders of what is going on right now. We will be sending one out today or Monday to remind them that the bills are due November 10<sup>th</sup>. We just let them know what is going on with the things that they have to do.

**Paula Hughes:** How many people pay their bills through the online service?

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**Sue Orth:** A lot.

**Paula Hughes:** That's great.

**Sue Orth:** Our electronic payments are phenomenal. It's easy and you are sure that it is going to get on your bill right now.

**Larry Brown:** Sue, when we talked the other day, I didn't think far enough ahead to ask you but for a mortgage company that holds escrow, will that mortgage company have to sign up every year?

**Sue Orth:** We send a request out to the mortgage companies, in the spring and in the fall, for the properties that they want to receive a bill for. We then send them those bills plus we send them a full file. Their information changes every day. We send them a full file so that they can look up the ones that they have just picked up. We are required, by law, to send the bill to the mortgage company but we are also required to send a bill to the homeowner and is an information only bill. We are hoping a lot of those people sign up for the email bill. We are sending them out something that they want to see the numbers but they don't need the bill to pay it.

**Larry Brown:** That could cut down the postage a lot.

**Paula Hughes:** Councilman Vogt?

**Darren Vogt:** That was going to be my next question. In the 2011 budget preparation, we should probably see a decrease in postage. Well, not for next year because you don't know what it is going to be.

**Sue Orth:** We have quite a few people that have asked for it through the Auditor's Office and the sales disclosure form. They can sign up if they would like to receive their bills that way. We won't do it until they go in and sign up. We will tell them that it is not available yet. We have the list of people that we have been sending the notices to and will let them know that it is there because we already have those email addresses. We would like to advertise through the County's blog. We have Twitter that we can send to the people that are signed up on that. We will do a press conference and advertise out on PATI, our property tax lookup site and on our website. They are receiving quite a few hits right now and that will help us. We would like to be able to get this started so that we can start with it next spring. That is our goal.

**Roy Buskirk:** Is this something that could be added to the sales disclosure form?

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**Sue Orth:** It is already on there.

**Roy Buskirk:** If they want it through email?

**Sue Orth:** Yes, and that would give us an email address but they have to physically go out and sign themselves up.

**Paula Hughes:** But you capture the email address so that you can send them the notice on how to do it.

**Sue Orth:** Right.

**Paula Hughes:** One quick question for anyone who is watching, if anybody is not currently signed up for the online payment of their property taxes, what is the website that they need to go to?

**Sue Orth:** AllenCountyTreasurer.us.

**Paula Hughes:** All right.

**Roy Buskirk:** So, the \$16,000 is for additional software?

**Sue Orth:** This is to have a program written to do what we have to do in order to meet the statute requirements.

**Roy Buskirk:** So this is basically a one-time expenditure.

**Sue Orth:** Yes.

**Darren Vogt:** Move for approval of item number two in the amount of \$16,000.

**Bob Armstrong:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.**

**Darren Vogt:** Sue, I have one quick question. I noticed our interest is really down.

**Sue Orth:** It has taken quite a hit.

**Darren Vogt:** A huge hit and is still only forty-seven percent and should be at seventy-five. What kind of interest are we even getting on our money?

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**Sue Orth:** Tiny. It is at .35%. It is not even half a percent. We are lucky to even get half a percent but every once in a while we can. The information that I have heard is that it is going to continue that low for another year.

**Paula Hughes:** We budgeted for that.

**Darren Vogt:** I just wanted to make Council aware that it is still not coming in at what it used to.

**Paula Hughes:** Okay, moving on to item three, liability.

**Cathy Serrano:** Cathy Serrano, Human Resources Attorney and Risk Management for Allen County Government.

**Jolie Walker:** Jolie Walker, staff of the Allen County Commissioners.

**Paula Hughes:** Let's talk about the exciting topic of liability insurance. There are actually several insurance plans that are covered in this request. Do you want to run through those and talk about why we have an additional request in the middle of the year this way?

**Cathy Serrano:** I certainly will. We came to Council through Commissioner Peters back in the budget cycle in June. At that time, we went out to the insurance underwriters and requested them to give us their best estimate or guesstimate as to what the rates would look like at the end of the year when the actual renewal period would become about. They did that and we knew that we were going to be coming back for some additional money based on some of the loss ratios that we have had and some of the losses that we have seen particularly in the vehicle area. We didn't realize how much it would be until more recently and that is why we are here. This insurance covers our vehicles, property general liability and the assets that we need to protect.

**Jolie Walker:** In your packet, it lists out everything that we are asking for or everything that is a known insurance cost for the rest of the year. You will see the register of everything that has been paid out.

**Darren Vogt:** Council, we met yesterday and talked that eventually we are going to get this to a cancel-rewrite type of scenario where it is on a budget cycle and we are not running into underestimating what the costs are going to be and we will have it for budget times. We are looking at ways to potentially save some money by increasing deductibles.

**Cathy Serrano:** Including fleet reduction is a part of that. We are trying to get rid of vehicles that are not in compliance with our current policies and

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that we just don't need any more. The County is not the first entity that has to look at that. It is a hard business decision but one that we are going to have to make. We are looking to reduce those vehicles down to get a more manageable number that we really do need. We currently pay around \$750 per vehicle. If you figure out what we are paying for our composite fleet insurance, we are trying to target between twenty and thirty vehicles to come off of our fleet and so there will be an initial savings right there. We are pretty close to coming to a final figure on that. The committee is working on that and should meet the first part of next week.

