



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 • 200 East Berry Street • Fort Wayne, IN 46802
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LINDA K. BLOOM THERESE M. BROWN NELSON PETERS

AGENDA

**Commissioners' Legislative Session
10:00 A.M. Friday, September 23rd, 2011
Council Chambers Courtroom – Citizens Square**

- 1. Approval of the minutes of September 16th, 2011**
- 2. Contract for Economic Development between the Board of Commissioners and the Downtown Improvement District**
- 3. Approval of transfers within the E911 budget.**
- 4. Encroachment Agreement for The North Eastern Group to place different types of signs for Hawthorne Park Estates subdivision.**
- 5. Other Business:**
- 6. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of September 23rd, 2011.**
- 7. Comments from the Public.**
- 8. Motion to Adjourn.**

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.



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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

Commissioners' Legislative Session
10:00 a.m. Friday, September 16, 2011
Council Chambers Courtroom – Citizens Square

Commissioners Present: Nelson Peters, Linda Bloom and Therese Brown

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	Bill Hartman	Highway Department
	Kevin Leininger	New Sentinel
	Vivian Sade	Journal Gazette

Commissioner Peters called the meeting to order at 10:03 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

1. **Approval of the minutes of September 9th, 2011.** Commissioner Brown made a motion to approve the minutes. Commissioner Bloom seconded the motion. Motion carried 3-0.
2. **Warranty Deeds – Gump Rd – SR 3 to Coldwater Rd – Project # 03-296**
 - A. Parcel 28 – Zehender

Bill Hartman, Highway Director, stated that this is the 31st of 59 parcels. Commissioner Bloom made a motion to approve the Warranty Deed. Commissioner Brown seconded the motion. Motion carried 3-0.

3. **Warranty Deeds – Flutter Rd – St Joe Rd to Schwartz Rd – Project # 05-276**
 - A. Parcel 28 – Cameron
 - B. Parcel 50 – Lengacher
 - C. Parcel 51 – Guillaume
 - D. Parcel 94 – Brethren Conference of Indiana, Inc.

Bill Hartman, Highway Director, stated this is the 29th out of 86 parcels. We will have 59 parcels left. Commissioner Brown made a motion to approve the Warranty Deeds. Commissioner Bloom seconded the motion. Motion carried 3-0.

4. **Right of Way Grants for a road conversion on Allen Rd from Worden Rd to Springfield Center Rd.**

Bill Hartman, Highway Director, stated this is a right of way petition for conversion. We will have it evaluated and put on the list and see how where it ranks. Commissioner Blooms asked if these would now be put on the agenda when we get the petitions. Attorney Fishing stated that the State of Indiana is now requiring that we have fee simple title to this ground which means that we need to accept the deeds. Bill Hartman stated it's a step we need to take to make sure that we absolutely have right of way. Commissioner Bloom made a motion to approve Right of Way Grants for a road conversion on Allen Rd from Worden Rd to Springfield Center Rd. Commissioner Brown seconded the motion. Motion carried 3-0.

5. **Plats for Signature: Valencia, Section II-Phase II**

6. Other Business:

7. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of September 16th, 2011. Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of September 16th, 2011. Commissioner Bloom seconded the motion. Motion carried 3-0.

8. Comments from the Public.

9. Motion to Adjourn. There being no further business, the meeting was adjourned at 10:07 a.m.

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CONTRACT FOR ECONOMIC DEVELOPMENT

BY AND BETWEEN

THE BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

AND

THE DOWNTOWN FORT WAYNE ECONOMIC IMPROVEMENT DISTRICT

THIS CONTRACT made and entered into this 23rd day of September, 2011 between the Board of Commissioners of the County of Allen (the "Board") and the Downtown Fort Wayne Economic Improvement District (the "DID").

WHEREAS, the downtown area is the center of the single largest concentration of working and residential population within Northeast Indiana, providing a unique mix of cultural, recreational, occupational, and service attractions to the region, contributing to the economic competitiveness of Allen County as a place in which to live, work, recreate, and invest;

WHEREAS, the Board deems it advantageous to encourage the development of the downtown area of Fort Wayne, which city is in Allen County; and

WHEREAS, the Board desires to grant certain funds to the DID to assist it in necessary development activities for downtown Fort Wayne; and

WHEREAS, DID is willing to accept said grant subject to the terms and conditions set forth hereinafter;

NOW, THEREFORE, the parties do mutually agree as follows:

1. **Grant.** The Board agrees to grant DID the sum of Fifty Thousand Dollars (\$50,000) during the year 2011. Said sum to be paid at the discretion of and upon the approval of the Board.
2. **Accountability.** The DID shall use said funds to enhance and encourage downtown Fort Wayne development, generally in accordance with the annual report and other presentations made to the Board by the President of DID.

