



BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEN

City-County Building Room 200 · 1 East Main Street · Fort Wayne, IN 46802

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NELSON PETERS LINDA K. BLOOM THERESE BROWN

MINUTES

**Commissioners' Legislative Session
10:00 a.m. Friday, April 1, 2011
Commissioners' Courtroom - City-County Building**

Commissioners Present: Nelson Peters and Therese Brown
Commissioners Absent: Linda Bloom

Others Present:	Chris Cloud	Commissioners Office
	Mike Green	Commissioners Office
	Rhonda Rice	Commissioners Office
	Bill Fishering	County Attorney
	Dan Freck	Building Maintenance
	Bill Hartman	Highway Director
	Phil Gutman	Financial Advisor
	Leon Hurlburt	Huntington County Commissioner
	Jeff Neumeyer	Indiana News Center
	Kevin Leininger	News Sentinel
	Vivian Sade	Journal Gazette

Commissioner Peters called the meeting to order at 10:02 AM. Commissioner Peters led the meeting with the Pledge of Allegiance and a moment of silence.

- 1. Approval of the minutes of March 25th, 2011.** Commissioner Brown made a motion to approve the minutes. Commissioner Peters seconded the motion. Motion carried 2-0.
- 2. Resolution concerning support of the construction of a wastewater treatment facility proposed by the town of Hometown, Indiana.** Commissioner Brown stated that this Resolution will allow a letter to be sent to IDEM stating that the Allen County Commissioners are in support of Hometown's goal to proceed with a wastewater treatment facility. Commissioner Brown made a motion to approve Resolution concerning support of the construction of a wastewater treatment facility proposed by the town of Hometown. Commissioner Peters seconded the motion. Motion carried 2-0.
- 3. Agreement between the Board of Commissioners and MSKTD for engineering services for flat roof replacement at Kelley House.** Dan Freck, Building & Maintenance Manager, presented this item. He stated this is a contract for the design and services for MSKTD to start designing a flat roof replacement at the Kelley House which was the former Washington House. We received this property approximately 2 years ago. Last year some roof maintenance was done, coating and repair. He wants to be a little bit more proactive and his budget is allowing for some energy efficient programs. One of them is upgrading our roofing system for insulation and a little bit of an Energy Star rating. He would like to get permission to proceed with MSKTD. Commissioner Peters asked about the inspection done before we cut the deal the with the Washington House board. Dan Freck stated the building department looked at the interior for fire code violations, egress, ADA compliancy and issues such as that. He stated we looked at the roof ourselves a lit bit and noted that guttering and some exterior work such as painting and issues like that needed to be done. We proceeded with some coating but that was not what we would call a quick fix. The maintenance staff has worked with Community Corrections and has offered a lot of labor on things they could do themselves in-house. They are not able to do a flat roof per se. This is basically a first step to get started and figure out financially when we can put it in our schedule of events. Commissioner Brown asked if we had had issues prior and were repairs made to the roof already. Dan Freck stated that once the board of directors asked that we receive this property, the interior was in pretty bad shape but he

didn't really notice a lot of major leaks on this. He stated we have run into a lot of issues over the years with flat roofs. The type of material used there is a hot asphalt base that we don't use much anymore. We use more of a modified build up. They found a couple of issues where there were holes on the roof. He stated that with many of their projects the Commissioners have always been proactive rather than waiting for an issue of emergency status. Since he had some money in his budget for engineering services, he would like to schedule it according to their spreadsheet and the scope of other projects. MSKTD was the lowest of the bidders. Their quote was 50% less than the other bids. Their services will work well with this project. Commissioner Brown made a motion to accept the Agreement between the Board of Commissioners and MSKTD for engineering services for flat roof replacement at Kelley House. Commissioner Peters seconded the motion. Motion carried 2-0.