**Roy Buskirk:** Who is working on that committee?

**Cathy Serrano:** All three Commissioners are on the committee, me, Dave Fuller with the Building Commission and Bob Bolenbaugh of the Purchasing Department as well as Chris Cloud who is assisting us.

**Paula Hughes:** Councilman Brown?

**Larry Brown:** I address this question to Darren. In your discussions and following up on this, since you are the resident insurance expert, this \$9,744 pertaining to additional vehicles, did you get any explanation on that?

**Darren Vogt:** Yeah, we are in the process of figure it out. Go ahead Cathy.

**Cathy Serrano:** That is actually from Selective Insurance which was our previous underwriter. Because we do composite fleet insurance, they take the number of vehicles that we have and take our report on that. Periodically, they need to come in an audit and see how many vehicles we actually have in our fleet at the end of the year. Selective did that at the end of the year and they came up with a number for which they said we were underpaid by that amount. We were arguing a little bit with them about that. We think the numbers were incorrect and that they double-counted a few vehicles including some of our equipment trailers that belong to the Highway Barn. Those wouldn't be at the same rate. We are going back and forth with that and we think that is going to be reduced down. There may be some additional that we truly owe them but we are not in agreement that it is \$9,744.

**Larry Brown:** Okay, the example came up in the discussion that I was in where we are buying new to replace existing and maybe they need to be outfitted. Let's say, for example, let me take 30 or 60 days to upfit a new vehicle and if that audit is taken at that snapshot in time, we have new ones waiting, we have existing ones waiting to come off and new ones waiting to come on, we could get double hit.

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**Darren Vogt:** The question is that we are not on that kind of billing anymore, right?

**Cathy Serrano:** Yes, we still have composite fleet insurance. It is the least expensive choice for us especially given our loss history. I do think that they double-counted and we are having them look at that. We also think that they have double-counted some things that they shouldn't have counted like those trailers and things. We are having them relook at that and we just submitted a new report to them where we a difference of thirty vehicles down from what they have.

**Paula Hughes:** Council, are there further questions or discussion?

**Darren Vogt:** Move for approval of item three in Liability in the amount of \$86,000.

**Maye Johnson:** Second.

**Paula Hughes:** **We have a motion and a second. Is there any further discussion?**

**Paul Moss:** I have a question. I assume that this is a contract that falls under the Commissioners and it is not bid out or anything like that.

**Cathy Serrano:** Actually I bid it out every single year as far as the different underwriters. We look at that every single year. We get a minimum of three bids out and get quotes from three different underwriters. I am actually in the process of filling out applications for having that done right now.

**Paul Moss:** Who is the broker on it though?

**Cathy Serrano:** Lupke Rice Insurance Agency is our insurance broker.

**Paul Moss:** Do you bid that out at the same time?

**Cathy Serrano:** About every three to four years we look at that. We are coming up on that next year.

**Paula Hughes:** **Okay, any other discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.** Thank you. Moving on to item four is an appropriation request from the Sheriff's Department.

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**Ken Fries:** Good morning Council members, Kenny Fries, Sheriff of Allen County. Item number four is a request to take money from the General Fund and back to us for overtime. This money has been paid back to the County by the Federal Government for the Safe Streets Task Force. We have two officers who work the overtime, we pay them for the overtime and send a bill to the Federal Government. They send the money back and it goes into the General Fund. We need to get that money back to help pay overtime for the rest of the year.

**Darren Vogt:** I have a question because I was a little confused by some of the wording. It is not necessarily for two officers working overtime, is it? You have in here that the average overtime is \$12,000 a week but at the top it is talking about two.

**Ken Fries:** The two officers are assigned to the Safe Streets Task Force and that is where the major amount of overtime comes from. The FBI pays for the overtime. We send them a bill and they pay us.

**Darren Vogt:** But the \$12,000.

**Ken Fries:** That is not \$12,000 a week.

**Paula Hughes:** All right, Council, are there any other questions?

**Paul Moss:** I have one. Your overtime line item has decreased over the last few years, hasn't it?

**Ken Fries:** Yes. It is primarily because of the employees at the jail. We were always short-staffed at the jail and we were always using overtime. When we came in the first year, we reduced that by over \$200,000. We found out that people were told that if they hired in at the jail, they could work as much overtime as they wanted. When we got there and found them reading magazines, we said that it wasn't going to happen. Once we got the staff up, that helped cut the overtime. We have been trying to watch the overtime for the regular officers out there. Cut it as much as possible. If you are working on an assignment late on second shift, call third shift and have them come and finish it up.

**Roy Buskirk:** How is the staff at the jail? Is it pretty well full now?

**Ken Fries:** Yes. It continues to stay full. There are five people on the list for hiring right now. Those lists usually last for six months and then some of them expire because we have no openings. The pay raise that they got in

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2007 helped immensely plus the fact that the Sheriff is such a great boss. I thought I would put that in before one of you did.

**Paula Hughes:** All right, Council, are there any further questions?

**Larry Brown:** Offer a motion to approve.

**Roy Buskirk:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.** Next we have a transfer request, items five, six and seven.