3. **DID Records Maintenance.** The DID shall prepare an annual report detailing both the use of funds provided and the accomplishments of the DID, said annual report to be submitted within 45 days of the end of the calendar year. The DID shall maintain accounts and financial records adequate to identify and account for all expenses from the grant.
4. **Compliance with Local Law.** The DID shall comply with all applicable laws, ordinances, and codes of the state and local governments.

IN WITNESS WHEREOF, the Board and the DID have executed this Contract as of the date first above written.

The Board of Commissioners of the County of Allen, Indiana

By: 

Commissioner Linda K. Bloom

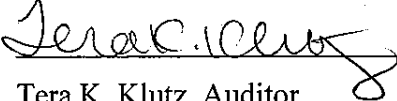
By: 

Commissioner Therese Brown

By: 

Commissioner F. Nelson Peters

ATTEST



Tera K. Klutz, Auditor

Downtown Fort Wayne Economic Improvement District

By: 

Richard C. Davis, its President

ATTEST

#4

ENCROACHMENT REPORT

Date September 22, 2011

Contract No.

Station

Owner's Name & Address:

The North Eastern Group
10808 La Cabreah Lane
Fort Wayne, IN 46845

Landowner:

Public Right of Way

Center Line Road to R/W Line:

Multiple Locations

Size at Encroachment:

Varies See Attached

R/W to Support:

Varies See Attached

Amount of Encroachment:

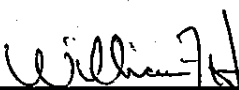
Total

Date Placed:

To be placed

It has been determined that this encroachment in no way impairs the street or interferes with the free and safe flow of traffic thereon and it is recommended that the encroachment be permitted to remain.


Michael C. Eckert, Manager
Technical Services


William F. Hartman
Highway Director


Lesli D. Kerfoot
Subdivision Manager

RIGHT OF WAY ENCROACHMENT LICENSE AGREEMENT

NOTICE OF RECOGNITION OF ENCROACHMENT UPON ALLEN COUNTY CONTROLLED PROPERTY AND PROVISIONS ALLOWING THE TEMPORARY CONTINUANCE OF SAME

Pursuant to I. C. 36-9-2-7, you are hereby notified the following described condition upon and over the following described real estate constitutes an illegal encroachment, to wit:

Hawthorne Park Estates Section 1 – Various signs for Construction Traffic – North Eastern Group Subdivision and Lot Information locations listed below:

	Size:	Location:
1.	4 Foot x 4 Foot	NE Corner Coldwater Rd @ Union Chapel Road
2.	4 Foot x 4 Foot	NE Corner Auburn Rd @ Union Chapel Road
3.	2 Foot x 4 Foot	75' West of Drayton Parkway north side of Union Chapel
4.	2 Foot x 4 Foot	75' East of Drayton Parkway north side of Union Chapel
5.	2 Foot x 4 Foot	75' West of Sutters Parkway north side of Union Chapel
6.	2 Foot x 4 Foot	75' East of Sutters Parkway north side of Union Chapel
7.	4 Foot x 8 Foot	NE Corner Tonkel Rd @ Union Chapel
8.	4 Foot x 8 Foot	250' South of Crawford Rd on Tonkel Road east side

The encroachment as above described will be permitted to remain and continue until such time that the Allen County Commissioners shall determine that such encroachment is in any way impairing or interfering with the streets or the free and safe flow of traffic thereon. You shall be, and remain, liable for any damages or claims therefor, resulting from the continuing encroachment; and the continued existence of such encroachment shall not in any way prejudice or preclude the County's rights with respect to the future use of that portion of the County's right-of-way bearing the encroachment.

The encroachment as same now exists shall in no manner be added to or enlarged in its present scope or dimensions.

Background, Statutes

Pursuant to IC 36-7-22-21, the Board of the Economic Improvement District of the Downtown Area of the City of Fort Wayne “shall submit an annual report to the legislative body and the fiscal body before February 15 of each year. “ The report must summarize the board’s activities and expenditures during the preceding calendar year.

