



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN
Citizens Square Suite 410 · 200 East Berry Street · Fort Wayne, IN 46802
Phone: 260.449.7555 FAX: 260.449.7568

LINDA K. BLOOM THERESE M. BROWN NELSON PETERS

AGENDA

**Commissioners' Legislative Session
10:00 AM Friday, April 27th, 2012
Council Chambers Courtroom – Citizens Square**

- 1. Approval of the minutes of April 20th, 2012.**
- 2. Approval of RFP submission and transmittal letter to Indiana Department of Child Services.**
- 3. Agreement between the Board of Commissioners and Fort Wayne- Allen County Economic Development Alliance for intermodal pilot project.**
- 4. Plat for Signature: Cedar Springs Section II**
- 5. Other Business:**
- 6. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 27th, 2012.**
- 7. Comments from the Public.**
- 8. Motion to Adjourn.**

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 200 East Berry Street, Suite 380, Fort Wayne, IN 46802, or by phone at (260) 449-7217.



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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

**Commissioners' Legislative Session
10:00 a.m. Friday, April 20, 2012
Council Chambers Courtroom – Citizens Square**

Commissioners Present: Nelson Peters, Linda Bloom and Therese Brown

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishering	County Attorney
	Jeff Stevens	AC Community Corrections
	Randy Brown	Memorial Coliseum
	Robert Bolenbaugh	Purchasing
	Bill Hartman	AC Highway Dept.
	Vivian Sade	Journal Gazette

Commissioner Peters called the meeting to order at 10:06AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of April 13, 2012.** Commissioner Brown made a motion to approve the minutes. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 2. Grant agreement between the Board of Commissioners and Indiana Department of Correction on behalf of Community Corrections.** Jeff Stevens, Sr. Finance Mgr. with Community Corrections, presented for approval and signatures the fiscal budget year for 2012 and 2013. Commissioner Bloom asked how this differs from prior years. Mr. Stevens stated this doesn't differ at all. This is actually the second year of a biannium of the 2011 through 2013 State DOC budget. It's actually remained the same for probably the past four or five years. The amount is \$3.5 million dollars. Commissioner Bloom made a motion to accept the Grant agreement between the Board of Commissioners and Indiana Department of Correction on behalf of Community Corrections for the total of \$3,565,316. Commissioner Brown seconded the motion. Motion carried 3-0.
- 3. Bid award for point of sale system at Memorial Coliseum to NCR Company.** Randy Brown, Exec. VP – General Mgr., Memorial Coliseum and Robert Bolenbaugh, Purchasing Director, presented this item. Randy stated this technology provides the ability to take loyalty cards and the ability to take credit cards at every POS location. There will be a second part of this having to do with digital menu boards and they will be back before the Commissioners in a couple of weeks. The request for the bid award today is for NCR Quest and the amount is \$418,624. This is the low bid and the bid amounts ranged from this amount up to \$507,000. Our consultant, Paul Fachello, with Venue Partners has fully analyzed this bid and has made the recommendation that this is the most responsive of our bidders. Randy stated that he was in Dallas last week and had a chance to see this same system in operation at Dallas Cowboy stadium, at the ballpark in Arlington where the Texas Rangers play and the same system is now being installed at the Green Bay Packers stadium. He stated he can stand here and tell them that we are doing this right. Commissioner Brown made a motion to approve Bid award for point of sale system at Memorial Coliseum to NCR Company. Commissioner Bloom seconded the motion. Motion carried 3-0.

4. Warranty Deed – Dedication of Right-of-Way
a. Greatbatch Medical

Commissioner Bloom made a motion to approve as read. Commissioner Brown seconded the motion. Motion carried 3-0.