**Ken Fries:** This is a transfer within the Federal Asset Seizure Fund. As you all hopefully know, we are in the process of getting a building out at the shooting range. This just transfers money within the fund to Contractual Services so that we can use the \$100,000 towards finishing the building. The other money that we have gotten from donations is going to be used to supplement the rest of it and we will still have about \$50,000 left in the donation fund for operating expenses until we get to where we can start charging people for use.

**Darren Vogt:** I just have one question on that. The donations are what you have for other resources.

**Ken Fries:** Right.

**Larry Brown:** There had been some discussion some time ago, and maybe it was a little controversial at the time, do you have a written long-range plan for that?

**Ken Fries:** A business plan is what Commissioner Brown was looking for. One that I think mirrored the PSA's business plan.

**Larry Brown:** Say again?

**Ken Fries:** One that mirrored the Public Safety Academy's plan. I told him it was flawed and we don't want to do that. We have not introduced a formal business plan for the entire project. We will probably do one for the shooting range and will eventually do one for the driving range when it gets going. The shooting range has been used already by the Indiana SWAT Officers Association. They had about three hundred officers that came here. They used the Public Safety Academy for classroom and our firing range plus the other two hundred acres. They are trying to get the National SWAT Officers

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Association conference here in 2012. Right now they are thinking maybe Indianapolis but the President of the Indiana SWAT Officers Association has been working with the national group because he said that logistically Fort Wayne-Allen County is so much better than Indianapolis. That is just because of what we have built already.

**Darren Vogt:** Are you working with anyone inside the economic development arms that could possibly help with that?

**Ken Fries:** We have tried talking to everybody.

**Darren Vogt:** I was thinking of the CVB and all of those folks.

**Ken Fries:** In fact, they put a packet together to give to the National Association.

**Darren Vogt:** Great.

**Larry Brown:** Is the intent that this will be available to only police?

**Ken Fries:** No. Eventually I would like to get it opened up to the public where we can have instructors out there. When you get a handgun permit in Allen County, you should pay to come out and get instructions to show how to safely handle, safely store and safely shoot the weapon. That will generate revenue to help pay the operating cost.

**Larry Brown:** It seems to me that's where you need to head as quick as you can.

**Ken Fries:** We have to have a building out there first.

**Larry Brown:** I understand.

**Ken Fries:** Believe me, every week I have several people that ask me how soon they can go. They have no place to shoot.

**Roy Buskirk:** When you mention that the three hundred officers come in, is that a one-day event?

**Ken Fries:** Three days.

**Roy Buskirk:** There is quite an impact on the economy as far as housing and restaurants and everything else.

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**Ken Fries:** I have said when we get this training ground done, if I had the money I would buy the 140 across the road and put in a hotel and restaurant. I may do that in four years when I retire.

**Roy Buskirk:** I am sure that Candy would love that.

**Paula Hughes:** All right, Council, are there any further questions? If not, I look for approval of items five, six and seven.

**Darren Vogt:** Move for approval of items five, six and seven, transfer in the Asset Seizure Fund in the amount of \$100,000.

**Bob Armstrong:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.** Thank you, Sheriff.

**Ken Fries:** I have one more thing. I apologize to Council for this morning when I came into the office and found a contract that was submitted for the grant. I told them that this will never happen again. I don't like to be surprised. I apologize for that and it will not happen again.

**Paula Hughes:** Next we have an appropriation request in the Campaign Enforcement Fund. We had a presentation on this two months ago and they are neck deep in election preparations right now and are not going to appear in front of us. Councilwoman Johnson, do you want to talk about this?

**Maye Johnson:** The amount requested is \$1,000 and as you will recall, this money is necessary to purchase the software that will help candidates complete their reports online. Then the data will be searchable. It is not a recurring expense. This was discussed a great deal two months ago.

**Larry Brown:** Offer a motion for approval.

**Darren Vogt:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 6-0-1 (Moss absent).** We are moving onto the next item.

**Chris Dunn:** Chris Dunn, Youth Services Center. I am here before you today to request using some of the 737 funds to purchase some items. Furniture for

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the residents are hard resin plastic chairs for the kids at \$2,244. That is for fifty chairs and shipping. The other item is a push mower with a bagger.

**Darren Vogt:** Is this for the school?

**Chris Dunn:** No, it is for the remaining units.

**Darren Vogt:** Move for approval of items nine and ten in the 737 Fund in the amount of \$3,743.

**Maye Johnson:** Second.

**Paula Hughes:** We have a motion and a second. Is there further discussion?

**Roy Buskirk:** I would like to know what is going on out there with the homes because of the State and some of the things that were going on a year ago. We were trying to have a private company come in and take care of the homes and the State didn't accept the bid. Can you bring us up to date a little bit?

