



## BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

City-County Building Room 200 · 1 East Main Street · Fort Wayne, IN 46802

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**NELSON PETERS LINDA K. BLOOM THERESE BROWN**

### MINUTES

**Commissioners' Legislative Session**

**10:00 a.m. Friday, June 3, 2011**

**Commissioners' Courtroom - City-County Building**

Commissioners Present: Nelson Peters and Therese Brown  
Commissioners Absent: Linda Bloom

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Bill Fishing	County Attorney
	Sheila Hudson	AC Community Corrections
	Jeff Stevens	AC Community Corrections
	Karen Richards	AC Prosecuting Attorney
	Bernie Beier	Homeland Security
	Ben Beer	USI Consultants
	Vivian Sade	Journal Gazette

Commissioner Peters called the meeting to order at 10:07AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of May 27, 2011.** Commissioner Brown made a motion to approve the minutes. Commissioner Peters seconded the motion. Motion carried 2-0.
- 2. Grant Agreement between the Board of Commissioners and State of Indiana for Fiscal Year 2011-2012 for funding for Allen County Community Corrections.** Sheila Hudson, Director and Jeff Stevens, Sr. Finance Officer for Community Corrections requested the Commissioners accept the contract between the State Department of Corrections and Allen County for the annual grant award beginning July 1, 2011. Commissioner Peters asked if that had varied over the last 5 years. Sheila responded they did an analysis of the personnel and they have had to generate income to pay for step increases and additional staff they have because they have receive no additional money from the State over the last 4 years. They have granted additional operational funds to run the Kelley House and are amenable to things like that but not adding to staff or any 400 series equipment. It's always been in the 200 or 300 series. It has been flat for over a decade. Commissioner Peters asked Sheila in a perfect world how much more would they have to add to get them where they would like to be. Sheila responded that since they deal with such a high risk population of people and especially the ones that are seriously mentally ill, the per diem that they have generated is somewhere about \$11 per day and even the operating costs of Community Corrections is \$24. That being said, that is the per diem on the regular population of people. For the Kelley House operation, it is upwards of \$35 so there is quite a discrepancy that we have to make up for the project income. We do have a number of Federal grants that we subsidize the State grant with. Commissioner Brown made a motion to approve the Grant Agreement between the Board of Commissioners and State of Indiana for Fiscal Year 2011-2012 for funding for Allen County Community Corrections. Commissioner Peters seconded the motion. Motion carried 2-0.
- 3. 2010 Emergency Management Performance Grant Agreement between the Board of Commissioners and Indiana Department of Homeland Security for reimbursement of salaries.** Bernie Beier, Allen County Homeland Security Director, stated this grant is their annual reimbursement, and is typically 18 months in arrears, where the State reimburses half the salaries and benefits for the office staff. This one includes the 4<sup>th</sup> quarter of 2009 and all four quarters of 2010. He stated it is no

longer “typical” for the State to reimburse at 50%. About 2 years ago they implemented an emergency management assessment process where they are given a scorecard of things to accomplish. Everything from planning to community involvement to working with the district to doing things with the state and to professional and personal development. So there is an annual scorecard based on the goals and objectives of the State Homeland Security strategy and where we fit in to that. Reimbursement is based on awarded points. If the minimum expectations are exceeded, funds in addition to the 50% can be awarded. This method to help incentivize counties and county programs to go beyond just the basics was implemented a couple years ago and about \$3,000-\$5,000 can be awarded and used to purchase office equipment or tools within the office and we have benefited from that as well. Commissioner Brown made a motion to approve the 2010 Emergency Management Performance Grant Agreement between the Board of Commissioners and Indiana Department of Homeland Security for reimbursement of salaries. Commissioner Peters seconded the motion. Motion carried 2-0.

4. **Update from the Emergency Management Advisory Council.** Bernie Beier, Allen County Homeland Security Director, gave this update.
5. **Amendment #1 to grant agreement for Adult Protective Services between the Board of Commissioners and Indiana Family and Social Services Agency on behalf of the Prosecutor’s Office.** Karen Richards, Allen County Prosecuting Attorney, requested the Commissioners approval of the contract for the year that starts July 1 and ends June 30, 2012. Because their portion of the adult protective services folks are well respected and because we had to give them a pay cut in order to keep within the grant money, we requested that that be looked at again. They gave us \$20,000 more so we can give them back some of the money we had cut from their salaries. It’s not only approving the amount but it is approving it for the next 12 months. She reminded the Commissioners that what they had ended up doing was coming to them and saying this is a grant position so their salaries are going to fluctuate year to year depending on what the grant is. We can’t afford to supplement their income every year so since they are in a grant position their income is going to float year to year depending upon what we get. Commissioner Peters stated he remembered her coming before the personnel committee within the last 3 or 4 months. He then asked her if she will be coming back to the personnel committee. Karen Richards responded that she didn’t think they would need to because what the committee allowed them was to create a range so that whatever the grant is, that is what they are going to make. Commissioner Brown made a motion to approve Amendment #1 to grant agreement for Adult Protective Services between the Board of Commissioners and Indiana Family and Social Services Agency on behalf of the Prosecutor’s Office. Commissioner Peters seconded the motion. Motion carried 2-0.
6. **Agreement between the Board of Commissioners and Martin Riley for design and construction inspection of replacement of a roof-top HVAC.** Chris Cloud, Executive Assistant, stated this was for a lump sum service fee of \$7,600. Commissioner Brown made a motion to approve the Agreement between the Board of Commissioners and Martin Riley for design and construction inspection of replacement of a roof-top HVAC. Commissioner Peters seconded the motion. Motion carried 2-0.
7. **Appointment to a Fort Wayne – Allen County Airport Authority Common Wage Committee.** Chris Cloud, Executive Assistant, stated the name before the Commissioners was Cathy Serrano. Commissioner Brown made a motion to appoint Cathy Serrano to the Common Wage Committee for the Airport Authority. Commissioner Peters seconded the motion. Motion carried 2-0.
8. **Other Business:**
9. **Approval to waive the 2<sup>nd</sup> Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of June 3, 2011.** Commissioner Brown made a motion to approve waiving the 2<sup>nd</sup> Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of June 3, 2011. Commissioner Peters seconded the motion. Motion carried 2-0.
10. **Comments from the Public.**
11. **Motion to Adjourn.** There being no further business, the meeting was adjourned at 10:28 a.m.

*Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 1 East Main Street, Room 300, Fort Wayne, IN 46802, or by phone at (260) 449-7217.*