- 5. Recommendation of Award of Construction Contract for Bid Ref #08-12, Maplecrest Road – Wetland Mitigation, Project #00-227 to CL & S, Inc. in the amount of \$53,417.85. The Engineer's Estimate for this project was \$154,213.81.** Bill Hartman, Highway Director, stated we received two bids on the project. One \$93,519 and this bid is \$53,417.85 nearly a third of the Engineers estimate. Commissioner Bloom asked how many acres are involved. Bill answered right at 7 he believes. Commissioner Bloom made a motion to accept contract for Maplecrest Road Wetland Mitigation with CL & S in the amount of \$53,417.85. Commissioner Brown seconded the motion. Commissioner Peters asked what happens with the 7 acres. Mr. Hartman stated it is essentially excavation and planting. Motion carried 3-0.
- 6. Recommendation of Award of Construction Contract for Bid Ref #09-12, Furnish and Install Traffic Paint Pavement Markings on Various County Roads, for the Year 2012, Project #0002712, Allen County, Indiana to Three Rivers Barricade in the amount of \$187,705.00. The Engineer's Estimate for this project was \$251,491.23.** Bill Hartman, Highway Director, stated we received 2 bids and recommended approval of the bid of Three Rivers Barricade, a local company. Commissioner Bloom made a motion that we accept the award of Contract for Furnishing and Installing Traffic Paint Pavement Markings on Various County Roads and the cost to us is \$187,705. Commissioner Brown seconded the motion with a question. How is it the engineers bid is so high relative to the actual bid amount that came in? Mr. Hartman replied that we base that on average prices statewide. The State compiles average bid prices over the past few years and we base our engineer's estimates on those. We are only allowed to be maybe 5% over an engineer's estimate when we bid. We are better off to estimate it just a little bit on the high side to make sure it comes in better. Motion carried 3-0.
- 7. Consulting Agreement between the Board of Commissioners and R. W. Armstrong and Associates, Inc for a design study for Tonkel Road from Dupont Rd/SR 1 to ¼ mi. past Hursh Rd, Project # 1200212. Cost – \$86,907.00.** Bill Hartman, Highway Director, stated that in the 2030 plan from Dupont up to Union Chapel is in the plan. It's one of the few projects that we don't have a design study on yet. We have chosen to extend this study on up to Hursh Road in anticipation of a future interchange being constructed up there sometime as well so we are prepared when that happens. Commissioner Peters asked if it was those types of studies that allowed us to jump on that ARRA money as quickly as we did or is that something entirely different? Mr. Hartman stated that these studies don't hurt but for the ARRA, it was actually that we had Hursh Road bridge designed. That was the biggest leap forward for us. Everything else was resurfacing. We had to do quite a bit of study upfront to qualify for the resurfacing but we went ahead and put together quite a lot more. We had a set of plans ready to go for Bostick bridge and it qualified and it was an amazing stroke of luck. Commissioner Brown made a motion to approve the Consulting Agreement between the Board of Commissioners and R. W. Armstrong and Associates, Inc for \$86,907.00. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 8. Other Business:** Chris Cloud stated that there was one additional item for Community Corrections. They would like the Commissioners permission to apply for a **second chance act re-entry program grant for adult offenders with co-occurring substance abuse and mental health disorders**. It was decided to defer this item until next week because of procedural questions needing answers.

Extension of posted 45mph speed limit on Feighner Road from Yoder Road to Tom Worrell Road. Commissioner Brown made a motion to approve Extension of posted 45mph speed limit on Feighner. Commissioner Bloom seconded the motion. Motion carried 3-0.

Exchange of Services Agreement between the Board of Commissioners of the County of Allen and the Allen County Emergency Management Agency. County Attorney Fishing stated with the leaving by the City of Fort Wayne of the Emergency Management Agency we had an exchange of services agreement amongst the City of Fort Wayne, Allen County and the Emergency Management Agency. We now need to redo that between just the Board of Commissioners and the Allen County Emergency

Management Agency. Other than that, the agreement is identical. It just eliminates the City of Fort Wayne. Attorney Fishing recommended the Commissioners approve it and said it would have to go to the Emergency Management Agency for their approval also because it is a change from the prior agreement. Commissioner Brown made a motion to approve the Exchange of Services Agreement between the Board of Commissioners of the County of Allen and the Allen County Emergency Management Agency. Commissioner Bloom seconded the motion. Motion carried 3-0.