**Chris Dunn:** The group homes were closed on July 6, 2009. We tried to find, before they actually closed, someone to take them over and operate them. You are correct, the State wouldn't approve the private agencies that we had talked with to run it at the rate that they wanted to charge per resident. We then worked with Whites out of Wabash and they are using both homes right now. They have their main office in the Yoder House which is the larger of the two houses. It is the house that sits farther north. They are running their programs out of that. They do foster care locally and they run some training programs out of there. The Kridler House, which is closest to the main building, they have a foster home in that house. They have a husband and wife and their own children and they have teenage boys that are living in that home. We no longer have any programs in either home. They are paying rent to the County that goes back to the County General Fund. I don't oversee any of that. The Commissioners Office does. We do assist, from time to time, with some maintenance issues and try to keep an eye on the homes to make sure that things are being kept up. It is a very good relationship. Whites have 150 years of business and they are a good program.

**Roy Buskirk:** Is the lawnmower for around those facilities?

**Chris Dunn:** No, it is around ours.

**Paula Hughes:** Council, any further discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0. Okay, now I think that we should discuss the 2011 budget because we do

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have guests in the audience that are connected to that. Council, this is the budget that has been in front of us. What discussion do you wish to entertain? I open it to the floor. We are anticipating General Fund revenues in the amount of \$87,058,482. We have an approved total budget with the Rainy Day contributions of \$4,504,619. Other fund budgets are a total of \$58,549,969. This is for a total Allen County budget for 2011 of \$150,113,070. We need to approve the budget and the salary ordinances tied to the 2011 budget.

**Paul Moss:** Be it ordained by the County Council of Allen County, Indiana that for the expenses of the County government and its institutions for the year ending December 31, 2011, the sums of money shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition for the purpose of raising revenue to meet the necessary expenses of County government, tax rates are shown on Budget Form 4-B and included herein Budget Forms 4-A and 4-B for all funds and departments are made a part of the budget report submitted here within.

**Darren Vogt:** Second.

**Paula Hughes:** We have a motion and a second. Is there any discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.

**Paul Moss:** How do you want me to do this? Do you want me to go through each of these salary ordinances?

**Paula Hughes:** That is how we typically do it.

**Paul Moss:** Now therefore, be it ordained by the Allen County Council that the attached shall be the salaries of the Elected Officials employed by Allen County, Indiana. They shall be paid their annual salary in twenty-four equal payments and shall receive no overtime. Pursuant to IC 36-2-12-15, the compensation of the Allen County Surveyor will be reduced to \$42,571, if he is not a registered Surveyor. Pursuant to IC 36-2-14-15, the compensation of the Allen County Coroner will be reduced to \$30,548 if he is not a licensed Coroner. This ordinance read, considered and adopted by the members of the Allen County Council on this 21<sup>st</sup> day of October, 2010.

**Darren Vogt:** Second.

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**Paula Hughes: We have a motion and a second. Is there any discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.**

**Paul Moss:** Non-classified employees, this includes Department Heads, Chief Deputies, Attorneys, Doctors, Executives and Special Occupations. Now therefore be it ordained by the Allen County Council that the attached shall be the salaries of the non-classified employees employed by Allen County, Indiana. They shall be paid their annual salary in twenty-six equal payments and shall receive no overtime. This ordinance read, considered and adopted by the members of the Allen County Council on this 21<sup>st</sup> day of October, 2010.

**Larry Brown:** Second.

**Paula Hughes: We have a motion and a second. Is there any discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.**

**Paul Moss:** 2011 Part time hire salary ordinance. Now therefore, be it ordained by the Allen County Council that the attached shall be the hourly salaries for the part time employees employed by Allen County Departments that utilize part time hire. This salary ordinance indicates the range of pay received by the part time county employees for work performed during the year 2011. Part time employees shall receive no more than the hourly rate established by the County Council for hours worked and will not otherwise be entitled to fringe benefits. Those who are scheduled to work a minimum for thirty hours per week in a position that extends twelve months or more are eligible for group health and group life insurance. Unless otherwise specifically allowed by ordinance, no other payment shall be made to part time employees for compensation for work performed. This ordinance read, considered and adopted by the members of the Allen County Council on this 21<sup>st</sup> day of October 2010.

**Maye Johnson:** Second.

**Paula Hughes: We have a motion and a second. Is there any further discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.**

**Paul Moss:** 2011 Salary ordinance; be I ordained by the Allen County Council of Allen County, Fort Wayne, Indiana that this salary ordinance includes wages and other compensation received by employees under the auspices of the Allen County Council for work performed by the employees. Other

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compensation includes holidays and the payment of the employees three percent PERF portion, established by the Board of Commissioners of the County of Allen, plus vacation, sick days and sick day reimbursement allowed as set forth in the Allen County Personnel Manual. Full time employees are employees who are paid from individual annual salary appropriation lines found within their respective office or department budget; provided that any sworn officer of the Allen County Police Department who completes any portion of this first twelve months of County employment during the calendar year 2011 shall, for a period in 2011, which comprises any portion of such initial twelve months of employment, be paid at a rate equal to ninety-seven and one-half percent of his salary as approved herein. Except as specifically excluded, full time employees shall be regularly scheduled to work not less than seven and one-half hours per day on a five day a week schedule. The Auditor shall establish an hourly rate for each full time employee. This hourly rate shall be determined initially by dividing the employee's annual salary by fifty-two, then dividing that number by the regular number of hours the employee is scheduled to work (i.e. 40 hours or 37 ½ hours per week). Once determined, hourly rates shall only be modified with the approval of the County Council. Departments who are required to operate on a twenty-four hour day may establish a four day on and two day off work schedule. Overtime payments, as required by the Fair Labor Standards Act, are hereby specifically approved. Employees who are on a 37 ½ hour workweek shall receive straight time for hours worked between 37 ½ and 40 and time and one-half thereafter. Employees, who are entitled to overtime payment in accordance with the Fair Labor Standards Act and are not otherwise compensated, shall be paid at an hourly rate as determined above. Classified employees shall have their step increases effective on the first day of the pay period beginning after their anniversary date. Departments may elect varying work weeks and hours and shall notify the Auditor of such election. Except, as set forth above or otherwise specifically allowed by ordinance, no other payment shall be made to employees for compensation for work performed. A salary grid is hereby established for all classified positions as presented and approved by the Allen Count Council for 2011. Said grid shall be modified in accordance with the preceding paragraphs as required. This ordinance read, considered and adopted by the member of the Allen County Council on this 21<sup>st</sup> day of October 2010.