On October 29, 2010, the Economic Improvement Board submitted a budget for the following calendar year which was subsequently approved by City Council. The Economic Improvement Board is required by IC 36-7-22-17 to “prepare and submit to the fiscal body a budget for the following calendar year” before November 1.

Contents

The Annual Report consists of

- A summary of 2010 accomplishments
- The 2010 Year-end Balance Sheet

2009 Accomplishments – Fort Wayne Downtown Improvement District

“Clean & Green” Program: {keeping the downtown environment safe and beautiful}

- Full time Clean & Green Program Manager began Jan 1, 2010, creating a full-time, year-round, four season outdoor maintenance and management program for the first time in the history of the Downtown Improvement District.
- Over 660 total barrels of trash and debris were removed from 40 miles of streets, alleys, and sidewalks – up from 420 barrels in 2009.
- Receipt of 2002 Ford Ranger from the City of Fort Wayne further enhances the DID’s capability to operate during bad weather and to quickly respond to cover all 91 blocks (445 acres) of the District.
- Supported “Great American Clean-Up Day” in May; “Taste of the Arts;” and other events with Kawasaki utility vehicle and Clean & Green staff

2010 Great Gateway Green-Up

Event totals	Downtown	Broadway	Overall Total
Collection			4,95
Inorganic:	3,150	1,800	0 G
Organic:	6,000	900	0 G
Total (gallons)	9,150	2,700	11,850 G
Total (barrels)	261.43	77.14	338.57 barrels
Volunteers	200	150	350 volunteers

- **Moved equipment and material storage from Renaissance Square to 400 East Washington Street into space provided free of charge by a downtown property owner**
- **2,000 total miles covered by Clean & Green manager Larry Thomas**
- **Improved “courtesy” snow & ice removal on pedestrian ramps at intersections, keeping storm drains open for ice and snow melt, throughout the downtown**
- **Regular contact and coordination with building and property managers throughout downtown—with significant evidence that property managers stepped up their individual efforts**
- **Block-by-block update of problem and issue analysis conducted by staff and interns (91 blocks, 364 block faces)**
- **Cooperation with Parks & Recreation staff regarding maintenance of planters on Calhoun Street; DID supported plantings in 20 of the 50+ planters.**
- **Staff updated the inventory of “gateway” maintenance and repair issues at major underpasses and bridges leading into and out of downtown**
- **Met with Community Development Division to promote cooperative effort to replace outdated capital items, including trash cans, tree grates, etc. This has led to a 2011 budget allocation for \$50,000 to invest in new capital equipment items.**

Community Development: {building community capability in partnership with downtown businesses and institutions}

- Rich Davis co-chaired Mayor's Bike Task Force—which developed a set of recommendations for next ten years of bike infrastructure development
- Rich serves at the request of the Community Development Division as an adviser to the "Gateway Task Force" which is charged with finding ways to improve the many gateway landscapes and streetscapes along major roads and thoroughfares into the City and into the Downtown
- DID continues work with a partnership of downtown institutions, gathering monthly to work on agenda of traffic, maintenance and parking management issues
- Rich Davis served along with DID Board Members Matt Kelley and Ronda Hanning on Downtown Design Standards committee, working with Community Development Division and Planning Department staff to prepare draft of downtown design guidelines and standards
- Rich Davis serves on ARCH board, providing liaison regarding downtown issues and properties, and serves on ARCH audience development committee
- Continued support and liaison with efforts to restore passenger rail service to Fort Wayne, most specifically and immediately to restore less-than-two-hour connections between downtown Chicago and downtown Fort Wayne
- Coordinated with Friends of the Rivers on activities and initiatives to help restore the health of the rivers, to improve access to the rivers, and to better link the downtown and near-downtown communities to the river
- Worked with design committee appointed by the Mayor to advise engineers and architects on memorial elements in final phase of new Martin Luther King Jr Bridge design
- Met with Arts United, the Community Development Division, and other community partners regarding establishment of a "Cultural District" application to the Indiana Arts Council, and to coordinate planning and management of a unique downtown cultural district

Marketing / Events Programming {working with businesses, sponsors, and cultural partners to make downtown a more exciting place, and to market its opportunities in a cost-effective, cooperative way}