9. **Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 20th, 2012.** Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 20th, 2012. Commissioner Bloom seconded the motion. Motion carried 3-0.

10. Comments from the Public.

11. **Motion to Adjourn.** There being no further business, the meeting was adjourned at 10:22 a.m.

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YOUTH SERVICES CENTER

CHRISTOPHER S. DUNN, EXEC. DIRECTOR

11805 Lima Road, Fort Wayne, IN 46818

(260) 449-3561

Fax (260)449-7943

May 1, 2012

Ms. Molly Martin
Indiana Department of Administration
Procurement Division
402 West Washington Street, Room W478
Indianapolis, IN 46204

Transmittal Letter: Request for proposal (RFP) 12-99—Indiana Department of Child Services (DCS) solicitation for residential treatment services

Dear Ms. Martin,

As the authorized representatives for the Allen County Youth Services Center (YSC), please accept our proposal for Emergency Shelter Care services. Operating our campus in a park-like setting, YSC has a 30-year history of serving the children of northeast Indiana as a state-licensed Emergency Shelter.

2.2.1 Agreement with Requirements Listed in Section 1

Our team has reviewed the requirements listed in sections 1.1 through 1.23. We understand and agree that YSC will adhere to the conditions outlined in these sections.

2.2.2 Ability to Provide Emergency Shelter Care Services and Agreement to Contract Terms

YSC is prepared to meet the expectations for services as outlined in section 2.4 for Emergency Shelter Care. We have well-trained staff, proven policies and procedures, along with a lengthy history of meeting Emergency Shelter Care needs for Region Four. Our annual residential licensing reviews and childcare health inspections reflect our strong performance and commitment to the needs of children and the State.

We acknowledge the terms, conditions, and expectations set forth in the State's mandatory contract clause as outlined in the RFP and Attachment B. YSC agrees to abide by all mandatory terms. Furthermore, YSC acknowledges the State has outlined other, non-mandatory clauses that are highly desirable. YSC agrees to all non-mandatory clauses as they apply to Emergency Shelter Care. We work closely with DCS Family Case Managers and/or Probation Officers to meet non-mandatory clauses as they relate to the specific case plan and expectations of an Emergency Shelter.

2.2.3 Authorized Representative and Principal Contact

As an agency of Allen County government, the County Commissioners are the authorized representatives who are able to commit YSC. Section 2.3.8 of our Business Proposal provides explanation and evidence to the Commissioners' authority. Therefore, we certify the information in this proposal meets all general conditions, including the information requested in Section 2.3.4, of the RFP.

We offer the following principal contact for the purposes of further communications with regard to this proposal and services delivered under a subsequent contract award to provide Emergency Shelter Care services:

Christopher Dunn, Executive Director
Allen County Youth Services Center
11805 Lima Road, Fort Wayne, IN 46818
Phone: 260-449-3561 Fax: 260-449-7943
E-mail: Christopher.Dunn@co.allen.in.us

#2

2.2.4 Respondent Notification

Mr. Dunn is YSC's principal contact for the State. The State may direct notifications with regard to this proposal to his e-mail address: Christopher.Dunn@co.allen.in.us. Should for any reason the principal contact information change during the course of this solicitation and/or subsequent contract award, we commit to notifying the Procurement Division of these changes.

2.2.5 Other Information

Our proposal is to continue offering Emergency Shelter Care as determined by the State for all regions. We have over 100 years of experience providing these services for needy children, the past 30 years as an Emergency Shelter. We will meet all requirements as set forth by the state for Emergency Shelter Care Services. We are confident that the state will not find another provider that can offer the quality of services that we have been providing to our region.