**Darren Vogt:** Second.

**Paula Hughes:** We have a motion and a second. Is there any further discussion?

**Larry Brown:** I have a question. As I read this, it does not give departments the flexibility for ten-hour days. There are some that are working four tens.

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**Lisa Borgmann:** It does.

**Paula Hughes:** Departments that are required to operate on a twenty-four hour day may establish a four day on and two day off work schedule.

**Larry Brown:** That doesn't apply to four tens.

**Jackie Scheuman:** It is two paragraphs down.

**Tera Klutz:** The second paragraph from the bottom.

**Paula Hughes:** Ah, departments may elect varying work schedules.

**Larry Brown:** I missed it.

**Paula Hughes:** All right, is there any further discussion? All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0. I believe that this concludes the passage of the 2011 budget. We will move on to other items on our agenda. An update on Maplecrest Road Project and Bridge funding is next. Mr. Hartman?

**Bill Hartman:** Bill Hartman, Allen County Highway Department. This first page just shows a rendering that was done for the project. Page two shows the engineer's assessment was right at \$50 million. It was bid right above \$28 million. We have had \$2.1 million in change orders, primarily in earth work. The completion date is in November of 2012. It is a one-and-a-half mile long project with four lanes and four bridges. There is a bicycle and pedestrian path on the east side. To date, approximately \$16 million of the \$30 million has been spent. There has been roughly 78,000 working hours by local contractors. There will be 25,000 cubic yards of concrete. There will be 444,000 cubic yards of dirt hauled into the project. An article in the News Sentinel stated that it would fill the Tin Caps Stadium three times. Thirty-six thousand square feet of mechanical stabilizers and fifty thousand square yards of seeding. There was 1.9 million pounds of steel piling driven for foundations and 1.7 million pounds of reinforcement steel on the bridges. Go to the pictures and they are not dated, unfortunately, but the first picture on page four is one of the footings on the bridge on the far north end of the project. The second picture is the walls being formed. Then we go to page five and you see concrete being poured into the footer of pier three. They work from north to south and right now, that has a wall out of the river. They are essentially done with all of the work in the river. It's great that we had a dry summer and a dry fall.

**Paula Hughes:** Good for the project to have the dryness?

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**Bill Hartman:** Yes, absolutely. It is a seven-span bridge and they have four spans of beams set. They want to pour either three or four spans before Thanksgiving. The project is moving right along.

**Larry Brown:** Are they ahead of schedule, Bill?

**Bill Hartman:** You would think, yeah, the bridgework is a little ahead of schedule but they still have a bridge this size to build over the parking lot of Do It Best and the old yards of Midwest Rail. They haven't even started driving pile on that yet. That is all dry land work and getting out of the rivers is crucial. That work can be done throughout the winter. I don't think they plan to start that until December anyway. Page six is just more pictures of the river bridge. Page seven shows the beams. We are standing out overlooking the river and looking north towards Lake Avenue. The other way around and we are looking at Parrot Road. Page eight shows from Lake Avenue and heading towards the river but it is a little more finished than that now. Page nine shows the first bridge north of 930 and going over the first set of railroad tracks. You are looking at what will be a parking lot for Do It Best. The bottom picture shows a bunch of mechanical stabilizers with a wall in place and panels laying there waiting between the first and second bridge and will make a ramp to go to Nelson Road. Here is a view looking south from a fill if you want to go over the Norfolk Southern yards which then goes over the Do It Best parking lot. That's the real quick and dirty. Are there any questions?

**Darren Vogt:** I have just a couple of quick questions. Do you see, from a maintenance standpoint going forward, adding additional maintenance cost to it?

**Bill Hartman:** We are working with the City of New Haven and the City of Fort Wayne because this is in multiple jurisdictions. On snowplowing, we have been talking for two years before the project was let on how we were going to handle that. Of course, it has a grade at 930, heading north, similar to Hillegas Road. We know that will be a top priority, every time it snows, to get in there and get that scraped off and salted.

**Darren Vogt:** That is my concern with three bridges right in a row.

**Bill Hartman:** It will be a top priority for snow removal.

**Darren Vogt:** Will that cause the decking to be redone more so? It is a north-south bridge.

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**Bill Hartman:** It might catch a little more snow than normal. The concrete specs have improved over the years.

