



## DEPARTMENT OF PLANNING SERVICES

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### 2014 City Site Plan Review Holiday Schedule

The filing deadlines for Site Plan Review projects are typically every Monday at 11:00am at the Department of Planning Services office, 200 East Berry Street, Suite 150 in the Citizens Square Building. The meeting for applicants to attend is the following Thursday at 9:00am in the Large Conference room in the same office. In consideration of the County's 2014 Holiday Schedule, following is a list of dates when changes to the regular schedule are necessary.

#### **Christmas & New Years Weeks – December 24, 2013- January 5, 2014**

There will be no routing meeting for these 2 weeks after Christmas and New Years. Submissions will still be accepted during these weeks for the Monday, January 6<sup>th</sup> 2014.

#### **Martin Luther King, Jr. Day – Monday, January 20, 2014**

Project Submission Deadline: Friday, January 17<sup>th</sup> at 11:00am  
Routing Meeting: Thursday, January 23<sup>th</sup> at 9:00am

#### **Memorial Day – Monday, May 26, 2014**

Project Submission Deadline: Friday, May 23<sup>th</sup> at 11:00am  
Routing Meeting: Thursday, May 29<sup>th</sup> at 9:00am

#### **Independence Day – Friday, July 4, 2014**

Project Submission Deadline: Monday, July 7<sup>th</sup> at 11:00am  
Routing Meeting: Thursday, July 10<sup>th</sup> at 9:00am

#### **Labor Day – Monday, September 1, 2014**

Project Submission Deadline: Friday, August 29<sup>th</sup> at 11:00am  
Routing Meeting: Thursday, September 4<sup>th</sup> at 9:00am

#### **Veterans Day – Tuesday, November 11, 2014**

Project Submission Deadline: Friday, November 7<sup>th</sup> at 11:00am  
Routing Meeting: Thursday, November 13<sup>th</sup> at 9:00am

#### **Thanksgiving Holiday – Thursday & Friday, November 27-28, 2014**

There will be no routing meeting this week. Submissions will still be accepted during this week for the Monday, December 1st deadline.

#### **Christmas & New Years Weeks – December 25, 2014- January 4, 2015**

There will be no routing meeting for these 2 weeks after Christmas and New Years. Submissions will still be accepted during these weeks for the Monday, January 5<sup>th</sup> 2014.