



DEPARTMENT OF PLANNING SERVICES

2009 SCHEDULE FOR PRIMARY REVIEW MEETINGS

Filing Deadline	Meeting Date	Public Hearing	Business Meeting
December 3, 2008	January 5, 2009	January 15, 2009	January 22, 2009
January 7	February 2	February 12	February 19
February 4	March 2	March 12	March 19
March 4	March 30	April 9	April 16
April 1	May 4	May 14	May 21
May 6	June 1	June 11	June 18
June 3	June 29	July 9	July 16
July 1	August 3	August 13	August 20
August 5	August 31	September 10	September 17
September 2	October 5	October 15	October 22
October 7	November 2	November 12	November 19
November 4	November 30	December 10	December 17

All meetings are held at 8:30 a.m. in Room 630 on the 6th floor of the City-County Building, unless you are otherwise notified.

The Primary Review Meeting provides an opportunity for applicants to receive feedback from DPS staff members in review of primary development plans or plats, prior to the scheduled public hearing for their project. Staff will have prepared a checklist and notes for each project. Representatives from the Allen County Highway Department, the Allen County Surveyor's Office, AqualIndiana and the City of Fort Wayne Water and Sewer Departments are also present to help identify any items missing from a plan submittal and/or design changes required to bring the plan into compliance with the Allen County Zoning Ordinance and other agency standards.

The applicant will automatically be put on the agenda for the Primary Review Meeting. Reminder letters are mailed to the contact person for each project before the meeting. It is important that the contact person listed on the application is someone able to attend meetings and hearings and is capable of answering most questions about the project. Staff will direct all project correspondence to this designated person. Primary Review Meetings are intended for those involved with the project; however, they are open door meetings.

Department of Planning Services www.allencounty.us
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