



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

Citizens Square Building Suite 410 · 200 E. Berry Street · Fort Wayne, IN 46802

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

**Commissioners' Legislative Session
10:00 a.m. Friday, October 21, 2011
Council Chambers Courtroom – Citizens Square**

Commissioners Present: Nelson Peters, Linda Bloom and Therese Brown

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	Megan Kelly	Great Kids
	Ed Steenman	IT Director
	Bill Hartman	Highway Director
	Vivian Sade	Journal Gazette

Commissioner Peters called the meeting to order at 10:04 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of October 7th, 2011.** Commissioner Brown made a motion to approve the minutes. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 2. Approval of grant application for Great Kids Make Great Communities.** Megan Kelly, Coordinator for the Great Kids Make Great Communities initiative, stated this is the grant renewal request to renew funding from the Foellinger Foundation in the amount of \$200,000 over 2 years or \$100,000 each operating year. Commissioner Brown made a motion to approve the grant application for Great Kids Make Great Communities pending the review by the county attorney. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 3. Amendment to maintenance agreement with Accela, Inc.** Ed Steenman, IT Director, presented this item. He stated this amendment to the current maintenance agreement with Accela calls for a 3% increase each year instead of the current 7% increase each year. In 2012 it represents about a \$41,000 decrease in our cost. It is a 5 year agreement and over that period will save us about \$237,000. Commissioner Peters asked if this was figured in the cuts that went before Council. Ed Steenman said actually no because this didn't come along until a month or so ago. Commissioner Brown made a motion to approve the Amendment to maintenance agreement with Accela, Inc. Commissioner Bloom seconded the motion. Motion carried 3-0.
- 4. Supplemental Agreement # 1 – Construction Engineering Services with Butler, Fairman & Seufert, Inc. for Bostick Rd Bridge # 262 over the St. Mary's River, Project # 04-123. Cost - \$21, 600 (Increase).** Bill Hartman, Highway Director, stated this extends the inspection part of the contract with Butler Fairman from 7 ½ months to 12 months. Due to the spring weather, which was extremely wet, we had part of the foundation work done on the bridge itself and that made us miss a deadline for fish spawning in the river which kept us out of the river for a couple of months for continued bridge construction. He stated that anytime you work near the rivers you have some interesting things to deal with. This will increase the contract \$21,600 and our portion is \$4,320. Commissioner Bloom made a motion to approve the Supplemental Agreement # 1 – Construction Engineering Services with Butler, Fairman & Seufert, Inc. for Bostick Rd Bridge # 262 over the St. Mary's River, Project # 04-123. Cost - \$21, 600 (Increase). Commissioner Brown seconded the motion. Motion carried 3-0.

- 5. Change Order # 3 – Bostick Rd Bridge # 262 over the St. Mary’s River, Project # 04-123.**
Reason for Change Order: No Traffic Pavement Lane Markings were provided in the contract. Cost - \$4,597.62 (Increase)

Bill Hartman, Highway Director, stated there were no traffic lines marked for this bridge and it is a reversed curve through the bridge so they are absolutely necessary to guide the traffic through this since we had to relocate the new bridge away from the old alignment. The increase is \$4,597.62 and our portion is \$919.52. Commissioner Bloom made a motion to approve Change Order # 3 – Bostick Rd Bridge # 262 over the St. Mary’s River, Project # 04-123. Commissioner Brown seconded the motion. Motion carried 3-0.

- 6. Warranty Deeds – Gump Rd – SR 3 to Coldwater Rd, Project # 03-296**
- a. Parcel 2 – Miller**
 - b. Parcel 5 – Kinsey**
 - c. Parcel 37 – Reynolds**

Commissioner Bloom made a motion to approve Warranty Deeds as read. Commissioner Brown seconded the motion. Motion carried 3-0.

- 7. Warranty Deeds – Flutter Rd – St. Joe Rd to Schwartz Rd, Project # 05-276**
- a. Parcel 36 – Imbody**
 - b. Parcel 41 – Yoder**
 - c. Parcel 60 – Smith**
 - d. Parcel 71A & B – Tippmann**
 - e. Parcel 73 – Tippmann**
 - f. Parcel 88, 88A, 88B – North Park Church, Inc.**

Commissioner Bloom made a motion to approve Warranty Deeds as read. Commissioner Brown seconded the motion. Motion carried 3-0.

- 8. Willow Creek Drive at Cliffside Pass – Cedar Glens Subdivision**
A. 4 – way Stop - Requested by Cedar Glen’s Neighborhood Association

Commissioner Bloom made a motion to approve Sign as read. Commissioner Brown seconded the motion. Motion carried 3-0.

- 9. Bostick Rd – South Anthony Blvd. to US 27, Project 04-123**
A. Speed Limit – 40 mph - Requested by Bill Hartman, Director

Bill Hartman, Highway Director, stated that the design speed for the reverse curves were 40 mph so hence, 40 mph for the road. Commissioner Bloom made a motion to approve Speed Limit sign. Commissioner Brown seconded the motion. Motion carried 3-0.

- 10. Vacation Bank request from the Department of Health.** Chris Cloud, Executive Assistant, stated we received a letter from Mindy Waldron requesting a vacation bank be established for their Director of Clinical Nursing, Melanie Cox. Commissioner Brown made a motion to approve this request. Commissioner Bloom seconded the motion. Motion carried 3-0.

- 11. Vacation Bank request from the Allen County Sheriff’s Department.** Chris Cloud, Executive Assistant, stated we received a letter from Sheriff Fries requesting a vacation bank be established for Confinement Officer, Quinton Greer. Commissioner Bloom made a motion to approve this request. Commissioner Brown seconded the motion. Motion carried 3-0.

- 12. Appointment to the Board of Health.** Chris Cloud stated that the Health Department requested that we reappoint Mary Hess now because her appointment has to be sent to the state on an official form and it takes awhile to get routed and she does not want there to be a lapse between their January meeting and

when we make appointments. Commissioner Brown made a motion to approve the appointment of Mary Hess to the Board of Health. Commissioner Bloom seconded the motion. Motion carried 3-0.

13. Amendment to Travel & Reimbursement Policy. Chris Cloud stated that we were asked to make to minor tweaks to the policy on behalf of the Auditor. One is on page 1, instead of just saying receipts, the Auditor would prefer it states itemized receipts so they are able to actually distinguish what is the employees cost vs. what may be a fellow persons meal they paid for or whatever. Also, on page 2, they requested that we make employees aware that we do not provide reimbursement for alcohol purchases as part of a meal. Commissioner Bloom made a motion to approve the Amendment to Travel & Reimbursement Policy. Commissioner Brown seconded the motion. Motion carried 3-0.

14. Other Business:

15. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of October 21st, 2011. Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of October 21st, 2011. Commissioner Bloom seconded the motion. Motion carried 3-0.

16. Comments from the Public.

17. Motion to Adjourn. There being no further business, the meeting was adjourned at 10:16 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 1 East Main Street, Room 300, Fort Wayne, IN 46802, or by phone at (260) 449-7217.