- **Artie Award --DID, Visit Fort Wayne, Arts United and City of Fort Wayne were named Award Winners for Outstanding Arts Collaboration.** *“The Downtown Improvement District, City of Fort Wayne, Visit Fort Wayne, and Arts United collectively manage the newly designated cultural district. This partnership will shape the future of the community through cultural, economic, and quality of life projects and initiatives. The group worked diligently this year to analyze Fort Wayne’s cultural assets, to outline a cultural plan for the community, to form the district and obtain a formal Cultural District designation {from the State} for downtown Fort Wayne”* {from the text of the Award Program}.
- **Cultural District Proposal approved by City Council / application made to Indiana Arts Council**
- **DID and Arts United collaborated on funding a Cultural District Coordinator under contract to the two entities.** Work program included establishing relationships with all cultural district constituencies; seeking funding for cultural programming from large – scale foundations from outside the region; planning a District Music Festival and other District Wide events; launching the downtown cultural trail / cultural district map; working on joint events such as a combined 2011 Taste of the Arts and Buskerfest; and planning for a regional Arts Day in January 2012.
- **Sponsorship \$\$ received for the year from Fort Wayne corporations:** \$34,200 to support production of downtown events
- **New Drop Your Avant Garde Events (February, June).** The “Avant Garde” events were aimed at bringing an arts audience into downtown restaurants and studios and to create “pop-up” gallery spaces to showcase art in unusual settings. The event also spotlights young artists in the Greater Fort Wayne area. Attendance for the two events

in 2010 totaled over 5,000, creating one of the year's "best nights of business" for participating restaurants.

- **New Event: YMCA *Healthy Kids Day* April 2010.** The DID helped sponsor the YMCA's "Healthy Kids Day" event which brought hundreds of families to Parkview Field for what is expected to be an annual event at this location.
- **Co-op marketing program with Fort Wayne TinCaps; six pages of downtown events / restaurants / parking advertising distributed in 105,000 game-day Playbills throughout the 70-game season**
- **Second year of "Bright Night" promotion, including photography contest, helped focus public attention on downtown as a lively nighttime destination**
- ***Lunch on the Square* event in Summit Square, produced in cooperation with Indiana Michigan Power (AEP), brought over 5,000 people into a unique public space during July and August, with corresponding positive impact on participating lunchtime restaurants**
- **Continued strategic partnerships with media partners such as Oasis Radio Group and local organizations to maximize impact of events. A major new event, the first ever "Downtown Showdown: Red, White and Boots Concert event" on September 11, brought thousands into downtown streets for a concert featuring Travis Tritt, Clay Walker, Emily West, Corey Smith, Brantley Gilbert, Jason Sturgeon, Blackberry Smoke, and hosted by Cowboy Troy.**
- **D I D contributed to the 2010 support of various and multicultural downtown events including:**
 - **BBQ RibFest**
 - **Festival of Gingerbread (History Center)**
 - **West Central Neighborhood Arts Fest**
 - **Fort Wayne Taiko / Fort Wayne Dance Collective (FWDC)**
 - **Breath of Afrika Festival (TRIAAC)**
 - **Be a Tourist in Your Own Hometown (with Visit Fort Wayne)**
 - **Holiday Houses for Habitat (Habitat for Humanity)**
 - **Rally for Rail (NIPRA)**
 - **Parkview Cycling Festival**

- Healthy Kids Day, with the YMCA
- Estimated 7,000 people flocked downtown for 2010 *Fright Night*, a collaboration of various downtown attractions including the Embassy Theatre, the Botanical Conservatory, the Grand Wayne Center, the History Center, Parkview Field, Science Central, the Pfeiffer House, and various other businesses
- The Annual HolidayFest including the *Night of Lights* before Thanksgiving brought more than 40,000 people downtown. The event led to doubling the size of the Fort Wayne Newspapers annual holiday tabloid.
- Radio / television / web exposure
 - Weekly e-newsletter produced by DID to over 3,500 subscribers

Downtown Redevelopment and Real Estate

- Façade Design Assistance – Macedonian Building, Wayne Street
- Board Members Ronda Hanning and Matt Kelley worked with Rich Davis, City Council members, and City/County Planning Staff as well as other community representatives to complete a set of Design Review Standards, over a year-long process, which were prepared for, and approved by the Plan Commission and ultimately by City Council.
- Committed to working partnership with Fort Wayne / Allen County Economic Development Alliance ('the Alliance') in creating opportunities for development / redevelopment of downtown properties. A year-long effort spearheaded by the DID and the Alliance to adapt community economic development models utilized successfully by Chattanooga; Kalamazoo; Cedar Rapids, and other cities, led to the creation of the new Fort Wayne Downtown Development Trust, a nine-member 501 c 3 committed to raising private funds to support and sustain downtown development initiatives.

