



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

Citizens Square Building Suite 410 · 200 E. Berry Street · Fort Wayne, IN 46802

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

**Commissioners' Legislative Session
10:00 a.m. Friday, December 9, 2011
Council Chambers Courtroom – Citizens Square**

Commissioners Present: Nelson Peters and Therese Brown
Commissioner Absent: Linda Bloom

Others Present:	Mike Green	Commissioners Office
	Chris Cloud	Commissioners Office
	Bill Fishering	County Attorney
	Nick Jordan	Auditors Office
	Tera Klutz	Auditor
	Bill Hartman	Highway Director
	Vivian Sade	Journal Gazette
	Kevin Leininger	News-Sentinal

Commissioner Peters called the meeting to order at 10:06 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of December 2nd, 2011.** Commissioner Brown made a motion to approve the minutes. Commissioner Peters seconded the motion. Motion carried 2-0.
- 2. Agreement between the Board of Commissioners and AS&L Transportation for transportation of voting machines on behalf of the Election Board.** Chris Cloud, Executive Assistant, stated he spoke with Amy Scrogam from the Election Board who stated that this is the same company as in previous years and they are very happy with this company and have had no problems. The price did go up slightly due to fuel costs but they have this budgeted and they have full confidence in their ability to get the voting machines to and from precincts in a safe and timely manner. Commissioner Brown made a motion to approve the Agreement between the Board of Commissioners and AS&L Transportation for transportation of voting machines on behalf of the Election Board. Commissioner Peters seconded the motion. Motion carried 2-0.
- 3. Agreement between the Board of Commissioners and Nyhart for GASB 45 actuarial services on behalf of the Allen County Auditor.** Tera Klutz, County Auditor and Nick Jordan, Chief Deputy Auditor, presented this item. Tera stated that GASB 45 is a standard that requires governments to disclose the current value of offering post-employment benefits and retiree health insurance is our major liability. Their actuaries require an actuary to value that and they will provide the necessary disclosures in our financial reports. Commissioner Peters asked if these folks are the same we have used in the past and how often do they come in do this evaluation. Tera responded yes and the current regulations require that they do a full accrual evaluation every two years and they do an update on the off year. For 2011 they are doing a full analysis which is why the fee is slightly higher than the year before. Commissioner Peters asked when we could anticipate their report. Tera answered usually the report comes in June. It has to be done in time to make the financial report. Commissioner Brown made a motion to approve the Agreement between the Board of Commissioners and Nyhart for GASB 45 actuarial services on behalf of the Allen County Auditor. Commissioner Peters seconded the motion. Motion carried 2-0.
- 4. Warranty Deeds – Flutter Rd from St Joe Rd to Schwartz Rd – Project # 05-276**

- a. Parcel 24 – Kinder
- b. Parcel 46 – Arnos
- c. Parcel 74 – J. Tippmann, Jr.
- d. Parcel 78 – J. Fabini

Bill Hartman, Highway Director, stated this brings us to 46 out of 86 parcels. Commissioner Peters asked what the anticipated timeframe was at this point? Bill Hartman responded they'd like to get it under bid next year and completed in 2013. There are some right of way issues that may delay the bid on the project. Commissioner Brown made a motion to approve Warranty for Flutter Road from St. Joe to Schwartz Rd. Commissioner Peters seconded the motion. Motion carried 2-0.

5. Annual Bids – Highway Department

- a. Bid Ref #16-11 – Corrugated Steel/Plastic Pipe
- b. Bid Ref # 17-11 – Guardrail Materials
- c. Bid Ref # 18-11 – Hydroseeding
- d. Bid Ref # 19-11 – Liquid Bituminous Materials
- e. Bid Ref # 22-11 – Treated Timber Structures
- f. Bid Ref # 23-11 – Traffic Control Equipment – Signs – Supplies

Bill Hartman stated that corrugated pipe went down \$1 a foot to \$.40 a foot or thereabouts. Guardrail materials went up about 3%. With the Hydroseeding, the seed itself went up about 5%, the fertilizer went up 23% and the mulching material went up 11%. Liquid Bituminous materials went up from 4% to 13%. Treated timber structures stayed the same. Traffic control equipment went up 3% to 10%. Commissioner Brown made a motion to approve the Annual Bids for the Highway Department. Commissioner Peters seconded the motion. Motion carried 2-0.

6. Street Acceptance – Various Subdivisions

- a. **Chapel Creek – Section II**
 - 1. Capshaw Court – Crooked Creek Parkway to South plat line – 524'
 - 2. Cavendish Court – South cul-de-sac to North cul-de-sac – 965'
 - 3. Crooked Creek Parkway – West plat line to East plat line – 893'
 - Total Footage – 2,382 Total Miles – 0.45**
- a. **Watersong – Section I(A)**
 - 1. Falling Water Blvd – Union Chapel Rd to North plat line – 704'
 - 2. Schooner Drive – Northeast plat line to Sailors Cove – 695'
 - 3. Sailors Cove – Schooner Drive to Falling Water Blvd – 668'
 - 4. Crooked Creek Parkway – Falling Water Blvd to East plat line – 223'
 - Total Footage – 2,290 Total Mileage – 0.43**
- b. **Watersong – Section II(A)**
 - 1. Falling Water Blvd – Southeast plat line to Schooner Drive – 278'
 - 2. Schooner Drive – Falling Water Blvd to Southwest plat line – 124'
 - Total Footage – 402 Total Mileage – 0.08**
- c. **Watersong – Section III(A)**
 - 1. Crooked Creek Parkway – West plat line to East plat line – 483'
 - 2. Cauthorn Court – Crooked Creek Parkway to South cul-de-sac – 457'
 - 3. Calaway Drive – South plat line to North plat line – 328'
 - 4. Brandon Way – Calaway Drive to East cul-de-sac – 767'
 - Total Footage – 2,035 Total Mileage – 0.39**
- d. **Chestnut – Section 16**
 - 1. Hamilton Forest Cove – Hawkins Way to South cul-de-sac – 1,206'
 - 2. Hamilton Bay Court – Hamilton Forest Cove to West cul-de-sac – 413'
 - Total Footage – 1,619 Total Mileage – 0.31**