- Our management staff has over 80 years combined experience in the field, and we have several front line staff with over ten years of service and training. Furthermore, we collaborate with many others in the community who are in the service of children, as evidenced by the 20 letters of recommendation provided in Appendix 2.4.4.O—Letters of Support.
- As an Allen County Government operated agency, our operating budget is provided by tax dollars. The funds collected from the state in child per diems only represent 31% of our budget. This means the State can rest assured that, whenever called upon, YSC has the financial strength necessary to meet the needs of children requiring our care.
- As a department under local government, we have an economic impact as an employer and a purchaser of goods and services. YSC contracts with Indiana companies to provide food products, janitorial supplies, and many other products and services that are necessary to our operation.
- We are strongly committed to "Buy Indiana" as reflected in the fact that a majority our vendors and subcontractors are located in Indiana. Our largest subcontractor is a women business enterprise (WBE), and we commit to find and use other minority and women business enterprises (MWBES). In fact, Allen County engaged a WBE firm to help YSC prepare this proposal.

We are prepared to discuss this proposal further and/or offer any necessary clarifications requested by the State. Allen County Youth Services Center looks forward to continuing its service to DCS.

Respectfully,

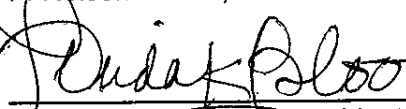
Authorized Representatives
The Board of Commissioners of Allen County

Principal Contact
Youth Services Center

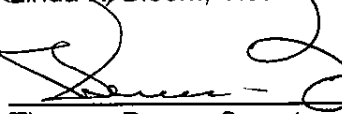


F. Nelson Peters, President

Christopher Dunn, Executive Director



Linda K. Bloom, Vice President



Therese Brown, Secretary

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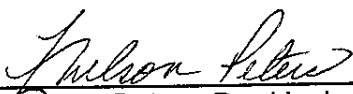
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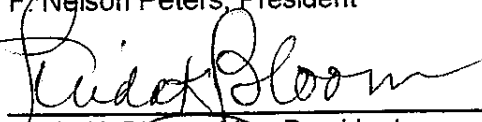
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Respectfully,


Authorized Representatives
The Board of Commissioners of Allen County



F. Nelson Peters, President

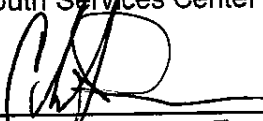


Linda K. Bloom, Vice President



Therese Brown, Secretary

Principal Contact
Youth Services Center



Christopher Dunn, Executive Director

INTERMODAL PILOT PROJECT AGREEMENT

This agreement is entered into by and between the Board of Commissioners of the County of Allen ("County") and the Fort Wayne-Allen County Economic Development Alliance ("Alliance").

WHEREAS, the County and region have an interest in developing logistics based industries and broader support network; and

WHEREAS, the Alliance has collaborated with a logistics industry partner to provide international inter-modal rail service on a pilot basis; and

WHEREAS, the County in conjunction with the Alliance intends to promote the rail service to regional companies in order to validate the local market demands; and

WHEREAS, the County desires to assist the Alliance in funding the pilot project.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. The County will provide the Alliance an amount up to \$82,500 (Eighty Two Thousand Five Hundred and no/100 dollars) to fund an intermodal pilot project, which includes a specific allocation of \$55,000 (Fifty Five Thousand and no/100 dollars) to fund three months (April – June) of the intermodal pilot project.
2. Such funds shall be paid to the Alliance on a reimbursement basis.
3. The Alliance shall invoice the County and provide documentation of the expense.
4. This contract can be cancelled with 30 days written notice by either party.

Agreement agreed to on the 27 day of April, 2012, by:

Fort Wayne-Allen County Economic Development Alliance

By: M. M. M. M.

Its: President

The Board of Commissioners of the County of Allen

By: J. P. Peters
D. S. S. S.

Its: Commissioners