- Rich served on New Markets Tax Credits Advisory Board to review prospects and applications for tax credits under the terms of this Federal program

Advocacy / Planning / Policy

- Downtown WiFi Committee organized and met in 2010 to begin to review existing downtown WiFi service and consider ways to encourage expansion of WiFi availability both in public and private spaces
- Work initiated with a joint public / private group, including the Redevelopment Commission; the Alliance; YLNI; and other private partners to develop a year-round public market and to solicit consultant assistance in preparing a development & operations plan for a Public Market.
- Worked with City Clerk's Office and Members of Council to review downtown parking policies, procedures and to draft possible alternatives
- Completion of Bike Fort Wayne Plan, an effort which Rich co-Chaired, with submission of the Plan to the Plan Commission, and approval and adoption both by the Commission and by City Council.
- Members of DID Board and Staff participated in various workshops regarding re-design of the Washington / Jefferson Boulevards downtown.
- Linked with Northeast Indiana Passenger Rail Association (NIPRA) in various efforts to encourage and promote restoration of passenger rail service to Fort Wayne. Work that has been Federally funded in Indiana, to improve the rail approaches to Chicago through the northwest Indiana portion of the rail system, one of the primary impediments to passenger rail service from Fort Wayne to Chicago—has been initiated.
- Hosted, with NIPRA, a delegation of officials from South Bend, Warsaw, and Kosciusko County to discuss mutual goals in

**enhancing and restoring passenger rail service to / from Chicago
and points east throughout northern Indiana**

Governance / Administrative

- **Professional search for new Marketing / Events Director following the previous Directors' accepting a new position with the Northeast Indiana Regional Partnership**
- **Adapted part-time and intern assistance to analyze and manage aspects of DID operations, notably the Clean & Green program**
- **Carried out annual assessment hearing and remonstrance procedures with all appeals addressed successfully**
- **Successfully completed first annual audit of DID by the State Board of Accounts**
- **Completed calendar / fiscal year in the black, within budget**
- **Obtained \$63,840 of in-kind support from the Fort Wayne business community in various forms**

Downtown Fort Wayne Economic Improvement District
Comparative Statement of Financial Position - Preliminary
As of December 31, 2010 and 2009

	<u>Dec 31, 10</u>	<u>Dec 31, 09</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1010 - District Checking	\$ 62,153.86	\$ 200,743.07	\$ (138,589.21)	-69.04%
1011 - 5th 3rd MM Account	154,582.06	0.00	154,582.06	100.00%
1015 - Tower Bank Money Market	142,877.87	140,455.18	2,422.69	1.73%
Total Checking/Savings	<u>359,613.79</u>	<u>341,198.25</u>	<u>18,415.54</u>	<u>5.40%</u>
Other Current Assets				
1201 - Accrued Accounts Receivable	19,394.47	0.00	19,394.47	100.00%
1250 - Prepaid Expenses	9,887.26	8,543.95	1,343.31	15.72%
1300 - HR America Deposit	424.00	5,041.66	(4,617.66)	-91.59%
1310 - Inventory-Smokers' Outpost	332.25	0.00	332.25	100.00%
Total Other Current Assets	<u>30,037.98</u>	<u>13,585.61</u>	<u>16,452.37</u>	<u>121.10%</u>
Total Current Assets	<u>389,651.77</u>	<u>354,783.86</u>	<u>34,867.91</u>	<u>9.83%</u>
Fixed Assets				
1510 - Office Equipment	13,708.24	27,928.82	(14,222.58)	-50.92%
1520 - Outdoor Equipment	13,691.00	13,691.00	0.00	0.00%
1500 - Accumulated Depreciation	(18,699.59)	(28,413.27)	9,713.68	-34.19%
Total Fixed Assets	<u>8,699.65</u>	<u>13,206.55</u>	<u>(4,508.90)</u>	<u>-34.14%</u>
TOTAL ASSETS	<u><u>\$398,349.42</u></u>	<u><u>\$367,990.41</u></u>	<u><u>\$30,359.01</u></u>	<u><u>8.25%</u></u>
LIABILITIES and NET ASSETS				
Liabilities				
Current Liabilities				
2200 - Accrued Accounts Payable	\$ 9,964.54	\$ 10,271.79	\$ (307.25)	-2.99%
2220 - Accrued Retirement Benefit	4,158.86	5,559.60	(1,400.74)	-25.20%
2310 - Accrued Payroll and Taxes	4,937.65	0.00	4,937.65	100.00%
2600 - Board Lunch Fund	0.00	6.58	(6.58)	-100.00%
Total Current Liabilities	<u>19,061.05</u>	<u>15,837.97</u>	<u>3,223.08</u>	<u>20.35%</u>
Total Liabilities	<u>19,061.05</u>	<u>15,837.97</u>	<u>3,223.08</u>	<u>20.35%</u>
Net Assets				
Unrestricted Net Assets	352,152.44	336,225.69	15,926.75	4.74%
Temporarily Restricted Net Assets	0.00	3,500.00	(3,500.00)	-100.00%
Change in Net Assets	27,135.93	12,426.75	14,709.18	118.37%
Total Net Assets	<u>379,288.37</u>	<u>352,152.44</u>	<u>27,135.93</u>	<u>7.71%</u>
TOTAL LIABILITIES and NET ASSETS	<u><u>\$398,349.42</u></u>	<u><u>\$367,990.41</u></u>	<u><u>\$30,359.01</u></u>	<u><u>8.25%</u></u>