**Paula Hughes:** Councilman Moss and then Buskirk?

**Paul Moss:** Long term, what do you anticipate if anything, of having to do with Maplecrest that goes on down to State? Is there anything anticipated?

**Bill Hartman:** The City of Fort Wayne is working on a contract to add lanes from Lake to State.

**Paul Moss:** Oh, are they?

**Paula Hughes:** That is a program for 2012. They have been acquiring right-of-way for several years, I know.

**Darren Vogt:** Right-of-way is already acquired.

**Bill Hartman:** That will be a similar situation to Ardmore south of Hillegas opened up last week and that was a great triumph for them to get that accomplished.

**Darren Vogt:** I think the key thing is to make sure the timing works and the widening is done from State to Lake before the bridge is open. You are going to increase the traffic flow on a road that is all residential, not improved and a four-way stop.

**Roy Buskirk:** I had two quick comments. One of them is that while we have the privilege of having you before us, I was on West Hamilton a couple of weeks ago and it was resurfaced. South of Aboite Center, there was quite a drop off from the new pavement on the berm.

**Bill Hartman:** Okay.

**Roy Buskirk:** If someone dropped a wheel off of there, it could possibly cause an accident. The other question is about Coverdale Road. Where are we at on that?

**Bill Hartman:** I think we are within three or four parcels of right-of-way and then approximately three or four months after we get the right-of-way certified, we will let it out for bids and start construction. You're talking in between Indianapolis and Airport Expressway?

**Roy Buskirk:** Yes.

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**Bill Hartman:** We are very close.

**Paula Hughes:** Okay and thank you very much for giving us the update. It is an amazing project. After going through all of the approvals and now seeing it happening, it gives a whole new scope and is pretty exciting.

**Bill Hartman:** It is one that we will be very proud of when it is complete.

**Larry Brown:** I am not sure what prompted Bill to come before us but I truly appreciate the update.

**Bill Hartman:** You are very welcome.

**Paula Hughes:** We talked about it last month and I couldn't remember either. It showed up on the agenda and someone asked me about it and I said, "I don't know where that came from". Becky said that in the minutes I said I wanted an update and so that is how it got on the agenda. It is great to have someone who is one step ahead of you.

**Darren Vogt:** One quick question and this is a general question, bids have been coming in lower on a regular basis and I have noticed, on the Commissioners' agenda, there are a lot of change orders. My concern is that we are seeing a game being played. I am asking this from your opinion and I don't know that this is the case.

**Bill Hartman:** That is a fair question.

**Darren Vogt:** I just want to understand, are the bids true?

**Bill Hartman:** The bids are true and primarily a lot of the extra work is due to utilities that we didn't know or were different than what we thought. With soil conditions, sometimes the soil of a property is just like the one on Aboite Center. That corner is going into a commercial development and we didn't have any development plans and now we have to add a center curb and modify the driveway and lower water line. These are all decisions that are made, we have project managers on site and it is not a gotcha thing where they show up the day after the bid and say this is what you got. These are things that are encountered throughout the process of construction. We are partners in choosing to do these things to make sure the project is built correctly.

**Darren Vogt:** Okay, thanks.

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**Paula Hughes:** Thank you very much. Next on the agenda is a list of Council Board appointments. These are appointments that are either annually renewed or are up for renewal of their term in 2011. We are in the process of requesting that all of these people appear before us in November or December to review what has been going on. We will find out if they want to stay on there. I wanted to bring it to your attention so that if you know anyone who is interested in one of these, Council typically doesn't make the appointments until January. We wanted to get a little ahead of the game this year.

**Roy Buskirk:** You know, it might be better if we make the appointments in December.

**Paula Hughes:** I don't see any reason why we couldn't.

**Roy Buskirk:** Last year or the year before, we had a problem that some Board wanted to meet in the first part of January prior to the Council meeting. I would suggest that we do it in December.

**Paula Hughes:** I think that is perfectly appropriate. Maybe if you could work on getting these folks in the November meeting, that would be great. Thanks, Becky. Also, we have had a couple of requests for changes to the appropriation request forms. A couple of the Council members have been working on that. I believe there is a copy of the General Fund request form in your packet. Larry or Maye, do you want to talk about what you have been working on?

**Larry Brown:** Our discussion was that we wanted to make the strategic plan a part of the appropriation requests. Before you, or maybe look at your neighbor's copy, is the revised form for our consideration. You will notice that the lines now state "How does this fit into the strategic plan?" and "Was this part of the strategic plan and if not, why not?" We are basically turning up the fire on the departments. We are putting them on notice that we believe the strategic plan needs to be a part of their planning process.

**Maye Johnson:** Might I add, we would like to thank you, Becky Butler, for helping with the verbiage.

**Larry Brown:** Absolutely.

**Maye Johnson:** It probably is a lot less preachy than it would have been if Council had written it. This is to the point.

**Paula Hughes:** It seems like a good addition. It certainly makes the point that Council will be considering the strategic plan. We know that we've had

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some departments appear before us with requests that they claimed were a part of the strategic plan and were not. We will now at least have that in writing. I thank you for your effort, all three of you.

**Becky Butler:** It is on the formatta filler on the intranet so that they can fill it out right there.

**Paula Hughes:** Great, wonderful. We will move on. Does anyone have any concerns with the changes to these forms? Liaison reports, we will start with Councilman Buskirk.