- e. **Willow Run – Sections II, III & IV**
1. Grand Willow Blvd – North plat line Section II to Honey Willow Blvd – 1,731
 2. Lark Willow Court – Grand Willow Blvd to North cul-de-sac – 676’
 3. Star Willow – Grand Willow Blvd to East cul-de-sac – 287’
 4. Crimson Willow Blvd – Grand Willow Blvd to Timber Willow Drive – 698’
 5. Timber Willow Drive – South cul-de-sac to North eyebrow – 938’
 6. Duesenberg Drive – East eyebrow to West plat line Section IV – 216’
 7. Dar Willow – Grand Willow Blvd to East cul-de-sac – 263’
 8. Honey Willow Blvd – Dunton Rd to Grassy Willow – 1,165’
 9. Twin Willow Drive – Honey Willow Blvd to Raven Willow Drive – 696’
 10. Stock Willow Court – Twin Willow Drive to East cul-de-sac – 329’
 11. Raven Willow Drive – West cul-de-sac to East cul-de-sac – 656’
 12. Crom Willow Court – Honey Willow Court to South cul-de-sac – 356’
 13. Grassy Willow Drive – North cul-de-sac to South cul-de-sac – 899’
 14. Brim Willow Drive – Grassy Willow Drive to West plat line Section III – 159’
- Total Footage – 9,069 Total Mileage – 1.72
- f. **Shearwater – Section III**
1. Shearwater Run – South plat line to North plat line – 688’
- Total Footage – 688 Total Mileage – 0.13
- g. **Valencia – Section III**
1. Woodrush Drive – North plat line to Wolfsboro Lane – 160’
 2. Wolfsboro Lane – West plat line to East cul-de-sac – 464’
- Total Footage – 624 Total Mileage – 0.12
- h. **Valencia – Section I(A)**
1. Allenbrook Blvd – Rothman Rd to East eyebrow – 1,345’
 2. Weymouth Lane – North eyebrow to Holden Drive – 359’
 3. Holden Drive – East cul-de-sac to Weymouth Lane – 962’
 4. Woodrush Drive – Holden Drive to South plat line – 191’
- Total Footage – 2,857 Total Mileage – 0.54
- i. **Villas of Vera Cruz**
1. Lanark Place – Vera Cruz Drive to East cul-de-sac – 644’
 2. Apopka Way – Lanark Place to Cocoplum Court – 418’
 3. Cocoplum Court – West cul-de-sac to East cul-de-sac – 971’
- Total Footage – 2,033 Total Mileage – 0.39
- j. **Stratford Forest – Section IV**
1. Cleopatra Crossing – North plat line to Henry V Crossing – 166’
 2. Desdemona Crossing – Henry V Crossing to East plat line – 1,133’
 3. Playwright Trail – West plat line to Desdemona Crossing – 447’
 4. Midsummer Night Cove – Playwright Trail to South plat line – 297’
- Total Footage – 2,043 Total Mileage – 0.39
- k. **Bridgewater – Section IX(B)**
1. Rock Dove – North plat line to South plat line – 1,038’
 2. Galapagos Drive – North plat line to Line from IX (A) – 143’
 3. Sandstone Drive – West plat line to Line from IX(A) – 126’
- Total Footage – 1,307 Total Mileage – 0.25
- l. **Bridgewater – Section X**
1. Galapagos Drive – South plat line to North cul-de-sac – 1,000’
 2. Sandstone Drive – East plat line to West plat line – 422’

Total Footage – 1,422’ Total Mileage – 0.27

m. Bridgewater – Section XI(A)

- 1. Sandstone Drive – West plat line to East plat line – 190’
Total Footage – 190’ Total Mileage – 0.04**

Commissioner Brown made a motion to approve the Street Acceptances as submitted by the Highway Department for a total of 5.51 miles. Commissioner Peters seconded the motion. Motion carried 2-0.

7. Dedication of right-of-way on Crawford Rd for NPT Development Corp. – Corporation Deed.

Bill Hartman, Highway Director, stated this is for right of way required for the entrance to a new subdivision on the south side of Crawford Road. Commissioner Brown made a motion to approve the Dedication of right-of-way on Crawford Rd for NPT Development Corp. – Corporation Deed. Commissioner Peters seconded the motion. Motion carried 2-0.

- 8. Other Business:** Chris Cloud, Executive Assistant, stated we have completed a draft of the redistricted Commissioner precincts. We had to make them a little more equal due to population shifts over the last 10 years. He stated it would be his recommendation that we take the Commissioners proposed map and whatever proposed map County Council voted on at their last meeting and put them on the website or make them available for public view and public comment next Friday with a vote on that the 22nd which is the last legislative meeting of the year. Commissioner Brown asked if we would put out a press release to help promote individuals to go to the website. Chris responded we could do that and use the commissioner@allencounty.us address and our phone number as a way to collect that input. Both Commissioner Peters and Brown stated that made sense and Chris stated we would get that started then.

- 9. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of December 9th, 2011.** Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of December 9th, 2011. Commissioner Peters seconded the motion. Motion carried 2-0.

10. Comments from the Public.

- 11. Motion to Adjourn.** There being no further business, the meeting was adjourned at 10:18 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 1 East Main Street, Room 300, Fort Wayne, IN 46802, or by phone at (260) 449-7217.