Downtown Improvement District Profit & Loss Budget Overview

January through December 2010

PROPOSED 2011 BUDGET
DOWNTOWN IMPROVEMENT DISTRICT

	2010	2011
	BUDGET	BUDGET
	Jan - Dec 10	Jan-Dec 11
Income		
4000 · DID Assessment	298,000.00	\$ 295,000.00
4100 · City of Fort Wayne Support	150,000.00	\$ 100,000.00
410X · City of Fort Wayne - DID Infrastructure		\$ 50,000.00
4200 · County of Allen Support	50,000.00	\$ 50,000.00
4500 · Foundation Grants	15,000.00	
4400 · Individual Contributions	1,400.00	\$ 1,200.00
4600 · Event / Programming Revenue		
4610 · Sponsorships	62,000.00	\$ 40,000.00
4630 · Entrance Fees	5,600.00	\$ 3,000.00
Subtotal 4600 · Event / Programming Revenue	<u>67,600.00</u>	<u>43,000.00</u>
4700 · Interest Income	2,000.00	\$ 1,700.00
Total Income	<u>584,000.00</u>	<u>540,900.00</u>
Expense		
6000 · Administration		
6010 · Personnel Costs		
Subtotal 6010 · Personnel Costs	249,554.93	\$ 224,040.43
Subtotal 6020 · Employee Benefits	<u>35,400.00</u>	<u>\$ 35,136.20</u>
6030 · Payroll Processing Fee	2,300.00	\$ 2,100.00
6100 · Office Expenses		
6110 · Rent	13,330.00	
Other Office expenses, supplies, equipment	16,200.00	\$ 11,875.00
Subtotal 6100 · Office Expenses, incl rent	<u>29,530.00</u>	<u>11,875.00</u>
6600 Professional Development	4,750.00	\$ 6,455.00
6800 · Organizational Expenses		
6810 · Accounting/Audit	5,200.00	\$ 5,000.00
6820 · Insurance - Commercial; D&O	2,000.00	\$ 3,200.00
6420 · Annual Meeting / Report	3,300.00	\$ 2,100.00
7200 · Assessment & Strategic Planning	2,500.00	\$ 1,700.00
6830 · Legal	6,400.00	\$ 5,200.00
Subtotal 6800 · Organizational Expenses	<u>19,400.00</u>	<u>17,200.00</u>
6900 - Assessment Expense		
7000 · Moving Expense	10,000.00	
7300 · Grant Writing	3,750.00	
7600 · Sponsorship Expense	7,925.00	
7800 · Depreciation Expense	4,200.00	\$ 4,500.00
8000 · Finance Charges	0.00	
Total 6000 · Administration	<u>366,809.93</u>	<u>301,306.63</u>
6259 · Capital Purchase - DID Infrastructure		\$ 50,000.00
Total 6200 · Physical Environment -- "Clean and Green"	56,800.00	\$ 107,557.41
6300 · Business Support		
6310 Downtown Transp/Transit	0.00	\$ 600.00
6340 · Downtown Investment Marketing	23,000.00	\$ 10,000.00
7100 · Co-Op Marketing	0.00	\$ 2,500.00
7122 · Website & E-Newsletter	5,300.00	\$ 8,500.00
7130 · Sector Marketing	15,600.00	\$ 11,100.00
Total 6300 · Business Support	<u>43,900.00</u>	<u>\$ 32,700.00</u>
6700 · Cultural Events & Programming		
6220 · Business Expert Series	0.00	
6710 · DID Events		
6712 · DID Events - Production	55,000.00	\$ 37,500.00
7105 · DID Events - Marketing		
Total 7105 · DID Events - Marketing	<u>41,850.00</u>	<u>\$ 21,350.00</u>
Subtotal 6710 · DID Events	<u>96,850.00</u>	<u>\$ 58,850.00</u>
7105.3 · Cultural District Services - Contract		\$ 16,000.00
6720 · Jointly Sponsored Events	13,000.00	\$ 16,000.00
Total 6700 · Events & Programming	<u>109,850.00</u>	<u>\$ 90,850.00</u>
Total Expense	<u>577,359.93</u>	<u>532,414.04</u>
Net Income	<u>6,640.07</u>	<u>8,485.96</u>