**Roy Buskirk:** I do have one question and it is basically for the Auditor. When I was looking at the financial report, on the tax sale money, does that go into a separate fund because of the property owners paying the back taxes? Is that shown anyplace as to exactly how much was generated in the tax sale?

**Tera Klutz:** No, right now the Treasurer collects property taxes for all of the units in Allen County and so if someone pays their tax bill, it goes into the tax book of the Treasurer. She is working on totaling all of that along with the November payments. She will report to us what she has collected. The Auditor's job is to allocate that by each district to each unit within each district and then give a distribution out. That tends to be four times a year. November and December are the next property tax distribution dates.

**Roy Buskirk:** So, the tax sale money goes into the distributions.

**Tera Klutz:** Yes.

**Roy Buskirk:** If they come in and pay that, you use that money that they are paying to reimburse the buyer at the tax sale. You don't go back and collect it from the individual taxing unit.

**Tera Klutz:** No.

**Roy Buskirk:** Okay, I see how you track it.

**Paula Hughes:** Councilman Armstrong?

**Bob Armstrong:** Nothing.

**Paula Hughes:** Councilman Brown?

**Larry Brown:** As I go down my list, probably the big one is Buildings and Grounds. As you will notice, the Courthouse is nearly 100% complete. The

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exterior cleaning, tuck-pointing and painting is in the very final stages. They are down to punch list items. Some additional things that came along at the last minute are some concrete immediately outside the door on the Calhoun Street side and the Berry Street side needed to be replaced because it was in such bad condition. The tunnel work went surprisingly well. There ended up being no change order on the tunnel which was extremely surprising since it is buried. The tunnel has been recoated and sealed and should last a long, long time as far as waterproofing goes. A couple of things are in the works but the contractor has not started yet but the portion on the park side that was shrubs was all ripped out and what is going back in there will be grass. The City has agreed to maintain the grass and part of this project is paying for the installation of the grass with a root irrigation system.

**Roy Buskirk:** And part of the reasoning for that is because the roots and stuff from the landscaping was causing some problems?

**Larry Brown:** Actually, that was kind of like a bathtub. Yes, that is part of it however the root system didn't cause any damage but water, snow, ice or whatever was being retained in that strip and there was a fear that it would cause foundation problems. The last thing on the Courthouse is that the City is going to be installing new lighting on the east side to more evenly illuminate the Courthouse. I expect that to be done before Christmas. I am not sure if they are out for bid or not but they will be out for bid in the next couple of weeks. Another thing is the co-location process. When I say that, the first thing that comes to mind is Corey Miller, the architect for Schenkel Schultz. He and his wife experienced a tragic loss over the past ten days. Their newborn child passed away and our thoughts and prayers are with them. The bids have been awarded for phase one and two of the Renaissance Building. Things are progressing.

**Paula Hughes:** When will construction begin?

**Larry Brown:** It has already begun.

**Paula Hughes:** Okay. I hadn't seen much activity out there and wasn't sure if anything had started.

**Larry Brown:** Just this week, I noticed that things were starting to happen. On this building, we are in the final design stage and architects are finalizing the plans so that hopefully that can go out for bid in the first week of December. There are a lot of different reasons that it is delayed but we are trying to stay on top of that so that it can be awarded yet this year. I believe that is basically it.

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**Paula Hughes:** Councilman Buskirk?

**Roy Buskirk:** I have a question in reference to this building and some of the relocation areas for some of the different departments. I have heard a rumor that the Assessor's Office would possibly be moved to the fourth floor and out of the current office that we just completely remodeled.

**Larry Brown:** Correct.

**Roy Buskirk:** And what is the logic or reason for that?

**Larry Brown:** Through careful discussion and consideration, it has been decided that the second floor will be entirely detective-kind of operations. That will include City, County, City Fire and another one or two that will occupy the entire second floor. This floor will become a secured floor. One of the big advantages of having all of those folks on the same floor is that they can share interrogation rooms. There was a lot of consideration given to that. It is not the ideal or best situation, and I will say that the best ideal situation would have been going out to a hundred acre location and starting over for everybody, but dealing with what we have available, moving the Assessor to the fourth floor is going to be beneficial in the long run. It's a change and nobody likes change but everyone is starting to feel that it will work out fine.

**Roy Buskirk:** It's not so much the change as it is the couple hundred thousand dollars that we spent on remodeling the office. That is what I was concerned about.

**Larry Brown:** That will not be wrecked. It will not be torn out. It will be reused.

**Roy Buskirk:** The fourth floor would then be open to the public, correct?

**Larry Brown:** Yes. Now real quick, to gain access to this building, you will have to go through metal detectors. There will be an elevator available to the public but like most other modern government buildings, you will have to go through a metal detector.

**Roy Buskirk:** Access to some of the floors, off the elevator, will only be by keypads or card pass.

**Larry Brown:** Correct. As you all know, we have three elevators and one will be dedicated to the public and two will be secured access.

**Roy Buskirk:** Okay. So the tunnel work is done.

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**Larry Brown:** The tunnel work is done.