4. **Encroachment Agreement for Park Place AL, LLC for various directional and street name signs for Park Place Senior Living, off of Diebold Rd.** Bill Hartman, Highway Director, stated that this is just what it says. These are private signs that would be placed on our right of way. Commissioner Brown made a motion to pass the Encroachment Agreement for Park Place AL, LLC for various directional and street name signs for Park Place Senior Living, off of Diebold Rd. Commissioner Peters seconded the motion. Motion carried 2-0.
5. **Encroachment Agreement for Park Place AL, LLC for monument sign for Park Place Senior Living, off of Diebold Rd.** Bill Hartman, Highway Director, stated this is the same thing as above only for a larger sign. Commissioner Brown made a motion to approve the Encroachment Agreement for Park Place AL, LLC for monument sign for Park Place Senior Living, off of Diebold Rd. Commissioner Peters seconded the motion. Motion carried 2-0.
6. **Warranty Deed – Diebold Rd – Phase II – 1,100' North of Norarrow Drive to Union Chapel Rd, Project # 1200108 Parcel 4 – Buescher.** Bill Hartman, stated that this is one of the last parcels for this project. Commissioner Brown made a motion to approve the Warranty Deed – Diebold Rd – Phase II – 1,100' North of Norarrow Drive to Union Chapel Rd, Project # 1200108 Parcel 4 – Buescher. Commissioner Peters seconded the motion. Motion carried 2-0.
7. **Warranty Deed – Woodburn/Webster Rd Intersection Improvement, Project # 1300206 Parcel 11 – Five Points Real Estate, LLC.** Bill Hartman, Highway Director, stated that this is the last parcel for this project so they will be proceeding in May or June for the bid. Commissioner Brown made a motion to approve the Warranty Deed – Woodburn/Webster Rd Intersection Improvement, Project # 1300206 Parcel 11 –Five Points Real Estate, LLC. Commissioner Peters seconded the motion. Motion carried 2-0.
8. **Amendment to Allen County Code Title 12 (Financial) – Article 15 (Telephone Fund).** Commissioner Brown stated that this is an adjustment to the Allen County Code which was originally called the Telephone Reimbursement Fund. She stated that found through the process of review, the manner in which we were billing for said services going through the Purchasing Department for internal billings, such as printing, telephone, internet reimbursements and a sundry of other things was not being done quite appropriately. This fund had been created but not implemented. This will allow this office as well as the Purchasing Department the ability to budget forward for those types of services. We will be budgeting dollars, line item by line item and then having departments reimbursing back to this fund and then paying those bills directly for those services by those vendors. There will be a revenue stream calculated out and from here forward all those dollars will be going through this fund vs. how it had been going through the general fund. Basically this is a clean-up of accounting process. Commissioner Peters stated that this really allows us a better accounting, department by department, on some specific items. Commissioner Brown made a motion to approve the Amendment to Allen County Code Title 12 (Financial) –Article 15 (Telephone Fund). Commissioner Peters seconded the motion. Motion carried 2-0.
9. **Appointment to an Ivy Tech Common Wage Committee for New Aviation Technology Facility.** Chris Cloud, Executive Assistant, stated the name before the Commissioners was Cathy Serrano. Commissioner Brown made a motion to approve Cathy Serrano as the Appointment to an Ivy Tech Common Wage Committee for New Aviation Technology Facility. Commissioner Peters seconded the motion. Motion carried 2-0.

- 10. Other Business:** Phil Gutman, Financial Analyst, presented an update to the Commissioners regarding the refunding of the Coliseum. He wanted them to be aware that we are not in the market yet and it appears the week of April 11th is what we are looking at now. In conversation with Moody's, they are reevaluating the circuit breaker impact on counties and that is another factor that will be in this mix that was not anticipated.
- 11. Approval to waive the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 1, 2011.** Commissioner Brown made a motion to approve waiving the 2nd Reading on any matter approved today and for which it may be deemed necessary for the Legislative Session of April 1, 2011. Commissioner Peters seconded the motion. Motion carried 2-0.
- 12. Comments from the Public.** Leon Hurlburt, the new Huntington County Commissioner, appeared to introduce himself and put his hand out to the Allen County folks and offered to help in any way he can. He stated that what is good for Allen County is good for Huntington County and vice versa.
- 13. Motion to Adjourn.** There being no further business, the meeting was adjourned at 10:27 a.m.

Allen County does not discriminate because of disability in the admission to, or treatment or employment in, its programs or activities. The Human Resources Director has been designated to coordinate compliance with nondiscrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided therein, and Allen County's ADA policy is available from the ADA Coordinator. Suggestions on how the County can better meet the needs of persons with disabilities may be submitted to the ADA coordinator at: Human Resources Department, 1 East Main Street, Room 300, Fort Wayne, IN 46802, or by phone at (260) 449-7217.