NOTICE OF RECOGNITION OF ENCROACHMENT UPON ALLEN COUNTY CONTROLLED PROPERTY AND PROVISIONS ALLOWING THE TEMPORARY CONTINUANCE OF SAME

This notice, as hereby recorded, shall be binding upon everyone currently claiming any interest in and to the aforescribed real estate, and shall be binding upon any and all persons claiming any such interests in the future.

DATE: 6/1
ATTEST: _____

STATE OF INDIANA
BY: ALLEN COUNTY BOARD OF COMMISSIONERS

BY: Terak Key

[Signature]
[Signature]
[Signature]

We, the owners of the above-described property, hereby accept the conditions of said encroachment easement.

XPT DEVELOPMENT CORP
By [Signature]
JOSEPH L ZEH

ACKNOWLEDGEMENT

STATE OF INDIANA
COUNTY OF ALLEN SS:

Before me, the undersigned, a notary public in and for said County and State, this 21 day of SEPT, 2016, personally appeared JOSEPH L ZEH

IN WITNESS WHEREOF, I have hereunto set my name and affixed my official seal.

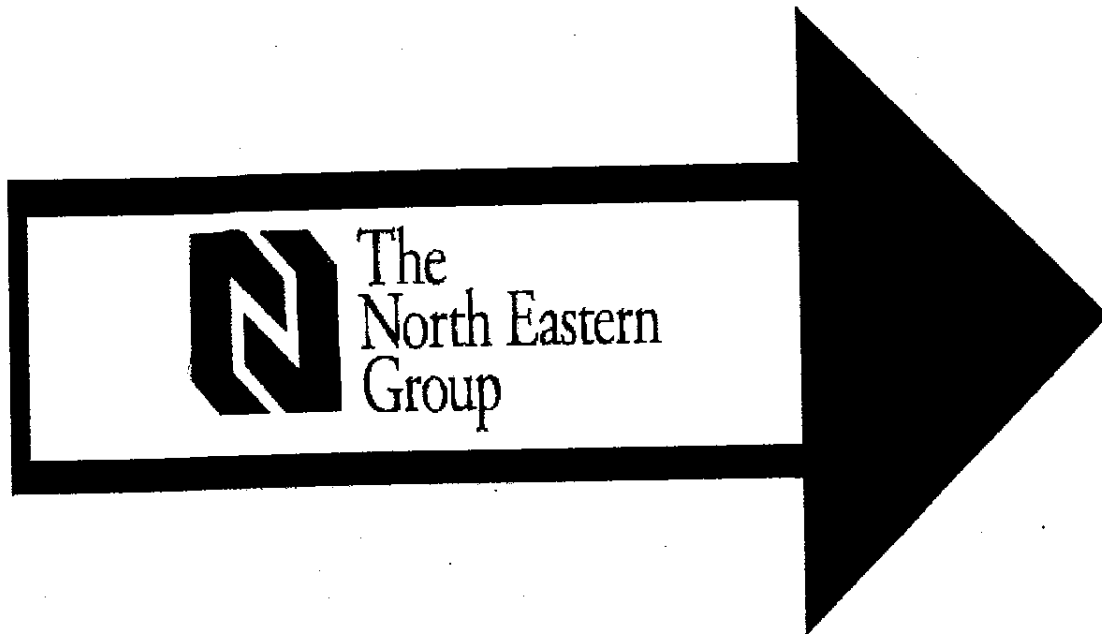


LARA D. DORSETT
Notary Public #604632
Resident of Allen County Indiana
My Commission Expires 4/20/2017