**Roy Buskirk:** Are you familiar any with this building's cleaning process and stuff? Is that being close to done?

**Larry Brown:** I know who is doing it but I don't know what their progress is.

**Roy Buskirk:** Okay, thank you.

**Paula Hughes:** Okay. For my part, two of the appointments that I have, the appointment to the Redevelopment Commission, as you know we have been working on the Land Banking project. We are making progress on that. We have put out purchase contracts for three properties a couple of weeks ago. The Redevelopment Commission will meet in executive session and we will find out if those were accepted, later this week. We will make decisions going forward as to whether or not to evaluate other properties for acquisition. It seems to be going very well. I am also the Redevelopment Commission's appointment to the Alliance Board. On the Alliance Board, this past month, one of the things that we talked about was overlap perceived and real between economic development organizations in this County. I suggested that the Alliance was the natural entity to take the lead in evaluating that. I talked about the fiscal summit that we did and how it brought together all of the property tax funded entities and suggested that the Alliance do an economic development summit, at the least, all of the entities that touch on both economic development and entrepreneurship and business planning in this community. There are many of them and they are not even really mapped out well. I think that is something that we could do to both clarify and more efficiently use all of those organizations and the resources that are going to those organizations. Hopefully we will see some progress on that in the next few months. I wanted to keep you abreast of that. The intent is that, at least when we talked about it initially, the summit was where we could bring together all of those entities. It would be a round table but would allow for an audience in case people have questions.

**Roy Buskirk:** I serve on the Alliance Board with Paula, as being an appointment from Council, and one thing that I think a lot of other people on the Board were surprised about was that we have people come before Council asking for funding, other than the Alliance. I would appreciate if the Auditor's Office would put together how much funding that we do to other organizations besides the Alliance. I mentioned the Northeastern Indiana Regional Partnership which we also fund. Some of them were quite surprised that we funded other economic development organizations.

**Paul Moss:** It is a pretty short list, isn't it?

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**Paula Hughes:** Yes, four are funded through the CEDIT Fund, the Alliance, the Innovation Center, the Regional Partnership and funds given directly to IPFW.

**Paul Moss:** There is \$25,000 a year to John Stafford and his department.

**Paula Hughes:** Okay, Councilman Vogt?

**Darren Vogt:** The only thing I have to report is the data recovery or disaster recovery for operation and should have some sort of financial impact if we decide to do that. Those numbers are soft right now but they are firming them up a little bit more. I don't know if we are going to have a formal adoption at that Board and then come to us for financial. It probably won't happen until early next year. That is the only one I have. I am meeting with Joe Brita on Monday and there may be an update on that at the next meeting.

**Maye Johnson:** I have nothing to report today.

**Paul Moss:** Nothing to report but if you haven't noticed, it is the start of flu season so get your flu shots and wash your hands.

**Larry Brown:** Darren, as one of your appointments is IT, and maybe Data Board mixes in with that, as the permit review process proceeds along, the technology side may need some additional funding to speed up the process. Not that it is in the planning stages now but we may want to decide or discuss accelerating some of their goals which may require a little more money sooner, perhaps. I just wanted to tip you off to be aware of that.

**Darren Vogt:** That would come to Data Board first as a project. It would be over \$4,000, I would guess.

**Roy Buskirk:** That is something that they obviously don't have on their strategic plan.

**Darren Vogt:** Have you talked to Ed about that at all?

**Larry Brown:** Not to this point.

**Darren Vogt:** You might want to just give him a heads-up on it.

**Roy Buskirk:** I think some of the updates in additional departments that are not in Acella program is the one thing that we are discussing and I know that Ed is aware of that.

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**Larry Brown:** I know in round numbers, there are about fourteen or so different departments that are involved. And that is City and County and involved in one element or another or to one degree or another. I believe that there might only be four that are on Acella now.

**Roy Buskirk:** That is probably right, three or four.

**Larry Brown:** It has come to our knowledge that everybody needs to be on Acella at some point in time. Sharing of information electronically and a status report would be very beneficial.

**Darren Vogt:** So each one of those additional thirteen or eleven should be putting that in their strategic plan.

**Roy Buskirk:** It is the major departments that are already on it. The other ones would in no way near the cost of what was incurred by Planning Services and the Building Department.

**Paula Hughes:** All right, do we have any reports of recent or upcoming meetings? I know the Visitors Bureau is having an open house next week. Maybe, I noticed you had the information.

**Maye Johnson:** Yes, October 27<sup>th</sup>, next Wednesday.

**Paula Hughes:** Next Wednesday from 9:00 to 5:00. They are doing a ribbon cutting for the new Visitor Center at Harrison and Washington Streets, right across from the Grand Wayne. It is a great improvement in terms of location. The public is welcome to that. Is there anything else for the good of the order? Are there any comments from the public? Councilman Smith, welcome.

**Darren Vogt:** Move for approval to waive the second reading on any matter approved today for which it may be deemed necessary for the County Council meeting of October 21, 2010.

**Larry Brown:** Second.

**Paula Hughes:** **We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0. The next regular meeting of the County Council will be November 18, 2010.**

**Darren Vogt:** Move to adjourn.

**Roy Buskirk:** Second.

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**Paula Hughes: We have a motion and a second. All those in favor please signify by saying aye. All those opposed same sign. The motion carries 7-0.**

There being no further business the meeting was adjourned at 10:33 a.m.