[Signature]
Notary Public

My commission expires: 4/20/2017
Resident of Allen County

Hawthorne Park Estates



WOE 9/22/11

1 Sign

4 Feet x ⁸~~4~~ Feet

1 – NE Corner of Tonkel Road & Union Chapel Road

(Reverse Arrow)

Hawthorne Park Estates



The
North Eastern
Group

For Lot Information Contact:

Kim Ward
(260)437-9844

- Beautiful Estate Lots
- Home Sites 1/2 acre & Up
- Gorgeous Lake Views
- Northwest Allen County Schools



Construction Entrance
Crawford Road

1 Sign

4 Feet x 8 Feet

1 – 250 Feet South of Intersection of Crawford Rd & Tonkel Rd

Hawthorne Park Estates



2 Identical Signs

4 Feet x 4 Feet

- 1 – NE Corner of Coldwater Road & Union Chapel Road
- 1 – NE Corner of Auburn Road & Union Chapel Road

No Construction Access to

Hawthorne Park Estates

Access via Tonkel Rd North

Hawthorne Park Community Association Sign Requests

4 Identical Signs

2 Feet x 4 Feet

- 1 – 75 Ft West of West Entry of Hawthorne Park Estates
- 1 – 75 Ft East of West Entry of Hawthorne Park Estates
- 1 – 75 Ft West of East Entry of Hawthorne Park Estates
- 1 – 75 Ft East of East Entry of Hawthorn Park Estates

ALLEN COUNTY HIGHWAY DEPARTMENT
OFFICE OF TRAFFIC ENGINEER
TRAFFIC CONTROL AUTHORIZATION FORM CTE-13

#5

NAME OF ROAD: Woodburn Road

TOWNSHIP: Milan

LOCATION: @ Webster Road

FROM WHERE:

TO WHERE:

NAME OF SUBDIVISION:


REQUESTED BY: Mike Eckert

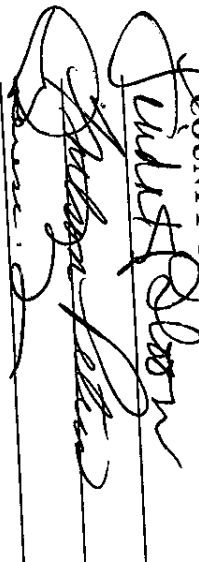
NATURE OF SIGNAGE: Post Stop

REMARKS OF TRAFFIC ENGINEER: Reconstruction and Reconfiguration of Intersection

APPROVED BY: 
TRAFFIC ENGINEER

APPROVED BY: BOARD OF COMMISSIONERS,
COUNTY OF ALLEN, INDIANA

APPROVED BY: 
EXECUTIVE DIRECTOR



ORIGINAL TO COMMISSIONERS RECORD

DATE OF APPROVAL: 9-23-11

CC: ALLEN COUNTY SHERIFF
ALLEN COUNTY TRAFFIC DEPARTMENT

ALLEN COUNTY HIGHWAY DEPARTMENT
OFFICE OF TRAFFIC ENGINEER
TRAFFIC CONTROL AUTHORIZATION FORM CTE-13

TOWNSHIP: M11an

NAME OF ROAD: Webster Road

FROM WHERE:

TO WHERE:


LOCATION: @ Woodburn Road

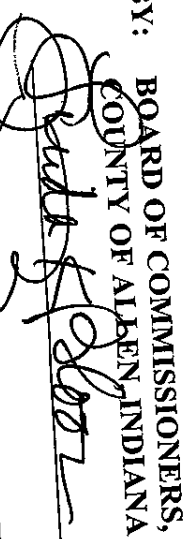
NAME OF SUBDIVISION:


REQUESTED BY: Mike Eckert

NATURE OF SIGNAGE: Remove Stop

REMARKS OF TRAFFIC ENGINEER: Reconstruction and Reconfiguration of Intersection

APPROVED BY: 
TRAFFIC ENGINEER

APPROVED BY: 
BOARD OF COMMISSIONERS,
COUNTY OF ALLEN, INDIANA

APPROVED BY: 
EXECUTIVE DIRECTOR

DATE OF APPROVAL: 9-23-11

ORIGINAL TO COMMISSIONERS RECORD
CC: ALLEN COUNTY SHERIFF
ALLEN COUNTY TRAFFIC DEPARTMENT